



COUNTY of SAN JOAQUIN

2022-2023

ORGANIZATIONAL CHART

Office of the County Administrator



SAN JOAQUIN
— COUNTY —
Greatness grows here.

Office of the County Administrator

Jerome C. Wilverding, County Administrator

Sandra Regalo, Assistant County Administrator

Brandi Hopkins, Assistant County Administrator

March 1, 2023

2022-2023 San Joaquin County Organizational Chart

On June 23, 2022, the San Joaquin County Board of Supervisors adopted the proposed 2022-2023 County Budget, and approved a total of 7,935.4 full-time equivalent (FTE) positions for the delivery of essential County services. The total is comprised of 7,107 full-time allocated positions and 828.4 FTE part-time positions. This is an increase of 217.7 positions or 2.8% over the previous year.

The 2022-2023 Adopted Budget includes nearly \$1.07 billion in appropriations for salaries and benefits, approximately 49% of the total \$2.18 billion budget. This represents a significant investment in the County's most important element, its people.

The 2022-2023 San Joaquin County Organizational Chart serves as a reference document for Board Members, the public, and County departments. This book:

- ❖ Identifies the diverse components of the County's organizational structure and describes the role of each functional area and its sub-units as depicted by the departments.
- ❖ Details the deployment of the 7,107 full-time allocated positions approved by the Board of Supervisors for 2022-2023; FTE part-time positions are not included. Position changes subsequent to the adoption of the Final Budget are not reflected in this book.

This book is intended to foster greater understanding of San Joaquin County government through a detailed presentation of its organizational structure.

Very truly yours,

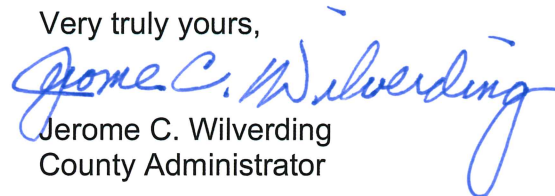
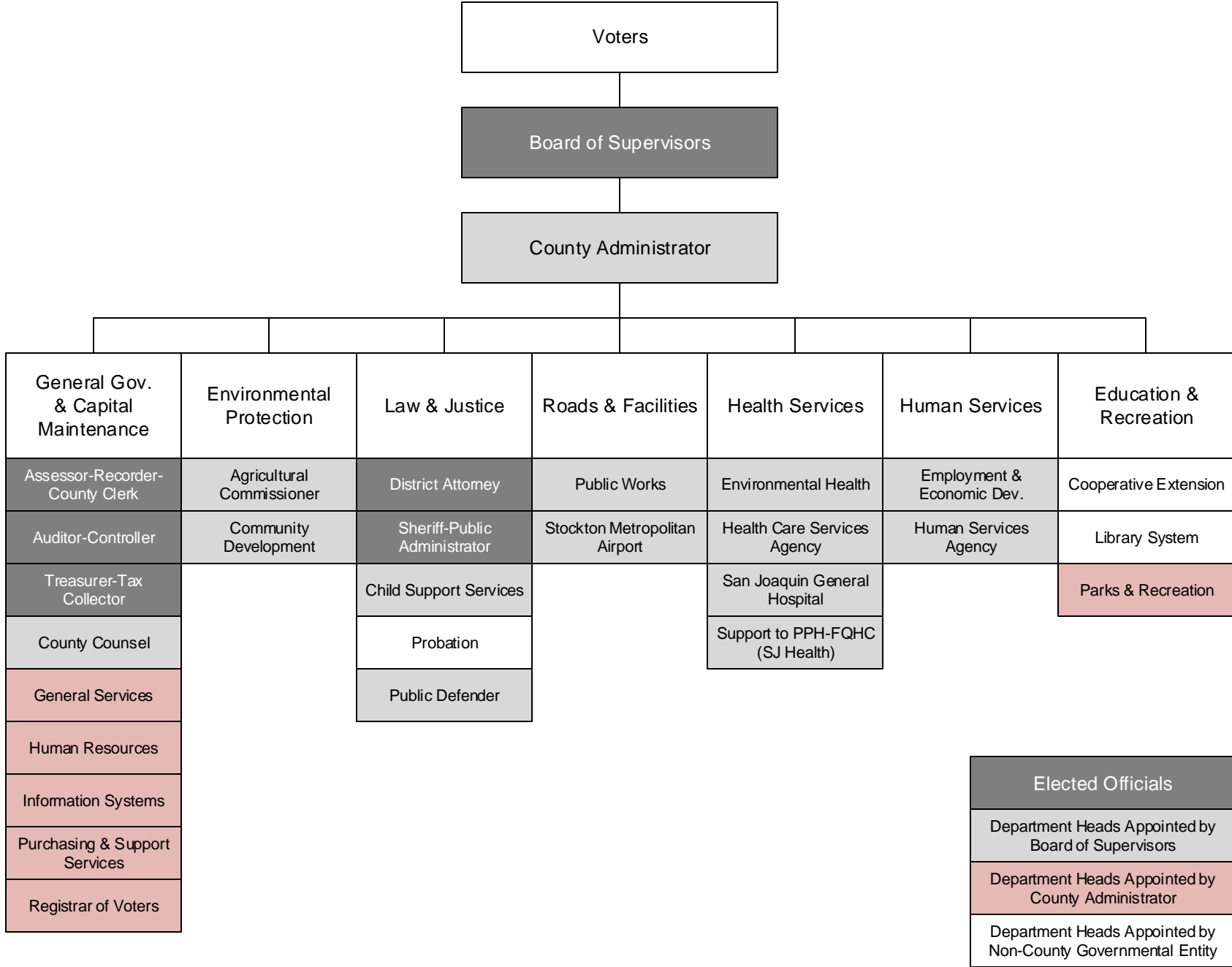

Jerome C. Wilverding
County Administrator

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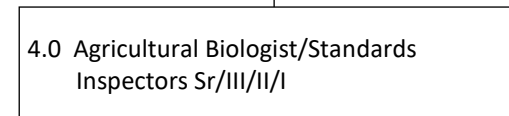
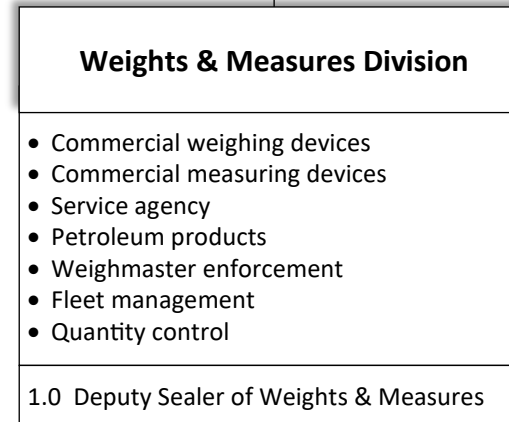
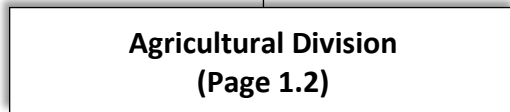
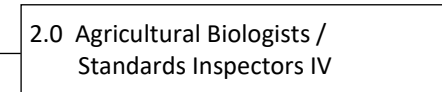
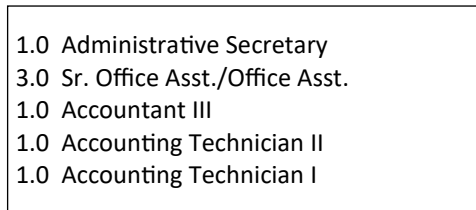
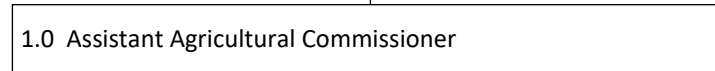
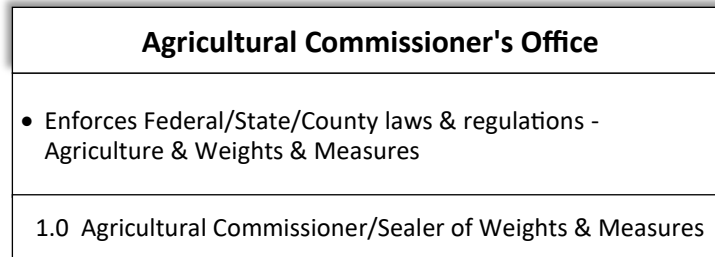
<p>Agricultural Commissioner 1.1 Weights & Measures</p> <p>Assessor-Recorder-County Clerk 2.1</p> <p>Auditor-Controller 3.1</p> <p>Board of Supervisors/Clerk of the Board 4.1</p> <p>Child Support Services 5.1</p> <p>Community Development 6.1</p> <p>Cooperative Extension 7.1</p> <p>County Administrator 8.1 General Services Emergency Services Parks & Recreation Human Resources Information Systems Purchasing & Support Services Registrar of Voters</p> <p>County Counsel 9.1</p> <p>District Attorney 10.1</p> <p>Employment & Economic Development 11.1</p> <p>Environmental Health 12.1</p>	<p>Health Care Services Agency 13.1 Health Care Services Administration Emergency Medical Services Behavioral Health Services Mental Health Services Mental Health Pharmacy Public Guardian/Conservator Substance Abuse Services Correctional Health Services Public Health Services Veterans Services Office Office of the Medical Examiner Neighborhood Preservation</p> <p>Human Services Agency 14.1 Adult & Community Services Mary Graham Children's Shelter</p> <p>Probation Department 15.1</p> <p>Public Defender 16.1</p> <p>Public Works 17.1</p> <p>San Joaquin General Hospital 18.1</p> <p>SJ Health (Support to PPH-FQHC) 19.1</p> <p>Sheriff-Public Administrator 20.1</p> <p>Stockton Metropolitan Airport 21.1</p> <p>Treasurer-Tax Collector 22.1 Revenue & Recovery</p>
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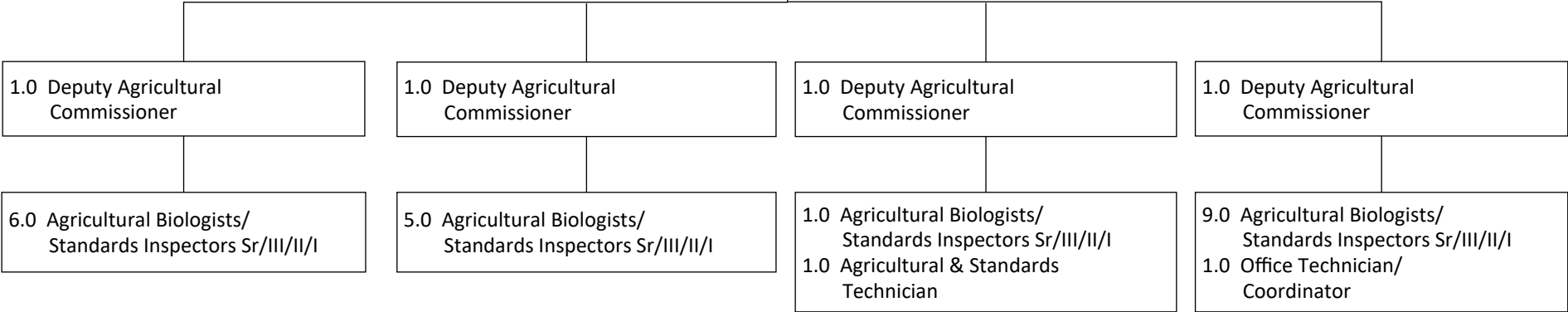
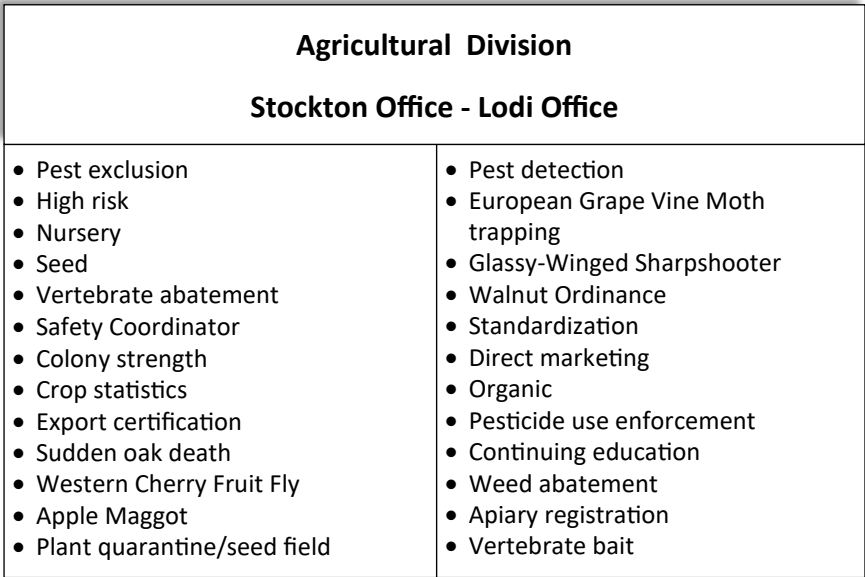
County of San Joaquin Functional Organization Chart





Budget Unit #	Allocated Positions
2024700000	43







Budget Unit #	Allocated Positions
1011100000	87
2025900000	25
Total	112

Assessor-Recorder-County Clerk's Office

- Discovers, locates, identifies, values & enrolls all non-utility properties subject to ad valorem tax
- Administers all property tax exemptions
- Records official records; maintains birth, marriage & death records; property maps; & issues marriage licenses
- Records fictitious business names & processes notary bonds
- Registers process servers & professional photocopiers
- Processes unlawful detainer & legal document assistants
- Receives passport applications on behalf of the U.S. Dept of State

1.0 Assessor-Recorder-County Clerk (Elected)

1.0 Dept Information Systems Manager

1.0 Assistant Assessor-Recorder-County Clerk

1.0 Executive Secretary

Systems Division

- Systems planning & development
- Hardware & software acquisition
- Systems management & maintenance
- Information systems support
- Information systems project management

2.0 Dept Information Systems Analyst III
2.0 Dept Information Systems Analyst II/I

Mapping

- Updates & maintains maps
- Conducts ownership research
- Manages information distribution
- Maintains geographic information systems

1.0 Assessor's Chief Mapping Technician
1.0 Assessor's Senior Mapping Technician
3.0 Assessor's Mapping Tech II/I
1.0 Sr. Office Asst./Office Asst.

Geographic Information System (GIS)

- Supports GIS applications
- Plans, designs, develops, & implements strategies for property assessments & valuations using GIS
- Performs complex GIS & application programming duties

1.0 Principal GIS Analyst

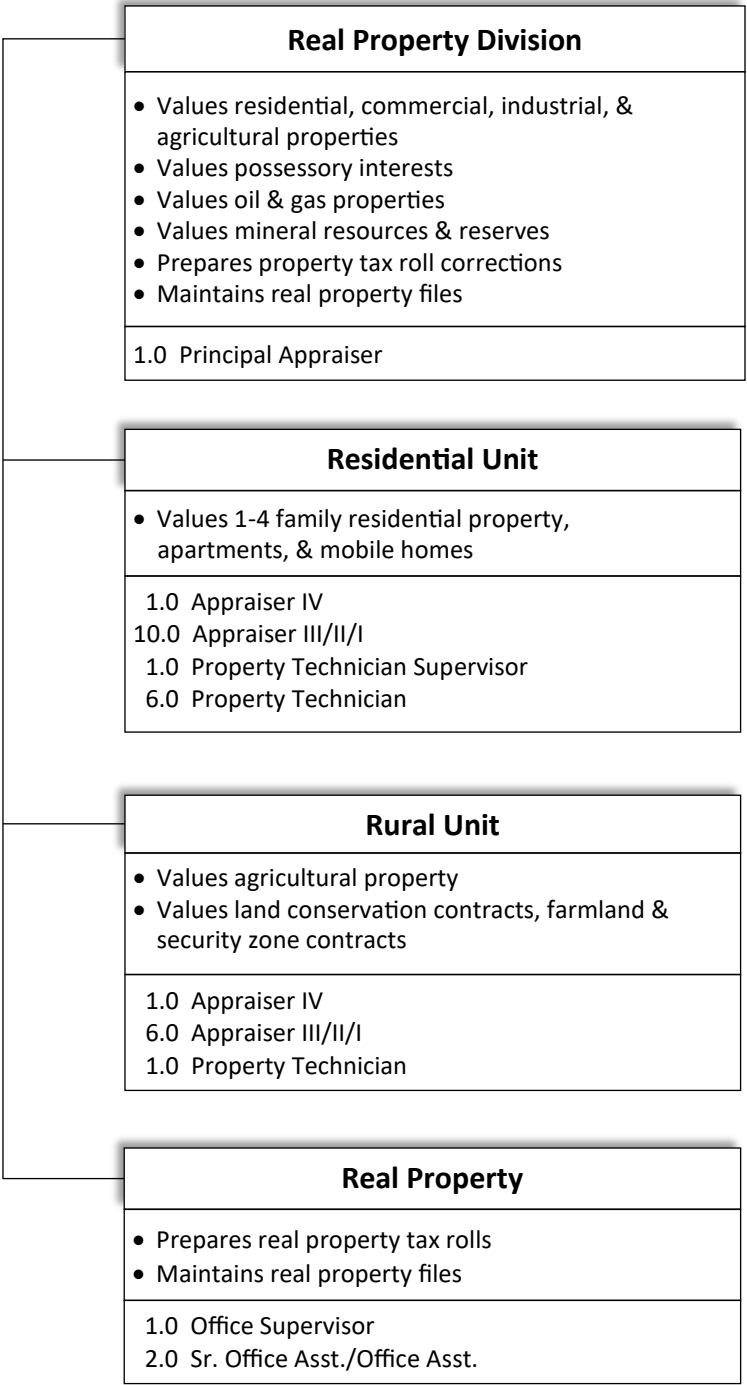
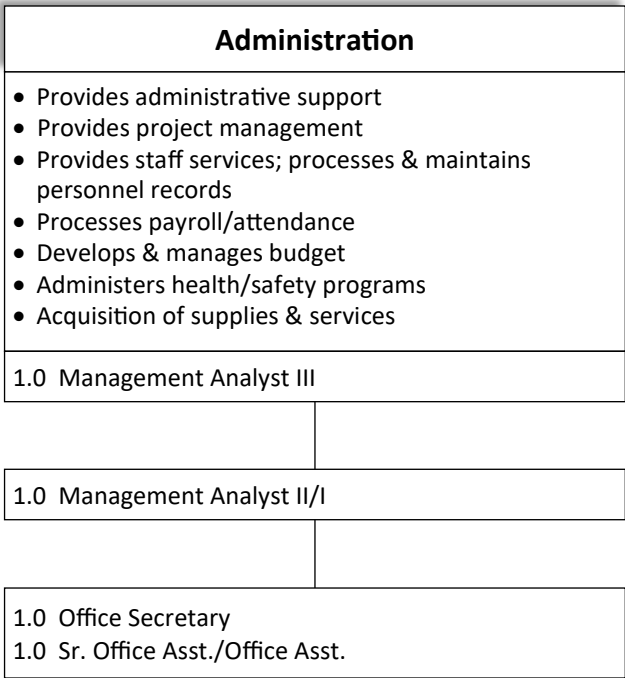
Administration
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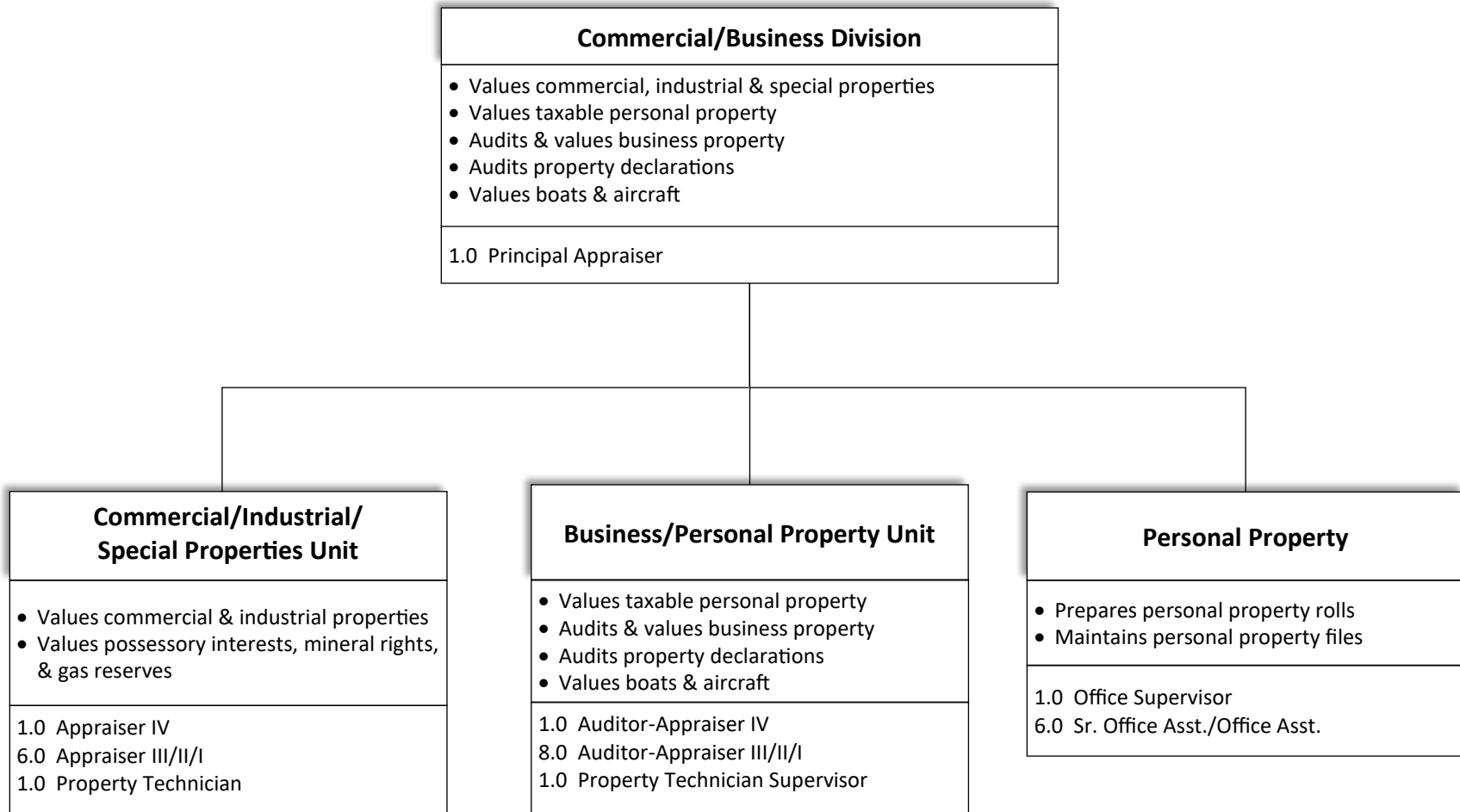
Real Property Division
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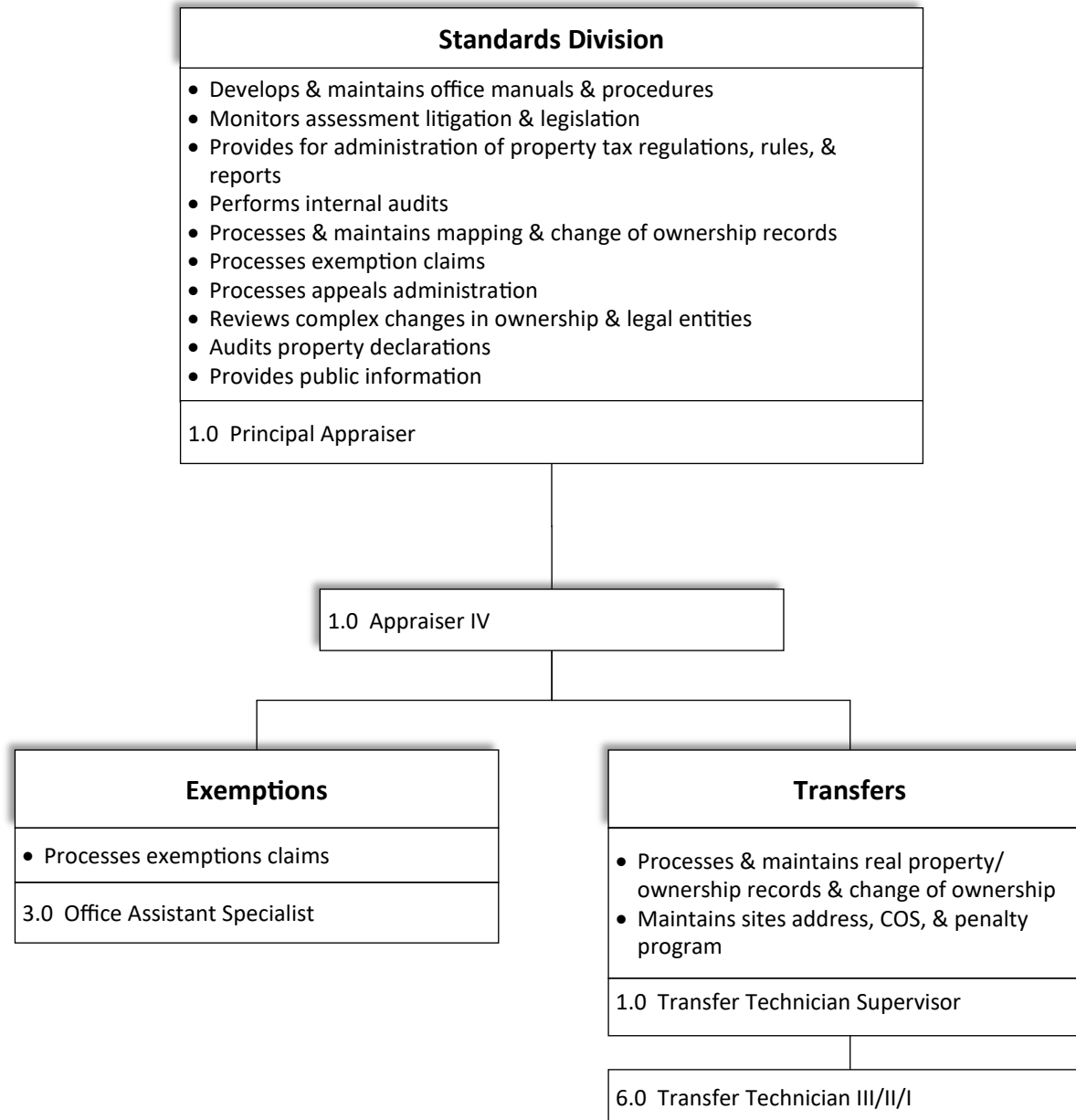
Commercial/Business Division
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Standards Division
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Recorder-County Clerk Division
(Page 2.5)







