San Joaquin County Emergency Services Council
San Joaquin County Administration Building
44 N. San Joaquin Street, Suite 571
Thursday, March 14, 2019

Meeting Minutes

1. Call to Order

Chair, Marcia Cunningham

1.1 Chair Cunningham called the meeting to order at 11:00 am. Attendees were invited to introduce themselves.

1.2 Chair Cunningham gave an overview of Emergency Services Council Purpose as contained in the San Joaquin County Emergency Services Council Guide.

2. Attendance

Marcia Cunningham, Chair, Dir. General Services & Dir. Emergency Services
Shellie Lima, Vice Chair, Director Emergency Operations
Monica Nino, San Joaquin County Administrator
Steve Butler, Fire Mutual Aid Coordinator
Patrick Withrow, Sheriff
Kismet Baldwin, MD, Public Health Officer
Dan Burch, Medical Health Operational Area Coordinator & EMS Administrator
Steve Schwabauer, City of Lodi
Kevin Warner, City of Ripon
Tammy Alcantor, City of Escalon
Tim Ogden, City of Manteca
Laurie Montes, City of Stockton
Steve Salvatore, City of Lathrop
Midori Lichtwardt, City of Tracy
Matt Lenzi, San Joaquin County Sheriff’s Department

3. Public Comment Period

No comments presented.

4. Approval of Minutes

4.1 No minutes to approve.
5. Agenda Items

5.1 Review of Membership and Updated County Ordinance:
Chair Cunningham highlighted sections of the San Joaquin County Ordinance that outline the authorities and activities of the Emergency Services Council. In order to be more consistent with State Government Code Ordinance, this council will work towards changing the name of the group from Emergency Services Council to Disaster Council. There were no comments on the suggestion.

5.2 Approval of the San Joaquin County Emergency Operations Plan – Basic: Vice Chair Lima briefly reviewed several highlights of the newly developed Plan. This group will need to review updates made to the document every two years. OES staff may make minor adjustments as needed that do not require approval, but will be shared with the Emergency Council as needed.
RESULT: Approved
MOVER: Sheriff Withrow
SECONDER: Steve Schwabauer (Lodi)
AYES: Unanimous

5.3 Approval of the San Joaquin County Heat Plan: Vice Chair Lima briefly shared highlights of the Heat Plan including a plan to merge this document into a Severe Weather Plan that includes cold, and severe wind events in the coming months.
RESULT: Approved
MOVER: Steve Butler
SECONDER: Steve Schwabauer (Lodi)
AYES: Unanimous

5.4 Approval of the San Joaquin County Flood and Dam Failure Plan: Vice Chair Lima briefly reviewed the plan pointing out several tables and maps contained in the document. This group will need to review updates made to the document every two years.
RESULT: Approved
MOVER: Steve Schwabauer (Lodi)
SECONDER: Kismet Baldwin, MD
AYES: Unanimous

5.5 Review and Approval of the Disaster Healthcare Volunteers training/exercise plan: Vice Chair Lima shared information on the requirement to ensure this training and exercise plan is pre-approved by this body. Mr. Burch reiterated the need to ensure volunteers participating in coordinated training and exercise activities need to have access to workman’s compensation in the event they are injured during the activity. For the period indicated in the 2019/20 Training and Exercise Plan the Council authorized SJC Disaster Service Workers to self-certify their loyalty oath on the Disaster Service Worker registration form. This review is to be conducted at least annually or when new training or exercises are added to the plan.
RESULT: Approved
MOVER: Dan Burch
SECONDER: Steve Schwabauer (Lodi)
AYES: Unanimous
5.6 **Review and Approval of the City/Special District requests for CERT Training/Exercises Plan:** No plan submitted.

5.7 **Review and Approval of the OES Multi-year Training and Exercise Plan:** Vice Chair Lima briefly discussed information contained in the document and addressed future plans for improvement on the plan moving forward. California Office of Emergency Services requires this document be submitted for a county to be eligible for specific grants on an annual basis.

RESULT: Approved

MOVER: Dan Burch
SECONDER: Matt Lenzi
AYES: Unanimous

6. **New Business – Operational Area Presentations and Reports**

6.1 **Alert and Warning Software review and potential for countywide purchase:** Vice Chair Lima led a brief discussion on the review for an Alert and Warning Software Purchase made possible through tentative funds from the Homeland Security Grant. Ms. Lima will be coordinating a working group including members from the County and each City to research and identify a solution that can work countywide. The group will also develop an MOU that outlines how the solution will be administered and future funding plans. This group will be updated as this project moves forward.

6.2 **WebEOC:** Mr. Burch spoke briefly about WebEOC, a software solution for real-time information sharing and resource management currently in use by County OES, EMS and Fire districts. EMS initially purchased the software through a grant and built it out for managing the Healthcare Coalition emergency activations, information sharing, resource requesting and deployment and inventory tracking. EMS is exploring opportunities to expand the system into our Cities as well. This is in the very early stages. This group will be updated as plans are developed.

7. **Announcements**

7.1 **Meeting Schedule:** The group discussed the need to ensure meeting is held on standing dates semi-annually as required by County Ordinance. It was agreed that future meetings would be held on the second Wednesday of April and September, from 3:00 p.m. to 4:30 p.m., beginning in September 2019.

8. **Adjournment**

Meeting adjourned at 12:20 pm. Today’s meeting met the April 2019 requirement – the next meeting will be September 11, 2019, at 3:00 p.m.