



**SAN JOAQUIN**  
—COUNTY—  
*Greatness grows here.*



**Department of Public Works**

**Fritz Buchman, Director**

**Alex Chetley, Deputy Director - Development**

**Kristi Rhea, Deputy Director - Administration**

**David Tolliver, Deputy Director - Operations**

**Najee Zarif, Deputy Director - Engineering**

May 9, 2025

REQUEST FOR QUALIFICATIONS – SJCDPW-RFQ-25-02

SUBJECT: ON CALL DESIGN ENGINEERING SUPPORT SERVICES REQUEST FOR  
QUALIFICATIONS – ADDENDUM No. 1

Addendum No. 1 provides changes to the title of Item 3.4 under Section 3.0 STATEMENT OF QUALIFICATIONS CONTENT REQUIREMENTS and Item 6.4 under Section 6.0 CONSULTANT SELECTION PROCESS of SJCDPW-RFQ-25-02. Information shown on the enclosed form is essential for consultants responding to SJCDPW-RFP-25-02.

Please verify that you have considered contents of Addendum No. 1 by signing and including the enclosed form with your submittal, due no later than 12:00 PM, Monday, May 19, 2025.

Sincerely,

A handwritten signature in blue ink, appearing to read "Nhan Tran".

**NHAN TRAN**  
Management Analyst II

Z:\CONSULTANTS\ONCALL\_Various\11107 On-Call Various\On Call Design\2025\Addendum No. 1.doc

Attachment



REQUEST FOR QUALIFICATIONS- SJCDPW-RFQ-25-02  
ADDENDUM No. 1 – May 9, 2025

3.4 Schedule of Costs and Fees ~~(Separate sealed envelope only):~~

- 6.4 Selection Process: SJCDPW has critical project development time frames that must be met. Preference will be given to the design engineering consulting firms that demonstrate the availability of key qualified personnel and a commitment to begin work as soon as possible when needed and will cover all of the needs and requirements of the proposed specific project assignment. Based upon the evaluation of written SOQs reference checks and interview/oral presentation, SJCDPW's selection committee will select three (3) to five (5) firms to be considered the most qualified to provide on call design engineering services.

Please note, prolonged negotiations with any firm may result in SJCDPW selecting another firm from the On-Call List, regardless of ranking, for a project specific assignment.

~~The sealed schedule of costs and fees of the selected consultants with the highest scores will be opened after the final scores have been tabulated and firms have been ranked for the On-Call List.~~ Selection of the firms for the On-Call list will be based on qualifications, references, and presentation; the ~~sealed~~ schedule of costs and fees will be used as a starting point for negotiations with the selected firms. ~~The cost and fee schedules submitted by firms not selected will be returned in their original sealed envelopes.~~

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I have read and considered this Addendum in preparing the Statement of Qualifications in response to SJCDPW-RFQ-25-02.

Signed \_\_\_\_\_ Date: \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_ Consulting Firm \_\_\_\_\_