Recorder-County Clerk Division

- Records & maintains official records, maps for real property, birth, marriage & death records
- Records fictitious name statements
- Issues marriage licenses
- Processes notary bonds & notices of determination
- Registers process servers & professional photocopiers
- Processes unlawful detainer & legal documents assistants
- Receives passport applications on behalf of the U.S. Dept of State

1.0 Recorder-County Clerk Operations Manager

1.0 Recorder-County Clerk Operations Supervisor

Recorder Documents/Copies/Searches

1.0 Sr. Recordable Docs Examiner

Indexing & Micrographics

1.0 Office Supervisor

Documents

- Records official records

4.0 Recordable Documents Examiner

Copies/Searches

- Assists public at counter
- Searches & copies records

2.0 Sr. Office Asst./Office Asst.

Data/Indexing

- Indexes recorded documents

1.0 Recordable Documents Indexer
3.0 Sr. Office Asst./Office Asst.

Micrographics

- Microfilms, scans & photographs all necessary items

2.0 Sr. Office Asst./Office Asst.

County Clerk

- Verify legal requirements met for forms submitted at counter or by mail
- Issues marriage licenses

3.0 Sr. Office Asst./Office Asst.

Vital Statistics

- Processes requested copies of birth, death, & marriage certificates, & records research

3.0 Sr. Office Asst./Office Asst.

Passport

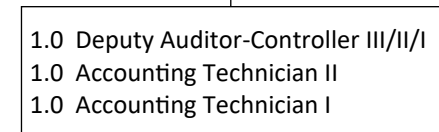
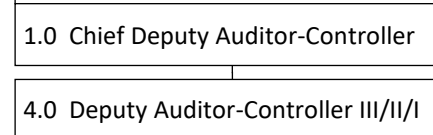
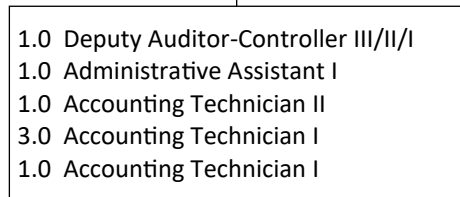
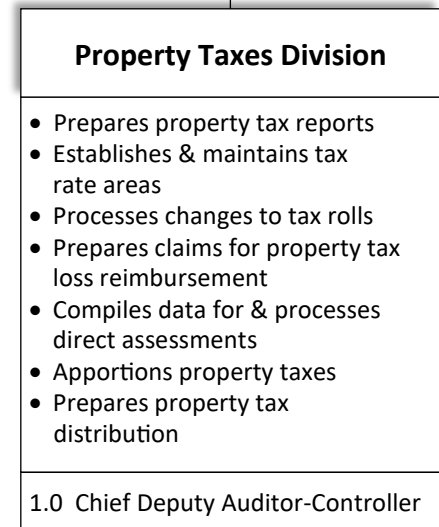
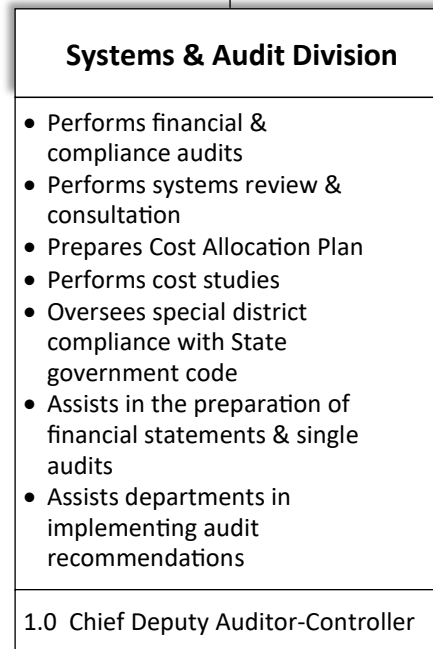
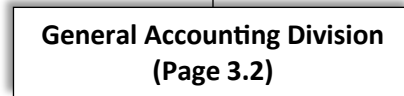
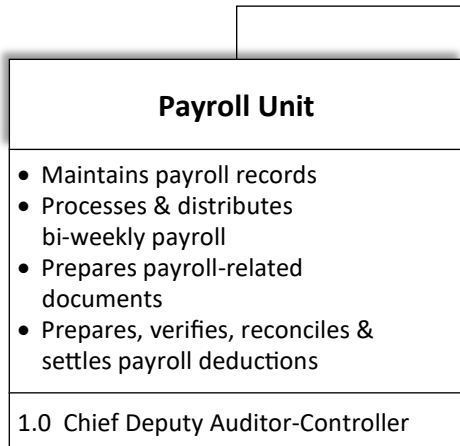
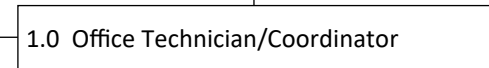
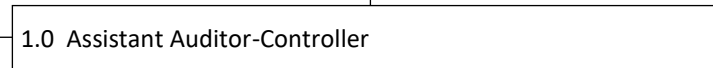
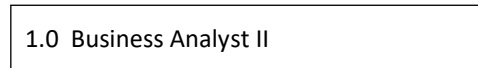
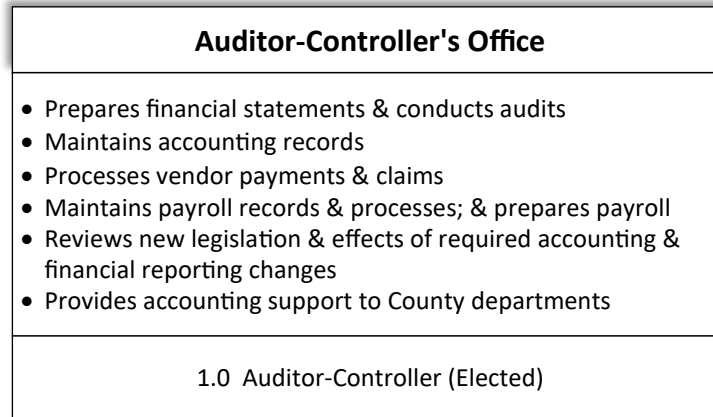
- Processes passport photos & applications

2.0 Sr. Office Asst./Office Asst.

1.0 Accounting Technician II



Budget Unit #	Allocated Positions
1010800000	35



General Accounting Division

- Performs general accounting functions
- Monitors County budget & contract control
- Processes claims & disburses payments

1.0 Chief Deputy Auditor-Controller

General Accounting Section

- Performs monthly reconciliation with County Treasurer
- Prepares bi-weekly payroll cost report & journal
- Performs data entry verification
- Prepares journal entries
- Updates automated support files, revenue & expenditure codes
- Balances Treasurer's deposits & verifies account codes assigned
- Maintains fixed asset purchases

1.0 Deputy Auditor-Controller III/II/I
2.0 Accounting Technician I

Budget & Contract Control Section

- Maintains appropriation control
- Maintains & controls contracts & desk-audits all contract payments
- Prepares & distributes IRS Form 1099
- Prepares journal entries for the Court & issues payments to the State
- Verifies Service & Store Fund Transfers & account codes
- Maintains vendor file control, files sales tax returns, & reconciles sales tax trust
- Balances accounts payable daily
- Posts all transactions to accounting records

1.0 Deputy Auditor-Controller III/II/I
1.0 Sr. Office Asst./Office Asst.

Claims & Disbursement Section

- Reviews claims & requests for payments, including employee reimbursement requests
- Matches, desk-audits & processes purchase orders & vendor invoices for payment
- Prepares Treasury Deposit Permits
- Processes general obligation bonds & coupons for payment
- Desk-audits & allows Board claims, court orders, trust orders & special district orders
- Maintains files of paid claims & orders
- Copies, binds & distributes audit reports
- Distributes financial reports to County departments & entities

1.0 Accounting Technician II
6.0 Sr. Office Asst./Office Asst.

Cost Analysis Division

- Prepares Proposition 4 computation & compliance report
- Prepares financial transaction reports for Board-governed districts
- Maintains debt accounting records
- Compiles & files State-mandated cost reimbursement claims
- Reviews new legislative changes
- Performs daily cash reconciliation

1.0 Deputy Auditor-Controller III/II/I



Budget Unit #	Allocated Positions
1010100000	17

Board of Supervisors/Clerk of the Board
Elected Representatives by the People of San Joaquin County
1.0 Chair - Board of Supervisors (Elected) 4.0 Members - Board of Supervisors (Elected)

Clerk of the Board
<ul style="list-style-type: none"> • Coordinates Board of Supervisors' meetings, including Assessment Appeals Board & City Selection Committee • Coordinates preparation of Board of Supervisors' agendas & minutes • Serves as custodian of the County Ordinance Code • Coordinates & maintains County Boards & Commissions • Provides support to County departments & to the public
1.0 Clerk of the Board

Administrative Support
<ul style="list-style-type: none"> • Conducts research & analysis • Provides constituent assistance • Acts as liaison between County departments, community organizations & other governmental entities
5.0 Board of Supervisors' Chief of Staff

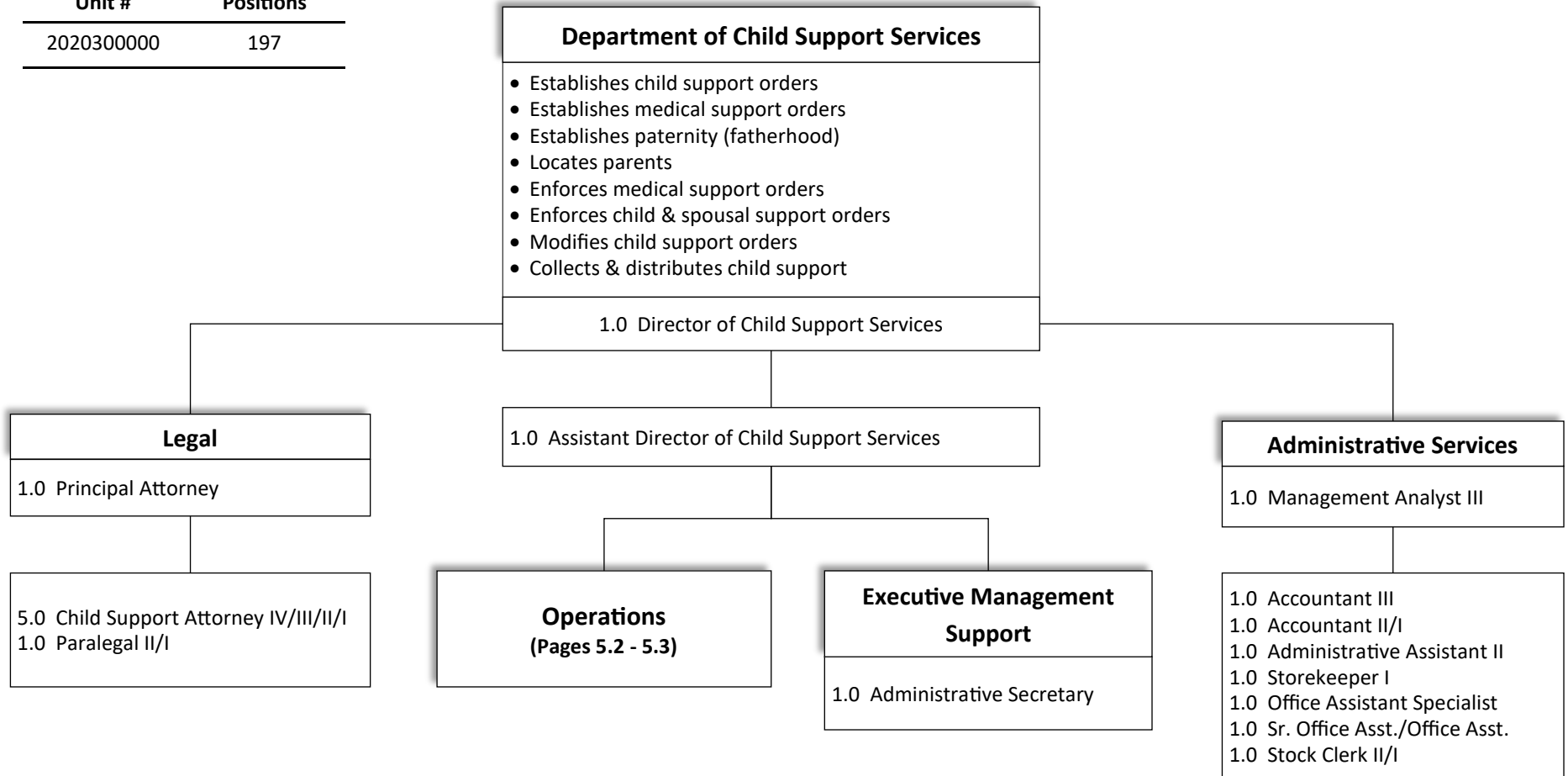
Clerical Support
1.0 Chief Deputy Clerk of the Board 2.0 Deputy Clerk of the Board II/I 1.0 Office Secretary 2.0 Sr. Office Asst./Office Asst.

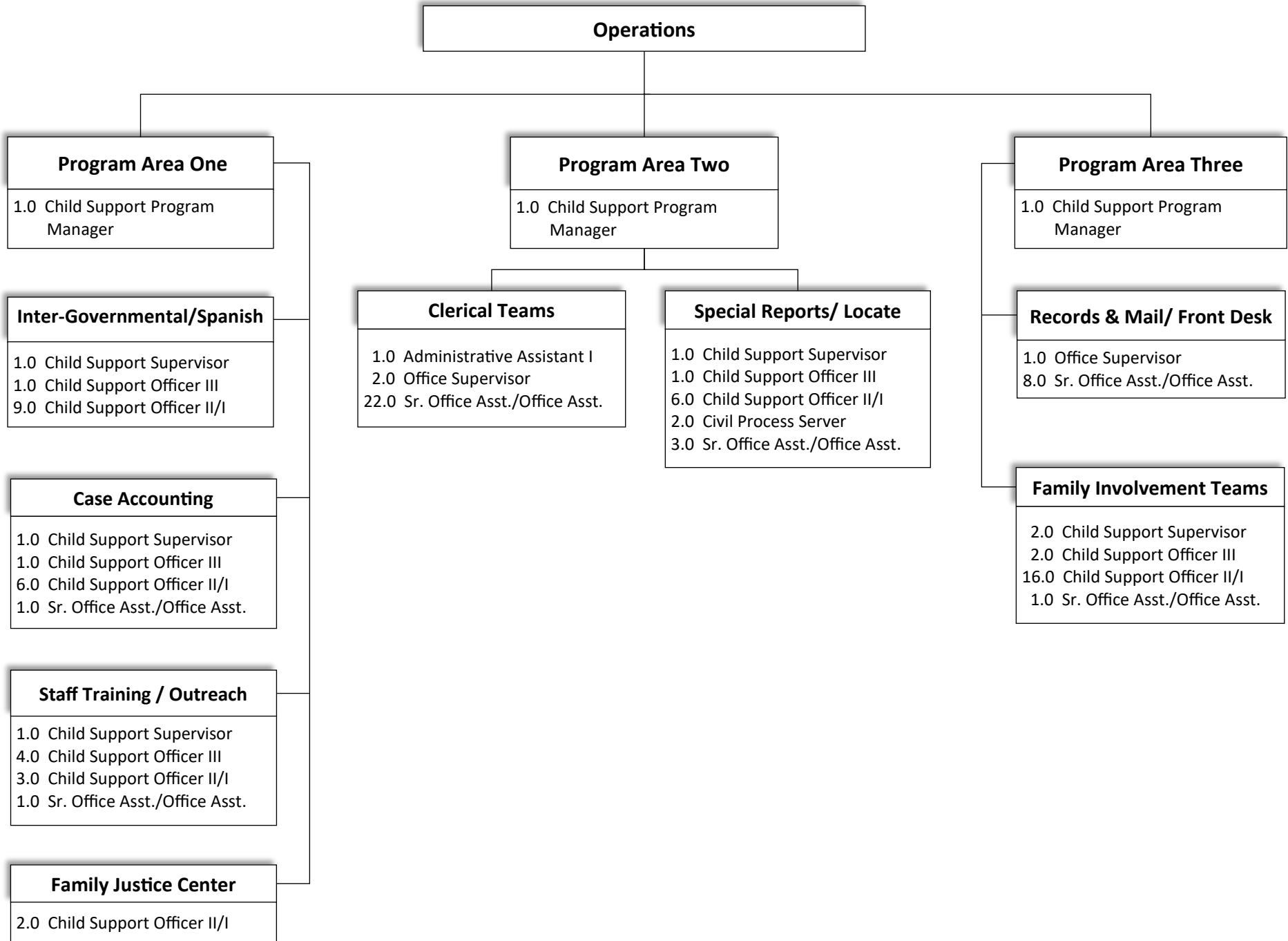


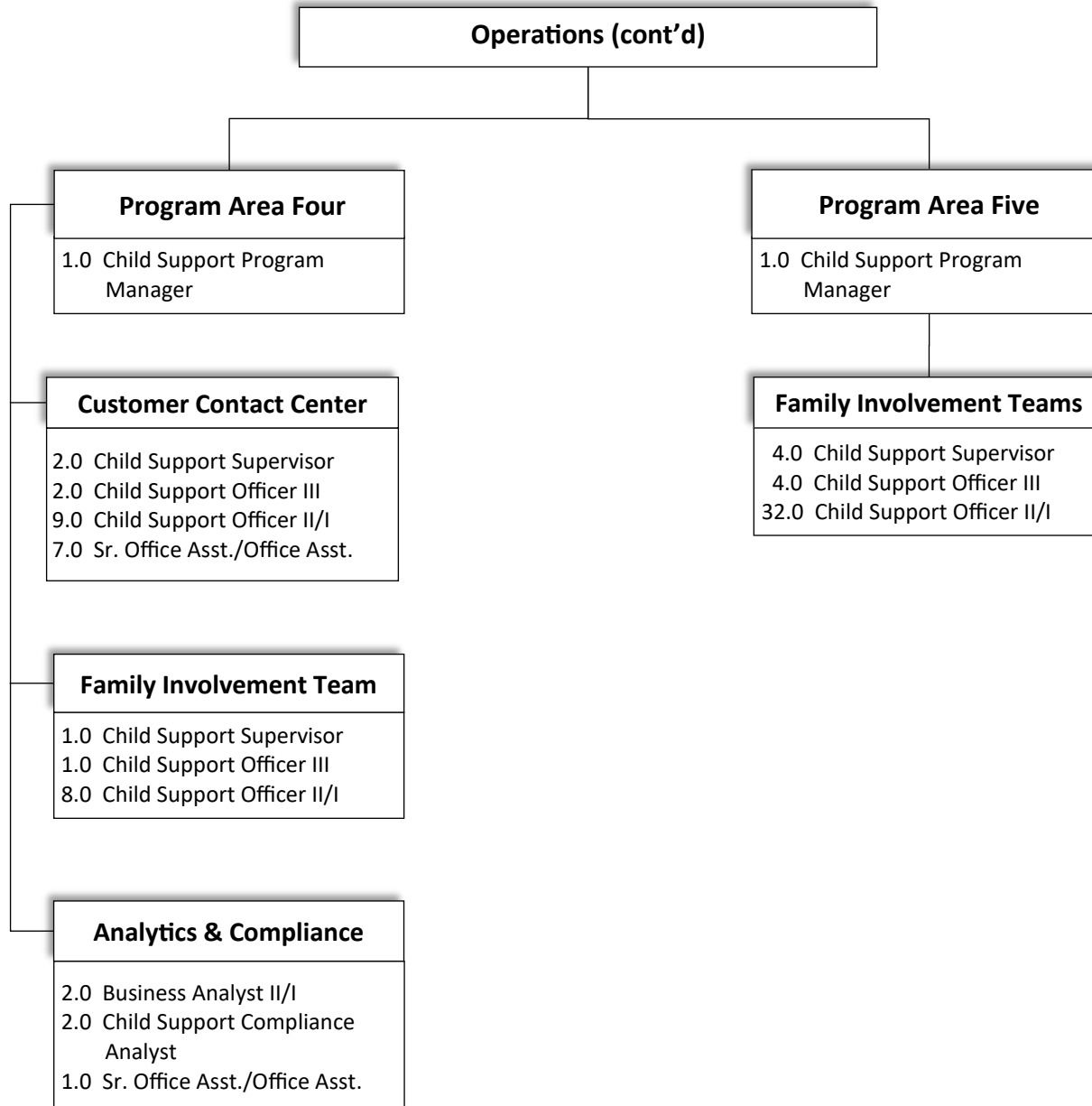
SAN JOAQUIN
— COUNTY —

2022-2023 ORGANIZATIONAL CHART
Child Support Services

Budget Unit #	Allocated Positions
2020300000	197









Budget	Allocated
Unit #	Positions
2025600000	60

Community Development Department

- Develops & coordinates physical development policy for San Joaquin County
- Administers Federal block grants
- Enforces County building codes & zoning
- Provides fire prevention services

