

**San Joaquin County Emergency Medical Services Agency  
Policy and Procedure Manual**

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| <b>Policy Memorandum</b>                   |                                                                                                  |                       |                          |
| 2024-02                                    | Management of Multi Casualty Incidents (MCI) and Resource Requesting in a Tiered Response System | 6/4/2024              |                          |
| 2025-01                                    | Dosage Increase for Tranexamic Acid (TXA)                                                        | 5/1/2025              |                          |
| 2025-02                                    | Temporary Authorization for Alternative Cervical Spine Stabilization Device                      | 10/1/2025             |                          |
| 2025-03                                    | Temporary CCT and SCT Authorization <b>Rescinded 10/20/25</b>                                    | 10/7/2025             |                          |
| <b>Section 1000</b>                        |                                                                                                  |                       |                          |
| 1000                                       | San Joaquin County Ordinance No. 4563, Title 4, Division 7, Ambulances                           | 8/18/2020             | 10/19/2004               |
| 1100                                       | SJCEMSA Policy Definitions                                                                       | 7/1/2025              | N/A                      |
| 1110                                       | Maddy Funds Use and Approval Process                                                             | 7/1/2025              | N/A                      |
| 1400                                       | EMS Advisory Committee                                                                           | 9/1/2022              | N/A                      |
| <b>Section 2000 Personnel and Training</b> |                                                                                                  |                       |                          |
| 2010                                       | Maintenance of EMS Personnel Lists                                                               | 6/1/2021              | 1/1/2009                 |
| 2010A                                      | Personnel Update Form                                                                            | 6/1/2021              | 1/1/2009                 |
| 2010B                                      | Organization Personnel and Contact Update Form                                                   | 6/1/2021              | 1/1/2009                 |
| 2011                                       | Skills Competency Verification Process                                                           | 7/1/2010              | EMS Policy 2311 04/01/08 |
| 2011A                                      | Individuals Designated by Provider to Verify Skills Competency                                   | 7/1/2010              | EMS Policy 2311A         |
| 2101                                       | EMS Dispatcher Authorization                                                                     | 6/1/2021              | 7/1/2010                 |
| 2210                                       | Emergency Medical Responder Certification                                                        | 6/1/2021              | 8/20/2010                |
| 2210A                                      | Emergency Medical Responder Skills Competency Verification Form                                  | 10/16/2013            | 7/1/2010                 |
| 2310                                       | Emergency Medical Technician Certification                                                       | 6/1/2021              | 9/1/2019                 |
| 2310A                                      | EMT Skills Competency Verification Form                                                          | 1/1/2017              | 7/1/2010                 |
| 2341                                       | Mark-I Auto Injector Skill Sheet                                                                 | 1/1/2009              | N/A                      |
| 2360                                       | Emergency Medical Technician Scope of Practice                                                   | 6/1/2022              | 4/1/2020                 |
| 2540                                       | Paramedic Accreditation                                                                          | 6/1/2021              | 7/1/2012                 |
| 2540A                                      | Paramedic Accreditation Field Evaluation                                                         | 6/1/2021              | 7/1/2012                 |
| 2540B                                      | Paramedic Skills Verification Form                                                               | 2/1/2019              | 7/1/2018                 |
| 2541                                       | Paramedic Infrequently Used Skills                                                               | 7/1/2020              | 10/13/2013               |
| 2544                                       | Intraosseous Cannulation Performance Criteria - EZ-IO                                            | 1/1/2012              | N/A                      |
| 2545                                       | Endotracheal Intubation - Adult Performance Criteria                                             | 8/22/2025             | 4/1/2023                 |
| 2546                                       | Intraosseous Cannulation Performance Criteria - Manual                                           | 1/1/2012              | 2/15/2010                |
| 2547                                       | Transcutaneous Cardiac Pacing (TCP) Performance Criteria                                         | 4/1/2020              | 2/15/2010                |
| 2548                                       | Needle Thoracostomy Performance Criteria                                                         | 1/1/2016              | 1/1/2010                 |
| 2549                                       | Needle Cricothyrotomy - TLJV Performance Criteria                                                | 7/1/2023              | 1/1/2012                 |
