CQI Council Meeting Minutes

Thursday, May 10, 2018
1:00-3:00 pm
EMS Agency Training Room
French Camp, California 95231

Opening:
The meeting of the EMS CQI Council was called to order at 1302 by Matt Esposito.

Present:
Rick Jones (SJEMSA), Matthew Esposito (SJEMSA), Dr. Katherine Shaffer (SJEMSA), Amanda Petroske (SJCEMSA), Shahloh Jones-Mitchell (SJEMSA), Mario Vargas (AMR), Carolyn Kaye (AMR), David Murphy (ECA), Steve Riley (ECA), Jenifer Mundy (MDA), Jon Mendoza (MDA), George McKelvie (MDA), Jeremy Abundiz (RCFD), Jeff Smeenk (SFD), Adam Dampier (TFD), Christina Fowlers (NorCal), Corey Collier (Reach), John Bentencourt (Reach), Jennifer Caposeila (Reach/CalStar)

1. Introductions
   New faces & changes within the Management Team at Reach/CalStar organization.

2. Modifications to Agenda
   None

3. Meeting Rules/Confidentiality
   All those present are aware and acknowledge the importance of CQI peer review protected confidentiality. Beginning in June 2018, CQI meeting minutes without privileged or protected information will be posted on the SJCEMSA website.

4. Review of Minutes from April 12, 2018
   a. Additional attendees to be added.
   b. EMS Policy Nos. 5210 and 5215 are being revised to direct the transport of pediatric major trauma destinations to San Joaquin General Hospital.
   c. Dr. Shafer and Dr. Buys are authorizing IFT midazolam for sedation of intubated patients. Draft policy is out for 45 day comment.
5. **Advanced Airway Form Beta Test**
   Thanks to those CQI Council members who participated in the successful beta test of the new airway form. Minor formula corrections were necessary. Jeff Smeenk requested an additional column for incident numbers or free text. This request and corrections to formulas will go in effect with the next versions 3.8 roll out. As a reminder, if the form doesn’t flag an incident for QI, QI can still be performed if you feel additional discussions are needed with the medic. If QI done, please add documentation to the comment section as this is a free text cell.

6. **CQI Plans Updates**
   a. **CQI Quarterly Report Due Dates:** Annual work plans are due by January 31st for the year. Quarterly CQI Reports are due 30 days after the quarter end.
   b. **Quarterly Skills Testing:** Include quarterly skills (as required in testing in all quarterly reports).
   c. **Hemostatic and Tourniquet Documentation:** This is a new addition to the Quarterly review and plans. It is very important that the use of hemostatic dressings and tourniquets be documented on PCRs and in the quarterly reports.
   d. **PCR Audits:** When submitting quarterly reports please indicate the number of PCRs audited. SJCEMSA is interested in establishing audit benchmarks for each ALS service provider. Dr. Shafer needs to be informed of performance of all high risk low frequency skills (e.g. needle cricothyrotomy).
   e. **Individual meetings:** Matt Esposito will arrange individual meetings with each ALS service provider to review their 2018 CQI work plan. Suggestions for 2019 CQI work plans includes adding chart review (with 5 to 7 key items).

7. **Stroke System of Care Development & Stroke Data Aggregation Challenges**
   Rick Jones stated Stroke and STEMI numbers are important to include within all CQI plans. Field personnel education is a must for accurate PCR documentation. All stroke alerts will be tracked by hospital personnel and monthly reports are due 45 days after month end. Multi-disciplinary stroke committee meetings will be held every 4th Friday of the quarter.
   a. **Radio Report:** Stroke alert (call-ins) from prehospital providers are the first data point captured by the hospitals to track suspected stroke patients.

8. **Meconium Aspirators**
   As of July 1st remove meconium aspirators from the equipment list.
Continuation of EMS CQI Council Minutes 5/10/2018

9. **AMA Policy**
The State EMS Authority has a draft AMA policy that attempts to define the difference between a “patient” and a “person” on scene. Currently, SJCEMSA Policy No. 5109, Patient Refusal of Treatment or Transport Against Medical Advice remains in effect.

a. **Company AMA Rates by month**: Matt Esposito requested all providers to send via email by close of the following month counts of all AMA’s, Cancelled on-scene, Transports and Total volume. May counts due by June 30th.

10. **Medication Shortage Issue**
A new process is being developed to administratively address medication shortages. In the interim, if unable to stock medication due to a national shortage, email Rick Jones for appropriate waiver form documentation. George McKelvie asked if minimum levels can change. Requests for par level changes should be sent by email to Rick Jones with data and examples.

11. **Roundtable Discussion**
A. Rick Jones (SJCEMSA) - Stroke Data Aggregation. Filtering for stroke data with primary impression causes “N” to be inflated when using the MEDs reporting tool. It may be preferable to use “activations” to filter for stroke to avoid this problem.
B. Matt Esposito (SJCEMSA) – I-Gel for Pediatrics and Adults beginning July 1. Training can be found online from I-Gel. Roll out in conjunction with protocol book. King Tubes will be simultaneously phased out. Matt to send out skill sheets.
C. Mario Vargas (AMR) – Use “Alert” filter to identify stroke PCRs within MEDS.
D. Reach and CALSTAR have reached an agreement and new roles to be assigned. John Bettencourt has assumed Chris Schrader's position as Chris has moved to an elevated management position. Corrinne Collier will be transferring to CalStar.
E. Jennifer Mundy (MDA) and David Murphy (ECA) to demonstrate next meeting the Rush Crico product.
F. SFD no comments.
G. TFD no comments.

12. **Next Meeting**
June 14, 2018 from 13:00-15:00 in the EMS Classroom

13. **Adjournment**
Meeting adjourned at 1415