San Joaquin County Emergency Services Council
Robert J. Cabral Agricultural Center – Calaveras Classroom
2101 East Earhart Ave, Stockton CA
Wednesday, September 11, 2019
3:00 p.m. – 4:30 p.m.

Regular Meeting Agenda

1. Call to Order                  Chairman, Marcia Cunningham
   1.1 Welcoming Remarks
   1.2 Introductions

2. Roll Call                      Nicole Lee

3. Public Comment Period

Matters under jurisdiction of the Council, and not on the posted agenda, may be
addressed by the general public at the beginning of the regular agenda. However,
California law prohibits the Council from taking any action on any matter that is not
on the posted agenda unless it is determined an “emergency” by the Council. Any
member of the public wishing to address the Council during this period will be
limited to a maximum of 5 minutes.

4. Approval of Minutes

   4.1 Approval of minutes from March 14, 2019

5. Agenda Items

   5.1 Approval of the San Joaquin County De-Energization Plan
      Attachment Included

   5.2 Approval of the San Joaquin County MAC Plan
      Attachment Included

   5.3 Report on the OES Multi-year Training and Exercise Plan
      Attachment Included

Disaster Volunteer Program

   5.4 Review and Approval of the Mountain House District requests for CERT
      Training/Exercises Plan
      Attachment Included
6. Announcements

7.1 Meeting Schedule
   • The next Emergency Council meeting will be held on April 8, 2020 at 3:00 p.m.

7. Adjournment
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1 INTRODUCTION

Climate change impacts over the last several years have led to increased intensity and numbers of wildland fires in our neighboring counties. The risk of a wildfire is a moderate vulnerability in San Joaquin County, particularly in the areas in far northeastern and southwestern portion of the county, where there are areas with moderate to high fire hazards. The risk of wildfire increases when several factors combine, such as high temperatures, high sustained and peak winds, as well as critically low humidity. During these conditions, electrical transmission and distribution lines may ignite fires if they are downed by winds and/or trees.

To reduce the chance of accidental fire ignition in certain areas of the State, the California Public Utilities Commission has developed plans to require de-energization of electrical grids or blocks of an area(s) in advance of or during periods of heightened risk conditions. Pacific Gas and Electric (PG&E) Company, the largest supplier of electricity in San Joaquin County has implemented additional precautionary measures to help to reduce the risk of wildfires due to electricity. Since the energy system relies on many power lines working together to provide electricity across the County, areas within San Joaquin may be affected by these power outages, even if the County is not experiencing high winds or other extreme weather conditions.

De-energization of electrical systems in affected areas may pose a life-safety risk to residents and impact other infrastructure systems. De-energization may also impact the capabilities of local agencies to respond to wildfire due to loss of alert & warning and public information communications systems including internet and cellular towers, inability to monitor or maintain water supplies, and a loss of traffic control systems that could support evacuation.

2 PURPOSE

This plan outlines procedures that guide a collaborative response by local governments, special districts, and allied agencies in the San Joaquin County Operational Area to the threat of or actual de-energization of electrical systems due to extreme fire danger conditions. This is a supporting annex to the San Joaquin County Operational Area Emergency Operations Plan (EOP).

3 SCOPE

This Plan is intended to provide guidance to county departments, local governments, special districts, and public safety agencies on preparation for and response to these events.

Objectives:

1. Provide protection of life, public health, safety, and welfare to the community and responders.
2. Maintain situational awareness on any potential de-energization-related impacts to the area; provide regular updates to Operational Area partners and the California Governor's Office of Emergency Services (Cal OES).

3. Establish thresholds for notifications, coordination efforts, activations, and increased staffing needs.

4. Communicate with and advise early notice to potentially impacted communities and populations.

5. Establish and maintain communications among PG&E, the Operational Area Emergency Operations Center (EOC), field resources, and Operational Area stakeholders.

6. Facilitate efforts between Office of Emergency Services, San Joaquin County Human Services Agency and the American Red Cross to establish mass care and shelter services, if needed.

7. Prepare for increased demand for preparedness information on power outages.

8. Communicate with PG&E regarding affected areas to facilitate public information and to prioritize resumption of services, if applicable.

4 HAZARD ANALYSIS

PG&E will monitor and assess various conditions that may affect the de-energization of an area. Factors considered by PG&E when determining whether or not to shut down power include:

- A Red Flag Warning declared by the National Weather Service
- Low humidity levels, generally 20 percent and below
- Forecasted sustained winds above approximately 25 mph and wind gusts in excess of approximately 45 mph
- Site-specific conditions such as temperature, terrain and local climate
- Condition of dry fuel on the ground and live vegetation (moisture content)
- On-the-ground, real-time wildfire related information from PG&E Wildfire Safety Operations Center and field observations from PG&E field crews

The California Public Utilities Commission has indicated that state utilities will de-energize only if the utility “reasonably believes that there is an ‘imminent and significant risk’ that strong winds may topple power lines or cause major vegetation-related damage to power lines, leading to increased risk of fire.” PG&E “anticipates that a Public Safety Power Shutoff could occur 1 to 2 times a year in PG&E’s service area, although it is impossible to predict future weather conditions in the new normal of climate-driven extreme weather events.”

In the event of a Public Safety Power Shutoff, PG&E will advise their customers, public safety authorities, first responders and local municipalities.

1 See CPUC De-Energization at [http://cpuc.ca.gov/deenergization/](http://cpuc.ca.gov/deenergization/)
Following de-energization, PG&E crews will work to inspect the lines and safely restore power to customers. If the extreme weather occurs overnight, inspections would take place during daylight hours and power should be restored within 24-hours in most cases. However, depending on conditions or if any repairs are needed, outages could last between 2 to 5 days.

In the only recent historical PSPS of June 2019, PG&E proactively de-energized portions of its service territory for public safety for the North Bay and Sierra Nevada Foothills areas. While this outage of less than 24 hours did not impact San Joaquin County, it’s important to note that PG&E did provide specific services to aid the communities that were impacted. As required, PG&E communicated directly with customers providing warning notifications through automated calls, texts, and emails, and also knocked on the doors of medical baseline customers that were not otherwise reached. In addition, in higher customer impact areas, PG&E set up community assistance locations to provide charging stations for electronic devices, answer customer questions, provide water, air conditioning, and restrooms. PG&E has indicated they may be able to provide the same outreach services to communities where there are longer outage periods anticipated for larger populations.

### 4.1 Potential Effects

**General:**

- Loss of commercial and public-sector communications systems including wireless voice/data, land mobile radio, cable television and internet
- Loss or degradation of public/private water and wastewater systems including monitoring, pumping, and treatment
- Loss of traffic monitoring systems and signals
- Impacts on critical facilities including public safety and hospitals
- Impacts on commerce including loss or degradation of electronic points of sale, gas station pumps, security systems, and refrigeration
- Impacts to Stockton Metropolitan Airport Terminal access, operations, and security
- Impacts to government services, such as courts, records, data processing, etc.
- Loss of power could significantly impact individuals dependent on durable medical equipment (e.g., left ventricular assist devices, ventilators, oxygen concentrators, and intravenous pumps), wheelchair charging, and specialized communication devices. See attachment 5 for Priority List for San Joaquin County Medically Fragile Residents.
- Potential disruptions to public services or facilities; school closures, reception centers, emergency shelter activations, or cooling centers.

**Safety:**

- Loss or degradation of public safety agency voice and data communications systems including Land Mobile Radio (LMR) and fire watch cameras
- Loss or degradation of community alert and warning systems including internet and wireless data/cellular
- Increased Public Safety Answering Point (PSAP) call volumes
- Potential EMS and medical facility patient surge from heat-related illness, dehydration or loss of power to medical equipment.
- Loss or degradation of fire suppression water supply systems
- Loss of Air Traffic Control at the Stockton Metropolitan Airport
- Unsafe use of generators as alternate power supply
- Potential impact to food safety due to degraded refrigeration or unsafe preparation
- Loss of traffic monitoring systems and signals

Agriculture:
- Loss of access to well water for most dairy and pigs farms, particularly when accompanied by high heat events.
- Potential impacts to farming operations, affecting commodities cold storage, loss of receiving, shipping and packing capabilities.

4.2 POTENTIALLY IMPACTED AREAS
The most likely electric lines to be considered for shutting off for safety, will be those that pass through areas that have been designated by the California Public Utilities Commission (CPUC) as elevated (Tier 2) or extreme (Tier 3) risk for wildfire. This includes both distribution and transmission lines. See Attachment 1: CPUC Fire Threat Map – San Joaquin County. When transmission lines are de-energized, PG&E has informed the County that they cannot provide current information on specific areas that would be affected by a single transmission line. It would depend greatly on the area that is to be de-energized for safety purposes.

The specific area and number of affected customers will depend on forecasted weather conditions and which circuits or transmission lines PG&E needs to turn off for public safety in each independent event.

Although a customer may not live or work in a high fire-threat area, their power may also be shut off if their community relies upon a line that passes through an area experiencing extreme fire danger conditions. In some cases high-transmission lines may also be de-energized. These are the lines that feed the Tier 2 and 3 areas. This may also apply to smaller electric providers that receive power from larger PG&E transmission lines.

