



CLOSURE IN PLACE

Business/Owner's Name: _____

Facility Address: _____

Tank(s) Number: _____

Applicant's Name: _____ Phone #: _____ Date Submitted: _____

- [] 1. Applicant shall submit a written approval from the City or County Fire Prevention Bureau with jurisdiction allowing the Closure in Place (CIP) prior to the Environmental Health Department (EHD) approval.
- [] 2. A registered geologist or qualified consultant shall submit/sign the CIP proposal.
- [] 3. The applicant shall complete the "Application for Permit to Close Underground Storage Tanks Storing Hazardous Materials" form and remit a \$486 review fee. Any additional review time required will be assessed at \$162 per hour.
- [] 4. The applicant shall submit a technical work plan which includes the details of the proposed construction:
 - a) The reason for requesting a closure-in-place.
 - b) History of the tank site: Previously and currently stored contents, tank capacity, tank location, any obstacle dictating boring locations, and any failed precision tests or unauthorized releases associated with the tank.
 - c) Cross-sectional drawing of tank and proposed angle borings. (Indicate where the borings will terminate)
 - d) A minimum of two borings and four soil samples per tank. (Indicate where samples will be collected)
 - e) A description of sampling protocol and types of analyses to be performed. (If water is encountered, a water sample shall also be collected)
 - f) Provide this office with the minimum detection limits that will be utilized in the suggested analysis.
 - g) Obtain an EPA identification number for hazardous waste that is generated on site.
 - h) Provide a hazardous waste manifest for any hazardous waste that is generated on site.
 - i) Provide method for sealing the boring(s) and indicate sealing material to be utilized.
- [] 5. The applicant shall complete the "Application for Permit SJCEHD". Submit a \$486 Work plan fee and \$162 per boring fee.
 - a) Inspection time is charge at \$162 per hour.
 - b) The above application shall be signed by the licensed drilling contractor or his authorized agent. (This authorization shall be submitted in writing.)
 - c) A separate and complete "Application for permit SJCEHD" form is required for each **separate parcel**.
 - e) The drilling contractor performing work must have on file:
 - i. A copy of the C-57 well driller's license.
 - ii. A current copy of Worker's Compensation Insurance certificate.
 - iii. A completed "Contractor's Questionnaire".
- [] 6. The applicant shall complete the "Authorization to Release Analytical Information" form and obtain the signature of the property owner or his authorized representative.
- [] 7. A notice to be placed on the deed of the property (describe exact vertical and aerial location of the closed UST, the hazardous substances it contained, and the closure method).
- [] 8. **REHS Approval** _____ **Date:** _____