

SAN JOAQUIN COUNTY OPERATIONAL AREA

# Multi-year Training and Exercise Plan

September 28, 2018

# SAN JOAQUIN COUNTY OPERATIONAL AREA MULTI-YEAR TRAINING AND EXERCISE PLAN (MYTEP)

## 1 PREFACE

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The San Joaquin County Office of Emergency Services Multi-year Training and Exercise plan (MYTEP) establishes organizational priorities including the development and maintenance of the overall preparedness capabilities required to facilitate effective response to all hazards faced by San Joaquin County. Training and exercises play a crucial role in providing the organization with a means of attaining, practicing, validating, and improving its high-priority capabilities.

The MYTEP covers a five-year period beginning 2019 through 2023. This plan outlines broad training and exercise goals that may be refined as funding and staffing resources allow. It sets priorities for San Joaquin County for training and exercises, as well as informs our City partners to effect a better exchange of information and shared competencies.

This plan does not supersede the current procedures for law and fire personnel, however it does provide additional training options for those personnel.

## 2 POINTS OF CONTACT

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Shellie Lima, Deputy Director General Services – Emergency Operations  
[slima@sjgov.org](mailto:slima@sjgov.org)  
209-953-6200  
San Joaquin County Office of Emergency Services  
2101 E. Earhart Rd, Suite 300  
Stockton, Ca 95206

## 3 EOC TRAINING LIAISONS

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Primary OES Training Coordinator: Jessica Clark, [jmclark@sjgov.org](mailto:jmclark@sjgov.org), 209-953-6200

Each County department has a Training Processor assigned to it, who is responsible for completing registration and documentation of training completion for their respective department, based upon internal department policy. The current list is available from the Human Resources Division Training webpage.

## 4 PURPOSE

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The purpose of the Multi-year Training and Exercise Plan (MYTEP) is to document an organization's overall training and exercise program priorities for a specific multi-year time period. It is considered to be a living document that can be updated and refined annually. These priorities are linked to corresponding core capabilities, and, if applicable, a rationale based on existing strategic guidance, threat assessments, corrective actions from previous exercises, or other factors. This MYTEP identifies the training and exercises that will help the organization build and sustain the core capabilities needed to address its training and exercise program priorities.

The MYTEP contains a combination of progressively building exercises – along with the associated training requirements – which address the priorities identified in the Training and Exercise Planning Workshop (TEPW). A progressive, multi-year exercise program enables organizations to participate in a series of increasingly complex exercises, with each successive exercise building upon the previous one until mastery is achieved. Further, by including training requirements in the planning process, organizations can address known shortfalls prior to exercising capabilities. Included in this MYTEP is a training and exercise schedule, which provides a graphic illustration of the proposed activities, scheduled for the years 2019-2023.

A TEPW should be held on an annual basis, ideally in June or July to ensure the next years are updated. The Office of Emergency Services coordinates and facilitates this workshop.

A training database for staff assigned to work in the EOC tracks training completions/needs. The Office of Emergency Services Training Coordinator maintains this database as copies of training certificates are received.

## 5 PROGRAM PRIORITIES

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Potential areas that are considered priorities:

- National Incident Management System (NIMS) and Standardized Emergency Management System (SEMS) Compliance
- Emergency Operations Center (EOC) Credentialing (consistent with new state EOC credentialing programs)
- Proficiency and practice
- Emergency Operations Center position redundancy and cross training among OES internal and county staff
- Training and exercising County Emergency Operation Plan

## 6 TRAINING

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The Department of Homeland Security/Federal Emergency Management Agency (DHS/FEMA) has identified specific NIMS training requirements, in addition to California Office of Emergency Services requirements for SEMS. DHS/FEMA fact sheets for each of the following listed courses may be found in the appendix of this document. The following independent study web-based courses are suggested for all San Joaquin County Employees regardless of emergency response role.

- Introduction to SEMS;
- IS-100;
- IS-700; and
- IS-800.

An option to the above listed courses is a classroom version, ICS/SEMS/NIMS Combined Course, which covers all necessary components of the above listed courses, as well as IS-700, IS-701, and IS-706 (see below).