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3 Several high-transmission lines run through San Joaquin County. PG&E will not be able to provide information on which ones will be shut down until approximately 24-48 hours prior to de-energization due to security vulnerabilities.
5 Planning Assumptions

- Weather indicators such as Red Flag Warnings and Wind Advisories will provide enough lead time to coordinate Operational Area partners and develop Public Information and warning materials regardless of potential limited PG&E notification.

- A Public Safety Power Shut-off could affect areas of the County for 3 – 5 days, as PG&E cannot begin to restore power until lines have been thoroughly evaluated for safety.

- The core of the County infrastructure will probably not be impacted during a Tier 2 and Tier 3 event. However, additional de-energization of any designated high transmission lines running through the County will likely impact various areas of the county.

- Social support workers who provide care to vulnerable and medically fragile residents should be able to continue to provide care to their clients.

- Transportation services used by vulnerable and medically fragile individuals should be able to continue to operate.

- Healthcare infrastructure will be impacted by electrical power outages, including those hospitals with backup generators. Generators typically cover critical infrastructure only. In six of seven hospitals, auxiliary services are not covered by backup power.

6 Notification

Guidelines from CPUC require advance notification by PG&E informing their customers of the need to turn off power. Prior to termination of power, PG&E will attempt to contact customers at approximately 48 hours, 24 hours and just prior to shutting off power. PG&E will attempt to contact customers by phone call, email, and/or SMS text to contacts they have on file. During outages and after restoration, PG&E will attempt to send updates using the same methods. For Medical Baseline customers, PG&E will place live calls to customers who are not reached by the initial automated alerts and will send a PG&E representative to check on customers they are unable to contact with the live call. If the customer does not answer the in-person contact, PG&E will leave an informational door hanger. PG&E has indicated that they will not undertake any other additional outreach.

PG&E will attempt to contact public safety agencies and/or local governments prior to customer notification as conditions permit. Per the CPUC, “… utilities must also notify, as feasible, fire departments, first responders, critical facilities, other potentially affected entities, and the CPUC before de-energizing.” Per PG&E’s Public Outreach, Notification, and Mitigation Plan, “If

4 Citizens can be proactive in ensuring they are notified by updating their personal contact information via www.pge.com/mywildfirealerts

5 CPUC De-Energization at http://cpuc.ca.gov/deenergization/
possible, based on conditions, PG&E will provide notice to cities, counties, and emergency
response partners in advance of notifying customers about a potential Public Safety Power
Shutoff.\(^6\) PG&E may provide descriptions or maps of areas served by circuits selected for de-
energization as conditions permit.

PG&E is working closely with CalOES to be able to provide their Medical Baseline Data
information to local jurisdictions via a secure web site by summer 2019. This data will likely be
made available to the County OES agency for planning purposes with strict access privileges.

Operational Area jurisdictions may also provide additional notifications in their jurisdictions. Also
per the PG&E Notification Plan, “If feasible and appropriate, PG&E will provide city, county and
agency officials with the content of our customer alerts, so they can be shared on channels such
as Nixle, Nextdoor, and Reverse 911.”

As this document was under development, PG&E developed a secure web portal to share maps
and information on customers and critical facilities with cities, counties, agencies and critical
service providers. OES staff have login information and are currently completing a Non-Disclosure
and Mutual Assistance Agreement between PG&E and the County, due to the Board of
Supervisors the end of August, 2019. This agreement, once signed will be maintained in OES
and on WebEOC in the File Library.

6.1 Initial Operational Area Notification
PG&E is responsible for initial notification of their public safety partners, critical facilities, their
Medical Baseline populations, and jurisdictions that are not at threat of a utility caused wildfire,
but may lose power as a result of de-energization. PG&E has indicated that every effort to provide
advanced notice of de-energization will be made. In many cases PG&E will know up to 48-hours
in advance of a de-energization event. If PG&E determines power should be shut off for safety
purposes, PG&E will reach out to customers based upon the contact methods their customers
have identified through their systems\(^7\). This means customers will receive alerts through phone,
email and/or text messages anytime of the day or night. For customers identified as Medical
Baseline, if phone call contact is not successful, they will attempt to personally contact the
customer at their address. An information card will be left at the residence if unsuccessful.

If the threat of de-energization is potentially significant, and upon receipt of information from
PG&E, the San Joaquin County Office of Emergency Services (OES) will notify local
governments, County departments, and public safety agencies utilizing Duty Officer (DO)
notification procedures, and through updates in Operational Area Significant Events page in
WebEOC. OES may determine additional public notifications are warranted based upon the size,
impact area, or real-time information. This will be at the discretion of the Director of Emergency
Services. Public notifications by OES may include sharing of information via social media and/or

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\(^6\) PG&E Public Outreach, Notification, and Mitigation Plan at
http://www.cpuc.ca.gov/uploadedFiles/CPUC_Public_Website/Content/Safety/8-13-
18%20PGE%20Letter%20re%20CPUC%20Resolution%20ESRB-8%20-%2020180813%20-%20FINAL.pdf

\(^7\) PG&E maintains an on-line contact update website for customers at:
https://www.pge.com/en_US/residential/your-account/account-management/manage-your-account/alerts-and-
notifications/update-your-contact-information.page?WT.pgeac=PSPS_FAQ-ContactInfo
adding pertinent Information County operated webpages.

6.2 **OPERATIONAL AREA EMERGENCY CONFERENCE CALL**

In the case of a widespread de-energization, a countywide conference call may be warranted. San Joaquin County OES will schedule and coordinate a Multi-Agency Coordination Group Conference Call, as outlined in the San Joaquin Multi-Agency Coordination Group Plan. OES staff will invite potential participants and lead the call to share emergency information and coordinate efforts.

For a de-energization event, the Emergency Conference Call Agenda will include:

- Roll Call and Rules
- National Weather Service (NWS) or state weather forecast
- Information update from PG&E
  - Conditions summary
  - Grids or circuits targeted for de-energization
  - Areas served or which may be impacted by de-energization
  - Estimated time for de-energization/restoration
- Jurisdiction / agency status
  - Preparedness/response activities
  - EOC activations
- Communications systems status/issues
- Public information efforts/messages
  - PIO (name and contact information)
- Time/date of next emergency conference call

7 **RISK COMMUNICATION AND PUBLIC INFORMATION**

Risk communication and public information is a critical component of any emergency response activity. Appropriate and timely communication of credible information will assist in reducing life safety threats and address public concerns.

The CPUC requires PG&E make informational alerts to their customers prior to safety shutoffs, however depending upon the anticipated impact of the outage, the County may determine that additional notifications are warranted for public safety purposes.

County and city offices of emergency services may provide targeted alerts as deemed necessary, depending upon the size and impact of the de-energized area. Emergency information alerts that may be used include mass media, various localized alert and warning systems, and social media. A public information hotline or the 211 system may also be employed. Alert & Warning systems – such as the Integrated Public Alert and Warning System (IPAWS) (which includes wireless emergency alerts [WEA], emergency alert system [EAS]) – may be used only if there is a concurrent imminent life safety threat, such as wildfire. Emergency public information may become the primary response function during the event.

Based upon the event needs, a Joint Information Center (JIC) may be established at the request of the Cities or County during the Operational Area Emergency Conference Call. If a JIC is not
deemed necessary, the County and/or EOC Public Information Officers (PIOs) will be utilized. All messages to traditional and social media will be coordinated by the PIO. Messages will be crafted to the specific response needs to the threat. Safety messaging may include power outage guidance\(^8\) and safe generator operations\(^9\). In addition, the CPUC\(^10\) has provided a statewide information page for citizens. See also Attachment 2: Sample Public Information Talking Points.

PG&E has indicated that they are not planning to open locations where impacted residents may go to obtain power and charge their electrical devices.

## 8 ROLES AND RESPONSIBILITIES

The following table represents tasks grouped by Department or Agency with primary and supporting responsibility, as outlined in the San Joaquin County Emergency Operations Plan (EOP). Depending upon the size and duration of a power outage, tasks will be completed as needed to fit the overall response needs. Specific processes will be outlined in Agency Operations Plans.

