Changes to MCI Event Process
Overview

• On April 1, 2017 – Go Live
• Changes to EMResource will require modifications for Control Facilities in MCI Event Creation processes
• CFs that use Sacramento based hospitals (i.e. UCDMC) will use a slightly modified process (as explained in this presentation)
• Receiving hospital response processes will be unchanged; however, some views may be altered.

On Monday, April 3, 2017, at 0800, the EMResource System Administration will implement slight modifications to EMResource that will affect how Control Facilities process MCI Event Creation, as well as alter and add viewing options for some users. This change will facilitate Sacramento County’s need to administer their own operational area within the system. All other Counties will continue to be part of the California Inland Region. This change may affect some views, as will be discussed in more detail in this presentation. These changes will allow Sacramento to implement local policy level modifications, while still allowing them to interact within the entire region.

Upon completion of this presentation,
1) Control Facility level users will be able to implement the slight modifications in MCI Event Creation that will allow them to poll their standard hospitals during an MCI event, including hospitals in Sacramento County.
2) Users at receiving hospitals will be prepared to see slight modifications to standard views.
3) Users will be familiar with changes to the MCI Event Banner as far as viewing hospital tagged to participate in an event poll.
Sacramento Based Hospitals: Ben Merin of the Sacramento County EMS Agency is conducting necessary training for Sacramento Hospitals. This information contained in this training is for informational purposes only.
Each County within EMResource has a designated Control Facility (designated by the EMS Agency per statute). Control Facilities are responsible for creating MCI Events within EMResource when an MCI is declared to assist in determining available Emergency Department Beds based on specific triage categories. For control facilities that routinely include hospitals located within the county of Sacramento (i.e. UC Davis Medical Center, Kaiser South or Mercy San Juan, and others) there are some slight changes in conducting MCI Event Polling.

As noted in the slide, from the Event Tab, and Event Management link, the user should select CREATE NEW MULTI-REGION EVENT if they plan to use hospitals from Sacramento with their own. If not using Sacramento Hospitals, continue with previous MCI Event polling processes.

(Sacramento Based Hospitals: Ben Merin of the Sacramento County EMS Agency is conducting necessary training for Sacramento Hospitals. This information contained in this training is for informational purposes only.)
The “include all resources” check box must be UNchecked to ensure that the user will be able to select correct hospitals to poll. If the box stays checked, then all hospital resources in each of the events will be selected. This means that every single Sacramento County hospital will be polled, including non trauma centers.

If a user forgets to UN check this box, they can go back before completing all the necessary steps to correct it.
Select the appropriate event template for your event from the dropdown:

California Inland Region: Your Control Facility should have access to the appropriate MCI events (It should be titled based on your County name). This will ensure the proper receiving hospitals show up in your selection menu in the next step. If you do not see it, you need to notify your LEMSA as soon as possible to have this corrected.

Sacramento Event: Select the Sacramento MCI event that will include all Sacramento area Hospitals, or MCI which will include just the trauma centers.

Click NEXT to go to the next step.
The California Inland Region – Resources menu

Select from the display the appropriate receiving hospitals. The display will be alphabetical order on default, but you can view them by county by clicking on the Resource Type Header as indicated by the red arrow near the top right of the figure above.

Select each facility one-by-one, or click the box in the header to select all. Unselect facilities by checking the box again.

Click next to go to the next step.
Sacramento – Resources menu

This next screen will be very similar to the previous window, only the list will be all Sacramento County Hospitals (based upon the selected event template from the previous view. (Sacramento MCI – all Sacramento County Hospitals and just MCI for trauma centers in Sacramento only)

Select from the display the appropriate receiving hospitals. The display will be alphabetical order on default, but you can view them by county by clicking on the Resource Type Header as indicated by the red arrow near the top right of the figure above.

Select each facility one-by-one, or click the box in the header to select all. Unselect facilities by checking the box again.

Click next to go to the next step.
Review the polling elements and click **YES** to send the poll and alerts. If you select **NO**, the user will be taken the beginning form to start again.
This information affects ALL users – including Receiving Hospitals

When clicking on the Banner, users outside of Sacramento will NOT see Sacramento based hospitals. Hospitals in Sacramento will only see Sacramento hospitals.

In order to view all polled hospitals, users need to go to their main default view. New columns will be added to display Immediate, delayed, minor, decon facility status, and surgeon availability status. When the event ends, these columns will also be closed.

The System Administrator will be working with Control Facilities to develop the appropriate views during the week of March 27 – 30.
Note in the view above, this is an example of how a view might be modified to display all of the receiving hospitals for an MCI. Also note that during an MCI Event, the new columns of Immediate, Delayed, Minor, Deon Facility, and Surgeon Availability will be displayed while receiving hospitals update their poll information.
Modifying or Ending an Event

• If Control Facility used a “Create Event”, rather than “Create Multi-Regional Event”, they will NOT be able to add Sacramento Hospitals to the event. It will be best to create a new event using the Multi-Regional Event button.
• From the Event, Event Management tab, select “Edit” to modify the event information or “End” to close the event. (these steps remain the same as previously
• User will need to click through the hospital selection views for both regions, to the final “Yes” button as noted in the initiation instructions.

For Control Facilities:

The instructions above are to edit or end an event.

Users will have the ability to change polled hospitals during the edit process.

If the event was created with “Create Event” and not “Create Multi-Regional Event”, they will NOT be able to add Sacramento Hospitals to the poll and a new Create Multi-Regional Event will need to be created.
If after viewing this presentation you still have questions, please feel free to contact the system administrator, Shellie Lima at slima@sjgov.org.
Action Items

• LEMSAs to ensure their Control Facility has the “Multi-Region Event” button showing on the Control Facility user account (before an MCI occurs).
  • Action completed 3/24/2017

• LEMSAs to provide updated training to their Control Facility staff regarding updated procedures in polling and monitoring MCIs

• Questions may be emailed to the system administrator, Shellie Lima at slima@sjgov.org