| 2551                                       | 12 Lead ECG Performance Criteria                                                                 | 7/1/2024              | 1/1/2012                 |
| 2554                                       | Continuous Positive Airway Pressure (CPAP) Performance Criteria                                  | 1/1/2010              | N/A                      |
| 2556                                       | Needle Cricothyrotomy Performance Criteria - ENK Flow Oxygen Modulator                           | 1/1/2012              | N/A                      |
| 2557                                       | Adult Supraglottic Airway Device Performance Criteria                                            | 7/1/2023              | 7/1/2018                 |
| 2558                                       | Pediatric Supraglottic Airway Device Performance Criteria                                        | 7/1/2023              | 7/1/2018                 |
| 2559                                       | Mechanical CPR Devices                                                                           | 7/1/2021              | N/A                      |
| 2560                                       | Paramedic Scope of Practice                                                                      | 7/1/2025              | 7/1/2024                 |
| 2570                                       | Paramedic Preceptor Authorization                                                                | 7/1/2025              | 9/1/2022                 |
| 2571                                       | Paramedic Student Field Internship Authorization                                                 | 3/5/2024              | 7/1/2012                 |
| 2571B                                      | Preceptor/Paramedic Program Evaluation Form                                                      | 7/1/2012              | 1/1/2011                 |
| 2580                                       | Paramedic Accreditation Officer Authorization                                                    | 7/1/2025              | 06/01/21                 |
| 2610                                       | Mobile Intensive Care Nurse Authorization                                                        | 7/1/2024              | 6/1/2021                 |
| 2610A                                      | MICN Orientation Verification Form                                                               | 6/1/2021              | 7/1/2014                 |

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| 2610B                                            | MICN Continuing Education Form                                              | 6/1/2021              | 6/15/2006         |
| 2700                                             | Accreditation, Certification, and Authorization Review Process              | 7/1/2023              | 8/20/2010         |
| 2702                                             | Causes for the Denial or Revocation of a SJCEMSA Prehospital Certificate    | 7/1/2023              | 8/20/2010         |
| 2710                                             | EMT and AEMT Disciplinary Action-SJCEMSA Responsibilities                   | 7/1/2023              | 8/20/2010         |
| 2715                                             | Process for EMT and AEMT Disciplinary Action - Relevant Employer            | 7/1/2023              | 8/20/2010         |
| 2720                                             | Paramedic Employer Reporting Requirements                                   | 7/1/2023              | 8/20/2010         |
| 2740                                             | Investigative Review Panel                                                  | 7/1/2023              | 7/9/2010          |
| 2800                                             | Paramedic Training Program Approval                                         | 8/2/2023              | N/A               |
| 2800A                                            | Paramedic Training Program Application Form                                 | 8/2/2023              | N/A               |
| 2800B                                            | Paramedic Training Program Medical Director Form                            | 8/2/2023              | N/A               |
| 2800C                                            | Paramedic Training Program Program Director Form                            | 8/2/2023              | N/A               |
| 2800D                                            | Paramedic Training Program Principal Instructor Form                        | 8/2/2023              | N/A               |
| 2830                                             | Emergency Medical Technician Training Program Approval                      | 7/1/2025              | N/A               |
| 2900                                             | EMS Continuing Education Program Approval                                   | 12/15/2005            | 710.01            |
| 2910                                             | SJCEMSA Course Instruction Authorization                                    | 7/1/2022              | N/A               |
| <b>Section 3000 Communications</b>               |                                                                             |                       |                   |
| 3001                                             | Guidelines for EMS Call Screening By Primary Public Safety Answering Points | 4/21/2006             | N/A               |
| 3001A                                            | PSAP Call Type Flow Sheet                                                   | 4/21/2006             | N/A               |
| 3101                                             | Emergency Ambulance Dispatch Center Requirements                            | 7/1/2025              | 5/1/2006          |
| 3202                                             | Medical Priority Dispatch System Use & Assignments                          | 7/1/2023              | 8/1/2021          |
| 3202A                                            | Medical Priority Dispatch System Use & Assignments, Appendix A              | 2/1/2025              | 7/15/2024         |
| 3204                                             | Rescue-Auto Extrication Response and Reimbursement to the Unprotected Area  | 7/1/2025              | 1/3/2023          |
| 3204A                                            | Unprotected Area Response Authorization Form                                | 1/3/2023              | N/A               |
| 3204B                                            | Unprotected Area Rate Sheet                                                 | 11/10/2025            | 7/1/2025          |