<table>
<thead>
<tr>
<th>Emergency Support Function (ESF)</th>
<th>Agency</th>
<th>Roles and Responsibilities</th>
</tr>
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<tbody>
<tr>
<td>ESF - 01 Transportation</td>
<td>P - Office of Emergency Services</td>
<td></td>
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<tr>
<td>S – Public Works</td>
<td></td>
<td></td>
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<tr>
<td>• Support transportation of individuals with Access and Functional Needs</td>
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<tr>
<td>• Staff Transportation Branch in County EOC</td>
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<td></td>
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<tr>
<td>• Be prepared to support traffic management</td>
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<tr>
<td>ESF – 02 Communications</td>
<td>P – Information Systems Division</td>
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<tr>
<td>S – Office of Emergency Services</td>
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<td></td>
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<tr>
<td>• Monitor emergency communications networks</td>
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<tr>
<td>• Establish and maintain emergency communications systems</td>
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<tr>
<td>• Conduct public alert &amp; warning messaging</td>
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<td></td>
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<tr>
<td>• Activate communication systems to support de-energization notifications</td>
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\(^10\) See CPUC Prepare for Power Outages at [https://prepareforpowerdown.com/](https://prepareforpowerdown.com/)
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<tr>
<th>Emergency Support Function (ESF)</th>
<th>Agency</th>
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</table>
| ESF – 03 Constructional/Engineering | P – Public Works | • Refueling plan for critical facilities on generator power  
• Provide power to maintain critical services (Water & waste water facilities)  
• Coordinate repair and restoration of damaged infrastructure  
• Provide staff for EOC as necessary |
| ESF – 04 Fire & Rescue | County Fire districts | • Staff Fire Branch in County EOC  
• Assess potential impacts to fire detection/reporting and response capabilities  
• Assess potential impacts to fire suppression water supply system  
• Respond to increased calls for service |
| ESF – 05 Emergency Management | P – Office of Emergency Services | • Activate EOC as needed based upon EOP.  
• Assess potential public safety impacts and recommend appropriate County EOC staffing levels  
• Distribute situation updates and conduct Operational Area conference calls with partner agencies  
• Provide situational updates to elected officials  
• Contact potentially impacted jurisdictions  
• Develop and coordinate situational awareness  
• Develop and coordinate public information efforts  
• Support shelter activations  
• Support/monitor the movement of vulnerable, medically fragile residents to shelters |
| ESF – 06 Mass Care & Shelter | P – Human Services Agency  
S – Public Health Services  
S – American Red Cross  
S – Animal Control | • Staff Care and Shelter Branch in County EOC  
• Designate and alert shelter teams  
• Identify and coordinate shelter location(s)  
• Coordinate with American Red Cross Liaison  
• Coordinate operation of shelter facilities operated by the County, or American Red Cross  
• Provide for individuals with Access and Functional Needs  
• Provide support to shelter operations  
• Facilitate feeding for shelter residents  
• Identify individuals with Access and Functional needs that may require transportation  
• Determine potential impacts to residential care facilities  
• Coordinate/assist with wellness checks (attachment 5)  
• Provide support post event for CalFresh recipients  
• Coordinate special care requirements/needs for service animals and/or pets |
| ESF – 07 Resources | P – Office of Emergency Services | • Support logistics and mutual aid resource coordination  
• Maintain records of emergency related expenditures for purchases and personnel |
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<th>Emergency Support Function (ESF)</th>
<th>Agency</th>
<th>Roles and Responsibilities</th>
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| ESF – 08 Public Health and Medical Services | P - Healthcare Services | • Staff Medical Health Branch in County EOC  
 • Coordinate distribution of bottled medical gases  
 • Source, route, and monitor medical/health resource requests  
 • Identify needs for residents with power-dependent assisted durable medical equipment (coordinate request for Center for Medicare/Medicaid Services (CMS) emPOWER data)  
 • Assess potential impacts to residential care facilities |
| | S – Public Health Services |  |
| | S – Emergency Medical Services |  |
| | S – Environmental Health Dept. |  |
| | S – Behavioral Health Services |  |
| |  | • Develop and integrate Public Health messaging  
 • Disseminate Public Information messaging  
 • Assess potential impacts to medical/health care provider organizations, facilities, and systems  
 • Respond to increased medical aid calls for service  
 • Alert Health Care Coalition (HCC) partner agencies  
 • Determine need to activate surge plans for increased calls for service  
 • Monitor potential for exposure to hazardous materials/wastes due to power outage  
 • Assurance of Drinking water safety  
 • Surveillance of community health status |
| ESF – 10 Environmental Health Dept. | P - Environmental Health Dept. | • Identify the need for hazardous materials incident support |
| ESF – 11 Food & Agriculture | Agricultural Commissioner | • Identify needs of dairies and confined animal facilities  
 • Assess potential impacts due to loss of electricity |
| ESF – 12 Utilities | P – Office of Emergency Services | PG&E:  
 • Notify County OES and potentially impacted jurisdictions upon consideration of PSPS.  
 • Provide incident-specific maps of circuits that will be de-energized and corresponding impacted areas.  
 • Participate in Operational Area conference calls – brief on timing and impacted areas.  
 • Coordinate public information messaging with Operational Area jurisdictions.  
 • Provide Agency Representative in County EOC  
 • Coordinate public information.  |
| | PG&E (liaison) |  |
| Other Utility Agencies: |  | • Participate in Operational Area conference calls  
 • Coordinate public information/ participate in JIC |
### Emergency Support Function (ESF)

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<tr>
<th>ESF – 13 Law Enforcement</th>
<th>Agency</th>
<th>Roles and Responsibilities</th>
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<tr>
<td></td>
<td>P – Sheriff</td>
<td>• Staff Law Enforcement Branch in County EOC</td>
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<td>S – Probation Department</td>
<td>• Conduct wellness checks</td>
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<td>• Provide or support increased requests for services</td>
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<td></td>
<td></td>
<td>• Coordinate evacuation operations</td>
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<td></td>
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<td>• Provide additional security to impacted areas</td>
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<tr>
<th>ESF – 15 Public Information</th>
<th>Agency</th>
<th>Roles and Responsibilities</th>
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<tr>
<td></td>
<td>P – Office of Emergency Services</td>
<td>• Coordinate public information with impacted local jurisdictions</td>
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<td></td>
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<td>• Establish a Joint Information Center (JIC)</td>
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<td>• Post updates to County website</td>
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<td></td>
<td></td>
<td>• Activate the Public Hotline Call Center as needed</td>
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<td></td>
<td>S – Other County PIOs</td>
<td>• Activate Social Media messaging to support de-energization notifications</td>
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<tr>
<th>Cities/Special Districts</th>
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<th>Roles and Responsibilities</th>
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<tr>
<td></td>
<td></td>
<td>• Liaison with County EOC</td>
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<td></td>
<td></td>
<td>• Communicate situational awareness with EOC</td>
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<th>School Districts:</th>
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<th>Roles and Responsibilities</th>
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<tr>
<td></td>
<td></td>
<td>• Liaison with County EOC</td>
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<td></td>
<td>• Assess potential impacts to school facilities and systems</td>
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<td></td>
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<td>• Communicate status with parents and partner agencies</td>
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<td></td>
<td></td>
<td>• Support shelter operations</td>
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<th>Non-Government Agencies</th>
<th>Agency</th>
<th>Roles and Responsibilities</th>
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<tr>
<td></td>
<td>American Red Cross</td>
<td>• Support shelter efforts</td>
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<td></td>
<td></td>
<td>• Staff Red Cross Agency Representative in County EOC</td>
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<td></td>
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<td>• Distribute bulk supplies</td>
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<td>• Coordinate mass feeding operations (when requested)</td>
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P = Primary; S = Secondary/Support

### 9 Coordination

#### 9.1 Situational Status Reports

As the event develops, San Joaquin County OES staff will monitor the status of the Operational Area and report to the Inland REOC/CalOES. County OES shall contact jurisdictions/county agencies to check their status each operational period. Each agency/organization will provide the following information via WebEOC or other method as requested by the EOC:

- Current situation (increased public safety stature, response activities, etc.)
- DOC/ICP activations
- Increased readiness activities (up-staffing, pre-deployment/staging of resources)
- Sheltering, support and public warning operations
- Impacts to transportation, communications, utilities and other critical infrastructure
- Critical issues
- PIO (name and contact information)

San Joaquin County OES will participate in regional Cal OES, PG&E, and NWS conference calls.
9.2 EMERGENCY RESPONSE

In the event an extended electrical system outage produces significant damage or threatens lives and property, the Operational Area will execute response efforts as per the County EOP.

Response activities may include:

- Operational Area EOC activation.
- OES/EOC monitoring of PG&E emergency portal.
  - Data on expected outage area
  - Number of affected customers
  - Number of medical baseline customers in outage area
  - Notification success by PG&E
- Deployment of resources to the field to gather real-time observations.
- Establishment of a Unified Command at an Incident Command Post (ICP).
- Door-to-door welfare checks by public safety staff may occur inside impacted areas, if telephonic notification is unsuccessful by PG&E.
- Permanent and temporary message boards (trap-lines/a-frames and electronic) will be updated with current safety message.
- Identify potential shelters and place on standby or activate.
- Increased transportation services for individuals with access and functional needs
- Increased security
- Increased traffic management
- On-going information management (PIO and public communications)
- On-going generator refueling
- Mass care and sheltering

9.3 RECOVERY

The amount of time power will be off will be determined by the extent of the incident. Alerts and information updates will be provided as warranted.

Following a Public Safety Power Shutoff, PG&E will coordinate with the Operational Area regarding the re-energization of affected areas. In addition to internal post-incident recovery operations, agencies and departments may continue to assist any residents displaced as a result of the power outage. Facility operations and Information Systems may need to continue operations to restore and validate operating system.

County OES may facilitate the development of an After-Action Report and Improvement Plan (AAR/IP) including any recommendations for improvements to this document.
10 REFERENCES

In addition to those referenced cited in the Basic Emergency Operations Plan, the following were also used in the development of this plan.

