



## APPLICATION FOR NON-EMERGENCY HYDRANT WATER USAGE

SAN JOAQUIN COUNTY PUBLIC WORKS DEPARTMENT  
1810 E. HAZELTON AVENUE, STOCKTON CA 95205  
BUSINESS PHONE: (209) 468-3000  
24-HOUR UTILITY SERVICE HOTLINE: (209) 468-3090

PLEASE PRINT:

_____ <b>(Applicant)</b>
_____ <b>(Mailing Address)</b>
_____ <b>(City, State, Zip Code)</b>
_____ <b>(Contractor License Number)</b>
_____ <b>(Telephone Number / Email Address)</b>

Project Location:
Reason for non-emergency hydrant usage:
Start Date*:
Estimate Project Completion Date*:

I, the undersigned, certify that I am qualified to represent the owner and agree to perform the work described above in accordance with the rules and regulations of San Joaquin County and will be subject to inspection and approval. I understand that I am responsible to pay the \$800 application fee and all project water usage costs and to submit a \$1,500 deposit check\*.

*\* The applicant may use the hydrant before the permit expiration date listed below. If hydrant water is needed beyond that date, a new application and deposit check shall be submitted at least two (2) working days prior to the permit expiration listed below otherwise the deposit check will be cashed if the meter is not returned within a week of the expiration date. Once the permit expires, the applicant must return their meter and reapply for a new hydrant meter. Please be advised that availability of the hydrant meter is not guaranteed if there is a waiting list.*

X \_\_\_\_\_ Date  
Signature of Applicant - Title

<b>OFFICE USE ONLY</b>				
<b>Permit Expiration Date*:</b>		<b>Hydrant Location:</b>		<b>District:</b>
<u>Meter Serial No.:</u>	Reading Out:		Fund No.:	Department No.: 2910000000
	Reading In:		Project No:	Revenue Acct No: 4632200100
Checks Received: (Initial / Date)		<input type="checkbox"/> <b>Application Fee: \$ 800</b>		<b>Final Payment Amount:</b> _____ KGal x \$ 10.00 = \$ _____
Deposit Check Date*:		<input type="checkbox"/> Stored at Permit Sect. Safe		Deposit Returned to Applicant (Initial / Date):

## **INSTRUCTIONS**

- 1) Complete top portion of application form on reverse side and return to:

San Joaquin County Public Works  
Attn: Community Infrastructure Engineering  
1810 East Hazelton Avenue  
Stockton, CA 95205

- 2) Submit an \$800 check for application fee and a separate \$1,500 check for deposit (see Note A & B).
- 3) After Public Works receives the two required checks, the approved application is issued and our Utility Maintenance Division will be notified.
- 4) Contact Utility Maintenance Division at (209) 468-3090 to arrange for pick-up of the hydrant meter.

Utility Maintenance Division  
1702 E. Scotts Avenue  
Stockton, CA 95205

- 5) When water usage is complete, return the hydrant meter to Utility Maintenance Division.
- 6) Public Works will complete the bottom section of your application and indicate the final payment amount.
- 7) Within 30 days from the notice of final amount, submit payment with a copy of the finalized application form to:

San Joaquin County Public Works  
Attn: Community Infrastructure Engineering  
1810 East Hazelton Avenue  
Stockton, CA 95205

- 8) Public Works will return your deposit check by mail once your final payment is processed.

## **NOTE:**

- A. All checks shall be made payable to "San Joaquin County Treasurer." This permit will expire 60 days after the date on the deposit check. Applicant may choose to date the deposit check close to the estimated project completion date to preclude the reapplication process.
- B. The applicant may use the hydrant before the permit expiration date listed below. If hydrant water is needed beyond that date, a new application and deposit check shall be submitted at least two (2) working days prior to the permit expiration listed below otherwise the deposit check will be cashed if the meter is not returned within a week of the expiration date. Once the permit expires, the applicant must return their meter and reapply for a new hydrant meter. Please be advised that availability of the hydrant meter is not guaranteed if there is a waiting list.
- C. Make sure there are caps on the meter. The caps must be secured on the meter when the meter is not in use and during transport. The caps prevent false meter readings that could result in a significant final payment amount at the end of the project.