1.0 Director of Community Development

1.0 Assistant Director of Community Development

1.0 Administrative Assistant II
 1.0 Management Analyst II
 1.0 Accounting Technician I

**Administrative Support Staff
 (Page 6.4)**

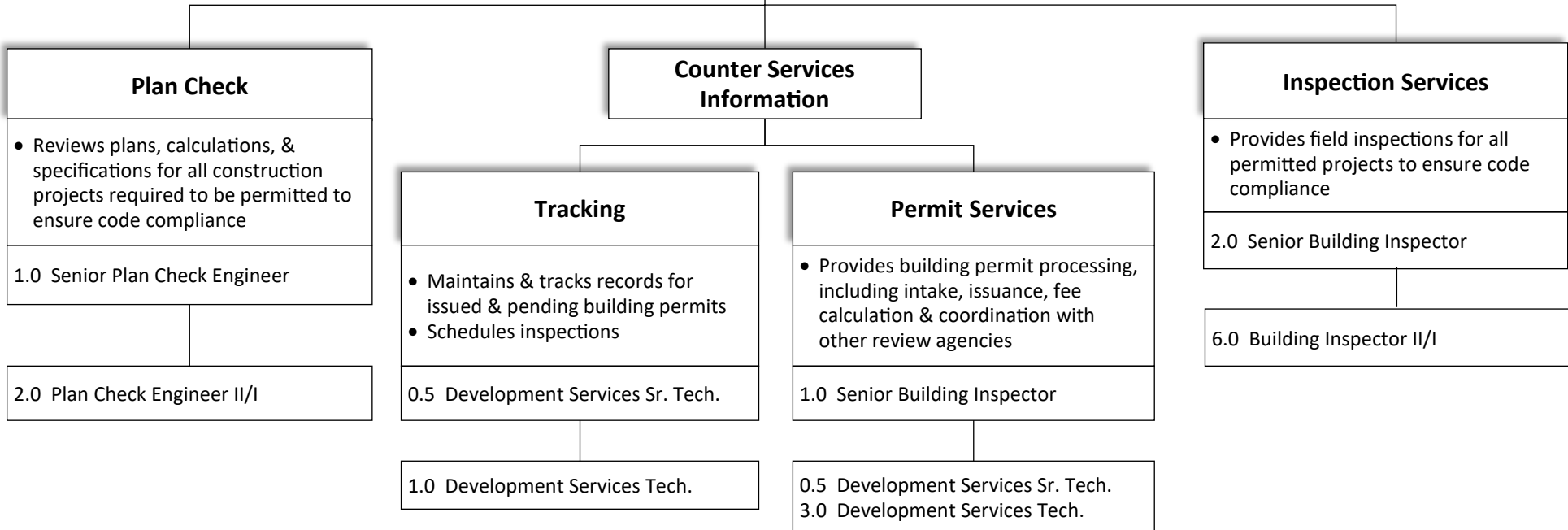
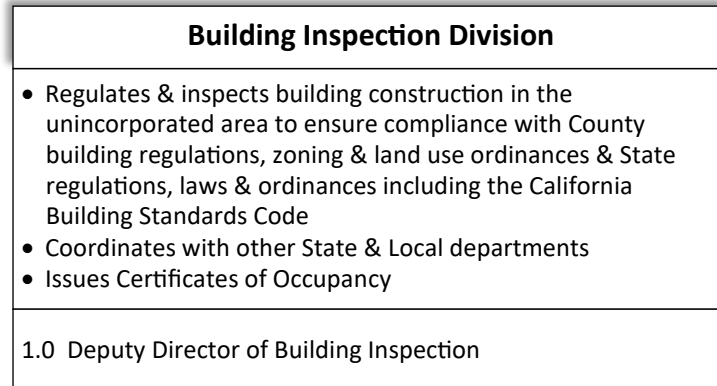
**Building Inspection Division
 (Page 6.2)**

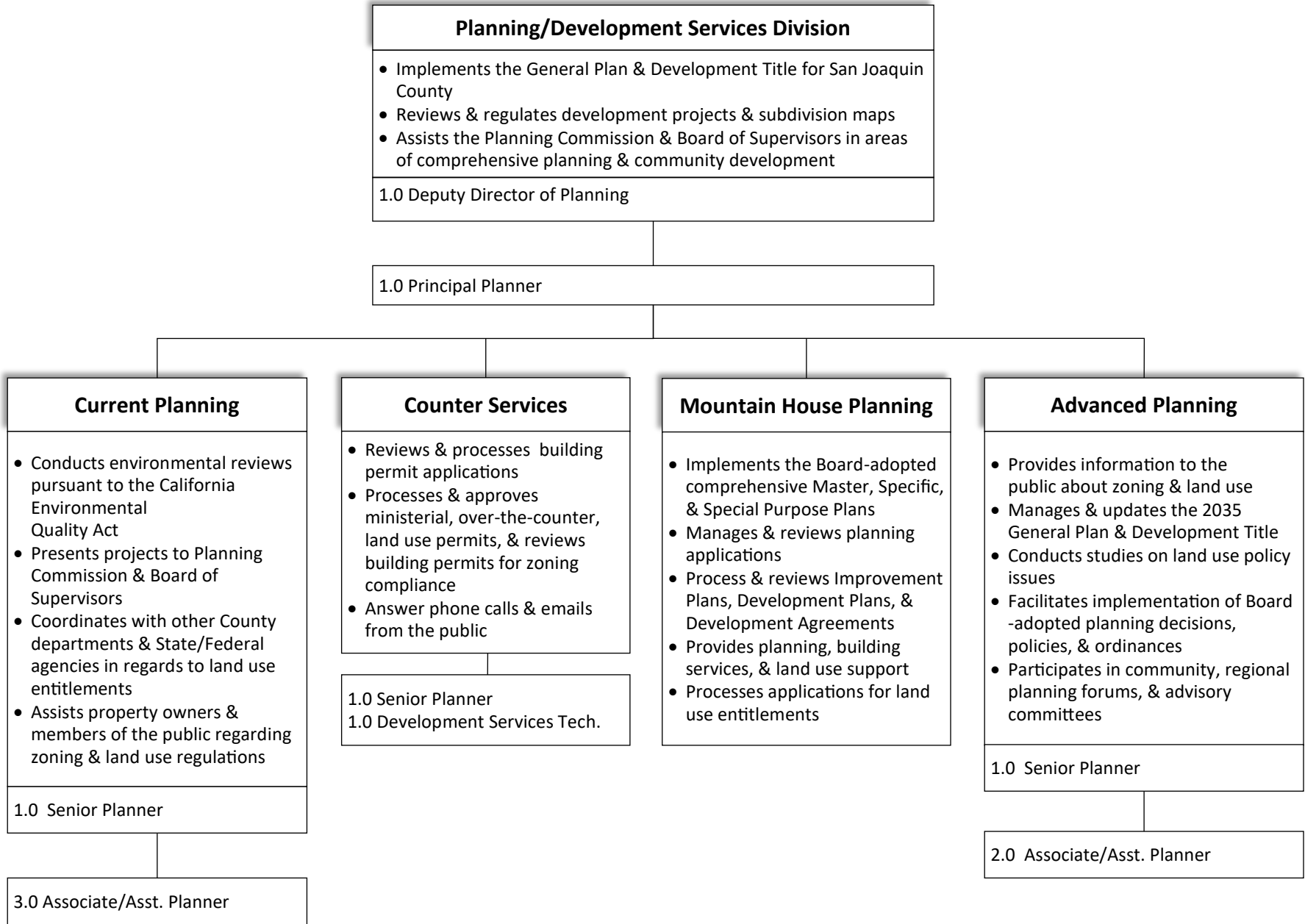
**Code Enforcement
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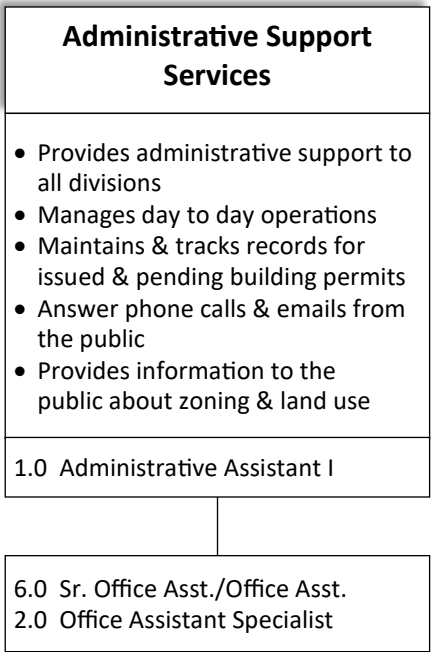
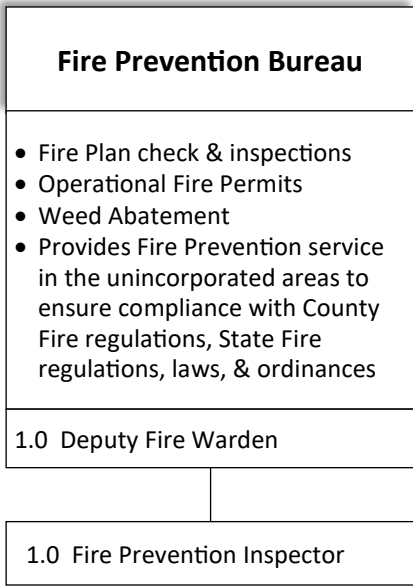
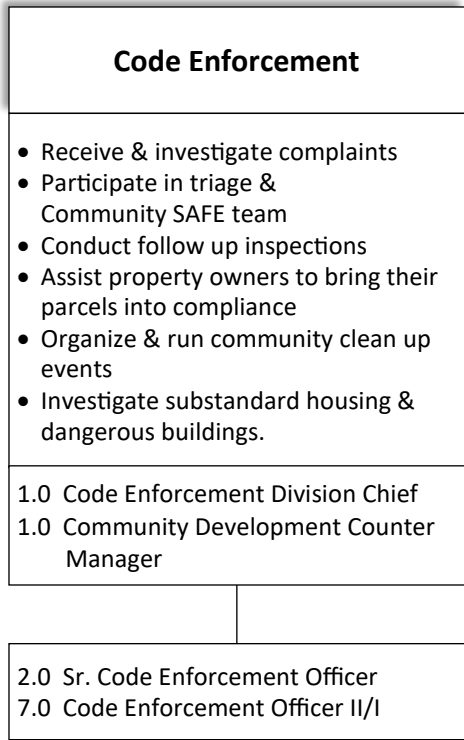
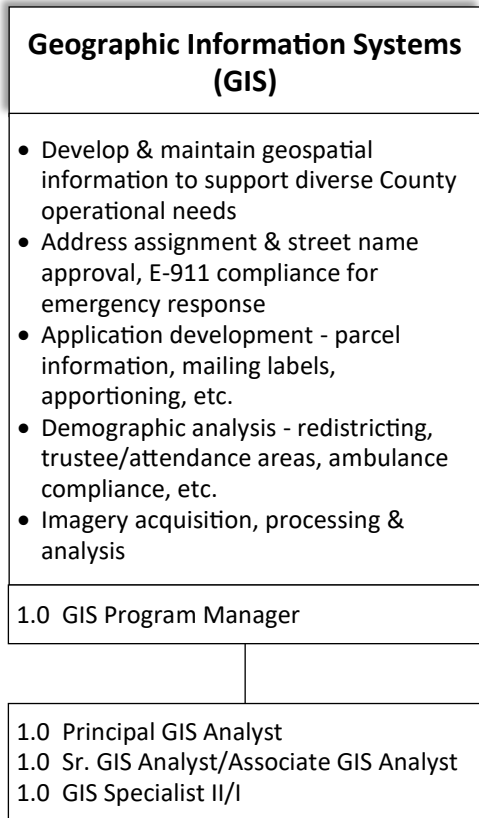
**Planning/Development Services
 Division
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**Fire Prevention Bureau
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**Geographic Information Systems
 (GIS)
 (Page 6.4)**









SAN JOAQUIN
— COUNTY —

2022-2023 ORGANIZATIONAL CHART
Cooperative Extension

Budget Unit #	Allocated Positions
6061500000	4.0
<i>University of California Employees</i>	
	21.18 FTEs*

Cooperative Extension

- Directs University of California research-based programs to better serve the residents of San Joaquin County

0.6 County Director*

1.0 Administrative Assistant I

Agriculture & Natural Resources

- Conducts research & provides information & counsel to growers & agribusinesses on agriculture & natural resources
- Assists clientele in making informed decisions to improve production & conserve renewable resources

4.26 Farm Advisors*
1.53 Farm Advisors*
1.0 Delta Crops Advisor*
1.7 Lab Assistant II & III*
0.25 Lab Assistant II & III*
0.5 Sr. Office Asst./Office Asst.
1.0 Agricultural Field & Lab Tech II

**Master Gardener (MG) Program
Environmental Horticulture Program**

- Conducts research on green waste, storm water quality & landscape education
- Educates homeowners & interested people on maintaining & improving their home & environment
- Provides information through publications, office calls & other media
- Coordinates 92 master gardener volunteers for public service activities

1.0 MG Program Coordinator*
0.5 Sr. Office Asst./Office Asst.

4-H Youth Development

- Provides opportunity for youth to develop initiative, leadership & citizenship; acquire knowledge & skills while exploring careers

0.5 4-H Advisor*
1.0 4-H Program Representative*
0.5 Sr. Office Asst./Office Asst.

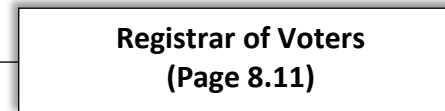
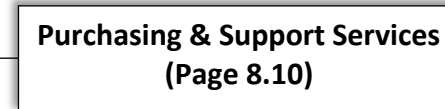
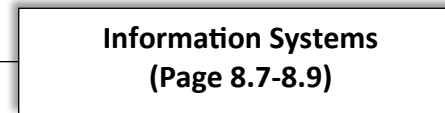
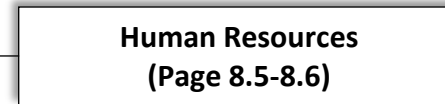
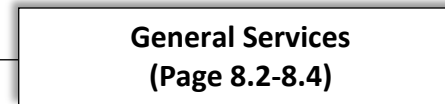
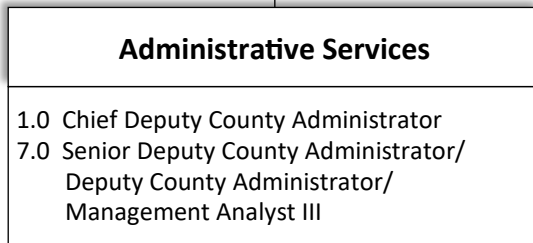
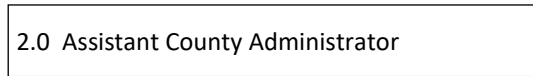
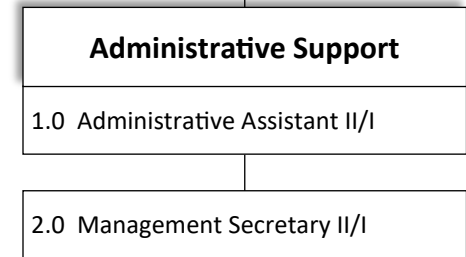
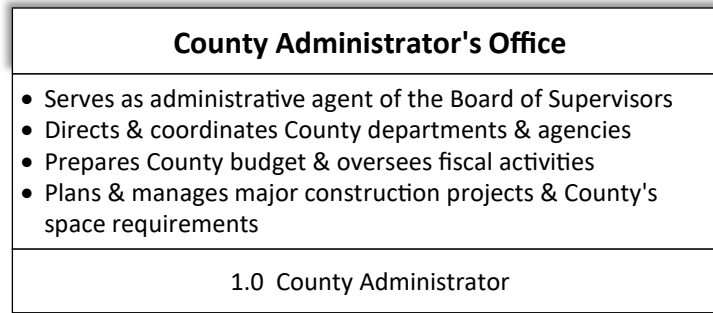
Family & Consumer Science

- Provides information to improve consumer competence
- Improves nutritional status of families, with emphasis on low income families

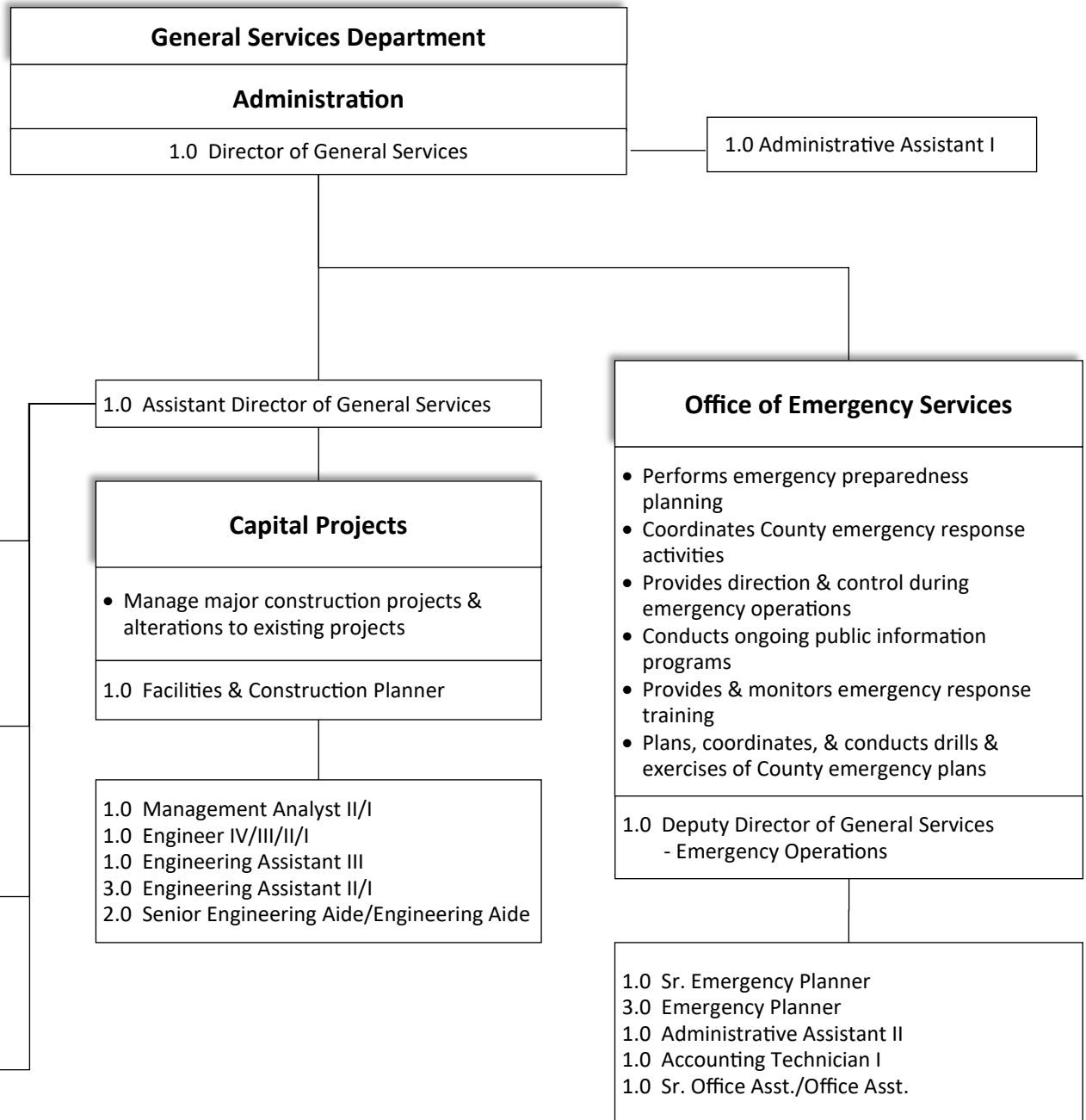
1.0 Nutrition Family & Consumer Science Advisor*
1.0 Academic Training Coordinator II*
1.5 Community Education Specialist (CES) Supervisor*
5.1 CES I & II*
0.74 CNAP Facilitator*
0.5 Sr. Office Asst./Office Asst.