| 3204C                                            | Rescue-Auto Extrication Invoice Form                                        | 1/3/2023              | N/A               |
| 3205                                             | Responses to EMS Incidents in the Unprotected Area                          | 1/3/2023              | 10/1/2020         |
| 3400                                             | Med Net Radio Communications Plan                                           | 7/1/2025              | 3/1/2022          |
| 3410                                             | Field to Hospital Communication                                             | 7/1/2023              | 7/1/2014          |
| 3411                                             | Prehospital Field to Hospital Report Formats                                | 7/1/2023              | 7/1/2014          |
| 3412                                             | Basic Life Support Unit Emergency Field to Hospital Communication           | 1/1/2009              | 530.09            |
| <b>Section 4000 EMS Providers and Facilities</b> |                                                                             |                       |                   |
| 4010                                             | Public Safety Agency Request for ALS Authorization                          | 10/27/2021            | N/A               |
| 4010A                                            | ALS Program Plan Forms                                                      | 10/27/2021            | N/A               |
| 4010B                                            | Advanced Life Support Authorization Agreement Standard Terms and Conditions | 10/27/2021            | N/A               |
| 4101                                             | EMS Response Vehicle Medication and Equipment                               | 7/1/2025              | 7/1/2024          |
| 4101A                                            | Medication Shortage Mitigation and Response Strategies                      | 7/1/2018              | N/A               |
| 4101B                                            | Request for Waiver of Requirements                                          | 7/1/2018              | N/A               |
| 4150                                             | Naloxone Administration by Law Enforcement                                  | 2/1/2019              | N/A               |
| 4150A                                            | San Joaquin County Law Enforcement NARCAN (Naloxone) Use Report             | 2/1/2019              | N/A               |
| 4200                                             | Management of Controlled Substances                                         | 7/1/2025              | 7/1/2023          |

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| FORM DEA 106                         | Report of Theft or Loss of Controlled Substances                       | (11-00)               |                   |
| 4301                                 | Paramedic Field Internship ALS Provider Responsibilities               | 3/5/2024              | 7/1/2012          |
| 4301A                                | Paramedic Field Internship Registration Form                           | 7/1/2012              | N/A               |
| 4411                                 | Authorization to Conduct Neonatal Transport                            | 7/1/2018              | N/A               |
| 4441                                 | EMS Aircraft Classification and Authorization                          | 7/1/2024              | 1/1/2010          |
| 4442                                 | EMS Aircraft Medical Control                                           | 1/1/2010              | N/A               |
| 4447                                 | EMS Aircraft Landing Sites                                             | 7/1/2014              | 5/1/2006          |
| 4448                                 | EMS Aircraft Utilization                                               | 7/1/2024              | 5/1/2006          |
| 4448A                                | EMS Aircraft Simultaneous Dispatch Map                                 | 7/1/2024              | 5/1/2006          |
| 4701                                 | Trauma System Management and General Provisions                        | 7/1/2023              | 1/1/2016          |
| 4709                                 | Trauma Center Service Areas                                            | 7/1/2023              | 7/1/2018          |
| 4710                                 | Trauma Center Designation                                              | 12/1/2012             | N/A               |
| 4712                                 | Level II Trauma Center Standards                                       | 12/1/2012             | N/A               |
| 4713                                 | Level III Trauma Center Standards                                      | 12/1/2012             | N/A               |
| 4720                                 | Trauma Center Team Activation                                          | 12/1/2012             | N/A               |
| 4801                                 | STEMI Receiving Center Designation                                     | 7/1/2023              | 9/13/2019         |
| 4811                                 | Primary Stroke Center Designation                                      | 7/1/2023              | 9/1/2019          |
| 4901                                 | Base Hospital Standards                                                | 7/1/2024              | 6/1/2008          |
| 4981                                 | Receiving Hospital Status                                              | 7/1/2024              | 07/01/22          |
| 4985                                 | Transfer of Patient Care in the Emergency Department                   | 7/1/2024              | 4/1/2023          |
| <b>Section 5000 Prehospital Care</b> |                                                                        |                       |                   |
| 5001                                 | Authority for Pre-Hospital Patient Care Management                     | 7/1/2025              | 11/14/2006        |
| 5102                                 | Patient Privacy                                                        | 1/1/2010              | N/A               |
| 5103                                 | Determination of Death in the Field                                    | 1/7/2025              | 4/1/2022          |