- PG&E Community Wildfire Safety Program

- PG&E Public Safety Power Shutoff Notifications


- Emergency Power Planning for People who use electricity and battery dependent assistive technology and medical devices (March 2019). Other emergency planning information: http://www.jik.com/disaster.html

- The Power of Being Prepared: https://prepareforpowerdown.com

- CALFIRE’s wildfire preparedness website: www.readyforwildfire.org

- Non-Disclosure and Mutual Assistance Agreement between PG&E and San Joaquin County, August 27, 2019.
11 ACRONYMS

<table>
<thead>
<tr>
<th>Acronym</th>
<th>Description</th>
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<tbody>
<tr>
<td>AAR/IP</td>
<td>After-Action Report and Improvement Plan</td>
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<tr>
<td>AFN</td>
<td>Access and Functional Needs</td>
</tr>
<tr>
<td>CalOES</td>
<td>California Governor’s Office of Emergency Services</td>
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<td>CMS</td>
<td>Center for Medicare/Medicaid Services</td>
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<td>CPUC</td>
<td>California Public Utilities Commission</td>
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<tr>
<td>DO</td>
<td>Duty Officer</td>
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<tr>
<td>EAS</td>
<td>Emergency Alert System</td>
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<tr>
<td>EOC</td>
<td>Emergency Operations Plan</td>
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<tr>
<td>EOP</td>
<td>Emergency Operations Plan</td>
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<td>ESRB</td>
<td>Electric Safety and Reliability Branch</td>
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<tr>
<td>HCC</td>
<td>Health Care Coalition</td>
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<tr>
<td>ICP</td>
<td>Incident Command Post</td>
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<tr>
<td>IPAWS</td>
<td>Integrated Public Alert and Warning System</td>
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<td>JIC</td>
<td>Joint Information Center</td>
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<tr>
<td>LMR</td>
<td>Land Mobile Radio</td>
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<tr>
<td>NWS</td>
<td>National Weather Service</td>
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<td>OES</td>
<td>Office of Emergency Services</td>
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<tr>
<td>PG&amp;E</td>
<td>Pacific Gas and Electric Company</td>
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<tr>
<td>PIO</td>
<td>Public Information Officer</td>
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<td>PSAP</td>
<td>Public Safety Answering Point</td>
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<tr>
<td>PSPS</td>
<td>Public Safety Shut Off Program</td>
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<tr>
<td>REOC</td>
<td>Regional Emergency Operations Center</td>
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<tr>
<td>SMS</td>
<td>Short Message Service (i.e., text messaging)</td>
</tr>
<tr>
<td>WEA</td>
<td>Wireless Emergency Alerts</td>
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</tbody>
</table>
12 ATTACHMENTS

1. CPUC Fire Threat Map (Indicates California and San Joaquin County).
2. Sample Public Information Talking Points
3. Sample Media Release
4. Sample Social Media Messages (English/Spanish)
5. Priority List for San Joaquin County Medically Fragile Residents
ATTACHMENT 1 - CPUC FIRE THREAT MAP – HIGH FIRE THREAT AREAS
San Joaquin County Fire-Threat Areas

Tier 2 area - Elevated
No Tier 3 areas represented
**ATTACHMENT 2 - SAMPLE PUBLIC INFORMATION TALKING POINTS**

**SAN JOAQUIN COUNTY RESPONSE TO PLANNED POWER SHUT-OFF:**

- On the afternoon of [date], the County of San Joaquin has begun to prepare for the potential shutdown of PG&E power to areas of San Joaquin County due to the high fire danger.

- PG&E estimates that [Number of] customers in San Joaquin County are located in regions likely to be subject to a power shutdown. The areas affected by the shutdowns include unincorporated areas of [name geographical areas] of San Joaquin County.

- San Joaquin County OES has developed an Electrical System De-energization Response Plan and put it into motion;

- We’ve notified and coordinated with our operational area response partners;

- We are coordinating messaging and outreach with our stakeholders, so we are prepared to communicate with our community members in the event of a power shut down.

**BACKGROUND:**

- In response to evolving weather and potential extreme fire danger, PG&E may proactively shut off power to some customers in portions of the following counties: San Joaquin, [list additional counties impacted, if applicable]
  - Currently, PG&E is considering shutting down power to some areas in the Tier [3, 2, 1] zones on the CPUC map. PG&E has stated that the power shut down will mainly affect the [specific name of location] of San Joaquin County.

- PG&E could take the action of turning off the power for safety as early as [overnight [date] into [date] morning]. The greater likelihood is potentially turning off the power for safety in advance of a [name date and time of day] wind event.

- PG&E has stated that they will notify the County and customers 48 hours, 24 hours and just prior to turning off the power. They will contact customers directly through the following means:
  - Automated calls;
  - Texts;
  - Emails;
  - Employees will go door-to-door to notify customers that have self-identified as having medical needs in the PG&E system.

- PG&E is asking customers to update their contact information at www.pge.com/mywildfirealerts so customers can be kept up-to-date of PG&E activities.

- PG&E has stated that they will have to wait until the high winds die down before they can inspect power lines to restore power to affected areas. What does this mean?
  - For this particular Red Flag Warning, they are expecting that they will have to wait approximately [6 hours] and for daylight, after they shut the power off, before they can begin inspecting lines. Before re-energizing, all lines have to be physically inspected by PG&E personnel, which is why there is a significant delay in restoring power.
- PG&E estimates that power could be down for portions of San Joaquin County for 1-3 days, but are hopeful they can restore power sooner than that.

- Residents can learn if they are in a potentially impacted area by going to https://m.pge.com/#high-fire-threat-map and entering their address.

- PG&E has set up a call center to provide more information:
  - English 1-877-660-6789
  - Chinese 1-800-893-9555
  - Spanish 1-800-660-6789
  - Vietnamese 1-800-298-8438.

**San Joaquin County Response to Potential Power Shut Down:**

- This afternoon, the County of San Joaquin County OES put into motion action to prepare for the potential shut down of PG&E power to areas of San Joaquin County.

- So far we’ve taken the following actions in preparation for a potential power shut down:
  - County OES has implemented the Electrical System De-energization Response Plan;
  - We have activated our Emergency Operations Center (EOC);
  - We’ve notified and coordinated with our response partners throughout the County;
  - We are currently creating maps to show potential impacts to area hospitals, skilled nursing facilities, and our vulnerable populations;
  - We are coordinating messaging and public outreach with our stakeholders so we are prepared to communicate with our community members in the event of a power shut down.
ATTACHMENT 3 - SAMPLE MEDIA RELEASE

FOR IMMEDIATE RELEASE

Date: [date of release]

Contact: Public Information Officer [NAME] at ###-###-####, [PIO email address]

San Joaquin County Responds to PG&E’s Potential Power Shut-Off with Advanced Preparation

SAN JOAQUIN, CA – This afternoon, the County of San Joaquin acted promptly to prepare for the potential shut down of PG&E power to areas of San Joaquin County. PG&E has notified the County that they may activate their Public Safety Power Shut-Off protocols due to extreme weather, and could potentially initiate a power shut down in the [geographical area] of San Joaquin County within the next 24 hours. San Joaquin County is ready to respond to the effects of the power outage; however, the decision to turn off the power and the speed at which it is restored is managed solely by PG&E.

[Insert quote of elected official or director of Emergency Operations/Services, as necessary]

San Joaquin County OES has proactively taken steps in preparation for a potential power shut down after being notified by PG&E of their new Public Safety Power Shutoff program. OES has developed an Electrical System De-energization Response Plan and put it into motion. Additionally, we are currently operating the Emergency Operations Center (EOC), and we are actively coordinating with our operational area response partners and monitoring the situation.

You can check if your home is in an area where power may be shut off on the PG&E website: https://m.pge.com/#high-fire-threat-map. PG&E is monitoring weather patterns and will provide updates to customers and San Joaquin County when information is available.

County OES officials remind residents and visitors that it is important to have a plan. FEMA recommends taking steps to prepare for a power outage, including:

Stay informed –

- [Sign up for safety information on {alert system} by texting your zip code to ##].
- [For information on immediate threats to personal safety or property, tailored to an address of your choosing, sign up Alerts (method/###).]
- San Joaquin County will send a Wireless Emergency Alert to areas if evacuations are ordered, intended to reach all cell phones in the area.

Review your evacuation and communication plan –

- Identify several evacuation routes for your location in case roads are blocked, and tell someone out of the area which routes you plan to use.
- If you will evacuate by car, keep your car fueled and ready to go.
- Make a list of what you’ll want to take with you if you leave your home quickly. Consider the Five P’s of Evacuation:
1) People/Pets;
2) Prescriptions;
3) Papers;
4) Personal Needs;
5) Priceless Items
- Talk to your medical provider about a power outage plan for medical devices powered by electricity and refrigerated medicines. Plan for batteries and other alternatives to meet your needs when the power goes out.
- Review the supplies that are available in case of a power outage. Have flashlights with extra batteries for every household member. Have enough nonperishable food and water.
- Use a thermometer in the refrigerator and freezer so that you can know the temperature when the power is restored. Throw out food if the temperature is 40 degrees or higher.
- Keep mobile phones and other electric equipment charged and gas tanks full.
- Know how to manually open electric garage doors and gates.

For more information, including what to do during a power outage, visit [www.ready.gov or www.SJReady.org.]

Make sure you can receive updated information from PG&E by updating your contact information at www.pge.com/mywildfirealerts.

###
ATTACHMENT 4 - SAMPLE SOCIAL MEDIA MESSAGING

Important Notice for San Joaquin County Residents:

[***Información en Español abajo***]

PG&E has notified San Joaquin County that as many as [number] San Joaquin County Residents in the [geographic area] could lose power and be without power for at [least 24 hours] due to high fire danger.

PG&E has set-up a call center to provide more information:

- English 1-877-660-6789
- Chinese 1-800-893-9555
- Spanish 1-800-660-6789
- Vietnamese 1-800-298-8438

Español:

Noticia importante para residents del Condado de San Joaquin:

La compañía PG&E (servicios de gas y electricidad) ha notificado al Condado de San Joaquin que alrededor de [number] residentes [de áreas rurales al noreste del condado {indique actual geographical área}] podrían perder servicios de electricidad y gas por al menos 24 horas debido a una alerta por altas probabilidades de incendio.

