

San Joaquin Operational Area



Healthcare Coalition Governance

March 18, 2025

San Joaquin County Emergency Medical Services Agency
P.O. Box 220, French Camp, California 95231

San Joaquin Operational Area
Healthcare Coalition Governance

This page intentionally left blank

San Joaquin Operational Area
Healthcare Coalition Governance

TABLE OF CONTENTS

Table of Contents	2
1 Introduction	4
2 Purpose, Scope and Authority	5
2.1 Purpose	5
2.2. Scope	5
2.3 Authority	5
3 Management and Administration	5
3.1 Organizational Structure	6
3.1.1 Medical/Health Multi-Agency Coordination Group	5
3.1.2 Emergency Preparedness Committee	6
3.1.3 HCC Mutual Aid Memorandum of Understanding Signatories	6
3.2 Operational Roles	7
3.2.1 HCC Readiness and Response Coordinator	7
3.2.2 HCC Clinical Advisor	7
3.3 Funding Structure	8
3.4 Geographic Coverage	8
3.5 Membership	8
3.5.1 Core Members	8
3.5.2 Additional Members	8
3.6 Community Coordination and Engagement	8
3.6.1 Communities Most Impacted by Disasters	8
3.6.2 Datasets	9
3.6.3 Community Outreach Activity Examples	9
3.7 Response Operations	10
4 Jurisdictional Information	10
5 SJOA Healthcare Coalition Participation Agreement	11

San Joaquin Operational Area
Healthcare Coalition Governance

This page intentionally left blank

San Joaquin Operational Area Healthcare Coalition Governance

1. INTRODUCTION

The threat of medical / health emergencies and disasters, capable of overwhelming the day-to-day capacity of the healthcare delivery system is ever present. Preparing healthcare facilities, providers and partners to prevent, respond to, and rapidly recover from these threats, are critical for protecting and securing our medical and health infrastructure.

Events, such as, the COVID-19 pandemic, 2013 Boston Marathon Bombing, 2012 Super storm Sandy and the 2009 H1N1 influenza pandemic highlight the importance for hospitals and healthcare systems to be prepared to respond effectively to a variety of potential threats. The U.S. Department of Health and Human Services' Office of the Administration for Strategic Preparedness and Response (ASPR) and the California Department of Public Health (CDPH) provides local healthcare coalitions preparedness funding through the Hospital Preparedness Program (HPP). In May 2024 ASPR released the Health Care Preparedness and Response Capabilities for Health Care Coalitions¹. The capabilities are broken down into four categories:

- Foundation for Health Care and Medical Readiness
- Health Care and Medical Coordination
- Continuity of Health Care Service Delivery
- Medical Surge

Healthcare system preparedness is the ability of a community's healthcare system to prepare, respond, and recover from incidents that have a public health and medical impact in the short and long term. The healthcare system role in community preparedness involves coordination with healthcare providers, public health, emergency management, community partners, and local, state and Federal governments to do the following:

- Provide and sustain a scalable and flexible response during disasters
- Provide timely and relevant information on the status of an incident and the condition of the healthcare system to key stakeholders
- Coordinate and manage the allocation of resources

Even though hospitals and other healthcare providers are competitors on a normal basis, they must work together during disasters to increase the survivability of victims. The healthcare coalition model is built on the premise that the "whole is greater than the sum of its parts". Only through the synergy created with a healthcare coalition can the four healthcare preparedness capabilities be attained, improved, and successfully implemented.

¹ <https://aspr.hhs.gov/HealthCareReadiness/guidance/Documents/Health-Care-Preparedness-and-Response-Capabilities-for-Health-Care-Coalitions.pdf>

San Joaquin Operational Area Healthcare Coalition Governance

2. PURPOSE, SCOPE AND AUTHORITY

2.1 Purpose

The purpose the San Joaquin Operational Area Healthcare Coalition is to improve and sustain the healthcare preparedness capabilities within the San Joaquin Operational Area.

2.2 Scope

The San Joaquin Operational Area Healthcare Coalition encompasses all participating healthcare facilities, providers, public and private medical and health agencies/organizations, public safety agencies, non-government agencies, and other community partners operating within the geographic boundaries of San Joaquin County.

2.3 Authority

This governance document is issued under the authority of the San Joaquin County Emergency Medical Services Agency Administrator, who serves as the Medical Health Operational Area Coordinator (*California Health and Safety Code, Division 2.5, Article 4, Section 1797.153*). Additionally the San Joaquin County Board of Supervisors has authorized San Joaquin County Emergency Medical Services Agency Administrator to enter into agreements and memorandums of understanding with participating healthcare facilities and providers as part of the FY 2013/14 HPP Grant (*Board Order B-13-341*).