| 5104                                 | EMT Attending Patient Care During Transport                            | 4/1/2023              | N/A               |
| 5105                                 | Do Not Resuscitate Orders                                              | 4/1/2020              | 2/1/2007          |
| 5106                                 | Interaction with Physician or Other Health Care Provider on Scene      | 10/15/2010            | 08/31/10          |
| 5106A                                | Physician on Involvement with EMT-Ps                                   | 1/1/2009              | 540.06            |
| 5107                                 | Use of Patient Restraints                                              | 4/1/2023              | 7/1/2010          |
| 5108                                 | Care of Minors in the Field                                            | 7/1/2023              | 1/1/2009          |
| 5109                                 | Patient Refusal of Treatment or Transport Against Medical Advice (AMA) | 7/1/2022              | 7/1/2010          |
| 5110                                 | Anatomical Donor Cards                                                 | 3/1/2008              | 530.09            |
| 5115                                 | Cervical Spine Stabilization                                           | 7/1/2023              | 7/1/2015          |
| 5130                                 | ALS Without Base Hospital Contact                                      | 1/1/2009              | 540.02            |
| 5130A                                | ALS Without Base Hospital Contact Report                               | 1/1/2012              | 1/1/2009          |
| 5201                                 | Medical Patient Destination                                            | 11/10/2025            | 7/1/2024          |
| 5201A                                | Medical Patient Destination - Estimate of Driving Time and Distance    | 4/1/2020              | 11/1/2018         |
| 5210                                 | Major Trauma Triage Criteria                                           | 4/1/2023              | 2/1/2019          |
| 5215                                 | Trauma Patient Destination                                             | 4/1/2023              | 7/1/2018          |
| 5500                                 | BLS Treatment Protocols - Introduction                                 | 4/1/2020              | 7/1/2007          |
| 5502                                 | BLS Scope of Practice Summary                                          | 4/1/2023              | N/A               |
| 5503                                 | BLS Routine Medical Care                                               | 4/1/2020              | 7/1/2007          |
| 5504                                 | BLS Patient Assessment - Primary Survey                                | 4/1/2020              | 7/1/2017          |
| 5505                                 | BLS Patient Assessment - Secondary Survey                              | 4/1/2020              | 1/1/2016          |
| 5507                                 | BLS Inter-facility Patient Transports                                  | 6/1/2022              | 4/1/2020          |
| 5510                                 | BLS Chest Pain of Suspected Cardiac Origin                             | 4/1/2020              | 1/1/2012          |
| 5511                                 | BLS Cardiac Arrest                                                     | 4/1/2020              | 10/16/2013        |
| 5520                                 | BLS Respiratory Distress                                               | 4/1/2020              | 7/1/2007          |
| 5530                                 | BLS Altered Mental Status                                              | 4/1/2020              | 7/1/2007          |

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| 5531                                                             | BLS Seizures                                                       | 7/1/2024              | 4/1/2020          |
| 5540                                                             | BLS Shock Non-Traumatic                                            | 4/1/2020              | 7/1/2007          |
| 5541                                                             | BLS Abdominal Emergencies                                          | 4/1/2020              | 7/1/2007          |
| 5542                                                             | BLS Poisoning and Overdose                                         | 9/1/2022              | 6/1/2022          |
| 5543                                                             | BLS Nausea and Vomiting                                            | 7/1/2025              | N/A               |
| 5551                                                             | BLS Allergic Reaction - Anaphylaxis                                | 6/1/2022              | 4/1/2020          |
| 5552                                                             | BLS Bites and Stings                                               | 6/1/2022              | 4/1/2020          |
| 5553                                                             | BLS Snake Bite                                                     | 4/1/2020              | 7/1/2007          |
| 5554                                                             | BLS Hypothermia - Frostbite                                        | 4/1/2020              | 7/1/2007          |
| 5555                                                             | BLS Hyperthermia                                                   | 4/1/2020              | 7/1/2007          |
| 5560                                                             | BLS Gynecological Emergencies                                      | 4/1/2020              | 1/1/2012          |
| 5561                                                             | BLS Childbirth                                                     | 4/1/2020              | 1/1/2012          |
| 5562                                                             | BLS Neonatal Resuscitation                                         | 9/18/2020             | 7/1/2007          |
| 5581                                                             | BLS Burns                                                          | 4/1/2020              | 7/1/2007          |
| 5583                                                             | BLS Head-Neck-Facial Trauma                                        | 4/1/2020              | 1/1/2012          |