PG&E creó una línea de atención al cliente en español para ofrecer más información sobre esta situación: 1-800-660-6789
## ATTACHMENT 5 - PRIORITY LIST FOR SAN JOAQUIN COUNTY MEDICALLY FRAGILE RESIDENTS

<table>
<thead>
<tr>
<th>Tier level</th>
<th>Life Support Condition</th>
<th>Consequences if no action</th>
<th>Action Plan</th>
<th>Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Priority 1</td>
<td>Left Ventricular Assist Devices</td>
<td>Sudden death</td>
<td>Emergency Medical Services (EMS) contacts tertiary medical Left Ventricular Assist Device (LVAD) center, who will contact their patient.</td>
<td>As soon as de-energization plan is known</td>
</tr>
<tr>
<td>Priority 1</td>
<td>Ventilators</td>
<td>Imminent death</td>
<td>Contact Social worker in Human Services Agency (HSA), Aging and Community Services (ACS), who will contact client and In-Home Supportive Services (IHSS) worker immediately</td>
<td>As soon as de-energization plan is known</td>
</tr>
<tr>
<td>Priority 2</td>
<td>Respiratory Devices - Oxygen concentrators - Oxygen Tanks</td>
<td>Oxygen may run out after 48 hours, leading to respiratory distress</td>
<td>Contact IHSS Social worker in ACS who will contact client and IHSS worker immediately</td>
<td>If more than 24 hours has lapsed since power outage</td>
</tr>
<tr>
<td>Priority 2</td>
<td>IV Pump medications and feeding</td>
<td>Life sustaining medication or nutrition/fluids may not be able to be administered</td>
<td>Contact IHSS Social worker in ACS, who will contact client and IHSS worker immediately</td>
<td>If more than 24 hours has lapsed since power outage</td>
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<tr>
<td>Priority 3</td>
<td><strong>Motorized Devices</strong></td>
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<td></td>
<td>• Motorized Wheelchairs</td>
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<td></td>
<td>• Motorized Scooters</td>
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<td></td>
<td>• Powered Lifts in Home</td>
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<tr>
<td></td>
<td>• Electric Lift Chairs</td>
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<td></td>
<td>• Electric Hospital Beds</td>
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<td></td>
<td>• Electric Hoyer Lifts</td>
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<td></td>
<td>• Electric Ceiling Track Lifts</td>
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Mobility will be affected

Contact IHSS Social worker in ACS, who will contact client and IHSS worker immediately

If more than 48 hours has lapsed since power outage

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<tr>
<th>Priority 4</th>
<th><strong>Refrigerated meds</strong></th>
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Medications become spoiled and unusable, and therefore ineffective. See document for medication stability

Offer phone number for IHSS Social worker in ACS for clients to report issues. Put out messaging that clients should leave refrigerator unopened, either have their medications put on ice or contact their provider for refills.

If more than 48 hours has lapsed since power outage

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PROMULGATION STATEMENT

This San Joaquin County Operational Area Multi-Agency Coordination Group Support Annex was designed to provide a forum for agency administrators within the County of San Joaquin to work together to share information, establish priorities, commit agency resources, allocate scarce resources and provide strategic guidance to support incident management activities. It incorporates the principles and processes of the National incident Management System and Standardized Emergency Management System and was developed using the guidance from the Comprehensive Planning Guide 101 version 2 from the Federal Emergency Management Agency.

This annex, when used properly and updated at least every two years, will assist the Operational Area officials in responding to and recovering from the effects of natural and man-made disasters. This annex will become official when it has been signed and dated below by the Chair of the Emergency Services Council.

_______________________________________________   ________________________
Marcia Cunningham,                                        Date
Chair, San Joaquin County Emergency Services Council
Director of Emergency Services
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Annex Administration

San Joaquin County Office of Emergency Services Director of Emergency Operations will coordinate review, revise, and re-promulgate this annex at least once every two years or when key changes occur, such as lessons learned from exercises or real events. Changes may be made by the San Joaquin County Director of Emergency Operations without formal Emergency Services Council’s approval. This document supersedes all previous Multi-Agency Coordination Group appendices and annexes for the Operational Area.

Record of Changes

All updates and revisions to this annex will be tracked and recorded in the following table. This process will ensure that the most recent version of the annex is disseminated and implemented by emergency response personnel.

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Annex Distribution

San Joaquin County Office of Emergency Services (OES) maintains the San Joaquin County Emergency Operations Plan (EOP) in the San Joaquin County (SJC) Emergency Operations Center (EOC) Library. This document, upon signature, will become an annex to the EOP. The primary method of EOP distribution is electronic, with a copy available in the Advanced File Library of the SJC web based information sharing database (WebEOC) and the SJC web page.
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1 INTRODUCTION

Multi-agency coordination is a process that allows multiple agencies and jurisdictions to work together more efficiently and effectively. Multi-agency coordination occurs regularly whenever personnel from different agencies interact for preparedness, mitigation, response, and recovery activities. Multi-agency coordination may be pre-planned with established protocols or occur on an informal basis, depending on the nature and scope of the emergency. Cooperating agencies that pre-establish operational procedures and protocols in advance can enhance coordination during emergencies.

The Standardized Emergency Management System (SEMS), National Incident Management System (NIMS), and Incident Command System (ICS) refer to a Multi-Agency Coordination System (MAC System) as the combination of facilities, personnel, equipment, and procedures that support effective information management, incident prioritization, and resource allocation. The primary function of a MAC System is to coordinate activities and prioritize incident demands for critical resources. MAC Systems provide support, coordination, and assistance with policy-level decisions. Emergency Operations Centers (EOC) and Multi-Agency Coordination Groups (MAC Groups) are two examples of MAC System elements.

The primary functions supported by a MAC System include:

- Situation Assessment. This consists of the collection, processing, and display of relevant information to create a common operating picture. It includes the receipt and verification of Situation Reports and may include the consolidation of multiple Situation Reports.

- Information Sharing. Multi-agency coordination supports information sharing between emergency response organizations and assists with keeping elected and appointed officials informed.

- Incident Prioritization and Resource Allocation. It is sometimes necessary to establish incident priorities for the allocation of scarce resources. MAC Groups (see below) are commonly used for this purpose. Primary considerations include:
  
  - Life-threatening situations;
  - The threat to property;
  - Environmental impact;
  - High damage potential;
  - Incident complexity;
  - Economic impact; and
  - Other criteria established by the MAC System.

- Support Interagency Activities. A primary function of the MAC System is to coordinate, support, and assist with policy-level decisions and interagency activities relevant to emergency management activities, policies, and strategies.
1.1 Multi-Agency Coordination Group

A MAC Group, sometimes called policy groups, and consist of representatives from stakeholder agencies or organizations. They are established and organized to make cooperative multiagency decisions. MAC Groups act as policy-level bodies during incidents, supporting resource prioritization and allocation, and enabling decision making among elected and appointed officials and those responsible for managing the incident (e.g., the Incident Commander).

MAC Groups typically consist of agency administrators, executives, or their designees who are authorized to represent and commit agency resources and funds. Pre-established MAC Group processes will facilitate the effectiveness of the MAC Group during an emergency with respect to the following functions:

- Provide coordinated decision making;
- Establish priorities;
- Commit agency resources and funds;
- Allocate scarce resources among cooperating agencies or jurisdictions; and
- Provide strategic guidance to support incident management activities.

Unlike Unified Command, they do not perform incident command functions, nor do they replace the primary functions of operations, coordination, or dispatch organizations. Elected and appointed officials are critical players in incident management. They are responsible for the safety and welfare of their constituents and the overall effectiveness of incident management efforts. Mayors, city managers, and county commissioners, for example, typically comprise the policy level of incident management and provide guidance regarding priorities and strategies for dealing with incident response and recovery. Incident personnel working in EOCs and on-scene share the responsibility for keeping elected and appointed officials informed regarding the situation, resource needs, and other pertinent information. Effective communication between incident personnel and policy-level officials fosters trust and helps ensure that all leaders have the information they need to make informed decisions. MAC Groups provide a way to organize policy-level officials to enhance the unity of effort at this senior level.

2 Purpose and Scope

A large scale or multiple jurisdiction event will likely require collaboration and coordination between several entities throughout the San Joaquin Operational Area. The development of a San Joaquin County Operational Area Multi-Agency Coordination Group (SJC MAC Group) will provide a forum for agency administrators within the Operational Area, County, Cities, Special Districts and other jurisdictions which are, or may be impacted by an incident, to work together to share information, establish priorities, commit agency resources, allocate scarce resources and provide strategic guidance to support incident management activities.