3. MANAGEMENT AND ADMINISTRATION

3.1 Organizational Structure

The San Joaquin Operational Area Healthcare Coalition is a subcomponent of the San Joaquin County Emergency Medical Services Agency, which serves as the ESF-08 lead agency and Hospital Preparedness Program (HPP) Grant entity. The coalition is organized into three distinct functional groups:

3.1.1 Medical/Health Multi-Agency Coordination Group (Med MAC)

The Multi-Agency Coordination System or MACS is a component of the Incident Command System (ICS), California's Standardized Emergency Management System (SEMS)², and the National Incident Management System (NIMS)³. The MACS process is used to ensure the integration and coordination of multi-agency emergency response and management.

² <https://www.caloes.ca.gov/office-of-the-director/operations/planning-preparedness-prevention/planning-preparedness/standardized-emergency-management-system/>

³ <https://www.fema.gov/emergency-managers/nims>

San Joaquin Operational Area Healthcare Coalition Governance

MACS provides the architectural framework for normally disparate organizations or agencies to work together to prioritize incident goals and objectives, determine allocation of shared or limited resources, establish joint communications, and share incident information.

The San Joaquin Operational Area Medical/Health Multi-Agency Coordination Group (Med MAC) is comprised of representatives from San Joaquin County government agencies and healthcare facilities that have a shared responsibility for the delivery of healthcare during emergency conditions. Med MAC Group members are executive level leaders that are fully authorized to act on behalf of their agency or organization.

3.1.2 Emergency Preparedness Committee (EPC)

The committee meets on a monthly basis and consists of the Emergency Preparedness Coordinators from Healthcare Coalition member agencies and organizations.

The purpose of the committee is to provide a forum for joint emergency preparedness planning, training and exercising. In addition committee members are responsible for completing the deliverable requirements of the Hospital Preparedness Program (HPP) grant, including Core Functions, and determining the best use grant funds to improve healthcare preparedness capabilities.

3.1.3 Healthcare Coalition Mutual Aid Memorandum of Understanding Signatories (MOU)

The MOU is designed to establish a process for resource sharing between member organizations. The MOU augments the government authorized mutual aid process used during disasters.

Signatories to the MOU have agreed, to the best of their ability, to share the following available resources during disasters:

- Personnel
- Equipment
- Supplies
- Pharmaceuticals
- Information

The FY 2008/09 Hospital Preparedness Program (HPP) grant required participating hospitals, clinics, and other healthcare providers to enter into a voluntary mutual aid memorandum of understanding (MOU), in compliance with the 14 National Incident

San Joaquin Operational Area Healthcare Coalition Governance

Management System (NIMS) implementation objectives^{4,5}, for the sharing of personnel, resources and information during a medical/health disaster or other events. MOU participants agree to voluntarily share available resources with the requesting organization agreeing to replace or reimburse for the cost of the resource.

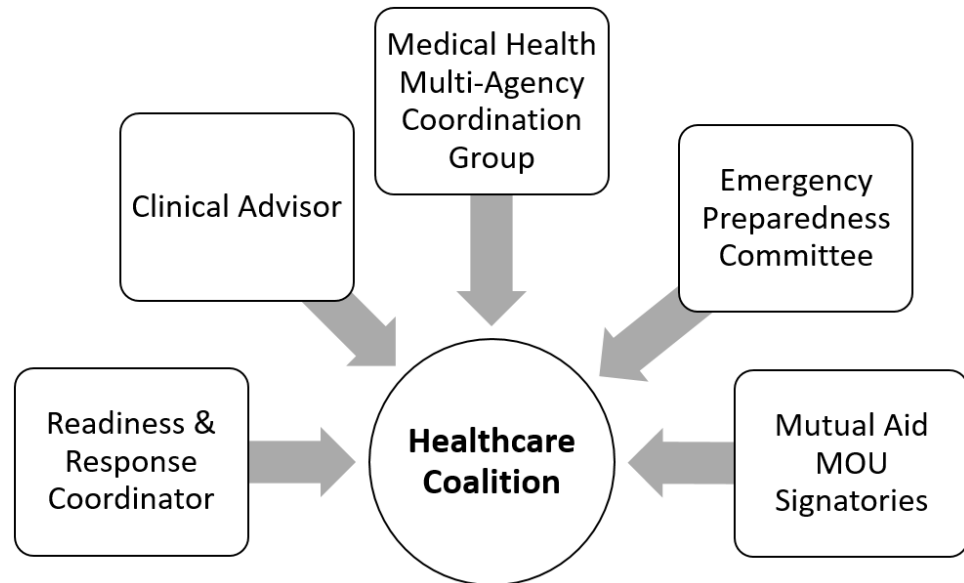


Figure 1

3.2 Operational Roles

3.2.1 HCC Readiness and Response Coordinator

The San Joaquin County HPP Coordinator serves as the Readiness and Response Coordinator (RRC), and is the HCC's administrative and programmatic point of contact during daily operations, including managing communications, systems, and coordination. The RRC oversees HCC planning activities, including coordinating trainings, facilitating exercises, ensuring financial sustainability, and developing budgets. The RRC principal activities include:

- Reviewing and activating the HCC Emergency Operations Plan and applicable annexes
- Supporting the HCC during daily operations and incident responses

3.2.2 HCC Clinical Advisor

The San Joaquin County EMS Agency Medical Director serves as the HCC Clinic Advisor, to provide clinical expertise and ensure that

⁴ https://www.fema.gov/sites/default/files/2020-07/fema_nims_implementation-objectives-20180530.pdf

⁵ <https://www.phe.gov/preparedness/planning/hpp/reports/documents/nims-implementation-guide-jan2015.pdf>

San Joaquin Operational Area Healthcare Coalition Governance

plans, exercises, and educational activities maintain clinical accuracy and relevance.

3.3 Funding Structure

The primary funding for HCC activities comes through the U.S. Department of Health and Human Services' Office of the Administration for Strategic Preparedness and Response - Hospital Preparedness Program (ASPR-HPP)⁶. The San Joaquin County Emergency Medical Services Agency serves as the fiscal and program manager for all aspects of the HPP grant. Other funding sources, such as the State Homeland Security Grant⁷ and Maddy EMS Fund⁸, may be used to support HCC activities as well.

3.4 Geographic Coverage

The San Joaquin Operational Area Healthcare Coalition operates within the geographic boundaries of San Joaquin County⁹. The county encompasses 1,426 square miles, contains a mixture of urban, suburban and rural areas, including eight cities - Escalon, Lathrop, Lodi, Manteca, Mountain House, Ripon, Stockton, and Tracy.

3.5 Membership

3.5.1 Core Membership

The core membership consist of hospitals, emergency medical services, public health, emergency management, and the San Joaquin County Emergency Medical Service Agency (ESF-08 lead).

3.5.2 Additional Members

HCC membership includes academic medical centers, behavioral health, clinics, dental, dialysis, faith based, Federal facilities, home health, hospice, intermediate care, long term care, surgery centers, primary care, public or private payers, skilled nursing, social services, and specialty care.

A complete listing of HCC member organization is available in the WebEOC¹⁰ Healthcare Coalition Membership board.

3.6 Community Coordination and Engagement

3.6.1 Communities Most Impacted by Disasters

⁶ <https://aspr.hhs.gov/HealthCareReadiness/HPP/Pages/default.aspx>

⁷ <https://www.caloes.ca.gov/office-of-the-director/policy-administration/finance-administration/grants-management/homeland-security-emergency-management-programs/homeland-security-grants-program/>

⁸ https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=HSC§ionNum=1797.98e

⁹ https://sjmap.org/mapdocs/SJCGIS_StandardSeries_BaseMap.pdf

¹⁰ <https://www.sjgov.org/department/ems/Menu/webeoc>

San Joaquin Operational Area Healthcare Coalition Governance

The HCC member organizations promotes a whole community approach to healthcare readiness by identifying and collaborating with communities most impacted by disasters. These communities include:

- At-risk individuals, including children, pregnant individuals, older adults, individuals with disabilities, or others who may have access and functional needs in the event of an emergency, such as those with chronic physical or behavioral health conditions or immunocompromised individuals. Individuals may also be at risk due to their geographic location and/or limited access to health care, such as those in rural or otherwise isolated areas.
- Individuals and groups who may be at risk due to the specific risk profile of a disaster or emergency.
- Populations experiencing structural inequities, which include historically and currently marginalized communities.
- Other populations disproportionately impacted by disasters within San Joaquin County identified through data collection or assessments, using the datasets listed in Section 3.6.2.

3.6.2 Datasets

The primary datasets used by HCC member organizations to identify communities most impacted by disasters include the following:

- U.S. Department of Health and Human Services (HHS) emPOWER Program
 - <https://empowerprogram.hhs.gov/>
 - emPOWER Map <https://empowerprogram.hhs.gov/empowermap>
- The Centers for Disease Control and Prevention and Agency for Toxic Substances and Disease Registry Social Vulnerability Index (SVI)
 - <https://www.atsdr.cdc.gov/place-health/php/svi/index.html>
 - SVI Interactive Map <https://www.atsdr.cdc.gov/place-health/php/svi/svi-interactive-map.html>
- California Healthy Places Index (HPI)
 - <https://www.healthyplacesindex.org/>
 - HPI Map <https://map.healthyplacesindex.org/?redirect=false>