| 5584                                                             | BLS Chest-Abdominal Trauma                                         | 4/1/2020              | 1/1/2012          |
| 5585                                                             | BLS Extremity Trauma                                               | 4/1/2020              | 1/1/2012          |
| 5700                                                             | Advanced Life Support Treatment Protocols - Version 1.9.1          | 8/22/2025             | 7/1/2025          |
| <b>Section 6000 Data Collection and System Evaluation</b>        |                                                                    |                       |                   |
| 6008                                                             | Interim Patient Care Report                                        | 7/9/2009              | 4/1/2006          |
| 6020                                                             | Notification of New Public Access Defibrillation Program           | 6/14/2007             | N/A               |
| 6101                                                             | Sentinel Event Reporting Requirements                              | 7/1/2010              | 3/17/2009         |
| 6101A                                                            | Sentinel Event Report Form                                         | 3/17/2009             | 01/07/08 6101A    |
| 6102                                                             | EMS Unusual Occurrence Reporting Process                           | 7/1/2023              | 7/1/2010          |
| 6102A                                                            | Unusual Occurrence Form                                            | 7/1/2023              | 7/1/2010          |
| 6301                                                             | EMS CAD Access and Data Requirements                               | 10/1/2021             | 12/15/2005        |
| 6302                                                             | EMS Patient Care Record Access and Data Requirements               | 10/1/2021             | 8/1/2018          |
| 6341                                                             | Ambulance Patient Offload Time Data                                | 7/1/2018              | N/A               |
| 6381                                                             | STEMI Receiving Center Data Requirements                           | 7/1/2023              | 9/1/2019          |
| 6382                                                             | Primary Stroke Center Data Requirements                            | 7/1/2025              | 7/1/2023          |
| 6620                                                             | Continuous Quality Improvement Process                             | 5/1/2006              | N/A               |
| 6621                                                             | EMT Enhanced Skills Quality Improvement                            | 6/1/2022              | N/A               |
| 6621A                                                            | EMT Enhanced Skills Medication Audit Form                          | 6/1/2022              | N/A               |
| 6630                                                             | Continuous Quality Improvement Council                             | 10/1/2006             | N/A               |
| 6640                                                             | STEMI Quality Improvement Committee (STEMI QIC)                    | 7/1/2024              | 10/1/2021         |
| 6650                                                             | Stroke Quality Improvement Committee (STROKE QIC)                  | 7/1/2024              | 10/1/2021         |
| 6670                                                             | Medical Priority Dispatch System Quality Improvement Committee     | 9/1/2022              | N/A               |
| 6680                                                             | Research Studies                                                   | 5/1/2006              | N/A               |
| 6710                                                             | Trauma Center Quality Improvement                                  | 12/1/2012             | N/A               |
| 6715                                                             | Trauma Audit Committee                                             | 7/1/2023              | 2/1/2019          |
| 6720                                                             | Trauma Data Management                                             | 12/1/2012             | N/A               |
| <b>Section 7000 Multi-Casualty Incident and Disaster Medical</b> |                                                                    |                       |                   |
| 7001                                                             | On Call EMS Duty Officer Notification                              | 4/1/2023              | N/A               |
| 7010                                                             | Multi-Casualty Incident Field Operations                           | 06/1998               | N/A               |
| 7020                                                             | Multi-Casualty Incident Control Facility Operations                | 02/1998               | 12/1997           |
| 7020                                                             | Disaster Control Facility Designation <del>Rescinded 6/11/25</del> | 7/1/2025              | 2/1998            |
| 7030                                                             | Medical/Health Mutual Aid System                                   | 03/2005               | N/A               |
| 7040                                                             | Multi-Casualty Incident Policy <del>Rescinded 6/11/25</del>        | 7/1/2025              | N/A               |
| 7101                                                             | EMS CHEMPACK Request - Prehospital                                 | 8/20/2010             | 07/01/10          |

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| 7101A                | EMS CHEMPACK Release and Receipt Form                                                                            | 8/20/2010             | 07/01/10, 7101A & 7101B |
| 7210                 | EMS Active Threat Plan; An Integrated Response for Law Enforcement and Multi-Casualty Incident Branch Operations | 6/14/2016             | N/A                     |