When activated, the SJC MAC Group will provide a structure for making policy recommendations and prioritizing scarce resources. Specifically, the SJC MAC Group objectives will be to:

- Evaluate threat conditions
- Determine incident/threat priorities
- Maintain situational awareness and share information
- Determine priorities related to the use of critical resources

2.1 AUTHORITIES
The MAC System is a component of the California Standardized Emergency Management System (SEMS) as well as the National Incident Management System (NIMS). The California Emergency Services Act (CESA) requires the utilization of the SEMS for managing multi-agency and multi-jurisdictional responses to emergencies in California. The four components of SEMS are Incident Command System, Multi-Agency Coordination System, California Disaster and Civil Defense Master Mutual Aid Agreement (MMAA) and Operational Area (OA) concept. The following authorities and references recognize the use of multi-agency coordination in emergency management:

- California Government Code Section 8607 (a) (2)
- Standardized Emergency Management System (SEMS)
- California Code of Regulations, Title 19, Division 2, Chapter 1: §2407 (d), §2409 (e) (3), §2411 (e), and §2413 (d)
- State of California Emergency Plan
- National Incident Management System (NIMS)

2.2 ASSUMPTIONS
- The San Joaquin County Operational Area has the primary responsibility of managing and coordinating resources within the geographic boundaries of the County.
- During an emergency or disaster, multiple jurisdictions may be called upon to respond to an event where critical resources will be in short supply.
- Local jurisdictions will retain their authority and responsibility for incidents within their boundaries in per SEMS/NIMS.

3 SJC MAC GROUP MEMBERSHIP
The SJC MAC Group membership is comprised of representatives from San Joaquin County government agencies, City Management, Special District Administrators or Designees, and other executive level management from jurisdictions which are or may be impacted by an incident that are responsible for mitigating the emergency and are authorized to commit agency resources and funds.

SJC MAC Group standard membership includes the following:

- County government
  - County Administrator
  - County Board of Supervisors
  - Director of Emergency Services
  - Director of Emergency Operations
To provide specific information based upon an event or incident, the SJC MAC Group optional membership may include:

- Non-governmental Organizations (NGOs) that have a role in the response
- Private sector organizations (water/wastewater, utilities)
- Infrastructure owners and operators
- Other jurisdictions which are or may be impacted by the incident
- EOC Planning Section Chief

### 3.1 SJC MAC Group Members Authority

SJC MAC Group Members must have full authority to represent their agency to:

- Prioritize incidents.
- Establish scarce resource allocation priorities.
- Commit to expenditures of their organization’s funds and utilization of resources.
- Provide information regarding resources, including:
  - Ensure that their agency resource situation status is current.
  - Determine specific agency resource capabilities and needs.
  - Determine agency resource availability (including availability for out-of-jurisdiction assignment).
  - Anticipate future resource needs and develop strategies and contingency plans.
- Conduct information coordination (communicate "decisions" back to agencies).

### 3.1.1 Jurisdictional Authority and Responsibility

Membership within the SJC MAC Group does not impact jurisdictional authority or responsibilities.

The SJC MAC Group can request subject matter expertise, intelligence, or information regarding incidents from organizations without statutory or regulatory authority, such as:

- Emergency Medical Services (EMS) Providers
- Other jurisdictions which are or may be impacted or affected by the incident.

Assisting and cooperating agencies may attend SJC MAC Group meetings for technical input or to gain information, but will not participate in the decision-making process.
Building consensus on policy decisions, as previously outlined, allows the SJC MAC Group members to abate emergencies without having their statutory authorities compromised. Reaching consensus does not necessarily imply that the agreed-upon decision is every group member’s first choice, but it represents the best decision that all members can support and collectively serves the emergency management process.

4 SJC MAC GROUP ORGANIZATION

During emergencies, the San Joaquin Operational Area is responsible for managing, coordinating information and resources, and for serving as a link in the system of coordination between the EOCs of the cities within the county and the Regional EOC (REOC). The SJC MAC Group is hosted at the OA EOC level, which provides them with some of the needed support as the situation warrants. The following positions of the EOC may support the SJC MAC Group as required:

- Planning Section Chief
  - Resource Status Unit Leader
  - Situation Unit Leader
  - Documentation Unit Leader
  - Technical Specialists
- Logistics Section Chief
  - Communications Unit Leader
  - Facilities Unit Leader
- Public Information Officer

The SJC MAC Group may meet in person or by conference call; dependent upon the incident needs.

5 SJC MAC GROUP ACTIVATION

The Director of Emergency Services, Director of Emergency Operations, Chief of the emergency response, or affected City Manager may request the activation of the SJC MAC Group at any time they determine that activation is warranted. Upon request for activation, the requestor will:

- Notify the Director of Emergency Operations or EOC Director (if activated) to initiate activation of the SJC MAC Group, by calling the San Joaquin County Office of Emergency Services at 209-953-6200 during business hours or requesting through Sheriff’s dispatch at 209-468-4421.
  - The requestor will provide a list of issues needing SJC MAC Group action for the meeting agenda
- The Director of Emergency Operations or EOC Director will arrange a SJC MAC Group meeting either via conference call or at a physical location.
• The Director of Emergency Operations or EOC Director will ensure the members of the SJC MAC Group are notified, via the California Health Alert Network (CAHAN) and provided conference call information, meeting location, date and time of the meeting.
• The Director of Emergency Operations or designated MAC Group Coordinator will facilitate the meeting.
• Upon ending the meeting, the Director of Emergency Operations or designee will document the outcome from the session and file with event/incident documentation.

The SJC MAC Group will be adjourned when:

a. Scheduled coordination among agency executives and jurisdictions is no longer necessary.
b. The situation at the incident site has stabilized.
c. Incident support can be provided without a need for executive-level decision making.
d. The need for resource coordination has diminished.

6 SJC MAC Group Responsibilities

• Prioritize incidents or jurisdictions based on the following factors:
  o Life and Safety Threats
  o Property/Infrastructure Damage Threats
  o Potential for Loss and Resource Issues
  o Incident Complexity and Duration
• Provide scarce resource allocation decisions or policy recommendations.

SJC MAC Group Members may also:
• Obtain situational information from their operational area.
• Communicate SJC MAC Group decisions to back to their organization.
• Maintain a dialogue with EOC/DOC, Incident Command Posts (ICP), and others, as necessary.
• Orient SJC MAC Group representative alternate(s) and keep them current on decisions, issues, and new business.

6.1.1 SJC MAC Group Coordinator

In some more significant instances, the Director of Emergency Services or Emergency Operations may identify a Coordinator to facilitate the meeting. The individual should be knowledgeable of the Incident Command System (ICS) and MACS within the Standardized Emergency Management System (SEMS). It is critical that the Coordinator has excellent facilitation skills and establish credibility with the SJC MAC Group members. The Coordinator serves as the SJC MAC Group business facilitator and helps to direct the SJC MAC Group toward accomplishing its mission. The Coordinator is not an agency representative who participates in the decision-making process. The Coordinator may request staff from the EOC to support the SJC MAC Group.
The Coordinator:
- Fills and supervises assigned personnel.
- Manages the meeting facility and ensures the necessary equipment is available (if in person).
- Facilitates the SJC MAC Group decision-making process, including the display of information and providing a situation assessment for incident priority setting and resource allocation.
- Establishes a schedule for meetings and conference calls and provides schedule and agenda information to all SJC MAC Group participants.
- Documents proceedings including conference calls or in-person meetings and distributes information to SJC MAC Group agency representatives and others as needed.
- Prepares the final documentation package of MAC Group proceedings.
- Facilitates conference calls and SJC MAC Group meetings.

6.1.2 SJC MAC Group Support

As previously indicated, support for the SJC MAC Group may be provided by the OA EOC. The following provides information on the support that may be needed from each identified position.

**Logistics Section**
- Arranges work area, equipment, and supplies for SJC MAC Group activities.
- Reserves conference call times and disseminates access information to all participants.

**Planning Section**
- Provides short term, strategic and contingency planning to meet SJC MAC Group needs. (*Planning Section Chief*)
- Collects the Situation Status Reports (ICS-209s) and any additional information required by the SJC MAC Group for prioritization and allocation of scarce resources and decision-making. (*Situation Unit Leader*)
- As needed, contacts Local EOCs for clarification and updates on incident status reports and needs. (*Situation Unit Leader*)
- Develops and displays all needed schedules, tables, datasheets, or other information. (*Situation Unit Leader*)
- Supervises any technical specialists requested by the SJC MAC Group. (*Situation Unit Leader*)
- Provides recommendations for the allocation and release of scarce resources. (*Resource Status Unit Leader*)
- Maintains and displays incident information for incident prioritization. (*Resource Status Unit Leader*)
• Tracks limited resource needs (orders) through the EOC Logistics Section and visually displays the allocation of scarce resources for the next operational period. (*Resource Status Unit Leader*)

• Create documentation packages for all SJC MAC Group decisions. (*Documentation Unit Leader*)

• Keeps accurate email distribution lists and other contact information for the distribution of decisions and documents. (*Documentation Unit Leader*)

• Records meeting minutes. (*Documentation Unit Leader*)

• Ensures accurate SJC MAC Group membership contact information. (*Documentation Unit Leader*)

Technical Specialists may be used to gather, analyze, and display data, develop reports, prepare briefings for the SJC MAC Group and provides projections on the consequences of alternatives being considered.

• The technical specialist is not a voting SJC MAC Group member.

• The technical specialist role is to provide technical information/expertise related to a specific issue brought before the SJC MAC Group.

• The purpose of the information provided by the technical specialist is to assist the SJC MAC Group in making an informed decision.

**Public Information Officer**

Communicates SJC MAC Group decisions to the Joint Information Center (JIC) and maintains appropriate dissemination of information to the public about the MAC Group activities.
7 OPERATIONAL GUIDELINES

Day to day policy decisions are made by officials at the jurisdictional level.