San Joaquin Operational Area Healthcare Coalition Governance

3.6.3 Community Outreach Activity Examples

- In July 2024, the HCC Readiness and Response Coordinator utilized the emPOWER program to identify 1,001 at-risk Medicare recipients residing within the boundaries of a planned Public Safety Power Shutoff (PSPS) in Tracy, CA.
- San Joaquin County Public Health Services – Health Equity Program created the Resilient Community Advisory Committee, designed to specifically work together with communities most impacted by disasters.
- The San Joaquin County Public Health Services PHEP Coordinator and the HCC Readiness and Response Coordinator are collaborating together on the Community Health Network Project. The project involves the recruitment of volunteers from various community Non-Government Organizations (NGOs) and agencies that provide support and services to communities most impacted by disasters. Volunteers are first registered into the San Joaquin County Unit of the California Disaster Healthcare Volunteers system¹¹. Once registered, volunteers can then be notified, activated and deployed on outreach missions to impacted communities, to ensure needs are being met.
- The San Joaquin County Office of Emergency Services has created an Access and Functional Need and Cultural Competency Advisory Committee to enhance inclusive emergency preparedness for communities most impacted by disasters.

3.7 Response Operations

HCC response operations are detailed in HCC Emergency Operations Plan¹²

4. JURISDICTIONAL INFORMATION

The San Joaquin Operational Area Healthcare Coalition encompasses all participating healthcare facilities, providers, public and private medical and health agencies/organizations, public safety agencies, non-government agencies, and other community partners operating within the geographic boundaries of San Joaquin County.

The HPP Coordinator/HCC Readiness and Response Coordinator submits annual coalition membership data to the California Department of Public Health – Center for Preparedness and Response (CDPH-CPR), in accordance with the HPP grant.

¹¹ <https://healthcarevolunteers.ca.gov/>

¹² <https://www.sigov.org/departy/ems/Menu/emergency-preparedness/coalition>

San Joaquin Operational Area
Healthcare Coalition Governance

5. SJOA HEALTHCARE COALITION PARTICIPANT AGREEMENT

IN WITNESS WHEREOF, the undersigned agrees assign personnel to actively participate in the San Joaquin Operational Area Healthcare Coalition.

The undersigned further agrees to:

- Share information in accordance with SJOA Healthcare Coalition Emergency Operations Plan
- Share available resources, in accordance with the SJOA Healthcare Coalition Mutual Aid MOU
- Incorporate the SJOA Healthcare Coalition Emergency Operations Plan into your agency/organization Emergency Operations Plan, policies and procedures
- Participate in all applicable SJOA Healthcare Coalition sponsored preparedness exercises
- Work cooperatively with other SJOA Healthcare Coalition member agencies and organizations to improve the Healthcare Preparedness and Response Capabilities within San Joaquin County

Agency/Organization Name

Address

City

State

Zip Code

By:

Name¹³

Title

Signature

Date

Work Phone

Work Email

¹³ Agency or organization executive leader

San Joaquin Operational Area
Healthcare Coalition Governance

**Medical/Health Multi-Agency Coordination (Med MAC) Group
Representative(s)¹⁴:**

Name	Title
------	-------

Main Work Phone	Work Cell Phone ¹⁵
-----------------	-------------------------------

Work Email

Name	Title
------	-------

Main Work Phone	Work Cell Phone ¹⁵
-----------------	-------------------------------

Work Email

Name	Title
------	-------

Main Work Phone	Work Cell Phone ¹⁵
-----------------	-------------------------------

Work Email

Name	Title
------	-------

Main Work Phone	Work Cell Phone ¹⁵
-----------------	-------------------------------

Work Email

Name	Title
------	-------

Main Work Phone	Work Cell Phone ¹⁵
-----------------	-------------------------------

Work Email

¹⁴ Med MAC Group members are executive level leaders that are fully authorized to act on behalf of their agency or organization.

¹⁵ Required in order to receive CAHAN alert text messages

San Joaquin Operational Area
Healthcare Coalition Governance

Name	Title
Main Work Phone	Work Cell Phone
Work Email	

Name	Title
Main Work Phone	Work Cell Phone
Work Email	

Emergency Preparedness Committee (EPC) Representative(s)¹⁶:

Name (Primary)	Title
Main Work Phone	Work Cell Phone
Work Email	

Name (Secondary)	Title
Main Work Phone	Work Cell Phone
Work Email	

Submit the signed agreement form to:

San Joaquin County Emergency Medical Services Agency
P.O. Box 220
French Camp, CA 95231
Attn: HCC Readiness and Response Coordinator
OR, email the digitally signed agreement form to: emsdutyofficer@sjgov.org

¹⁶ Participate in monthly EPC meetings