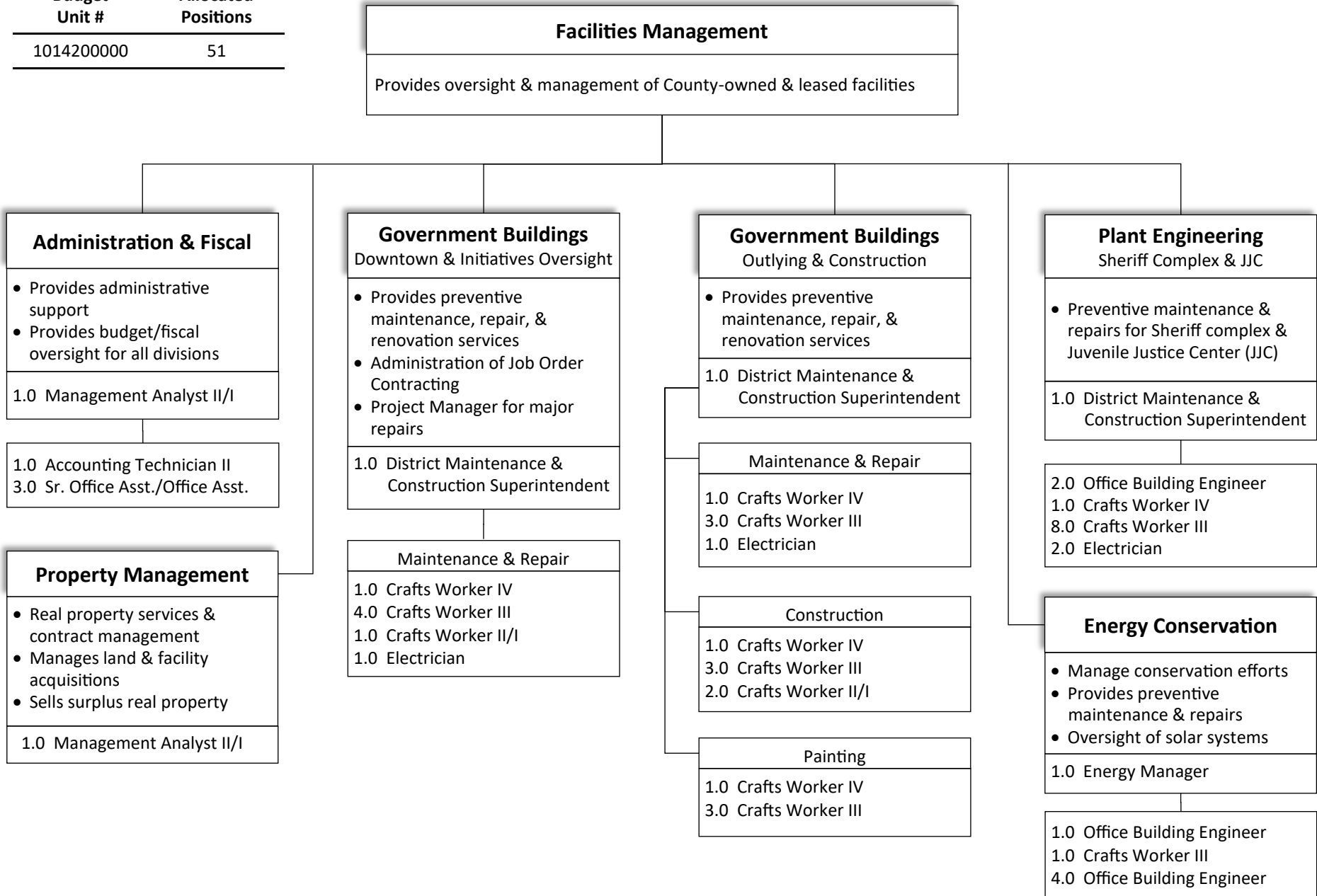
Budget Unit #	Allocated Positions
1010200000	14
1011200000	26
1012400000	53
1013000000	23
1014000000	3
1014200000	51
1014300000	9
2026000000	8
7070300000	40
8240000000	92
8260000000	8
Total	327



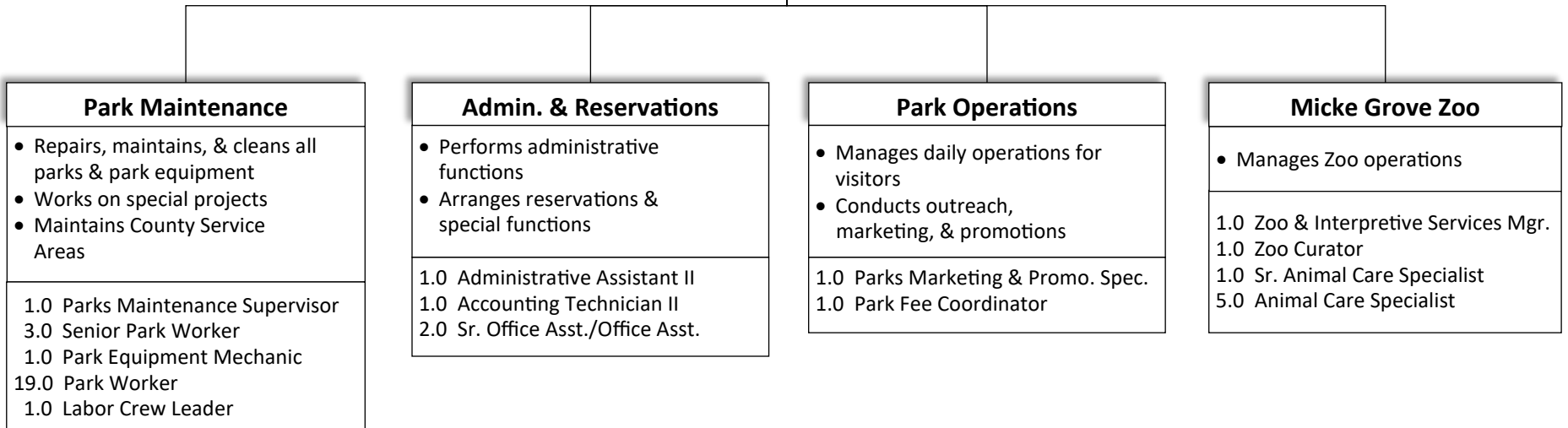
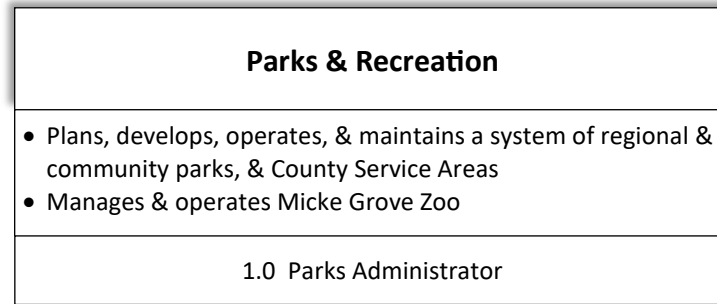
Budget Unit #	Allocated Positions
1014000000	3
1014200000	51
1014300000	9
2026000000	8
7070300000	40
Total	111



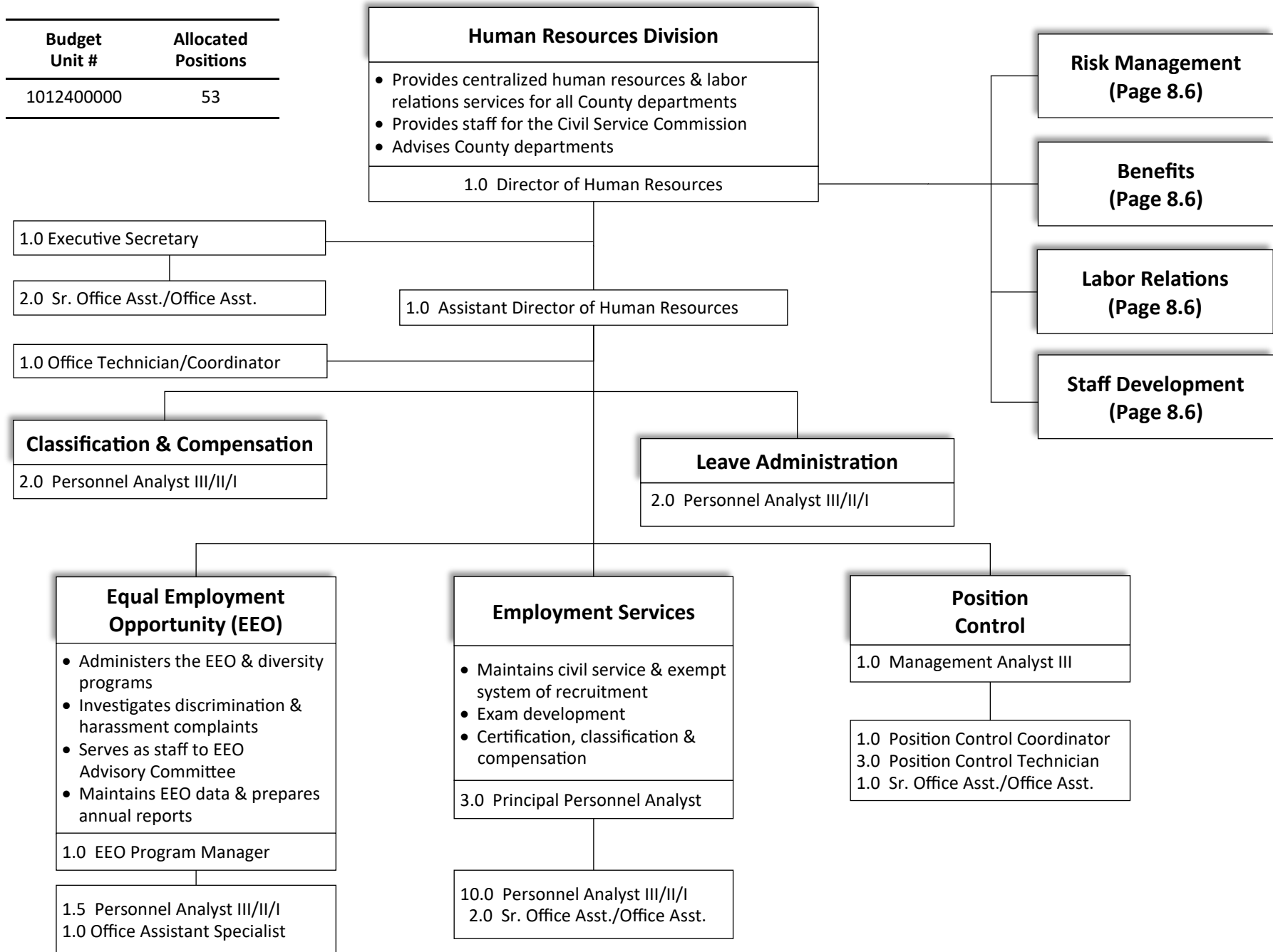
Budget Unit #	Allocated Positions
1014200000	51



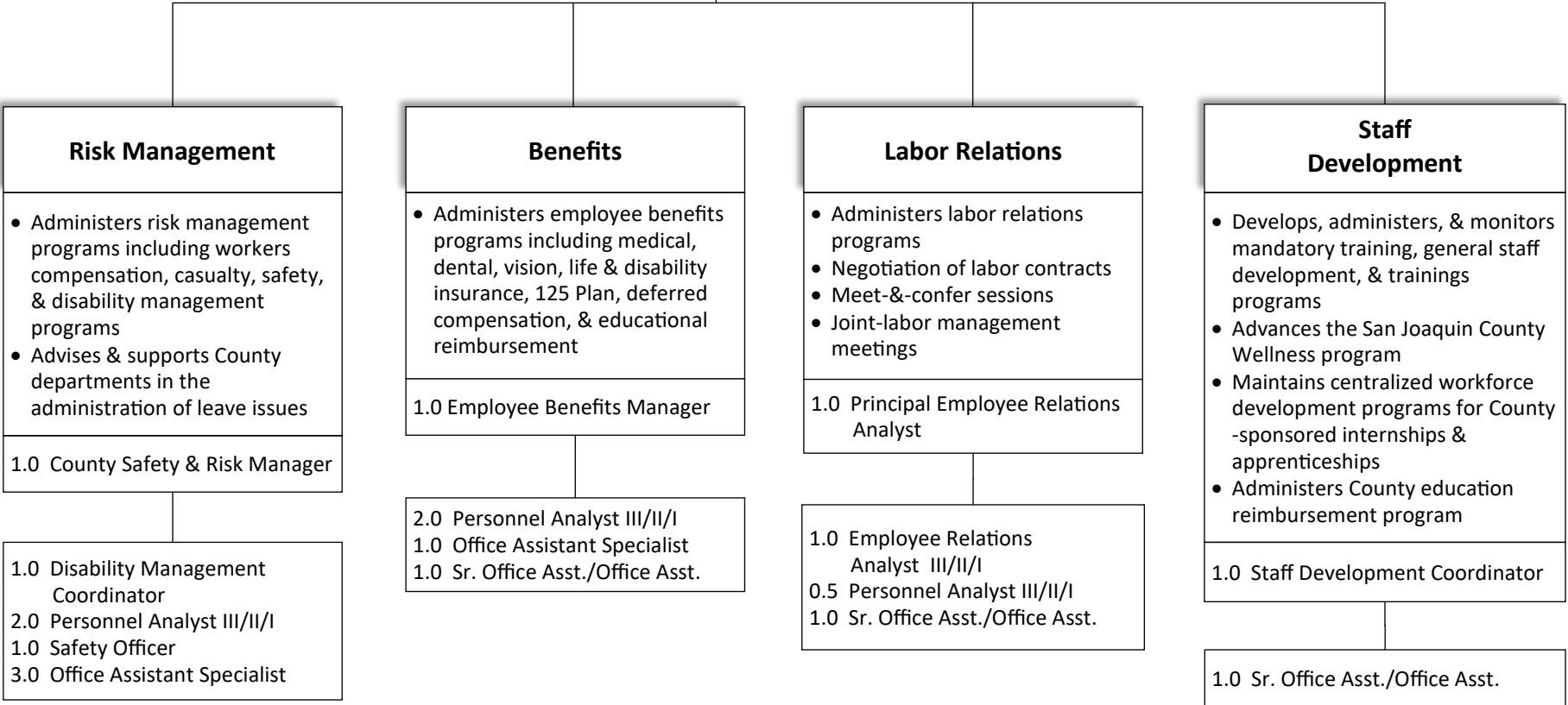
Budget Unit #	Allocated Positions
7070300000	40



Budget Unit #	Allocated Positions
1012400000	53



Human Resources Division
Director of Human Resources



Budget Unit #	Allocated Positions
8240000000	92
8260000000	8
Total	100

Information Systems Division

- Provides information technology & communications services

1.0 Information Systems (IS) Director/Chief Information Officer

1.0 IS Analyst V - Security Officer

1.0 Information Systems Asst. Director

SJ General Hospital I.T. Mgt.

- Provides leadership & services for San Joaquin General Hospital

1.0 Information Systems Asst. Director

1.0 Management Analyst III
 2.0 Administrative Assistant II
 1.0 Accounting Technician I
 1.0 Sr. Office Asst./Office Asst.

1.0 Information Systems Manager
 3.0 IS Analyst IV/III/II/I
 1.0 IS Specialist III

District Attorney / Probation I.T. Support

- Provides desktop & system support

1.0 Dept. Information Systems Manager

4.0 IS Analyst IV/III/II/I

Hazelton Complex I.T. Support

- Provides desktop & system support

1.0 IS Analyst V

Project Management

- Provides project management oversight

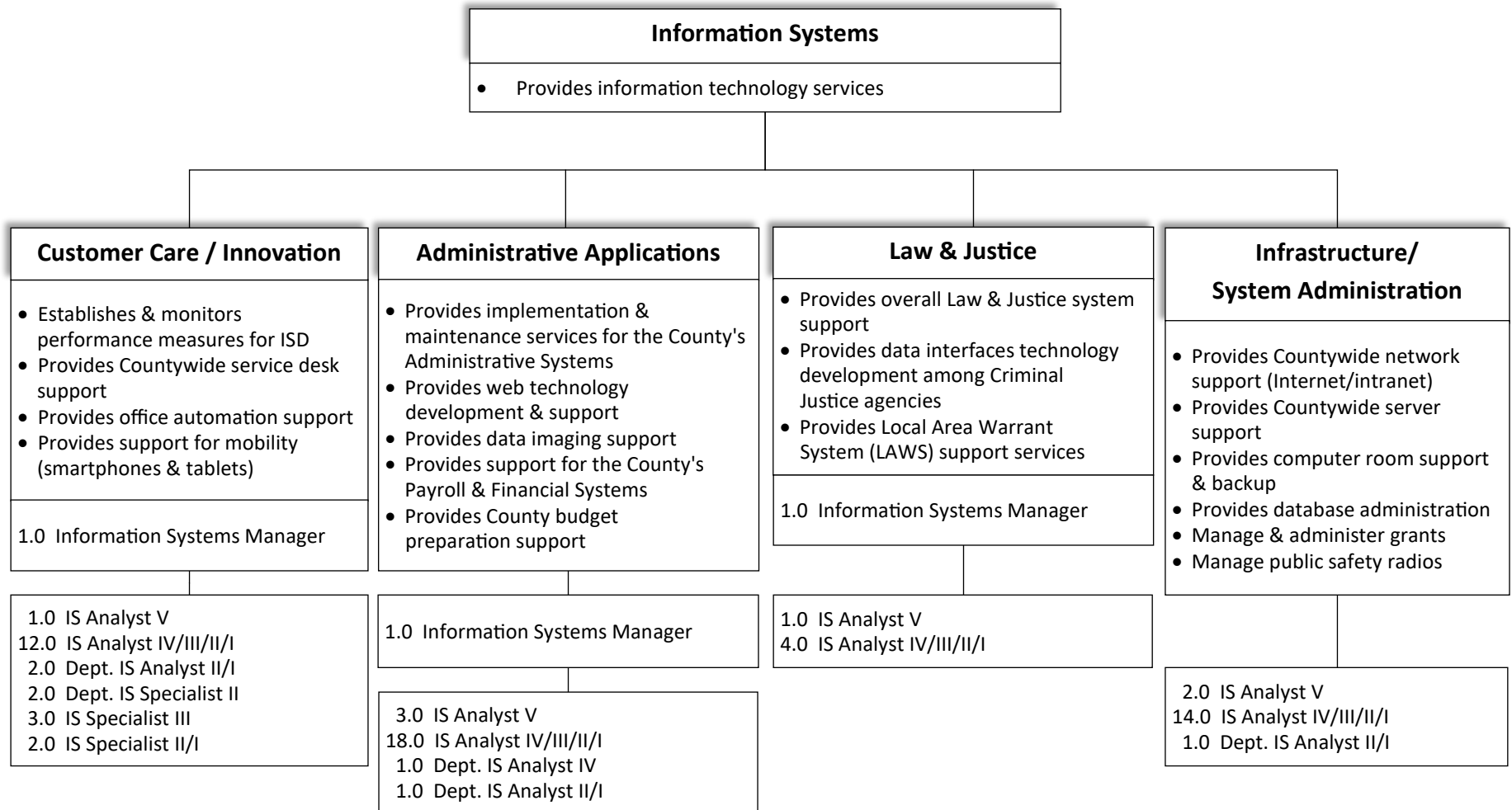
1.0 IS Analyst V
 1.0 IS Analyst IV/III/II/I

Information Systems (Page 8.8)

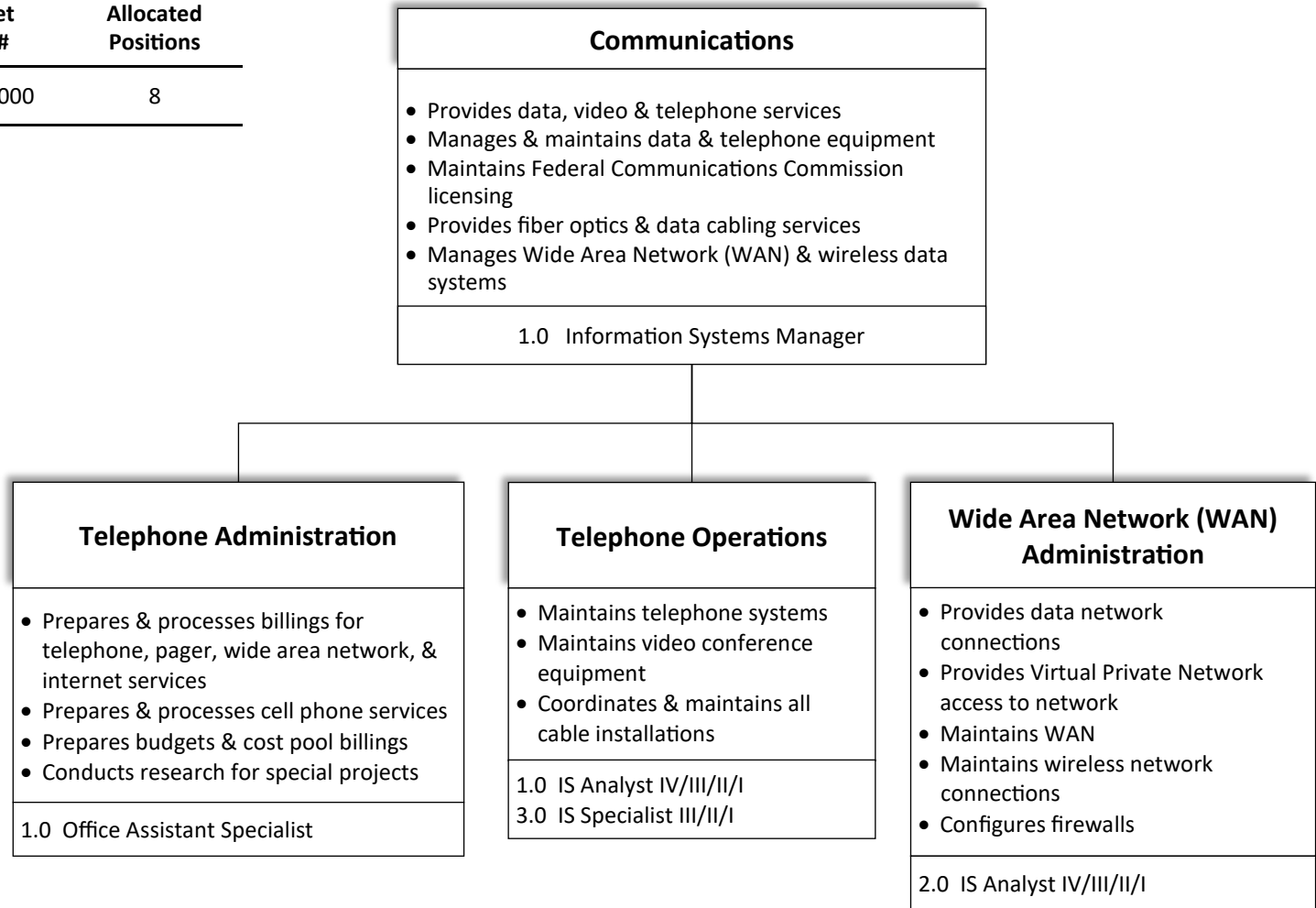
- Customer care
- Administrative applications
- Law & Justice
- Infrastructure/systems administration

Communications (Page 8.9)