In addition, employees that are assigned to fill a response role in an Incident Command Post (ICP), Emergency Operations Center (EOC) or Department Operations Center (DOC), will complete IS-200. Personnel responsible to fill a management role, such as command and general staff positions, strike team leaders, unit leader, division/group supervisor or branch director will also complete ICS-300 and ICS-400.

DHS/FEMA has further identified five additional classes that are required for NIMS compliance. These classes are IS-701, IS-702, IS-703, IS-704, and IS-706 and are independent study web-based courses. These classes are EOC/DOC (Department Operation Center) oriented and will be required of those individuals in Section Level positions or higher. There may be exceptions to this and those exceptions will be determined upon review of staffing.

Since OES receives funding from the Emergency Management Performance Grant (EMPG) the following additional Emergency Management training has been identified for key personnel. These classes are part of the FEMA Professional Development Series. They are:

- IS 120a Introduction to Exercise Design
- IS 230d Fundamentals of Emergency Management
- IS 235c Emergency Planning
- IS 240b Leadership and Influence
- IS 241b Decision Making and Problem Solving
- IS 242b Effective Communication
- IS 244b Developing and Managing Volunteers

SEMS/NIMS training requirements for the cities and special districts will be maintained by those agencies. The Office of Emergency Services will assist these agencies by providing information on available training and coordinating requested training through the appropriate state/federal agencies as the Operational Area coordinator.

Policy makers, such as elected officials, administrators, and executive staff should participate in SEMS/NIMS Executive Course (IS-402). This course is presented at the awareness level to provide an understanding of the California Emergency Services Act, Incident Command System, and general emergency management. It highlights the laws, common terms and the need for executive support in a disaster. This course will be taught periodically by OES and is often available through nearby county agencies as well.

The specialized training requirements should be reviewed periodically, available classes identified, and personnel assigned to attend to ensure our staff receive necessary training.

Additional training may be required by each specific agency, but should be documented in this MYTEP. For example, personnel identified to work in the Medical/Health Branch or Public Health Services or Emergency Medical Services DOC, should have annual refresher training on the process to submit Medical and Health Situational Reports and Resource Requests in accordance with the California Public Health and Medical Emergency Operations Manual.

## 7 TRAINING AND EXERCISE PLAN 2019-2023

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The following pages provide a table of planned training and exercises over the next five years. Training and exercises fall into the National Preparedness Goal core capabilities five mission areas:

- **Prevention.** Prevent, avoid or stop an imminent, threatened or actual act of terrorism.
- **Protection.** Protect our citizens, residents, visitors and assets against the greatest threats and hazards in a manner that allows our interests, aspirations and way of life to thrive.
- **Mitigation.** Reduce the loss of life and property by lessening the impact of future disasters.
- **Response.** Respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident.
- **Recovery.** Recover through a focus on the timely restoration, strengthening and revitalization of infrastructure, housing and a sustainable economy, as well as the health, social, cultural, historic and environmental fabric of communities affected by a catastrophic incident.

Unless otherwise indicated San Joaquin is currently working on response capabilities.

**TRAINING AND EXERCISE SCHEDULE 2019**

Quarter 1			Quarter 2		
Jan	Feb	Mar	Apr	May	Jun
Healthcare Coalition Ham Radio Drill	WebEOC End User Training	Healthcare Coalition Ham Radio Drill	Healthcare Coalition WebEOC Drill	Healthcare Coalition Ham Radio Drill	Healthcare Coalition WebEOC Drill
Disaster Healthcare Volunteers Drill	NIMS/SEMS Combo Training Course	EOC Command and General Staff Training	Disaster Healthcare Volunteers Drill	WebEOC End User Training	
California Health Alert Network Drill	Healthcare Coalition WebEOC Drill		Quarterly HAM Radio Deployment Drill and Equipment Test	Tri-Dam EAP	
IPAWS Training	LMA TTX		Incident Action Planning for Extended Operations	SEMS/NIMS Combination Course	
			SJC Airport Emergency Plan table Top Exercise		

