# **IMPORTANT NOTICE**

# **Regarding the County of San Joaquin Post Employment Health Reimbursement Plan**

July Business Services (also known as Employee Benefits of St. Cloud or EBSC) is no longer the third party administrator for the County of San Joaquin's Post Employment Health Reimbursement Arrangement. July has been replaced by Educators Benefit Consultants (EBC). EBC is located in Cambridge, Minnesota and administers plans for a number of governmental entities in Minnesota, North Dakota, Iowa, Illinois, and Wisconsin.

# What does this change mean to you!

Effective immediately, please send your reimbursement requests to EBC using one of the two options provided below:

Mail Claim to:



EBC Attn: HRA Division 3125 Airport Parkway, NE Cambridge, MN 55008



763-552-6055

When mailing or faxing a claim you must complete the "Health Reimbursement Arrangement Claim Form" and attach a copy of your Explanation of Benefits (EOB) or receipts from the provider that identify the date of service, the nature of the service, and the cost . If EBC receives a claim without proper documentation of the expense you will receive an "Explanation of Non-Paid Claim" in the mail. The letter will provide an explanation of what is required for us to approve the claim. You may resubmit the claim to EBC using one of the two methods provided above.

Please Note: All other features of your Employee Health Reimbursement Account remain the same, including any direct deposit information. Only the third party administrator has changed.

Fax Claim to:

# County of San Joaquin, California Post Employment Health Reimbursement Plan

Plan Highlights

As of October 5, 2011

This is a brief overview of important features of your Plan. More detailed information can be found in your Summary Plan Description or is available by contacting your benefits administrator.

# Joining the Plan

You will be eligible to have contributions made on your behalf if you meet the eligibility provision under the Plan

# **Employee Contributions**

Employee contributions are not allowed.

# **Employer Contributions**

The County will make contributions to the Plan in accordance with the Adoption Agreement

#### **Eligible Expenses**

Under the plan, once you terminate employment, for any reason, you will have the option of choosing to receive a reimbursement from the plan (tax-free) to pay for any of the following expenses that you may incur.

- 4 Medical Insurance Premiums
- **COBRA** Premiums
- **Wedicare Premiums**
- **Wedicare Supplemental Insurance Premiums**
- Long Term Care Insurance Premiums (up to the limit provided by the IRS)
- **U**ental Insurance Premiums
- **Wision Care Insurance Premiums**
- Uut-of-Pocket expenses to the extent eligible under Code Section 213(d)

#### Reimbursements

This is a reimbursement program. You are responsible for paying your own bills. You must make a claim within 365 days from the date you incur the expense.

# **Statement of Account – Reporting**

You will receive quarterly statements directly from the Hartford, sent to the address on file, until such time as you no longer have an account balance in the plan.

# **Payments for Claim**

Payments will be mailed to you at the address we have on file. You will have the opportunity to choose to have a direct ACH deposit at the time of the transfer to your individual account.

Reimbursements will be made on the  $25^{\text{th}}$  day of each month, provided you submitted your claim by the  $20^{\text{th}}$  of the month.

# Forfeiture

Your account balance will not be subject to forfeiture unless you die without a spouse and/or legal dependent. At such time, the forfeited amount (if any) shall be distributed to the other participants of the plan on a per capita basis.

# Beneficiary

Any amounts remaining in your account at the time of your death will be paid to your spouse or dependents upon their proper claim for reimbursement of eligible expense. Your spouse or dependents will have the same amount of time to spend down the account balance as you would have if you were still alive.



# **Point of Contact:**

EBC Attn: HRA Division 3125 Airport Parkway, NE Cambridge, MN 55008 Toll-Free #: 1-888-507-6053 Metro #: 763-552-6053 www.ebcsolutions.com