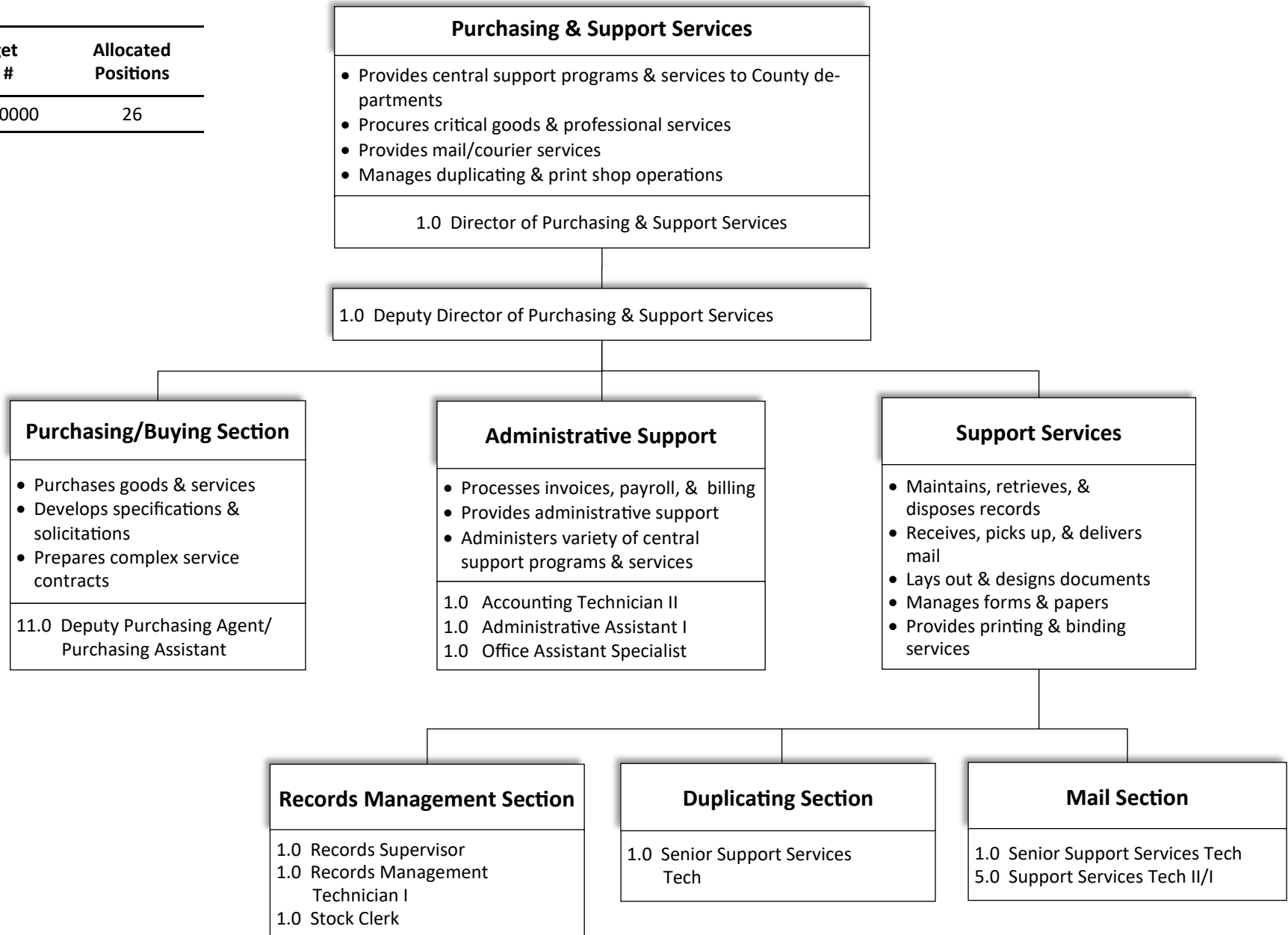
- Video & telephone management
- Fiber optics services
- Data cabling services
- Data communications
- Internet/E-mail



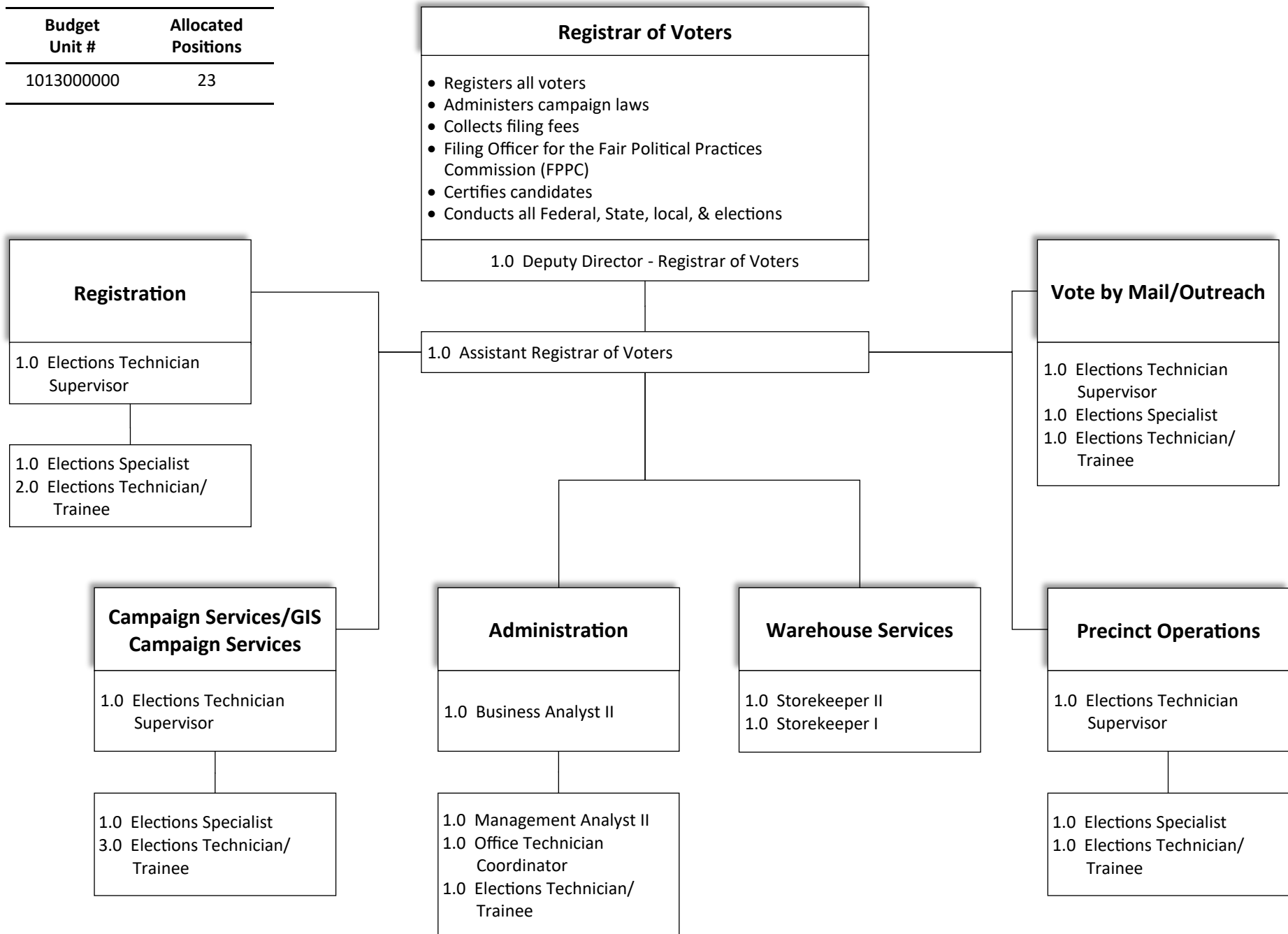
Budget Unit #	Allocated Positions
826000000	8



Budget Unit #	Allocated Positions
1011200000	26



Budget Unit #	Allocated Positions
1013000000	23

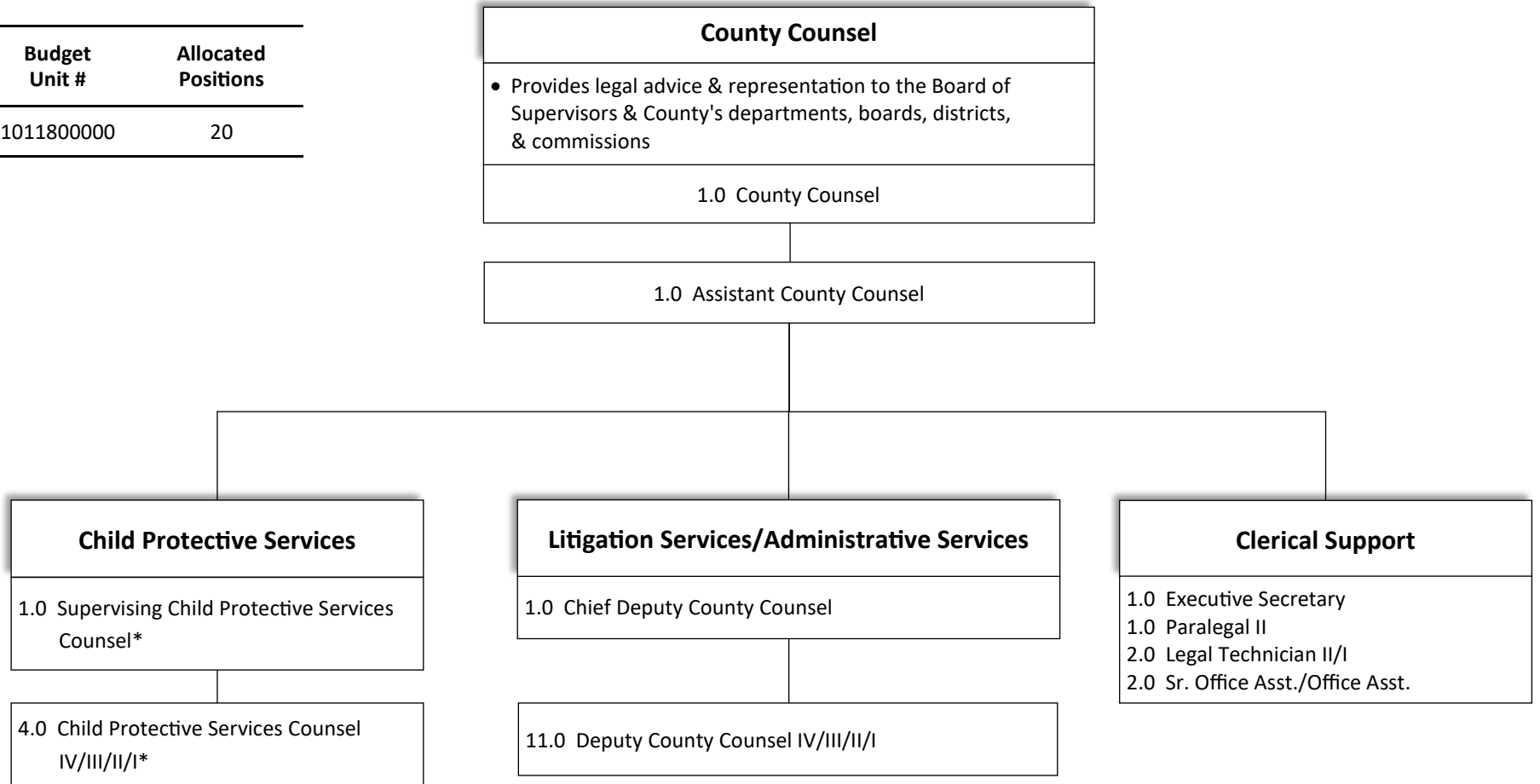




SAN JOAQUIN
— COUNTY —

2022-2023 ORGANIZATIONAL CHART
County Counsel

Budget Unit #	Allocated Positions
1011800000	20



* Positions are allocated in the Human Services Agency budget #5050101000



Budget Unit #	Allocated Positions
202020000	225
202020400	5
202020500	10
202020600	19
202020900	3
202021700	17
202027300	19
2020278250	3
Total	301

District Attorney's Office

- Public prosecutor for violations of State laws & local ordinances
- Represents State & County in Juvenile Court matters
- Investigates offenses in cooperation with local law enforcement agencies
- Advises Grand Jury
- Provides advice & training to law enforcement agencies
- Administers victim-witness assistance programs
- Prosecutes civil litigation of large-scale consumer fraud cases
- Establishes policy & standard for filing of criminal complaints

1.0 District Attorney (Elected)

Clerical Support

- 1.0 Executive Secretary
- 1.0 Legal Admin. Supervisor
- 14.0 Legal Technician II/I
- 2.0 Sr. Legal Technician
- 9.0 Sr. Office Asst./Office Asst.

1.0 Public Information Specialist

1.0 Assistant District Attorney

1.0 Assistant District Attorney

**Criminal Division
(Pages 10.2-10.3)**

**Special Operations
(Page 10.4)**

**Bureau of Investigations
(Page 10.5)**

**Information Technology
(ISD Manager *)**

- 1.0 Departmental Information Systems Analyst IV
- 1.0 Department Information Systems Analyst II/I
- 1.0 Department Info Systems Specialist II/I
- 2.0 Information Systems Analyst II*
- 1.0 Legal Technician II/I
- 1.0 Office Systems Specialist

Archive - Record Center

- 2.0 Stock Clerk II/I

Victim/Witness Assistance

1.0 Victim Witness Program Manager

Family Justice Center

- 1.0 Family Justice Program Manager
- 2.0 Victim Witness Advocate II/I
- 2.0 Office Assistant Specialist
- 3.0 Sr. Office Asst./Office Asst.

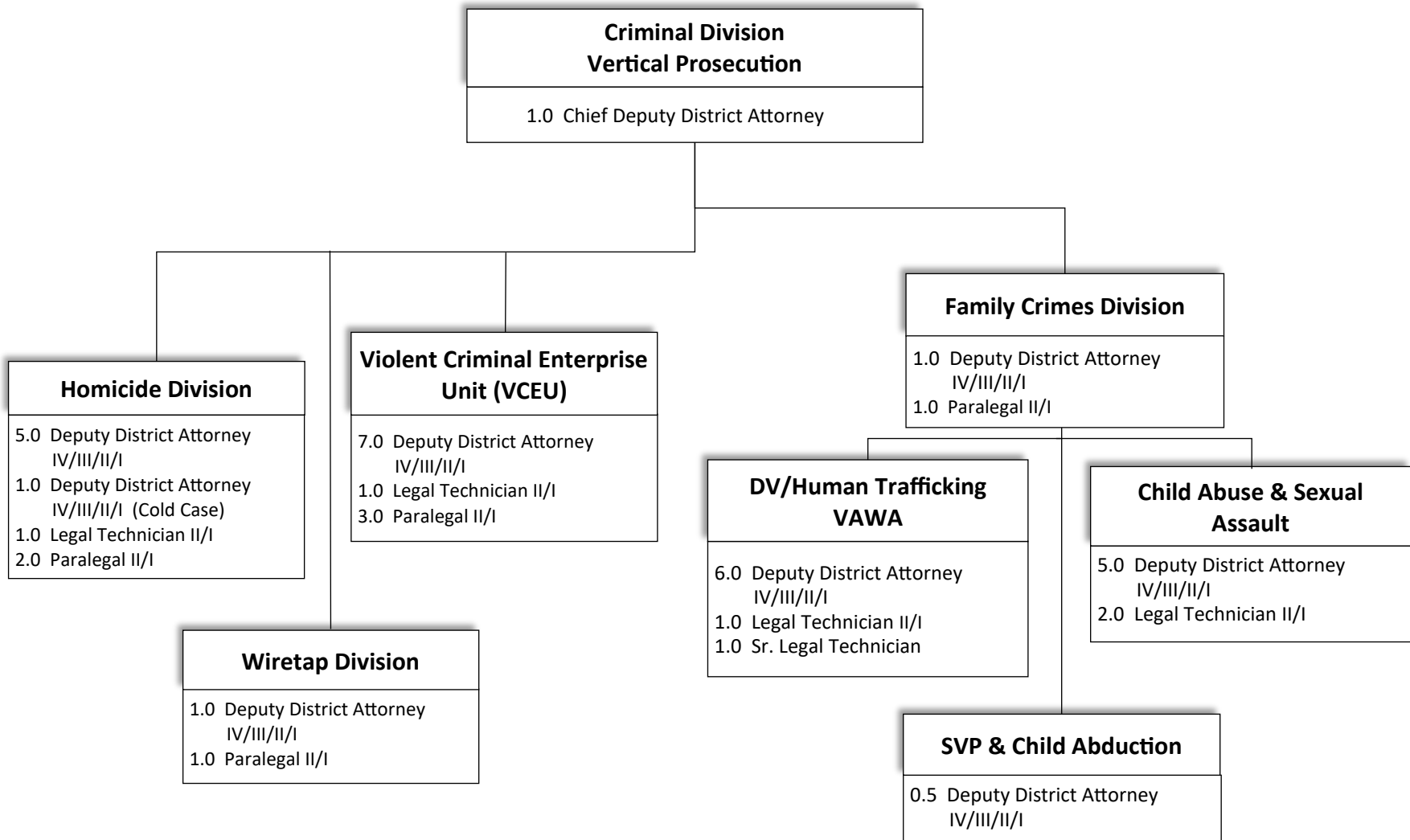
Victim Witness Unit

- 2.0 Victim Witness Adv. Supv.
- 1.0 Victim Witness Advocate III
- 16.0 Victim Witness Advocate II/I
- 2.0 Sr. Office Asst./Office Asst.

Victim Assistance

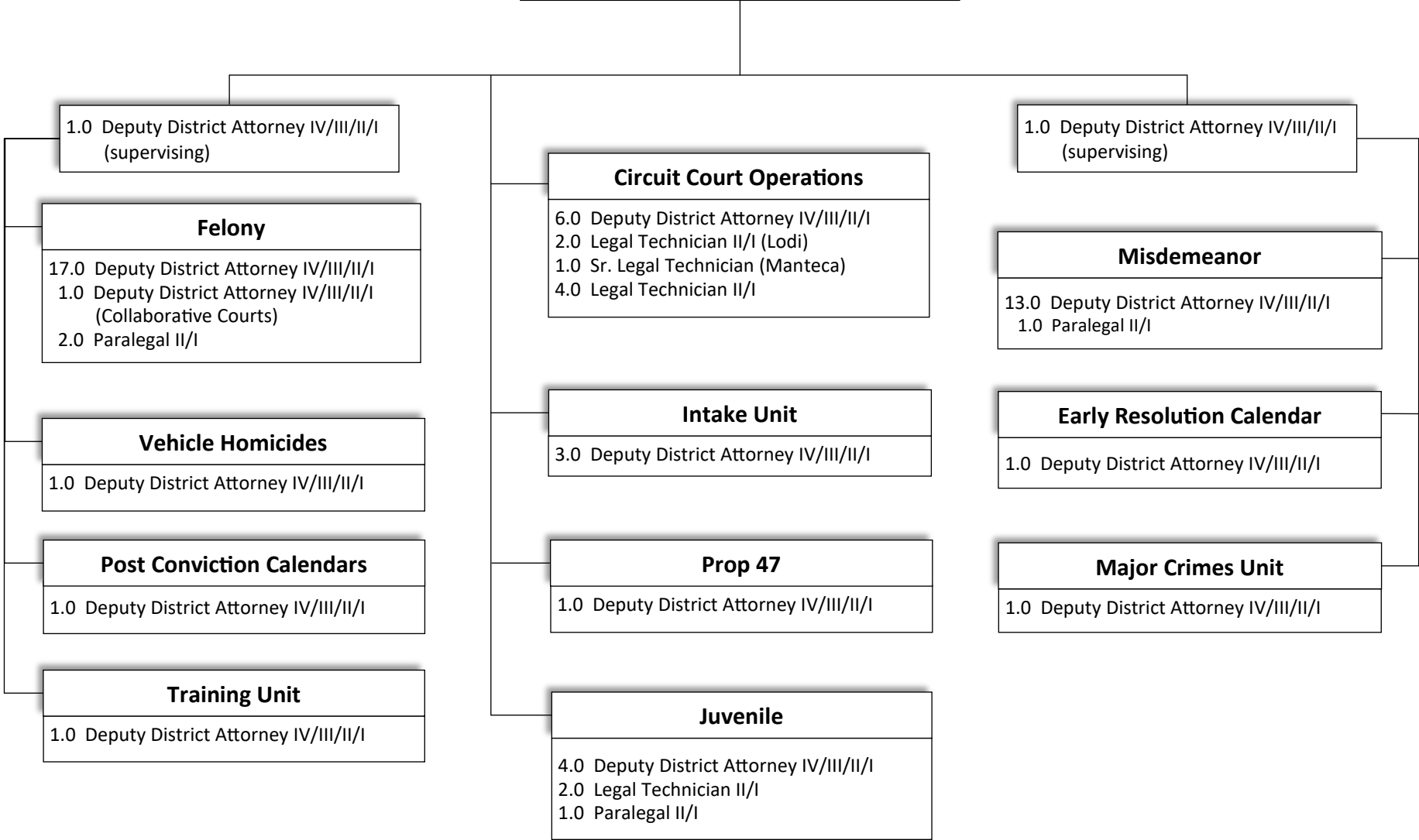
- 1.0 Victim Claims Supervisor
- 8.0 Victim Claims Specialist II/I
- 1.0 Sr. Office Asst./Office Asst.

