



**California Accidental Release Prevention (CalARP) Program  
State Risk Management Plan (RMP) Review Checklist**

Facility Name and Address: \_\_\_\_\_ Review Date: \_\_\_\_\_  
 Program and Process: \_\_\_\_\_

RMP ELEMENT	REFERENCE	COMPLIANCE			COMMENTS
		Complete	Incomplete	Exempt/NA	
<b><u>General</u></b>	<b><u>Article 1</u></b>				
Applicability	2735.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
General Requirements	2735.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CalARP Program Management System	2735.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Emergency Information Access	2735.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b><u>Registration</u></b>	<b><u>Article 2</u></b>				
Registration	2740.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b><u>RMP Components and Submission Requirements</u></b>	<b><u>Article 3</u></b>				
Submission	2745.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Review Process	2745.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Executive Summary Component	2745.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Accidental Release Prevention & Emergency Response Policies	2745.3(a)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Stationary Source & Regulated Substances Handled	2745.3(b)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
General Accident Release Prevention Program and Chemical-Specific Prevention Steps	2745.3(c)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Five-Year Accident History	2745.3(d)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Emergency Response Program	2745.3(e)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Planned Changes to Improve Safety	2745.3(f)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

RMP ELEMENT	REFERENCE	COMPLIANCE			COMMENTS
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Offsite Consequence Analysis Component	2745.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Five-Year Accident History Component	2745.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Program 2 Prevention Program Component	2745.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Program 3 Prevention Program Component	2745.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Emergency Response Program Component	2745.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Certification	2745.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Updates/Corrections	2745.10/10.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Covered Process Modification	2745.11	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Certificate of Occupancy	2745.12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b><u>Hazard Assessment</u></b>	<b><u>Article 4</u></b>				
Offsite Consequence Analysis Parameters	2750.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Worst-Case Release Scenario Analysis	2750.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Alternative Release Scenario Analysis	2750.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Defining Offsite Impacts to the Population	2750.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Defining Offsite Impacts to the Environment	2750.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Offsite Consequence Analysis Review & Update	2750.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Offsite Consequence Analysis Documentation	2750.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b><u>Hazard Assessment</u></b>	<b><u>Article 4</u></b>				
Five-Year Accident History	2750.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b><u>Program 2 Prevention Program</u></b>	<b><u>Article 5</u></b>				
Safety Information	2755.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Hazard Review	2755.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Operating Procedures	2755.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Training	2755.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Maintenance	2755.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Compliance Audits	2755.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Incident Investigation	2755.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b><u>Program 3 Prevention Program</u></b>	<b><u>Article 6</u></b>				
Process Safety Information	2760.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

RMP ELEMENT	REFERENCE	COMPLIANCE			COMMENTS
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Process Hazard Analysis	2760.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Operating Procedures	2760.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Training	2760.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Mechanical Integrity	2760.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Management of Change	2760.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Pre-Startup Review	2760.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Compliance Audits	2760.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Incident Investigation	2760.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Employee Participation	2760.10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Hot Work Permit	2760.11	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Contractors	2760.12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b><u>Emergency Response Program</u></b>	<b><u>Article 7</u></b>				
Applicability	2765.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Emergency Response Program	2765.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b><u>Regulated Substances for ARP</u></b>	<b><u>Article 8</u></b>				
Threshold Determination	2770.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Exemptions	2770.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b><u>Other Requirements</u></b>	<b><u>Article 9</u></b>				
Recordkeeping	2775.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Audits	2775.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Inspections	2775.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Enforcement	2775.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Availability of Information to the Public	2775.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Permit Content and Air Permitting Authority or Cal OES Requirements	2775.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b><u>Local Program Evaluation</u></b>	<b><u>Article 10</u></b>				
Dispute Resolution	2780.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b><u>CA Health and Safety Code, Chap. 6.95</u></b>	<b><u>Article 2</u></b>				
Certification/Corrections	25535(a)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**Review & Audit Summary**

General Review of Document

The RMP was received for compliance with the 5-year resubmission requirement on: \_\_\_\_\_

1. Document Review Checklist

The RMP received by SJC EHD was reviewed and found to be complete/incomplete.

The attached RMP Document Review Checklist is a copy for your records. The checklist is the official document for determining the completeness of the RMP submitted by your facility per the CA Code of Regulations (CCR), Title 19 and the CA Health and Safety Code (HSC), Chapter 6.95. For an incomplete RMP, refer to the comment section of the checklist for the requirements. All the incomplete sections will be checked incomplete in the compliance section of the checklist.

According to the CCR, Section 2745.2(c) the RMP document will be advertised for a formal public review period of 45 days within 15 days of the date of receiving the complete RMP review checklist. A copy of the RMP will be held at the San Joaquin County Environmental Health Department located at 1868 E. Hazelton Ave., Stockton, CA 95205.

2. Review Summary

**NOTICE TO CORRECT THE RMP**

The following deficiencies were noted in the review of the RMP elements for completeness: \_\_\_\_\_

Note: All of the other RMP elements which are not required to be submitted for review, but need to be developed and implemented for the RMP, were checked as “complete” and will be reviewed at the facility during the evaluation review inspection. See item #3 below.

3. Evaluation Review

According to the CCR, Section 2745.2(d) an evaluation review will be conducted once the RMP is considered complete and at the end of the formal public review period. The evaluation review will include an onsite inspection and document review of records and data for the RMP program elements that have been developed and implemented. The evaluation review for program 1 or program 2 processes will be completed within 36 months and for program 3 processes completed within 24 months. The facility will be contacted to schedule the inspection within the required timeframe.

Reviewed By: \_\_\_\_\_ Review Date: \_\_\_\_\_