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Department of Public Works

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August 26, 2025

REQUEST FOR PROPOSALS – SJCDPW-RFP-25-05

SUBJECT: CONSULTING ENGINEERING PROJECT MANAGEMENT SUPPORT SERVICES FOR CAPITAL IMPROVEMENT PROJECTS - REQUEST FOR PROPOSALS SJCDPW-RFP-25-05– ADDENDUM No. 1

Addendum No. 1 provides changes to Section 1 – INTRODUCTION, Section 2 – QUALIFICATIONS, Section 5.2 EXECUTIVE SUMMARY and Section 8.1 – FIRM Selection Schedule of the Request for Proposals - SJCDPW-RFP-25-05. All changes are reflected in bold green text. Information shown on the enclosed form is essential for consultants responding to SJCDPW-RFP-25-05.

Please verify that you have considered contents of Addendum No. 1 by signing and including the enclosed form with your submittal, due no later than 12:00 PM on Monday, September 15, 2025.

Sincerely,

A handwritten signature in blue ink, appearing to read "Nhan Tran".

NHAN TRAN
Management Analyst II

Z:\CONSULTANTS\TRANSPORTATION PLANNING\Staff Augmentation\Q&A\Addendum No. 1.doc

Attachment

REQUEST FOR PROPOSALS- SJCDPW-RFP-25-05
ADDENDUM No. 1 – August 25, 2025

1.0 INTRODUCTION

The San Joaquin County Department of Public Works (SJCDPW) requests technical proposals from qualified consulting engineering firms (FIRM) to undertake, perform, and complete the tasks set forth in Request for Proposals (RFP) – SJCDPW-RFP-25-05. The selected **firms** will provide professional and technical project management services for the proposed **Project Management and Support Services for Transportation Projects (PROJECT)**.

The selected **FIRM(S)** will be the highest-ranking **firm(s)** that has successfully negotiated the terms for award of a consulting services agreement. The selected **FIRM(s) will have the opportunity** to enter into **separate** consulting services agreements with San Joaquin County (County) for **one or two** separate federally funded projects after the Federal Highway Administration (FHWA) has approved the consulting services agreement. Project management services are requested for the Grant Line Road Realignment and State Route 26 (SR26)/Jack Tone Road Intersection Improvements. The selected **FIRM(S)** will not be invited to submit technical proposal for design engineering or construction management services for the Grant Line Road Realignment or SR26/Jack Tone Road Intersection Improvements projects. All work shall comply with the County Policies, the California Department of Transportation (Caltrans) Local Assistance Procedure Manual (LAPM).

FIRM shall be required to provide all labor, equipment, tools, and facilities necessary for the completion of the PROJECT. FIRM will be required to have knowledge of County, Caltrans and FHWA standards and processes on transportation projects. FIRM will provide the necessary Project Manager and other necessary support staff on an as-needed basis to support SJCDPW with the ongoing development of current projects, and consulting services will be on a time and materials basis. **Firms responding to this RFP can submit proposals for one of both of the following projects:**

Grant Line Road Realignment

- The Grant Line Road Realignment Project has completed CEQA documentation and preliminary negotiations with Union Pacific Railroad, and SJCDPW will be requesting proposals from qualified engineering firms to complete project design in late Summer 2025.
- The FIRM will directly oversee all activities of the engineering consulting firm chosen to complete design work, which will include right-of-way activities, further coordination with Union Pacific Railroad, NEPA environmental clearance, and pursuing project funding opportunities.

SR 26/Jack Tone Road Intersection Improvements

- The SR 26/Jack Tone Road project was awarded CMAQ funding to construct a roundabout to replace an existing all-way stop control. Preliminary work has begun on the project, including a draft Intersection Control Evaluation, but the project was put on hold before final approval.
- SJCDPW will be requesting proposals from qualified engineering firms for project design, including all necessary coordination with Caltrans, in fall 2025 following selection of design FIRM for the Grant Line Road Realignment Project.

- The FIRM will directly oversee all activities of the engineering firm chosen to complete all project work. Coordination with Caltrans will be a critical part of this project's management.

FIRM cannot submit engineering services technical proposals for transportation projects that FIRM is providing project management services on.

SJCDPW has established the goal of 0.00% for the Disadvantage Business Enterprise (DBE) participation in the Agreement, based on the indicators and the annual agency-wide goals defined by Caltrans and SJCDPW. Firms responding to this RFP are required to follow the reporting guidelines and procedures specified in the Caltrans documents included in this RFP as Exhibit "F". It is anticipated that all work will be performed by the selected FIRM and no subconsultants shall be allowed.