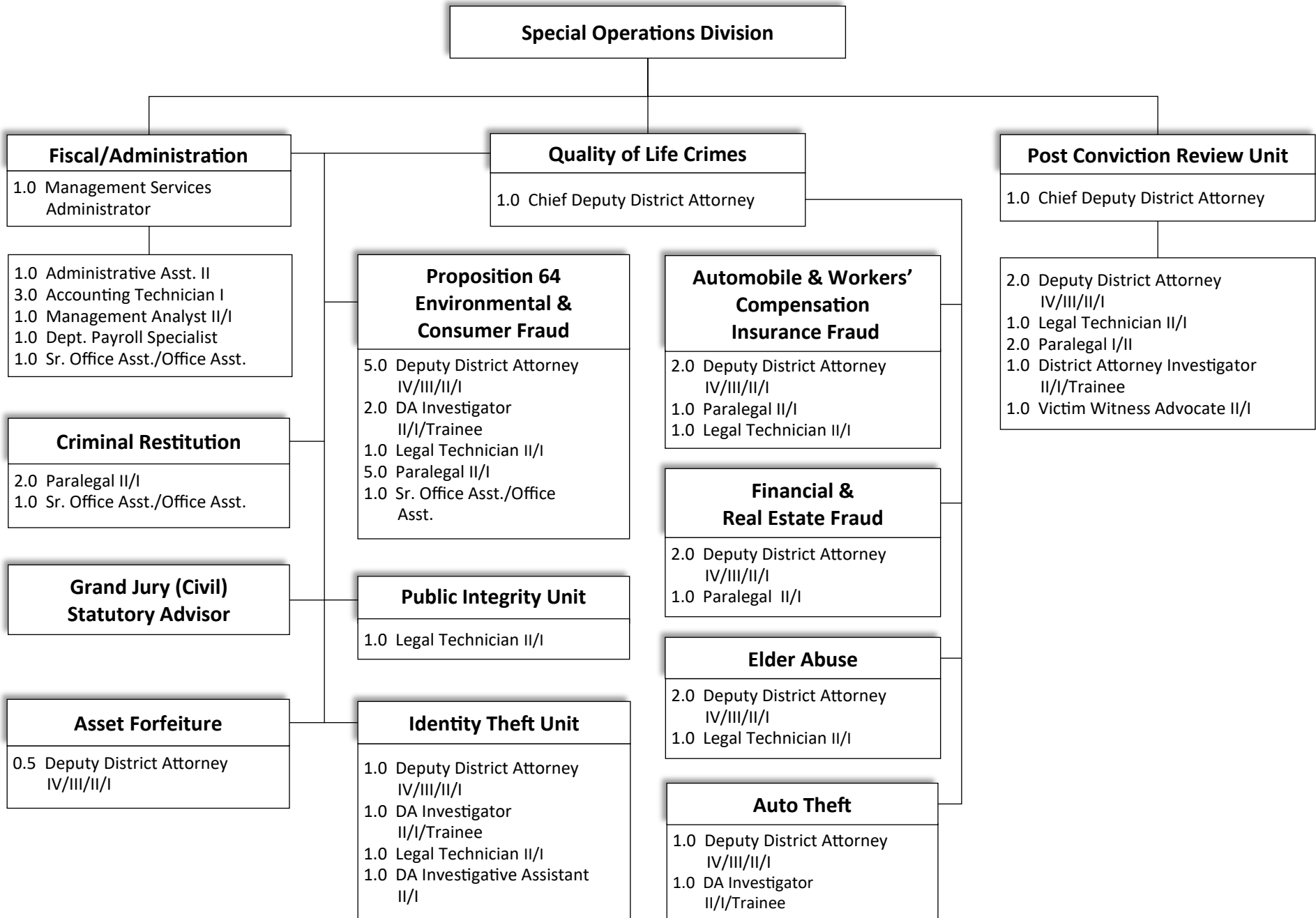
*Positions allocated in ISD's Budget

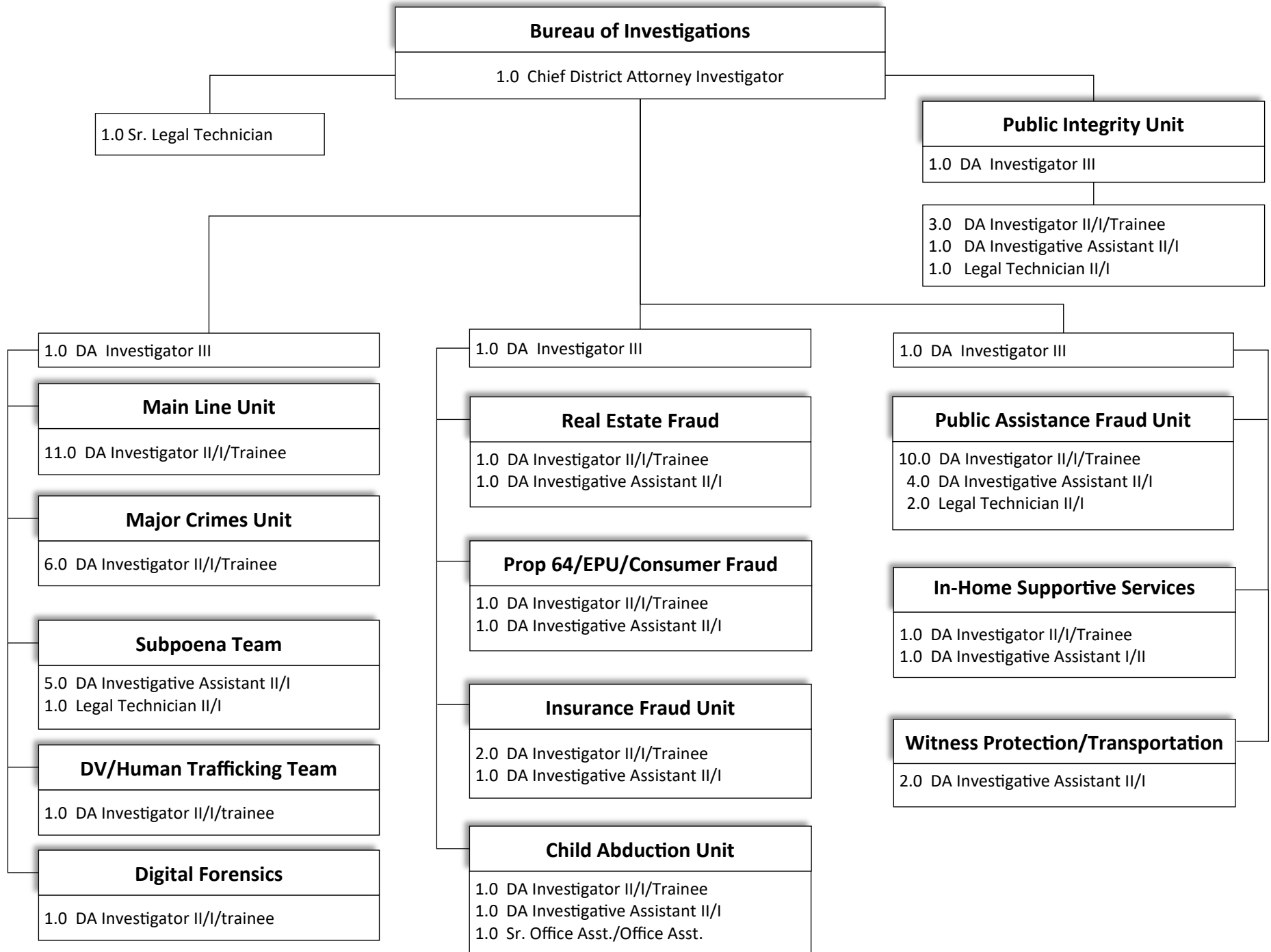


**Criminal Division (cont'd)
Felony & Misdemeanor Division**

1.0 Chief Deputy District Attorney









Budget Unit #	Allocated Positions
5055103000	73

Employment & Economic Development

- Administers all programs & activities of the Workforce Innovation & Opportunity Act (WIOA), Economic Development Association, Revolving Loan Fund, employment & training components of CalWORKs, AB 109, & other grants
- Serves as the administrative arm of the Workforce Development Board

1.0 Director of Employment & Economic Development

Employment & Training

1.0 Deputy Director—Employment & Training

Executive Management Support

1.0 Executive Secretary
1.0 Senior Administrative Supervisor
1.0 Sr. Office Asst./Office Asst.

**Planning & Evaluation/
Contracts Management
(Page 11.3)**

**Information Systems
(Page 11.3)**

**Client Services
(Page 11.2)**

**Economic Development
Business Services
(Page 11.3)**

**Financial Management
(Page 11.4)**

**Facilities Management
(Page 11.4)**

Client Services

Centers

- Conducts intake & certification of eligible WIOA clients
- Conducts client orientation & assessment
- Provides client services enabling individuals to acquire employment skills
- Develops client Individual Services Strategy
- Provides client case management counseling & monitoring
- Provides job specific skills development
- Conducts One-Stop Center basic career service delivery
- Provides follow-up services for one year after exit
- Develops employment opportunities with employer community
- Develops On-the-Job Training Contracts
- Provides services to employers & employees whose business is either undergoing a plant closure or mass layoff
- Coordinates Rapid Response Program
- Conducts Layoff Aversion activity
- Coordinates employer recruitments

1.0 EEDD Division Manager

4.0 Employment Training Supervisor
4.0 EEDD Employment Services Specialist II/I
16.0 Employment Training Specialist II/I
5.0 EEDD Intake & Referral Specialist II/I
3.0 Sr. Office Asst./Office Asst.

Youth/CalWORKs/AB 109

- Coordinates work experience for youth & CalWORKs participants
- Develops worksites for youth & CalWORKs participants
- Conducts participant & worksite supervisor orientation
- Conducts intake & certification of eligible AB 109 clients
- Conducts CalWORKs assessments
- Conducts work experience & community services activities for CalWORKs
- Provides employment & training services for AB 109
- Provides employment & training services for Students Training & Employment Program (STEP) for students with disabilities

1.0 EEDD Division Manager

1.0 Employment Training Supervisor
6.0 Employment Training Specialist II/I
1.0 Sr. Office Asst./Office Asst.

**Planning & Evaluation
Contracts Management Division**

- Procures service providers
- Negotiates & develops contracts
- Provides subcontractor technical assistance
- Monitors contract compliance
- Develops memoranda of understanding
- Develops, maintains, & modifies grant applications & department strategic, tactical, & operational plans
- Develops & manages control system used to analyze progress regarding attainment of goals, objectives & tasks
- Develops annual plan & strategic plan
- Identifies & applies for additional grant funding
- Monitors compliance of the eligible training providers
- Ensures compliance with all federal, State, & local operational mandates
- Responds to & coordinates all grantee monitoring
- Ensures compliance with all policies & procedures
- Prepares Board letters

1.0 EEDD Analyst III

4.0 EEDD Analyst II/I

Information Systems

- Provides hardware & software acquisition
- Provides systems management & maintenance
- Supports five WorkNet locations throughout San Joaquin County
- Hosts & maintains website(s) & web services—providing employer & jobseeker services & business engagement
- Ensures all staff & jobseekers have computer access
- Keeps the public informed about program recruitments & outreach activities by utilizing social media
- Provides general support with technology—finds solutions to technological barriers
- Designs informational flyers & notices

1.0 Department IS Analyst IV

1.0 Department IS Analyst III
2.0 Department IS Analyst II/I

**Economic Development Center
Business Services**

- Promotes, encourages, & supports the expansion & retention of business in the County
- Coordinates with & supplements public/private sector economic development activities
- Conducts & coordinates economic development activities which lead to or result in creation of new jobs or retention of jobs for County residents
- Provides conventional, Small Business Administration or Revolving Loan Fund loan packaging services
- Designs & implements seminars
- Prepares Comprehensive Economic Development Strategy annual reports
- Develops & coordinates job creation strategy

1.0 EEDD Economic Development Director

2.0 Business Retention & Expansion Specialist
1.0 EEDD Analyst III
1.0 Office Secretary

Financial Management Unit

- Develops, implements & maintains fiscal system & financial management procedures that conform to applicable laws, regulations, & generally accepted accounting principles
- Manages fund accounting & maintains the accuracy of the general ledger to ensure accurate financial reporting
- Responsible for audits & fiscal monitoring
- Creates & maintains operational budgets
- Develops & performs cost allocation for fair distribution of costs to funding sources
- Procurement of goods & services
- Processes accounts payable for customer-related & operational costs
- Maintains accounts receivable & manages cash flow
- Reports staff payroll & manages attendance

1.0 Management Analyst III

- 1.0 Accountant III
- 2.0 Accountant II/I
- 1.0 Accounting Technician II
- 3.0 Accounting Technician I
- 1.0 Sr. Office Asst./Office Asst.

Facilities Management Unit

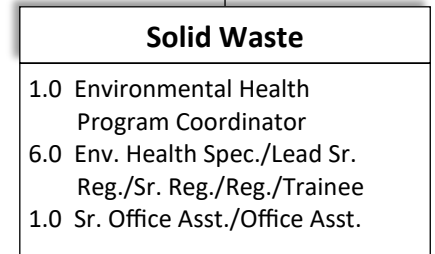
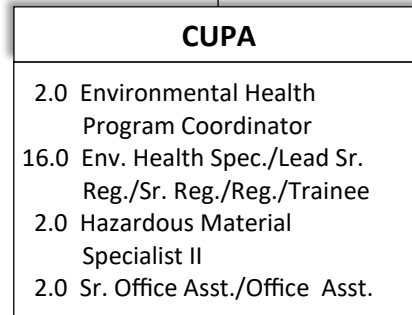
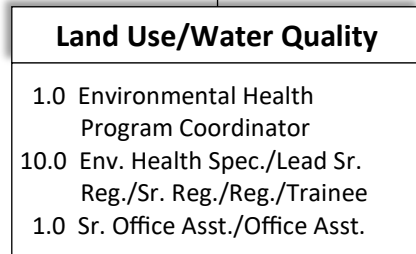
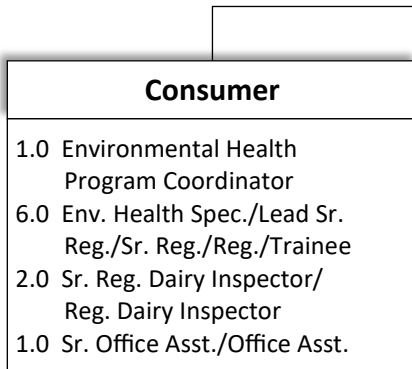
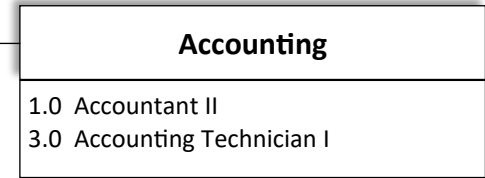
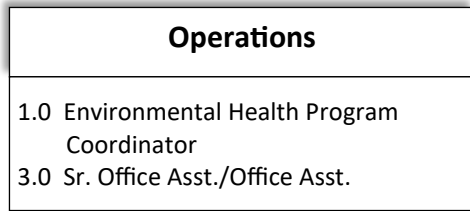
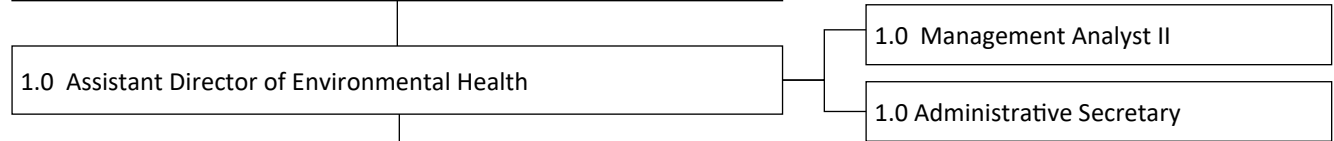
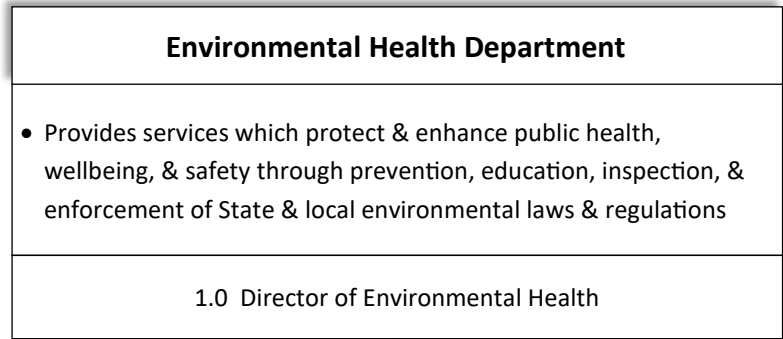
- Ensures compliance with County safety policies & procedures
- Maintains EEO compliance
- Manages & coordinates facilities maintenance
- Develops & maintains security protocols for the department
- Schedules security guard services during work hours & events
- Performs conference room set-ups for meetings/ workshops
- Procures goods & services
- Receipt of goods & services
- Provides general storekeeper services
- Maintains property inventory

1.0 EEDD Administrative Services Manager

- 1.0 EEDD Facilities Coordinator
- 1.0 Stock Clerk II



Budget Unit #	Allocated Positions
4042000000	64

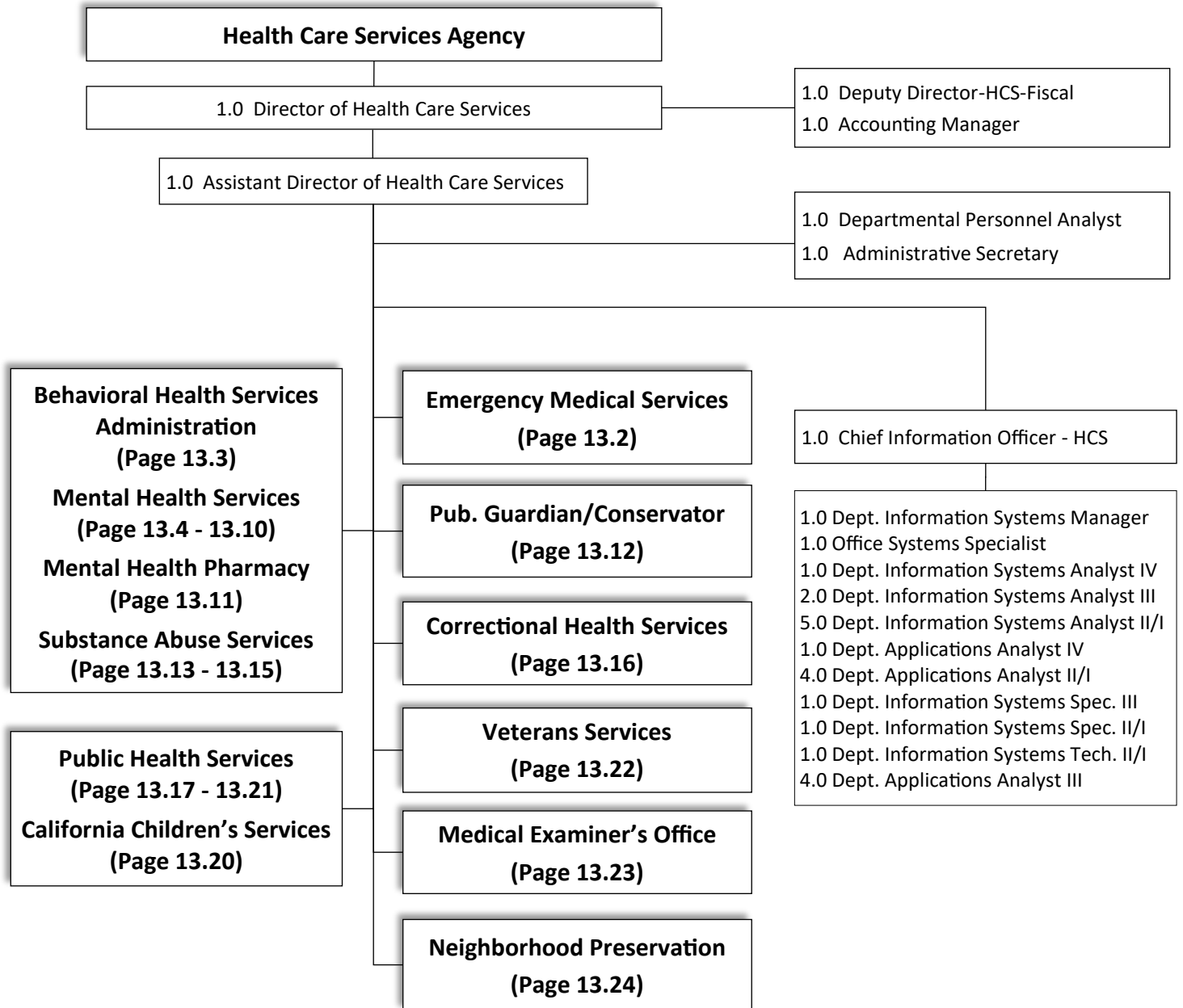




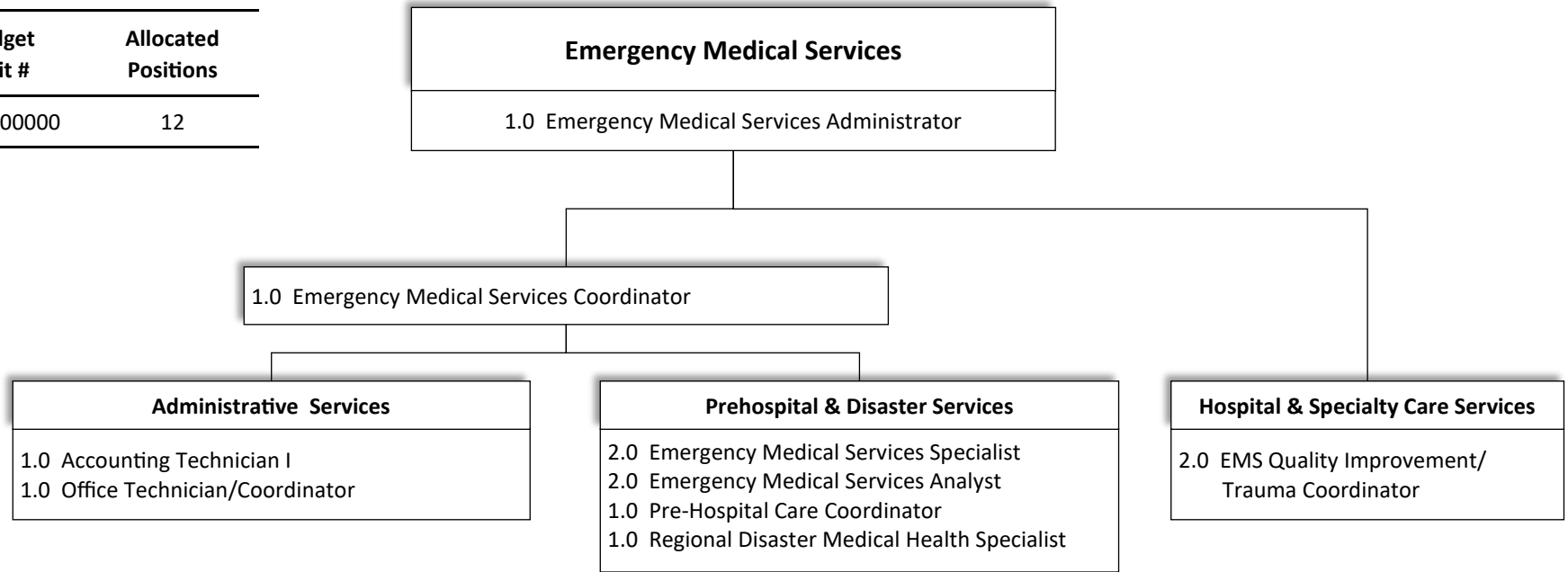
SAN JOAQUIN
— COUNTY —

2022-2023 ORGANIZATIONAL CHART
Health Care Services Agency

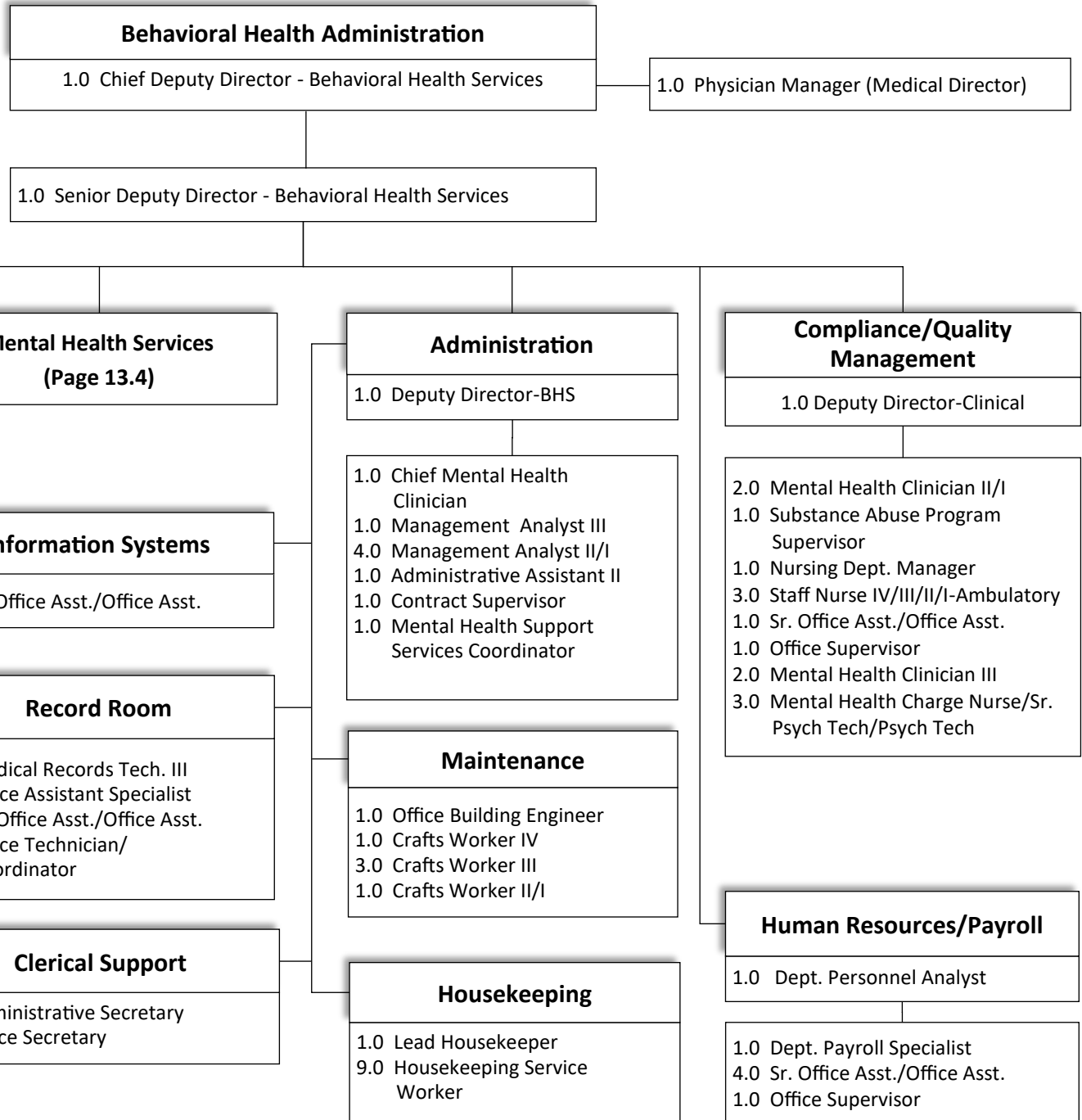
Budget Unit #	Allocated Positions
2022621000	78
4040300000	11
4040500000	547
4040600000	88
4040700000	90
4041000000	226
4041200000	30
4041800000	12
4045415000	46
4049500000	29
4049600000	13
4049700000	19
5055246000	10
5055600000	5
Total	1,204



