



**\*\*\*SAMPLE\*\*\* San Joaquin County \*\*\*SAMPLE\*\*\***  
**Disaster Healthcare Volunteers Mission Request Form**

**9. Accommodations Information:** Describe what the requesting agency/organization is providing.

Meals: Breakfast, lunch and dinner provided at the hospital.  
Lodging: Private room with queen bed at local 3-star hotel  
Transportation: Shuttle to and from hotel provided.  
Other: All required PPE and orientation training will be provided prior to assignment.

**10. Working Conditions:**

Indoors                       Outdoors                       Both

Describe expected working conditions. Be specific.

Triage will be performed in a surge tent located in the parking lot outside of the Emergency Department. Tent is equipped with electricity, HVAC, lighting, portable toilets, and hand washing station. Indoor restrooms are available during breaks. Local weather is forecasted to be clear with high temperatures in the mid 90s and lows in the low to mid 60s.

**11. Preparation Information:** What should volunteers bring to be prepared for the mission?

- |                                                                      |                                                                       |
|----------------------------------------------------------------------|-----------------------------------------------------------------------|
| <input checked="" type="checkbox"/> DHV/Disaster Service Worker card | <input type="checkbox"/> Flash light and spare batteries              |
| <input checked="" type="checkbox"/> Government issued photo ID       | <input type="checkbox"/> Lunch                                        |
| <input checked="" type="checkbox"/> Proof of professional licensure  | <input type="checkbox"/> Drinking water                               |
| <input checked="" type="checkbox"/> Stethoscope                      | <input type="checkbox"/> Non-perishable snacks                        |
| <input type="checkbox"/> Clothing suitable for the HOT climate       | <input type="checkbox"/> Waterless hand sanitizer                     |
| <input type="checkbox"/> Clothing suitable for the COLD climate      | <input checked="" type="checkbox"/> Personal prescription medications |
| <input type="checkbox"/> Rain gear                                   | <input checked="" type="checkbox"/> Personal hygiene products         |
| <input checked="" type="checkbox"/> Scrubs                           | <input checked="" type="checkbox"/> Change of clothing                |
| <input type="checkbox"/> Closed toe shoes or boots                   | <input type="checkbox"/> Sleeping bag, pillow and air mattress        |
| <input type="checkbox"/> Work gloves                                 | <input checked="" type="checkbox"/> Cell phone and charger            |
| <input type="checkbox"/> Hat or cap                                  | <input checked="" type="checkbox"/> <u>Comfortable shoes</u>          |
| <input type="checkbox"/> Sun glasses                                 | <input type="checkbox"/> <u>Click here to enter text.</u>             |
| <input type="checkbox"/> Sun Screen                                  | <input type="checkbox"/> <u>Click here to enter text.</u>             |
| <input type="checkbox"/> Insect repellent with DEET                  | <input type="checkbox"/> <u>Click here to enter text.</u>             |

**12. Additional Information:**

XYZ General Hospital is a 366 bed acute care hospital that is experiencing a 40% nursing absenteeism rate and a very significant surge of patients with flu like symptoms.

Please complete and submit this form to the San Joaquin County EMS Agency [emsdutyofficer@sigov.org](mailto:emsdutyofficer@sigov.org)