7.1 ACTIVATION TRIGGERS
The SJC MAC Group is activated

By any of the following:

- Director of Emergency Services;
- Director of Emergency Operations;
- Chief of the emergency response; or
- Affected City Manager.

When:

- Scarce resources need to be allocated and/or,
- A need to prioritize multiple incidents and/or,
- The need to recommend new or amended policy, and/or,
- The need to solve multiple Operational Area issues.

SJC MAC Group Meeting Objectives:

- Provide an informational update on the situation status.
- Prioritize incidents
- Allocate scarce resources.
- Support for policy level decision-making.
- Information sharing.

Attendance

Members of the SJC MAC Group should attend all meetings when requested in person or by teleconferencing.

7.1.1 Meeting Procedures

- The Director of Emergency Services or assigned MAC Group Coordinator will facilitate conference calls and meetings. Conference calls will be scheduled as necessary
- All routine meetings will begin at predetermined times.
- Meetings should last no longer than 30 minutes.
- Coordination/information sharing between the Coordinator and the SJC MAC Group should happen before the SJC MAC Group meetings to ensure issues are clearly and concisely described and managed.
- Recommended issues for discussion during SJC MAC Group meetings will be summarized in writing by the SJC MAC Group Representative requesting the meeting in advance of all meetings.
• New issues will be conveyed from the Coordinator to the group in one of the following ways: conference calls before a meeting, in writing before a meeting or at the beginning of a meeting for last-minute issues.
• All briefing materials will be included in the permanent SJC MAC Group record in the OA EOC by the Documentation Unit.

7.1.2 Meeting Format
To facilitate the SJC MAC Group decision-making process, each meeting will be organized in the following manner:

1) Call to Order
2) Roll call / Introductions
3) Briefing:
   • Current situation update, probable future situation (e.g. assessment of the current incident for event, projected impact from the incident, related resource needs, projected issues, or mutual aid needs);
   • Current issues described;
   • New issues introduced; and
   • Questions/clarification.
4) Discussion/Decision:
   • Review past unresolved issues and identify new issues;
   • Allocate scarce resources;
   • Develop policy/directions
   • Prioritize Incidents
   • Agree on action plan
5) Output :
   • Decisions/priorities/allocations determined and communicated to affected parties;
   • Decision action is identified and documented;
6) Determine subsequent meeting schedule, if needed.
7) Adjourn.

7.1.3 Documentation & Record Keeping
The following should be documented and retained by appointed staff:

• Attendance at all SJC MAC Group meetings.
• All information presented at SJC MAC Group meetings.
• SJC MAC Group decisions and supporting documentation.

[Effective date]
• All daily critical resource allocation documents.
• All decision criteria used by the SJC MAC Group to prioritize incidents and allocate critical resources.
• All notes taken during SJC MAC Group meetings and conference calls (These materials are subject to external requests).

The documentation package will be developed by the Documentation Unit, unless otherwise indicated, and will be retained by the OA EOC with the event/incident documentation.

7.1.4 Communicating SJC MAC Group Decisions
All official decisions will be printed and signed by the Coordinator or Voting SJC MAC Group Members.

• All SJC MAC Group decision documents will be promptly disseminated to SJC MAC Group members via agreed upon method, i.e., email.
• SJC MAC Group members will be responsible for disseminating to their organizations as appropriate.
• SJC MAC Group decisions may be made available to the public through the OA EOC Public Information Officer, or through coordination with the OA Joint Information Center (JIC).
APPENDIX A: SJC MAC GROUP MEETING AGENDA CHECKLIST

1. SJC MAC Group members notified.
2. Time and location determined and communicated.
3. Meeting agenda and SJC MAC Group issues prepared by facilitator.

Introduction

- Review and affirm working guidelines
- Welcome new members
- Optional well-being check-in with members

Briefing Portion (Dependent upon type of incident)

- Incident Briefing
- Current Response Activities, probable future situation
- Weather Situation Report
- Resource Status Report
  - Resource needs, projected issues
  - Response capability
- Identification of Scarce Resources
- Current issues described;
- Questions/clarification.

Discussion/Decision/Recommendation Portion

- Review unfilled Scarce Resource needs
- Discussions, decisions, and/or recommendations on issues
- Allocate or recommend allocation of scarce resources
- Discuss how to resolve media and VIP interface issues
- Consider needs for contingency and strategic specific plans

SJC MAC Group Meeting Outcomes

- Decisions/recommendations/priorities/allocations determined and communicated to affected parties;
- Decision or recommended action is identified, documented and shared with members;
- Plan in place for media interfacing.
- Plan in place to continue to monitor/follow-up as needed

Adjourn when SJC MAC Group Issue has been resolved and the group discussions are no longer needed.

[Effective date]
APPENDIX B: SAMPLE MEETING AGENDA

1) Call to Order

2) Roll call / Introductions

3) Briefing:
   - Current situation update, probable future situation (e.g. assessment of the current incident for event, projected impact from the incident, related resource needs, projected issues, or mutual aid needs);
   - Current issues described;
   - New issues introduced; and
   - Questions/clarification.

4) Discussion/Decision:
   - Review past unresolved issues and identify new issues;
   - Allocate scarce resources;
   - Develop policy/directions
   - Prioritize Incidents
   - Agree on action plan

5) Output:
   - Decisions/priorities/allocations determined and communicated to affected parties;
   - Decision action is identified and documented;

6) Determine subsequent meeting schedule if needed.

7) Adjourn.
### APPENDIX C: ACRONYMS

<table>
<thead>
<tr>
<th>Acronym</th>
<th>Full Form</th>
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<tbody>
<tr>
<td>CAHAN</td>
<td>California Health Alert Network</td>
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<td>California Emergency Services Act</td>
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<td>EMS</td>
<td>Emergency Medical Services</td>
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<td>EOC</td>
<td>Emergency Operations Center</td>
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<td>Incident Command Post</td>
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<td>Incident Command System</td>
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<td>JIC</td>
<td>Joint Information Center</td>
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<td>MAC Group</td>
<td>Multi-Agency Coordination Group</td>
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<td>MACS</td>
<td>Multi-Agency Coordination System</td>
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<td>MMAA</td>
<td>California Disaster and Civil Defense Master Mutual Aid Agreement</td>
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<td>NGO</td>
<td>Non-governmental Organizations</td>
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<td>NIMS</td>
<td>National Incident Management System</td>
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<td>OA</td>
<td>Operational Area</td>
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<td>OA EOC</td>
<td>Operational Area Emergency Operations Center</td>
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<td>OES</td>
<td>Office of Emergency Services</td>
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<td>REOC</td>
<td>Regional Emergency Operations Center</td>
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<td>SEMS</td>
<td>Standardized Emergency Management System</td>
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PREFACE

The San Joaquin County Multi-year Training and Exercise plan (MYTEP) establishes organizational priorities including the development and maintenance of the overall preparedness capabilities required to facilitate effective response to all hazards faced by San Joaquin County. Training and exercises play a crucial role in providing the organization with a means of attaining, practicing, validating, and improving its high-priority capabilities.

The MYTEP covers a five-year period beginning 2019 through 2024. This plan outlines broad training and exercise goals that may be refined as funding and staffing resources allow. It sets priorities for San Joaquin County Office of Emergency Services and other County agencies and departments for training and exercises, as well as informs our City partners to effect a better exchange of information and shared competencies.

This plan does not supersede the current procedures or planning for law and fire personnel, however it does provide additional training options for those personnel.
POINTS OF CONTACT (POCs)

County Administrative Agent:
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209-953-6210 (direct)
JMClark@SJGov.org
PURPOSE

The purpose of the Multi-year Training and Exercise Plan (MYTEP) is to document an organization’s overall training and exercise program priorities for a specific multi-year time period. It is considered to be a living document that can be updated and refined annually. These priorities are linked to corresponding core capabilities, and, if applicable, a rationale based on existing strategic guidance, threat assessments, corrective actions from previous exercises, or other factors. This MYTEP identifies the training and exercises that will help the organization build and sustain the core capabilities needed to address its training and exercise program priorities.

The MYTEP lays out a combination of progressively building exercises – along with the associated training requirements – which address the priorities identified in the Training and Exercise Planning Workshop (TEPW). A progressive, multi-year exercise program enables organizations to participate in a series of increasingly complex exercises, with each successive exercise building upon the previous one until mastery is achieved. Further, by including training requirements in the planning process, organizations can address known shortfalls prior to exercising capabilities.

A MYTEP may also serve as a follow-on companion document to the San Joaquin County Homeland Security Strategy, and can provide a roadmap for San Joaquin County to follow in accomplishing the priorities described therein.

Included in this MYTEP is a training and exercise schedule, which provides a graphic illustration of the proposed activities scheduled for the years 2019 and 2024.
The stakeholders of the San Joaquin County Operational Area met on July 22, 2019 to discuss priorities for the future of training and exercises within the County. Agencies represented included: Office of Emergency Services, Emergency Medical Services, Public Health Services, Environmental Health Department, Human Services Agency, Stockton Unified School District, Good Samaritan Rehabilitation Center, City of Lodi, District Attorney/Victim Witness, San Joaquin County Office of Education, Port of Stockton, Defense Logistics Agency, Rural transportation Department, American Red Cross, Stockton Fire Department and Waterloo-Morada Fire District.

The attendees considered their current overall capabilities, known hazards, and past After-Action Reports (AAR) and Improvement Plans (IP), which helped to inform the development of priorities. The following items were identified as priorities.