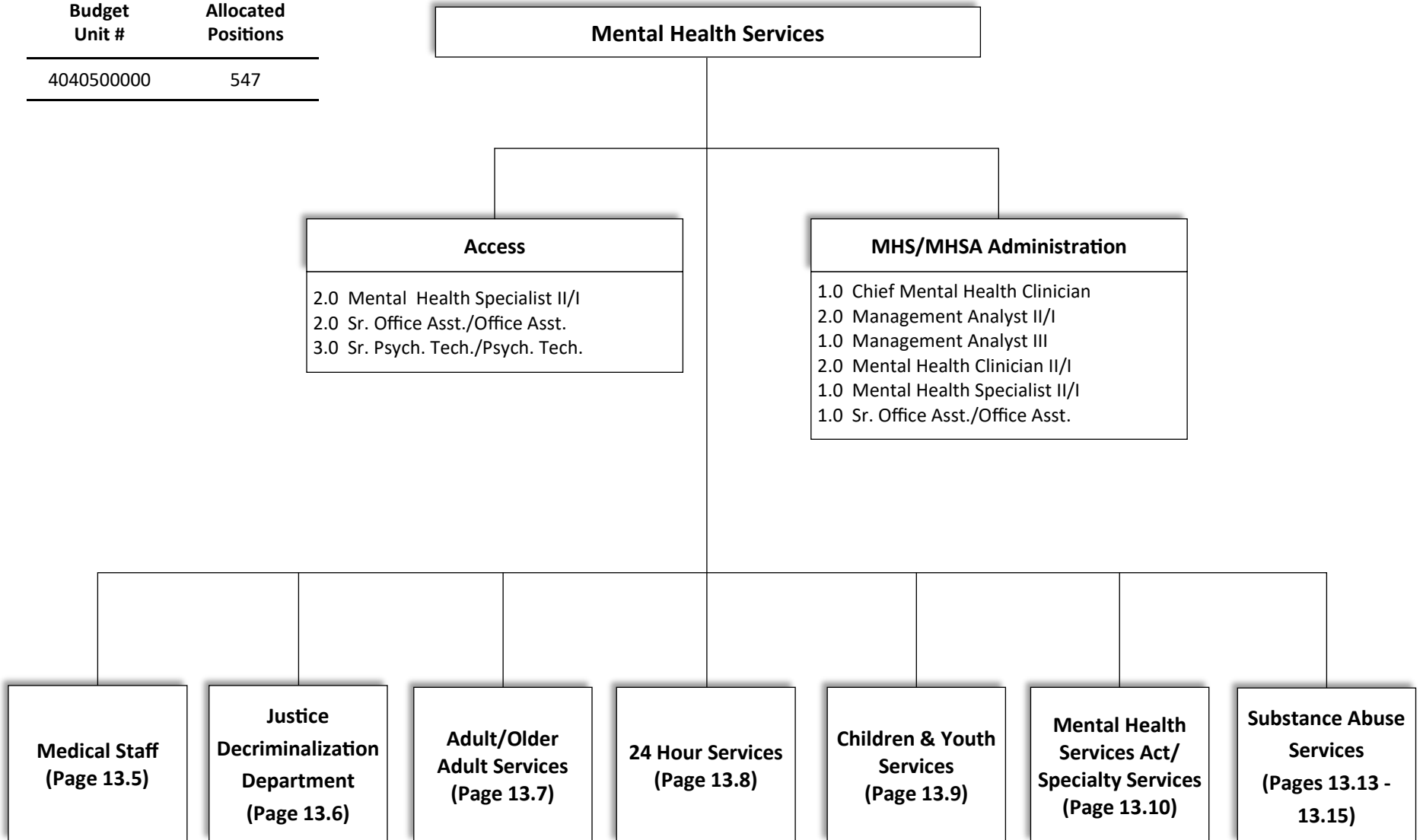
Budget Unit #	Allocated Positions
404180000	12

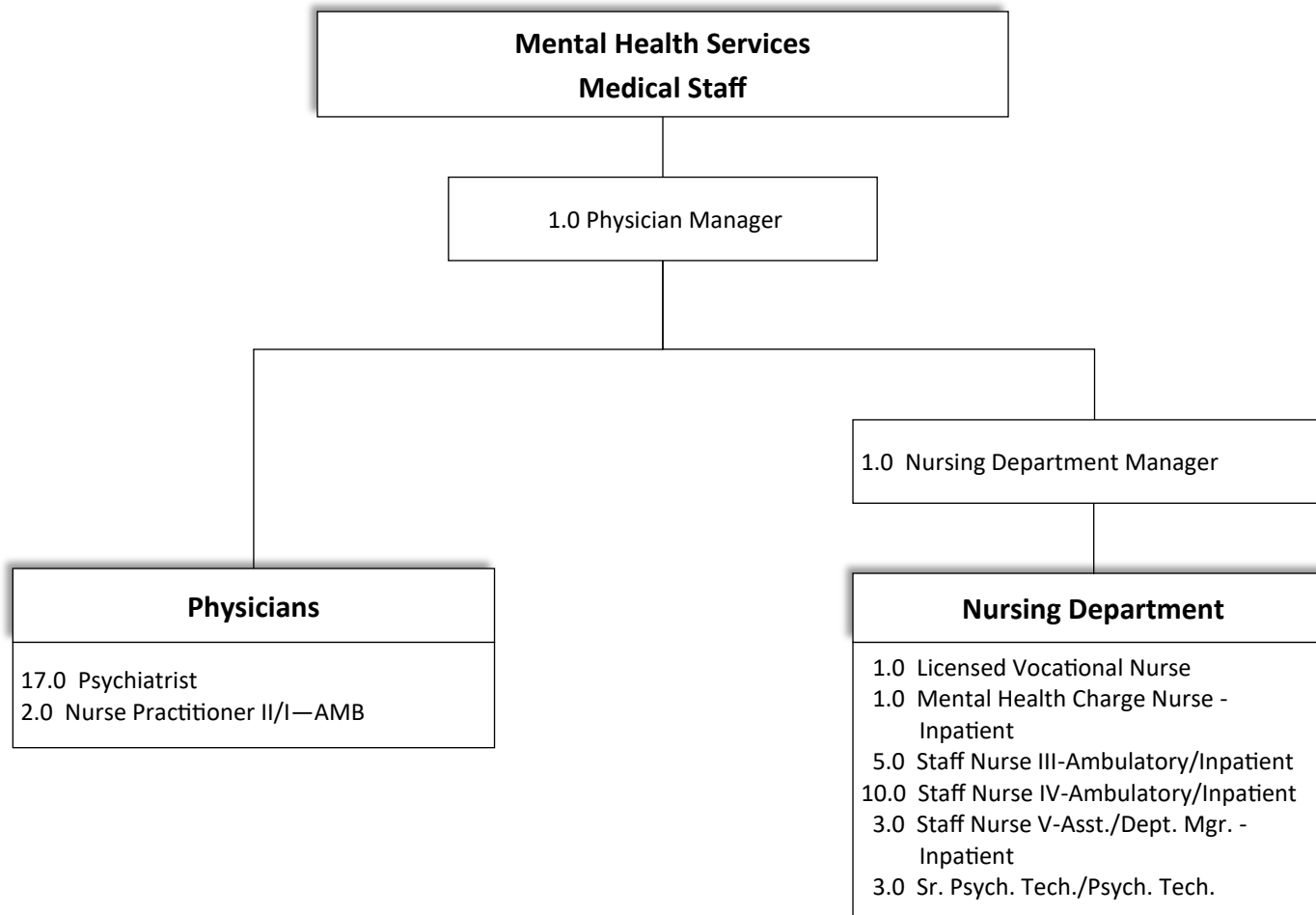


Budget Unit #	Allocated Positions
4040700000	90



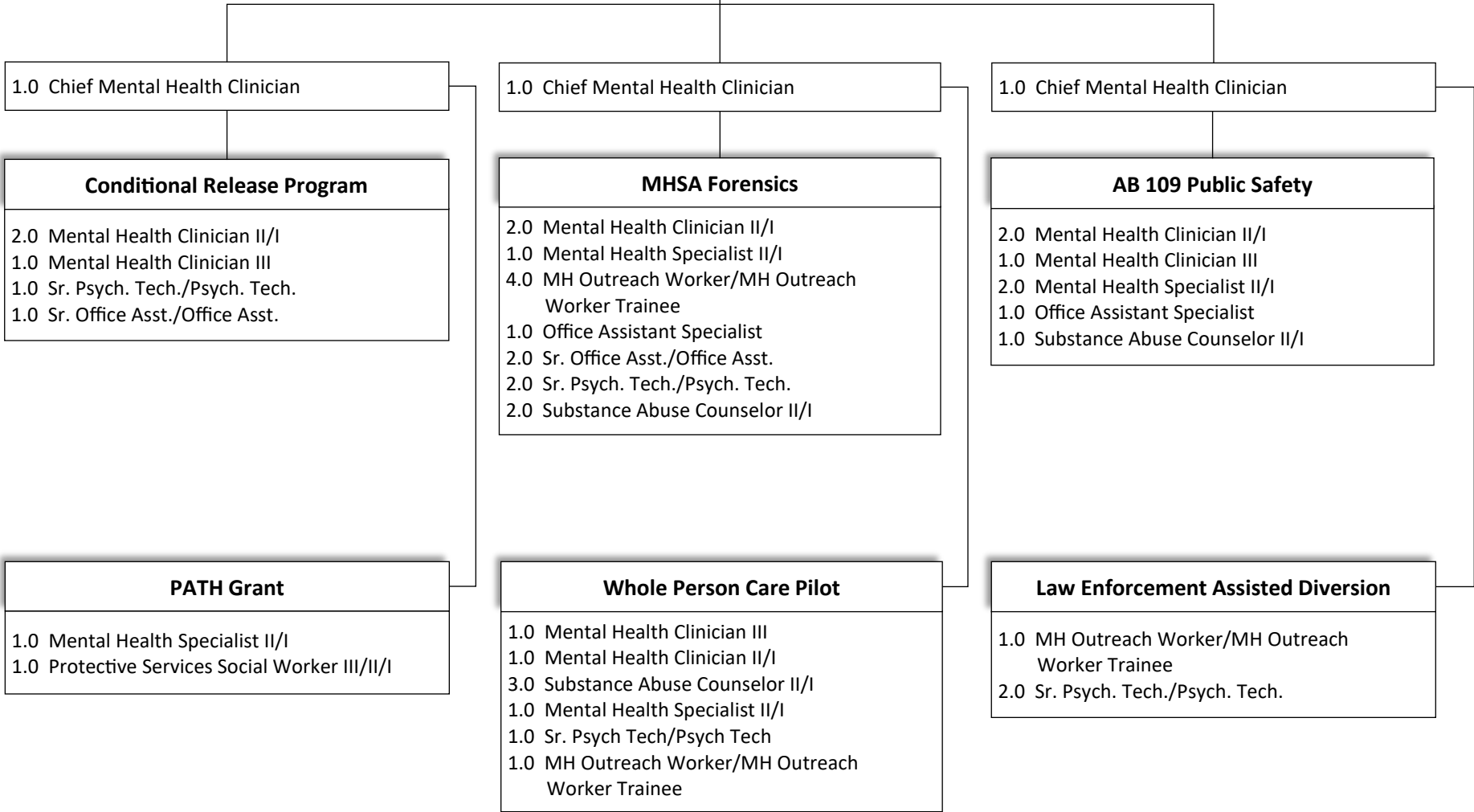
Budget Unit #	Allocated Positions
4040500000	547

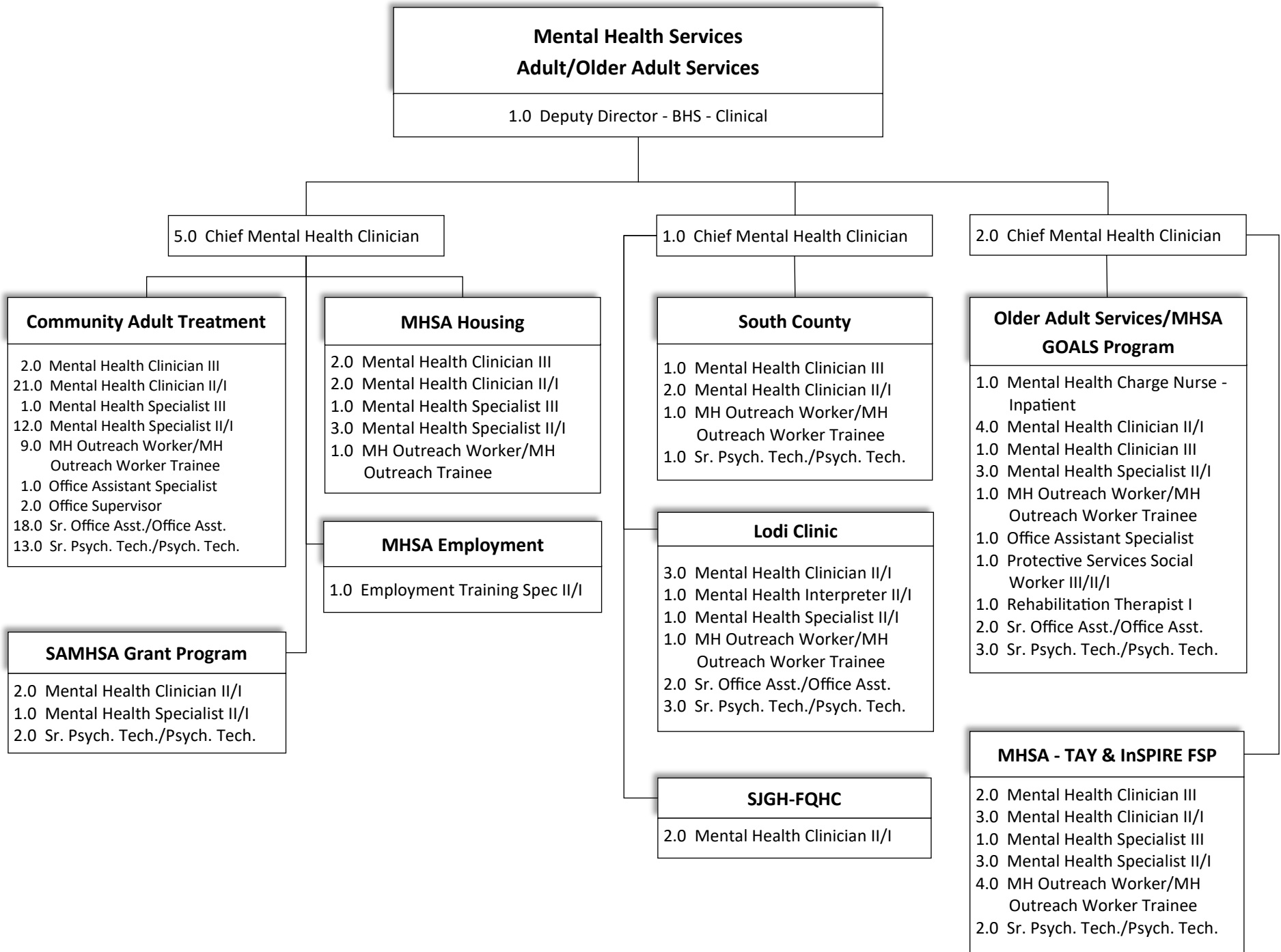


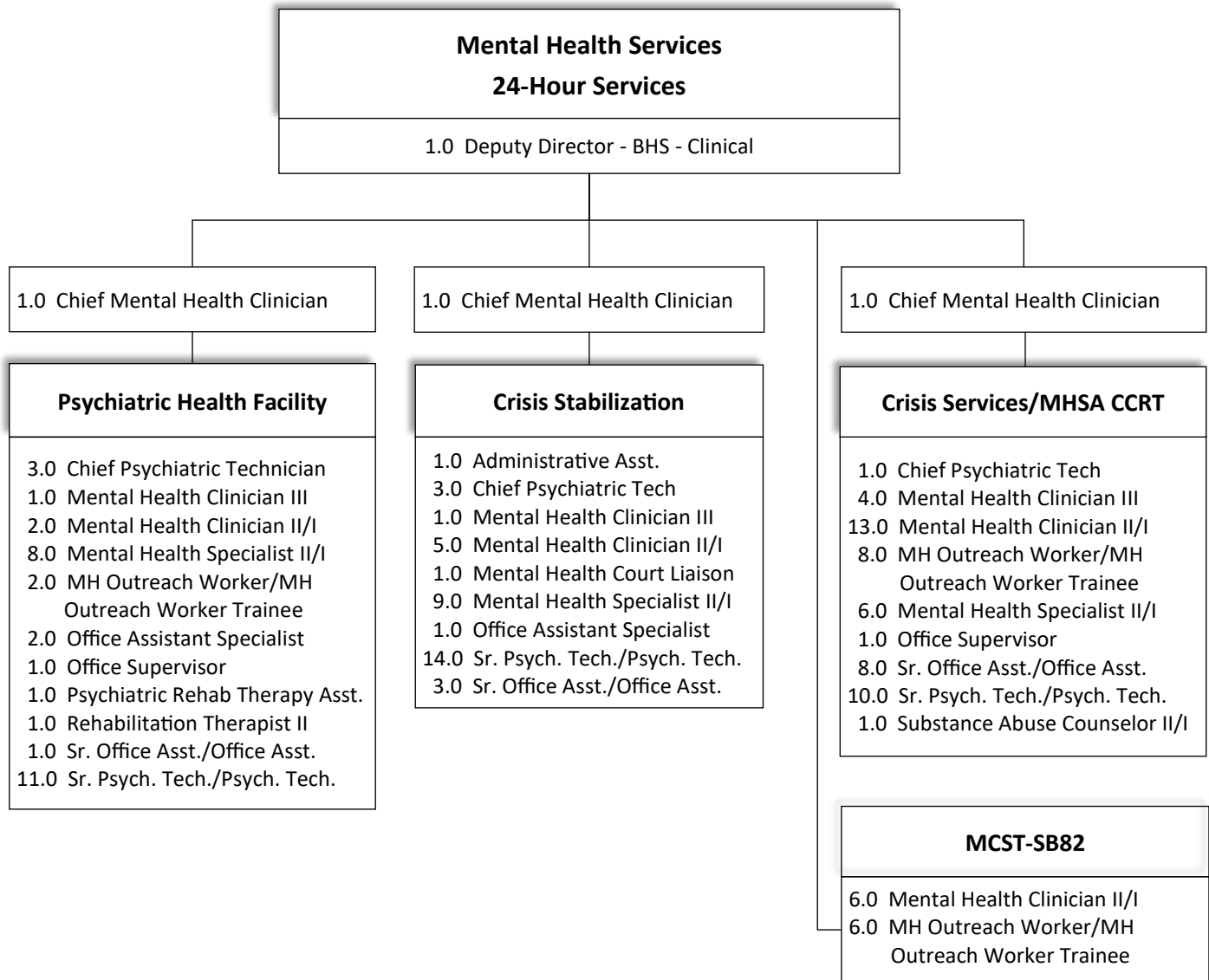


Mental Health Services
Justice Decriminalization Department

Deputy Director-BHS-Clinical







**Mental Health Services
Children & Youth Services**

1.0 Deputy Director - BHS - Clinical

Substance Abuse Services

2.0 Chief Mental Health Clinician

Outpatient

17.0 Mental Health Clinician II/I
5.0 Mental Health Clinician III
3.0 Mental Health Specialist II/I
3.0 MH Outreach Worker/MH
Outreach Worker Trainee
1.0 Office Assistant Specialist
1.0 Office Secretary
1.0 Office Supervisor
8.0 Sr. Office Asst./Office Asst.
3.0 Sr. Psych. Tech./Psych. Tech.

CYS Lodi Clinic

3.0 Mental Health Clinician II/I
1.0 Mental Health Clinician III
1.0 Sr. Office Asst./Office Asst.
1.0 Sr. Psych. Tech./Psych. Tech.

CYS Tracy Clinic

1.0 Mental Health Clinician II/I

1.0 Chief Mental Health Clinician

Pathways/Katie A

2.0 Mental Health Clinician III
7.0 Mental Health Clinician II/I
3.0 Mental Health Specialist II/I
2.0 MH Outreach Worker/MH
Outreach Worker Trainee
2.0 Office Assistant Specialist
1.0 Sr. Office Asst./Office Asst.
1.0 Sr. Psych. Tech./Psych. Tech.