San Joaquin County Operational Area  
Multi-year Training and Exercise Plan (MYTEP)

Quarter 3			Quarter 4		
Jul	Aug	Sep	Oct	Nov	Dec
Healthcare Coalition Ham Radio Drill	Healthcare Coalition WebEOC Drill	Healthcare Coalition Ham Radio Drill	Healthcare Coalition WebEOC Drill	Healthcare Coalition Ham Radio Drill	Healthcare Coalition WebEOC Drill
Disaster Healthcare Volunteers Drill	WebEOC End User Training	Dam EAP (3)	Disaster Healthcare Volunteers Drill	Statewide Medical and Health Full Scale Exercise	
Quarterly HAM Radio Deployment Drill and Equipment Test	Statewide Medical and Health TTX	EOC Position Training	Hospital Evacuation Drill	WebEOC End User Training	
Dam Failure TTX	SEMS/ICS Combo Course		Great Shakeout Earth Quake Drill	SEMS/ICS Combo Course	
Turlock Dam EAP Review and Workshop			Quarterly HAM Radio Deployment Drill and Equipment Test		

**TRAINING AND EXERCISE SCHEDULE 2020**

Quarter 1			Quarter 2		
Jan	Feb	Mar	Apr	May	Jun
Healthcare Coalition Ham Radio Drill	WebEOC End User Training	Hospital Available Beds for Emergencies and Disasters Drill	Healthcare Coalition WebEOC Drill	Healthcare Coalition Ham Radio Drill	Healthcare Coalition WebEOC Drill
Disaster Healthcare Volunteers Drill	Healthcare Coalition WebEOC Drill	Healthcare Coalition Ham Radio Drill	Disaster Healthcare Volunteers Drill	WebEOC End User Training	Hospital Available Beds for Emergencies and Disasters Drill
California Health Alert Network Drill	SEMS/ICS Combination Training	G-402 Executive ICS	Quarterly HAM Radio Deployment Drill and Equipment Test	SEMS/ICS Combination Training	
IPAWS Training	LMA TTX		California Health Alert Network Drill	Incident Action Planning for Extended Operations	
			DAM EAP TTX		
			SJC Airport Emergency Plan table Top Exercise		



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Jul	Aug	Sep	Oct	Nov	Dec
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Disaster Healthcare Volunteers Drill	WebEOC End User Training		Disaster Healthcare Volunteers Drill	Statewide Medical and Health Full Scale Exercise	
Quarterly HAM Radio Deployment Drill and Equipment Test	Statewide Medical and Health TTX		Quarterly HAM Radio Deployment Drill and Equipment Test	WebEOC End User Training	
California Health Alert Network Drill	SEMS/ICS Combination Training		Incident Action Planning for Extended Operations	SEMS/ICS Combination Training	
			California Health Alert Network Drill		

**TRAINING AND EXERCISE SCHEDULE 2021**

Quarter 1			Quarter 2		
Jan	Feb	Mar	Apr	May	Jun
Healthcare Coalition Ham Radio Drill	WebEOC End User Training	Hospital Available Beds for Emergencies and Disasters Drill	Healthcare Coalition WebEOC Drill	Healthcare Coalition Ham Radio Drill	Healthcare Coalition WebEOC Drill
Disaster Healthcare Volunteers Drill	California Health Alert Network Drill	California Health Alert Network Drill	Disaster Healthcare Volunteers Drill	WebEOC End User Training	California Health Alert Network Drill
California Health Alert Network Drill	Healthcare Coalition WebEOC Drill	Healthcare Coalition Ham Radio Drill	Quarterly HAM Radio Deployment Drill and Equipment Test	California Health Alert Network Drill	Hospital Available Beds for Emergencies and Disasters Drill
	SEMS/ICS Combination Training		California Health Alert Network Drill	Incident Action Planning for Extended Operations	
	LMA TTX		SJC Airport Emergency Plan tri-annual full scale Exercise	SEMS/ICS Combination Training	