2.0 QUALIFICATIONS

- **It is desired that the** FIRM have significant previous experience delivering projects with federal funding and involving railroad coordination **for the Grant Line Road Realignment project.**
 - **It is desired that** the FIRM have project management experience with a minimum of three projects constructed on Caltrans facilities **for the SR 26/Jack Tone Road Intersection Improvements project.**
-

5.2 EXECUTIVE SUMMARY

The proposal includes a summary of the approach, work plan, schedule, and capabilities of the firm and professional personnel. The summary should indicate an understanding of the purpose of the PROJECT and the required engineering services.

The Statement of Qualifications (SOQ) portion of the proposal shall contain the following information for the firm:

- A. A summary of the firm's overall capabilities, history, recent and related experience, and expertise. The proposed relationships among all key personnel and support staff that are expected to provide services for the PROJECT should also be identified. Provide information on the firm's experience related to providing the requested engineering services for a **transportation capital improvement** project in accordance with Caltrans standards and utilizing Federal HBP funds. Provide information on the firm's current workload, facilities, resources, and experience that clearly demonstrate its ability to successfully complete the PROJECT within the time constraints stated.
- B. Resumes of key personnel anticipated to participate in the PROJECT and an explanation of the function that each key person will be performing. Provide information on the key personnel's experience related to providing the requested engineering services for a **transportation capital improvement** project in accordance with Caltrans standards and utilizing Federal HBP funds. The firm shall include a statement of the level of guaranteed commitment of the proposed individuals to actually perform the required preliminary work scope.

- C. A list of similar reference projects, comparable in nature to the proposed PROJECT that the key personnel anticipated to participate in this PROJECT have completed. Provide information for the experience of the key personnel related to providing the requested engineering services for a **transportation capital improvement** project in accordance with Caltrans standards and utilizing Federal HBP funds. The firm shall include the firm's performance in providing previous service to SJCDPW for consideration.

The reference list should include:

- Client name, contact person, and current telephone number (Note: If the contact person or telephone numbers are incorrect, then the firm will receive zero points for that reference);
- Project description and location;
- Description of services provided;
- Budget performance;
- Schedule performance;
- Key personnel involved; and,
- Subconsultants employed.

- D. Describe at least one primary reference project example, in more technical detail than those listed above, related to providing the requested engineering services for a **transportation capital improvement** project in accordance with Caltrans standards and utilizing Federal HBP funds. It is preferable that the primary reference project as closely as possible resembles the requested engineering work effort required for the PROJECT.

Describe the approach and methodology that were used to provide the required services including any equipment or special software. Clearly identify the specific level of engineering services that were performed and subsequent work products that were produced or delivered. The level of detail must clearly delineate between major and minor work tasks. Identify any supplemental tasks that were deemed necessary or recommended which enhanced the requested engineering work, reduced cost, or expedited delivery.

Indicate where the prime firm's office was located. If the work was shared among firms of different offices, identify the office locations and the work that were performed in each office. Identify the project manager's specific responsibilities. Identify who performed quality control/assurance and provide a percentage of time that was devoted by the firm in performing this function related to work effort and products. Indicate how much staff time the client and other agencies devoted to the completion of the engineering work.

Include names, addresses, and current telephone numbers of the client and the name of the client's key representative assigned to the firm work.

- 8.1 FIRM Selection Schedule: SJCDPW will follow the FIRM selection schedule listed below, but reserves the right to modify the schedule in any manner necessary to serve the best interests of SJCDPW:

Request for Proposals Released..	Monday, August 11, 2025
Written Questions Submitted by.....	Thursday, August 28, 2025 by 12:00 pm
Release Response to Written Questions.....	Friday, August 29, 2025
Technical Proposals Due by 12:00 pm.....	Monday, September 15, 2025, by 12:00 PM
Notification/Scheduling Oral Interviews.....	Friday, September 26 , 2025
Consultant Oral Interviews.....	Thursday, October 2 , 2025
Notification, Final Selection/Ranking.....	Friday, October 3 , 2025
Highest Ranked's Cost Proposal	Thursday, October 9 , 2025, by 4:00 pm
Negotiation with Highest Ranked FIRM.....	Wednesday, October 29 , 2025
Conclude Agreement Negotiations.....	Friday, November 7 , 2025
Board of Supervisors Execute Agreement.....	Tuesday, December 9 , 2025
Notice to Proceed.....	Wednesday, December 10 , 2025

I have read and considered this Addendum in preparing the technical proposal in response to SJCDPW-RFP-25-05.

Signed _____ Date: _____

Name _____

Title _____ Consulting Firm _____