

Large Quantity Generator Hazardous Waste Training Record ^{1, 2}

Facility Name:	Instructor Name:
Facility Address:	Instructor Qualifications ³ :
Type(s) of Training: ⁴ __ Classroom Lecture __ Computer-Based __ On-the-job	
Employee Name:	Job Title: ⁵
Job Description: ⁶	
<p>Facility personnel hazardous waste management and emergency response training, relevant to their job, within 180 days of hire and refreshed annually (Title 22 California Code of Regulations (T22CCR)§ 66265.16(b and c))⁷</p> <p><u>Required topics (check off covered topics)</u></p> <p><input type="checkbox"/> Hazardous waste contingency plan review and implementation, T22CCR§ 66265.16(a)(2)</p> <p><input type="checkbox"/> Identification and segregation of incompatible hazardous waste or product, T22CCR§ 66265.16(a)(2)</p> <p><input type="checkbox"/> Prevention, mitigation, abatement and notification procedures, emergency equipment, and emergency systems, T22CCR§ 66265.16(a)(3)</p> <p><u>Other topics, as applicable (check off covered topics)</u></p> <p><input type="checkbox"/> Procedures for using, inspecting, repairing and replacing facility emergency and monitoring equipment, T22CCR§ 66265.16(a)(3)(A)</p> <p><input type="checkbox"/> Key parameters for automatic waste feed cut-off systems, T22CCR§ 66265.16(a)(3)(B)</p> <p><input type="checkbox"/> Communications or alarm systems, T22CCR§ 66265.16(a)(3)(C)</p> <p><input type="checkbox"/> Response to fires or explosions, T22CCR§ 66265.16(a)(3)(D)</p> <p><input type="checkbox"/> Response to groundwater contamination incidents, T22CCR§ 66265.16(a)(3)(E)</p> <p><input type="checkbox"/> Shutdown of operations, T22CCR§ 66265.16(a)(3)(F)</p> <p><input type="checkbox"/> Self-protection measures, T22CCR§ 66265.16(a)(3)(G)</p> <p><input type="checkbox"/> Accident prevention methods, T22CCR§ 66265.16(a)(3)(H)</p> <p><input type="checkbox"/> _____</p>	
<p>General awareness training required for all personnel, required every 24 months (T22CCR§ 66265.16(a)(4)(A))</p> <p><u>Check off covered topics</u></p> <p><input type="checkbox"/> Description of the facility</p> <p><input type="checkbox"/> Overview of the facility operations subject to hazardous waste control law and regulation</p> <p><input type="checkbox"/> Security and safety considerations related to hazardous waste</p> <p><input type="checkbox"/> _____</p>	
<p>Function-specific job training for all personnel involved with hazardous waste management activities, required every 24 months (T22CCR§ 66265.16(a)(4)(B))</p> <p><u>Check off covered topics</u></p> <p><input type="checkbox"/> Overview of hazardous waste control law and regulation and site-specific procedures applicable to employee job tasks and functions.</p> <p><input type="checkbox"/> _____</p>	
<p>Training for personnel engaged in hazardous waste shipping, required triennially (T22CCR§ 66265.16(a))</p> <p><u>Check off covered topics</u></p> <p><input type="checkbox"/> Training commensurate with their responsibilities to meet the requirements of Title 49 Code of Federal Regulations § 172.704.</p> <p><input type="checkbox"/> _____</p>	
Signature of employee (or certified): ⁸	Date of Training:

This training form is provided for the convenience of San Joaquin County businesses and can be used to document hazardous waste generator employee training. Businesses can choose to use a different form. San Joaquin County Environmental Health Specialists, during an inspection, may ask for more training documentation above and beyond what is reported on this form. Refer to Title 22 California Code of Regulations sections 66262.34 and 66265.16 for the complete regulations.

¹ Title 22 California Code of Regulations § 66265.16(a)(1): The owner/operator shall ensure the training program includes all the elements in this section.

² Title 22 California Code of Regulations § 66265.16(d)(3): The facility owner shall maintain, at the facility, a written description, including a syllabus and/or outline, of the type and amount of both introductory and continuing training.

³ Title 22 California Code of Regulations § 66265.16(a)(2): The training must be directed by a person trained in hazardous waste management procedures.

⁴ Title 22 California Code of Regulations § 66265.16(a): The owner shall ensure that facility personnel complete a training program through classroom, computer-based, or electronic instruction or on-the-job training.

⁵ Title 22 California Code of Regulations § 66265.16(d)(1): The job title for each position at the facility related to hazardous waste management, and the name of each employee filling each job.

⁶ Title 22 California Code of Regulations § 66265.16(d)(2): A written job description for each position listed under paragraph (d)(1) of this section. This description may be consistent in its degree of specificity with descriptions for other similar positions in the same company location or bargaining unit, but shall include the requisite skill, education, or other qualifications, and duties of employees assigned to each position.

⁷ Title 22 California Code of Regulations § 66265.16(b): Training is required within 180 days of hire or assignment to a new position. Untrained personnel must be supervised.

⁸ Title 22 California Code of Regulations § 66265.16(d)(4): Employee signed or certified records that document that the training required under subsections (a), (b) and (c) of 66265.16 has been given to and completed by each employee.