



# San Joaquin County

## Emergency Medical Services Agency



<http://www.sigov.org/ems>

Mailing Address  
PO Box 220  
French Camp, CA 95231

EMS Policy Memorandum No. 2020-18 (Revised v.4)

Health Care Services Complex  
Benton Hall  
500 W. Hospital Rd.  
French Camp, CA 95231

DATE: October 05, 2020

TO: Acute Care Facilities

Phone Number  
(209) 468-6818

FROM: Katherine Shafer, M.D., EMS Medical Director  
Dan Burch, EMS Administrator/Medical Health Operational Area Coordinator

SUBJ.: Coronavirus (COVID-19) Daily ACF Bed Polling

The purpose of this memorandum is to direct all San Joaquin County Acute Care Facilities (ACF) to submit a Coronavirus (COVID-19) Bed Poll Spreadsheet to the San Joaquin County EMS Agency (SJCEMSA) each day by no later than 12:00 Noon. SJCEMSA will summarize the information collected and issue a report daily Monday through Friday to hospital chief executives, hospital chief medical officers, the local public health officer and other authorized users for situational awareness and advanced planning for the current public health emergency.

The COVID-19 Bed Poll Spreadsheet shall include the following mandatory fields:

1. The number of staffed and available (not in use) intensive care unit (ICU) beds.
2. ICU bed census (ICU level of care patients that occupy inpatient beds outside of licensed ICU areas should be included).
3. The number of staffed and available (not in use) hospital beds.
4. Hospital bed census (occupied inpatient beds, including ICU).
5. The number of hospitalized COVID-19 positive patients.
6. The number of hospitalized COVID-19 suspected patients.
7. The number of COVID-19 positive patients in the ICU only (should be a subset of the total COVID positive number reported under question #5).
8. Number of COVID-19 positive patients in the ICU on ventilators.
9. Number of ventilators on site.
10. The number of ventilators available.
11. Number of new COVID-19 positive admissions within the last 24hrs (PUI conversion and known laboratory confirmed COVID-19 positive patients).
12. Number of COVID-19 positive patients discharged within the last 24hrs (including Against Medical Advice (AMA) and home or lower level of care).
13. Number of COVID-19 positive patients transferred to another ACF within the last 24hrs.
14. Number of known deceased COVID-19 positive patients within the last 24hrs.
15. Number of hospitalized Influenza positive patients.

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Email daily bed polling forms to [emsdutyofficer@sigov.org](mailto:emsdutyofficer@sigov.org). If you have any questions regarding this memorandum contact Jeff Costa, RN, EMS DOC Director at (209) 468-6818.