1. Increase overall SEMS/NIMS compliance throughout the County.
2. Improve operational coordination and communication between responders and stakeholders.
3. Improve the capability to provide adequate and necessary public information and warning before, during and after an event.
4. Improve plans and capabilities to provide mass care and shelter to disaster survivors.

Priority 1: Increase overall SEMS/NIMS compliance throughout the County

Increase training for all stakeholders to ensure all emergency response and disaster service workers meet or exceed SEMS/NIMS recommended training for working in their assigned disaster roles, consistent with the San Joaquin County Emergency Operations Plan. This includes at a minimum of IS 100, 700, and 800. For managers and supervisors, add ICS 200 and 300. For those with the potential to work in a command and general staff position, ICS-400 and position specific training. All staff assigned to the County Emergency Operations Center are strongly encouraged to obtain a Type III California EOC Credential.

Corresponding Core Capabilities:

- Planning
- Operational Coordination
Rationale:

As a result of staff turnover over the past few years, many stakeholder agencies desired a back to the basics approach to ensure staff have completed basic ICS/SEMS/NIMS training courses. Bringing advanced SEMS/NIMS training courses to ensure staff that may be assigned a role in an emergency operations center are trained will help to better prepare our stakeholders. In addition to training courses, exercises that help staff to become proficient in their assigned responsibilities will further improve our preparedness.

Supporting Training Courses and Exercises:

Encourage on-line independent study courses for staff:

- ICS-100: Introduction to the Incident Command System (available on-line as independent study)
- ICS-200: ICS for Single Resources and Initial Action Incidents (available on-line as independent study)
- IS-700: National Incident Management System: An Introduction (available on-line as independent study)
- IS-800: National Response Framework, An Introduction (available on-line as independent study)

Planned Courses:

- ICS-300: Intermediate ICS for Expanding Incidents
- ICS-400: Advanced ICS for Command and General Staff
- G-191: Incident Command System/Emergency Operations Center Interface
- G-775: Emergency Operations Center (EOC) Management and Operations
- E/L 962: All-Hazards Position Specific Planning Section Chief
- E/L 962: All-Hazards Position Specific Safety Officers

Exercises:

- Emergency Operations Center / Department Operations Center Activation Drill
- Emergency Operations Center / Department Operations Center Demobilization Drills
- Multi-day Incident EOC Exercise
Priority 2: Improve operational coordination and communications between responders and stakeholders

Improve the ability of law enforcement, fire and medical services, public health and other emergency management partners to conduct integrated operational planning, establish an incident command structure, ensure interoperable communications, share information, and maintain a common operating picture during an incident.

Corresponding Core Capabilities:

- Operational Coordination
- Situational Assessment
- Operational Communication
- Public Information and Warning
- Planning
- Intelligence and Information Sharing

Rationale:

Previous exercise and drill after action reports have indicated a need to improve communications and coordination between stakeholders. This includes establishment of an incident command structure, information sharing and maintenance of a common operating picture. With the update of several plans, such as a complete overhaul of the San Joaquin County Emergency Operations Plan and several of the Emergency Support Functional Annex’s that relate to communications and coordination, there is a need to train and test the plans. WebEOC has been integrated throughout the medical and health staff and OES, but there are gaps between the County and its cities. Joint Information System gaps will also require training and exercises to ensure new plans are adequate.

Supporting Training Courses and Exercises:

Training

- WebEOC End User Training
- G-191: Incident Command System/Emergency Operations Center Interface
- G-775: Emergency Operations Center (EOC) Management and Operations
Multi-year Training and Exercise Plan (MYTEP)  
San Joaquin County

- E/L 962: All-Hazards Position Specific Planning Section Chief
- E/L 962: All-Hazards Position Specific Safety Officers

Exercises
- Incident Action Plan Drill
- Amateur Radio Drills
- WebEOC Drills
- EOC Activation Exercises
- Joint Information System/Center training for WebEOC users
- JIC/JIS TTX
- JIC/JIS Exercise

**Priority 3: Improve the capability to provide adequate and necessary public information and warning before, during and after an event**

In recent events throughout the State have demonstrated a critical need to quickly and effectively alert and notify the public. Cities and County have their own standalone alerting systems, without overlap or tested redundancy. The County will seek to purchase a new public alert and notification system that will provide redundancy throughout the County. The system will require extensive training for alerting authorities. In addition, the County Public Information and Warning Annex is under revision. Training and exercises will be necessary to fully test the annexes capabilities.

**Corresponding Core Capabilities:**
- Public Information and Warning
- Operational Coordination
- Planning
- Situational Assessment
Rationale:
The new public alert and notification system will require extensive training for alerting authorities. In addition, the County Public Information and Warning Annex is under revision. Training and exercises will be necessary to fully test the annexes capabilities.

Supporting Training Courses and Exercises:
- Alert and Warning for Alerting Authorities
- IPAWS Authorized user Training
- Alert and Warning Drills

Priority 4: Improve plans and capabilities to provide mass care and shelter to disaster survivors
Provide disaster survivors with streamlined, coordinated, and inclusive life-sustaining services – such as feeding, reunification, and distribution of emergency supplies during an emergency incident.

Corresponding Core Capabilities:
- Mass Care Services
- Operational Coordination
- Planning

Rationale:
The County is updating the ESF-6 Mass Care and Shelter Plan. Turn-over of experienced staff has led to lack of experience and will require additional training on operational tasks to set-up, operate and demobilize a shelter. New plans and standard operating procedure guides have been developed and are nearly ready for training and testing.

Supporting Training Courses and Exercises:
- American Red Cross Shelter Management Training
- IS-405 Mass Care/Emergency Assistance Overview
MULTI-YEAR TRAINING AND EXERCISE SCHEDULE

The following pages include the planned schedule.

- Each section includes the year as the title of the table.
- Participating whole community stakeholders are listed on the left side of the schedule, with associated training and exercises listed.
- Each training is color-coded by priority to allow ease of reading.
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<thead>
<tr>
<th>Organization</th>
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### Program Priorities Addressed:

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### Multi-year Training and Exercise Plan (MYTEP)

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San Joaquin County
## San Joaquin County Multi-year Training and Exercise Schedule 2020 (Year one)

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**San Joaquin County Multi-year Training and Exercise Plan (MYTEP)**

**Homeland Security Exercise and Evaluation Program (HSEEP)**

**San Joaquin County**

**Rev. 2017 508**

[final date – September 2019 DRAFT]
# Multi-year Training and Exercise Plan (MYTEP)

**San Joaquin County**

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## Program Priorities Addressed:

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San Joaquin County Multi-year Training and Exercise Schedule 2021 (Year two)

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Program Priorities Addressed:

- **Priority 1** SEMS/NIMS Compliance
- **Priority 2** Operational Coordination and Communication
- **Priority 3** Public Information and Warning
- **Priority 4** Mass Care and Shelter
## San Joaquin County Multi-year Training and Exercise Schedule 2022 (Year three)

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## San Joaquin County Multi-year Training and Exercise Schedule 2023 (Year four)

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### Program Priorities Addressed:

- **Priority 1**: SEMS/NIMS Compliance
- **Priority 2**: Operational Coordination and Communication
- **Priority 3**: Public Information and Warning
- **Priority 4**: Mass Care and Shelter
## San Joaquin County Multi-year Training and Exercise Schedule 2024 (Year five)

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Mountain House Fire CERT Program
Request for Approval of Trainings

Prepared by:    Bill Fisk
Firefighter – EMT / CERT Program Manager
French Camp Fire District
Mountain House Fire Department
wfisk@frcfire.com
209-982-0592

Presented to: San Joaquin County Emergency Services Council

Purpose:     This training and exercise plan is being submitted for approval by the Emergency Services Council to ensure that all registered disaster service workers participating in the Mountain House Fire CERT Program are provided with state funded workers’ compensation benefits while engaged in disaster training and exercises.

References:  Title 19 CCR Section 2573.1 (b)(2)

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<th>#</th>
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<td>CERT Basic Course</td>
<td>Curriculum is taken directly from the national curriculum. Local hazards awareness, such as earthquakes and floods, will be added in as necessary. The course includes fire safety, basic EMS skills, light search and rescue, and terrorism response. Exact dates are TBD pending staffing and the needs of the program at the time. The course is approximately 20 hours and will be broken up over 3 days.</td>
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<td>Classroom-Based Training</td>
<td>Curriculum is taken directly from the national curriculum and other certified curriculums. Local hazards awareness, such as earthquakes and floods, will be added in as necessary. These trainings will be classroom-based and focus on EMS skills (such as CPR and Stop the Bleed), disaster deployment preparation, extra hazard awareness, and team cohesion.</td>
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References:  
Title 19 California Code of Regulations

§ 2570.2. (c) Training. For purposes of these regulations, training is a pre-authorized activity, sponsored by an accredited disaster council (or designated agency or authority) and may include classroom instruction, disaster drills or exercises, or related activities that are designed to enhance the disaster response skills (including safety) of the disaster service worker
volunteer. Out-of-state training conducted in a manner geographically and functionally specific to cross-border emergency response may also be considered a covered activity.

§ 2573.1 (b) (2) The accredited disaster council (or designated agency or authority) shall ensure disaster training is approved, documented and supervised, and shall ensure disaster training is commensurate with the duties of the disaster service worker volunteer.