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Disaster Healthcare Volunteers Drill	WebEOC End User Training	Incident Action Planning for Extended Operations	Disaster Healthcare Volunteers Drill	Statewide Medical and Health Full Scale Exercise	
Quarterly HAM Radio Deployment Drill and Equipment Test	Statewide Medical and Health TTX		Hospital Evacuation Drill	WebEOC End User Training	
	SEMS/ICS Combination Training		Quarterly HAM Radio Deployment Drill and Equipment Test	SEMS/ICS Combination Training	

**TRAINING AND EXERCISE SCHEDULE 2022**

Quarter 1			Quarter 2		
Jan	Feb	Mar	Apr	May	Jun
Healthcare Coalition Ham Radio Drill	WebEOC End User Training	Hospital Available Beds for Emergencies and Disasters Drill	Healthcare Coalition WebEOC Drill	Healthcare Coalition Ham Radio Drill	Healthcare Coalition WebEOC Drill
Disaster Healthcare Volunteers Drill	California Health Alert Network Drill	California Health Alert Network Drill	Disaster Healthcare Volunteers Drill	WebEOC End User Training	California Health Alert Network Drill
California Health Alert Network Drill	Healthcare Coalition WebEOC Drill	Healthcare Coalition Ham Radio Drill	Quarterly HAM Radio Deployment Drill and Equipment Test	California Health Alert Network Drill	Hospital Available Beds for Emergencies and Disasters Drill
Healthcare Coalition Ham Radio Drill	SEMS/ICS Combination Training	Hospital Available Beds for Emergencies and Disasters Drill	California Health Alert Network Drill	Incident Action Planning for Extended Operations	Healthcare Coalition WebEOC Drill
	WebEOC End User Training		Healthcare Coalition WebEOC Drill	SEMS/ICS Combination Training	LMA F/S Exercise
			SJC Airport Emergency Plan table Top Exercise	Healthcare Coalition Ham Radio Drill	

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Disaster Healthcare Volunteers Drill	WebEOC End User Training	Incident Action Planning for Extended Operations	Disaster Healthcare Volunteers Drill	Statewide Medical and Health Full Scale Exercise	
Quarterly HAM Radio Deployment Drill and Equipment Test	Statewide Medical and Health TTX		Hospital Evacuation Drill	WebEOC End User Training	
	SEMS/ICS Combination Training		Quarterly HAM Radio Deployment Drill and Equipment Test	SEMS/ICS Combination Training	

**TRAINING AND EXERCISE SCHEDULE 2023**

Quarter 1			Quarter 2		
Jan	Feb	Mar	Apr	May	Jun
Healthcare Coalition Ham Radio Drill	WebEOC End User Training	Hospital Available Beds for Emergencies and Disasters Drill	Healthcare Coalition WebEOC Drill	Healthcare Coalition Ham Radio Drill	Healthcare Coalition WebEOC Drill
Disaster Healthcare Volunteers Drill	California Health Alert Network Drill	California Health Alert Network Drill	Disaster Healthcare Volunteers Drill	WebEOC End User Training	California Health Alert Network Drill
California Health Alert Network Drill	Healthcare Coalition WebEOC Drill	Healthcare Coalition Ham Radio Drill	Quarterly HAM Radio Deployment Drill and Equipment Test	California Health Alert Network Drill	Hospital Available Beds for Emergencies and Disasters Drill
Healthcare Coalition Ham Radio Drill	SEMS/ICS Combination Training	Hospital Available Beds for Emergencies and Disasters Drill	California Health Alert Network Drill	Incident Action Planning for Extended Operations	
			SJC Airport Emergency Plan table Top Exercise	SEMS/ICS Combination Training	

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Disaster Healthcare Volunteers Drill	WebEOC End User Training	Incident Action Planning for Extended Operations	Disaster Healthcare Volunteers Drill	Statewide Medical and Health Full Scale Exercise	
Quarterly HAM Radio Deployment Drill and Equipment Test	Statewide Medical and Health TTX		Hospital Evacuation Drill	WebEOC End User Training	
	SEMS/ICS Combination Training		Quarterly HAM Radio Deployment Drill and Equipment Test	SEMS/ICS Combination Training	