Family Therapy for Youth

1.0 Mental Health Clinician III
2.0 Mental Health Clinician II/I
3.0 Mental Health Specialist II
1.0 MH Consumer Outreach
Coordinator
2.0 MH Outreach Worker/MH
Outreach Worker Trainee
1.0 Substance Abuse Counselor II

2.0 Chief Mental Health Clinician

CARES/PEI MHSA FSP

1.0 Mental Health Clinician II/I
1.0 Mental Health Clinician III
3.0 Mental Health Specialist II/I
3.0 MH Outreach Worker/MH
Outreach Worker Trainee
2.0 Sr. Office Asst./Office Asst.
1.0 Sr. Psych Tech./Psych Tech

MGCS

1.0 Mental Health Clinician II/I
1.0 Mental Health Specialist II/I

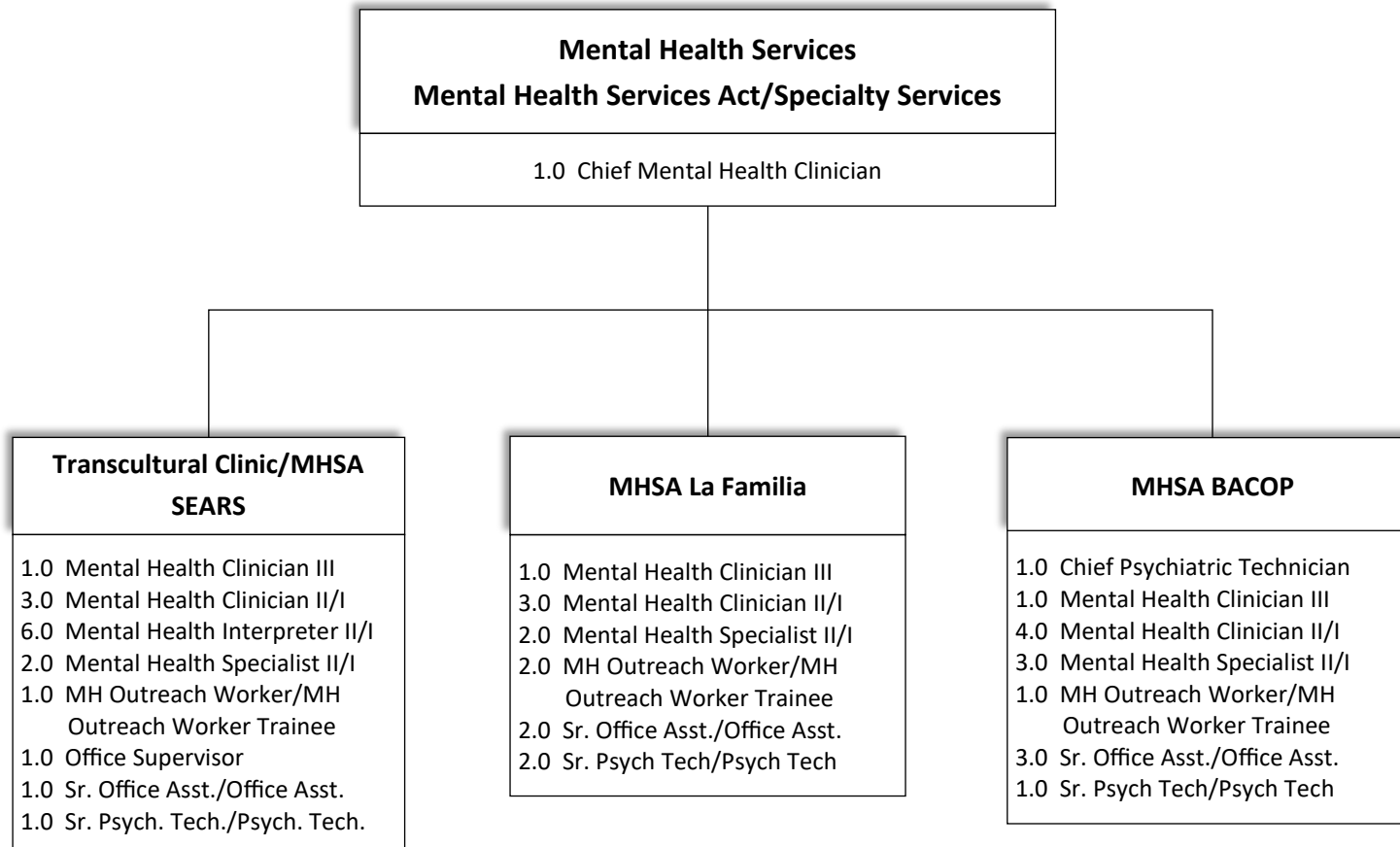
Children's Crisis

1.0 Mental Health Clinician III
1.0 Mental Health Specialist II/I

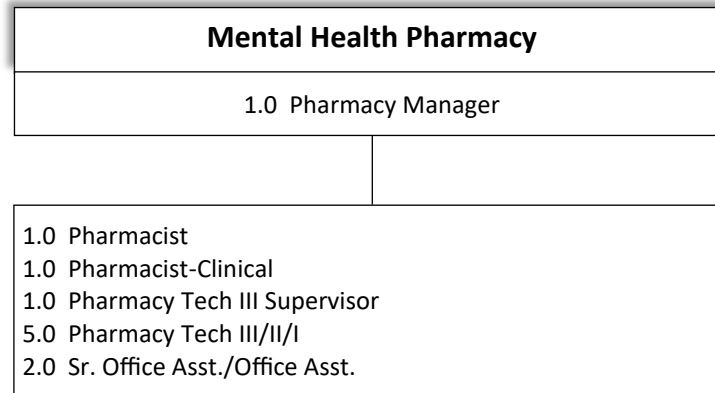
1.0 Chief Mental Health Clinician

Juvenile Justice

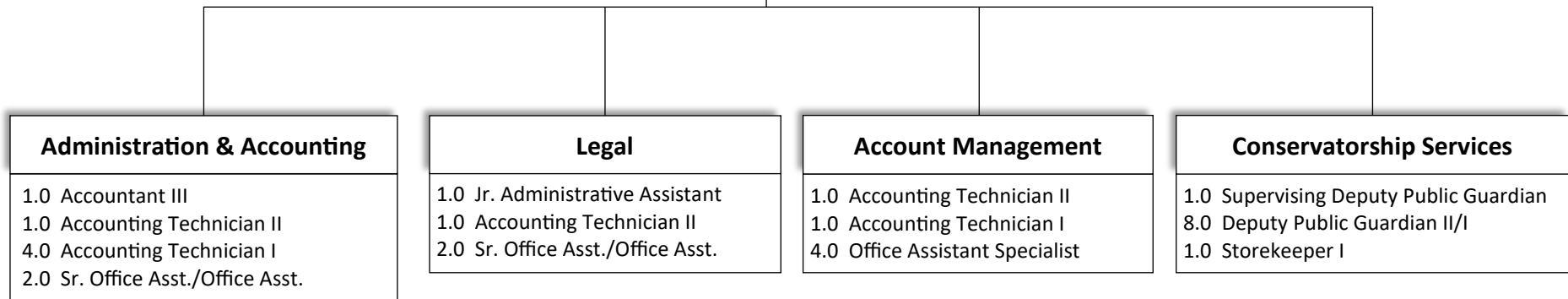
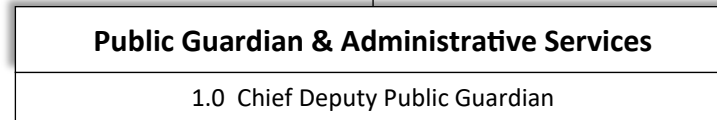
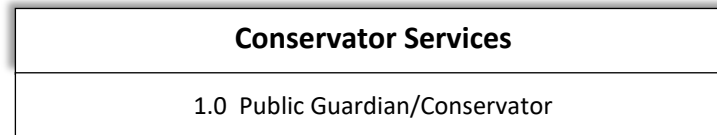
5.0 Mental Health Clinician II/I
2.0 Mental Health Specialist II/I
1.0 MH Outreach Worker/MH
Outreach Worker Trainee
1.0 Sr. Office Asst./Office Asst.
2.0 Sr. Psych. Tech./Psych. Tech.



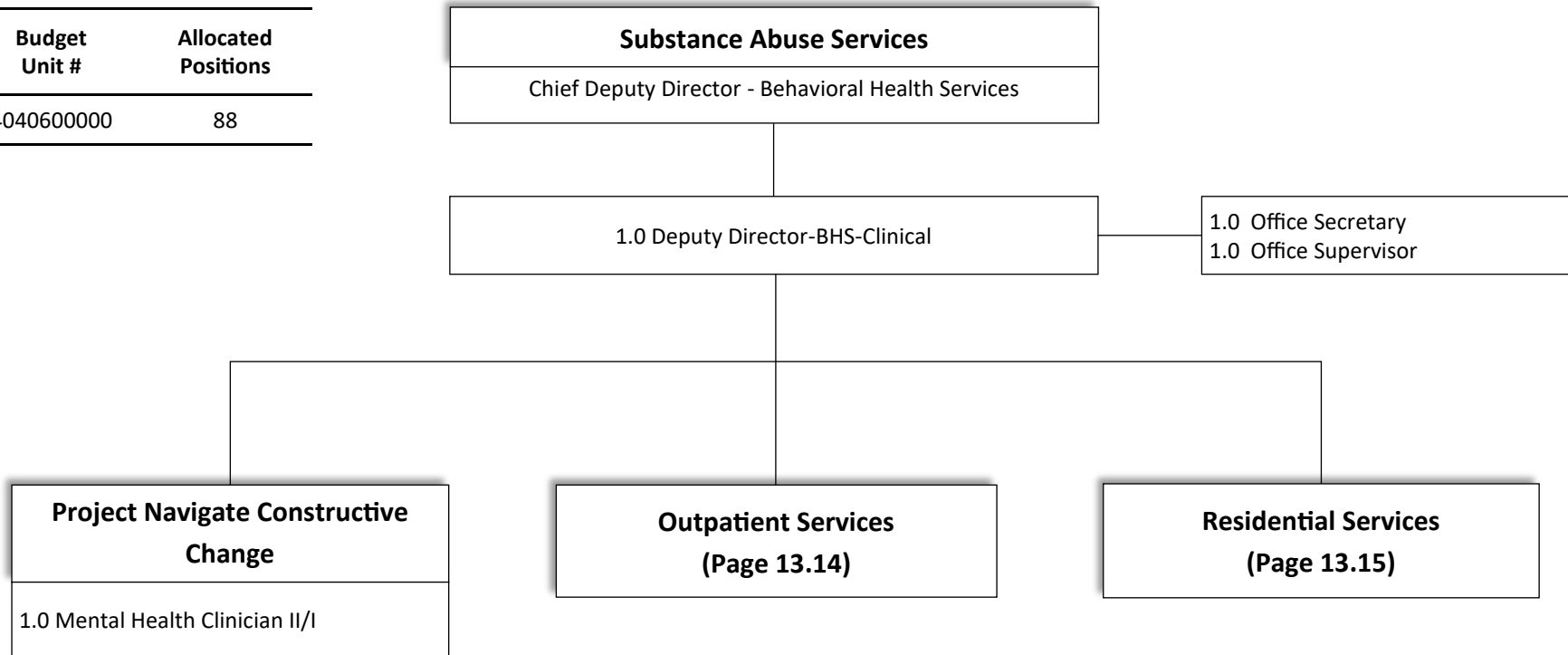
Budget Unit #	Allocated Positions
4040300000	11

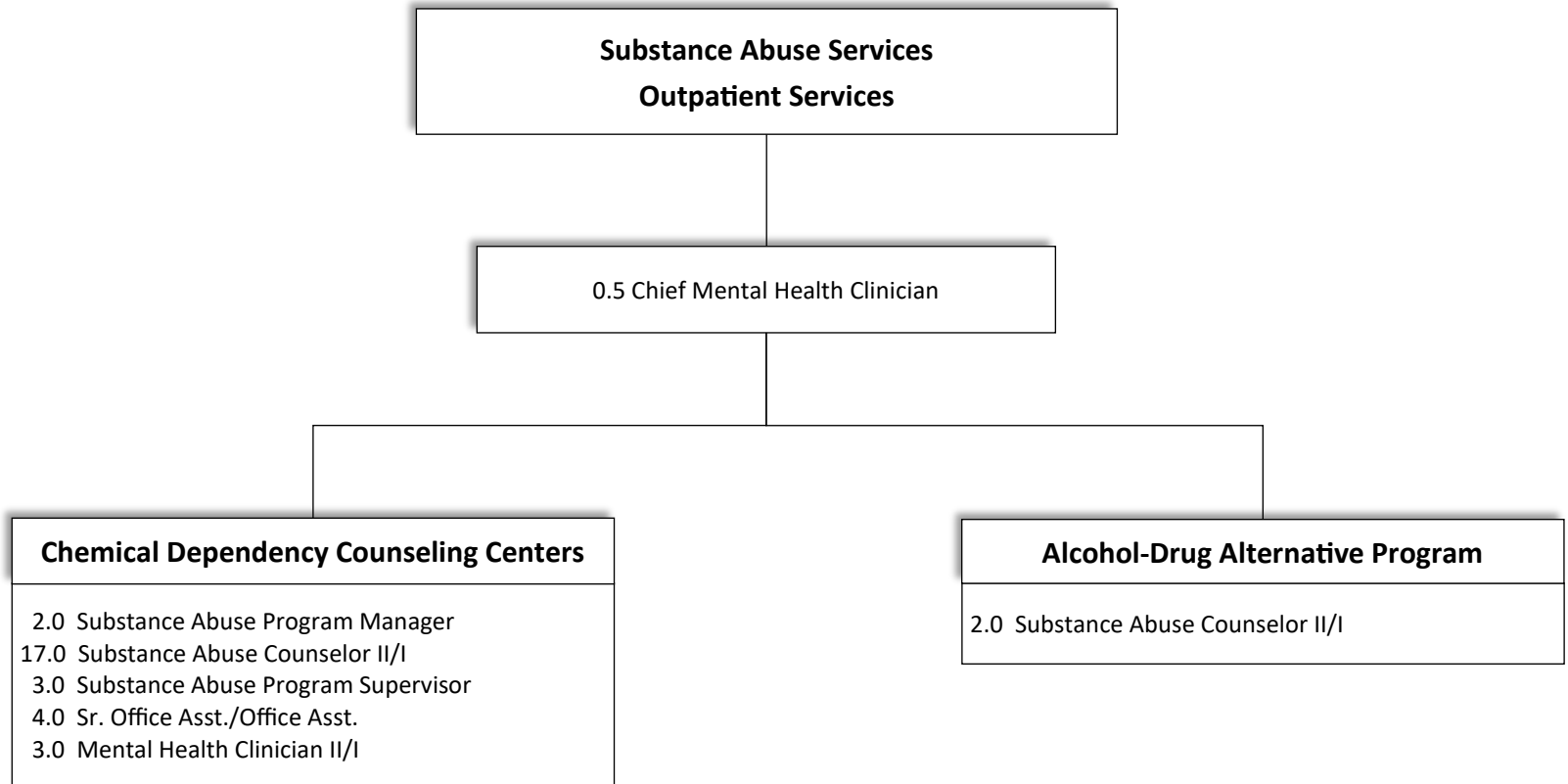


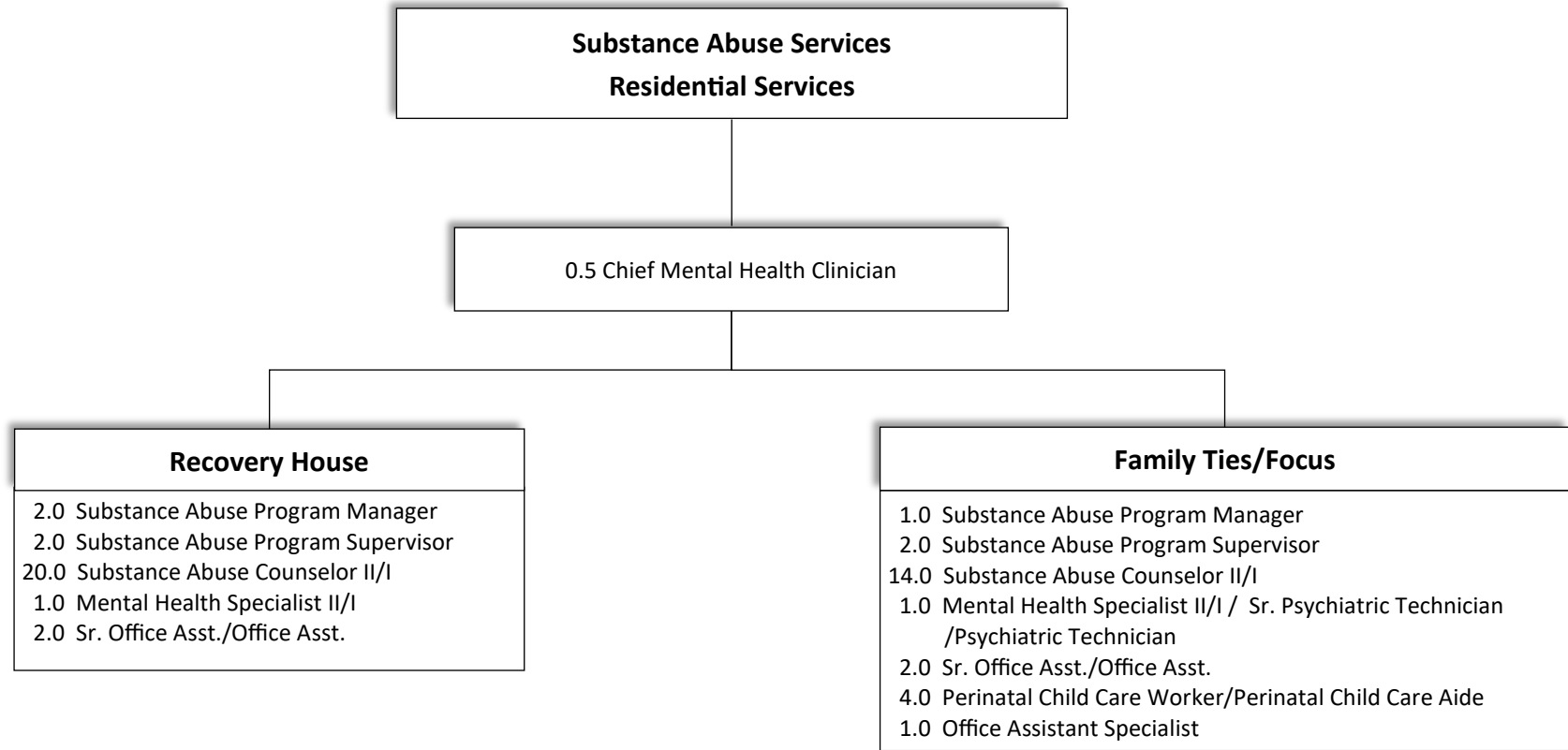
Budget Unit #	Allocated Positions
4041200000	30



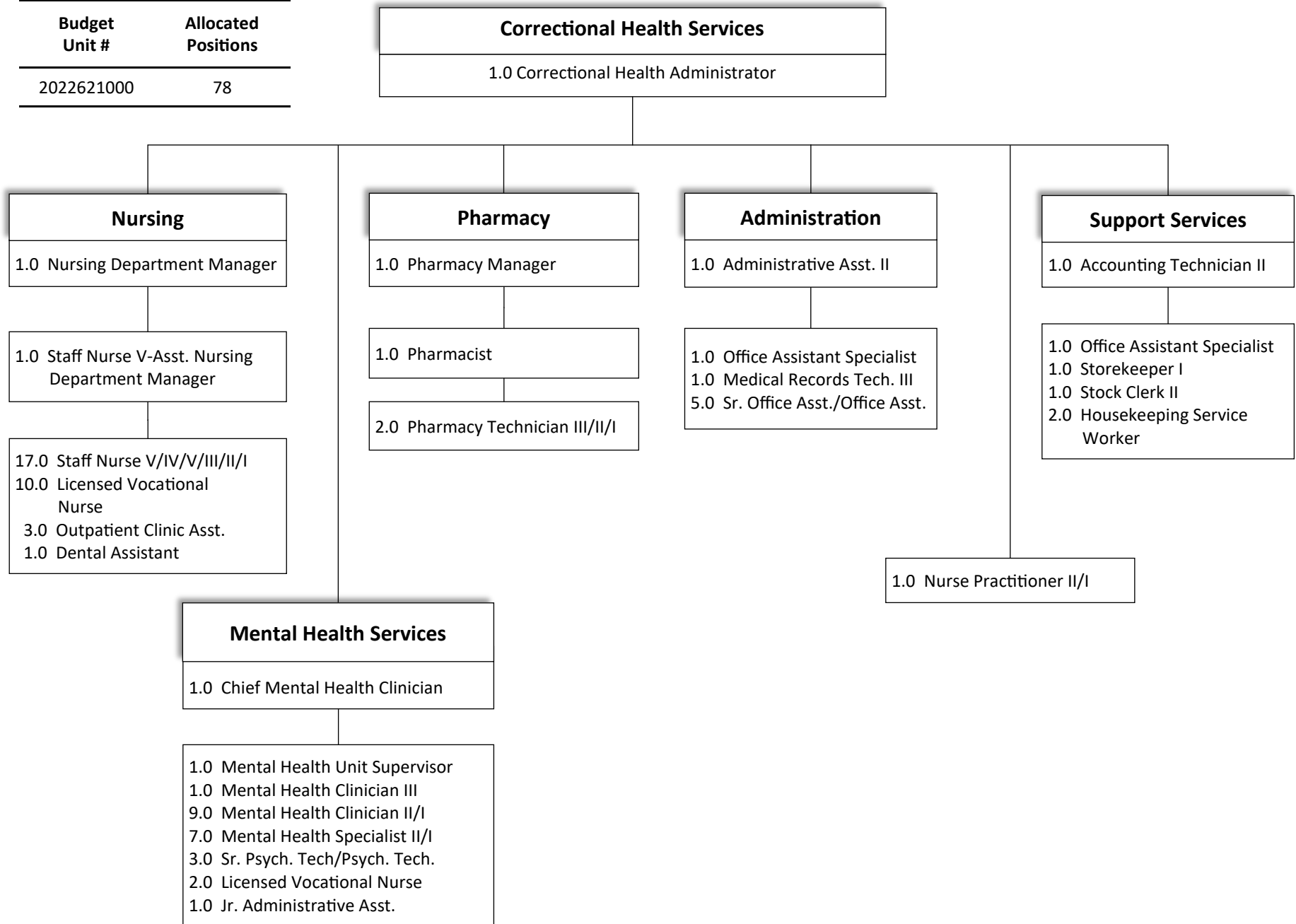
Budget Unit #	Allocated Positions
4040600000	88







Budget Unit #	Allocated Positions
2022621000	78



Budget Unit #	Allocated Positions
4041000000	226
4045415000	46
4049600000	13
Total	285

Public Health Services
1.0 Chief Deputy Director-Public Health Services

1.0 Public Health Officer

1.0 Assistant Health Officer

Administration & Finance
(Page 13.18)

Children's Medical Services
(Page 13.20)

Population Health & Accreditation
1.0 Sr. Dep. Director PH Services
1.0 Public Information Specialist

Family Health Programs & Health Promotion
(Page 13.21)

Clinical Programs & Services
1.0 Sr. Dep. Director PH Services

Disease Control & Prevention Programs
(Page 13.19)

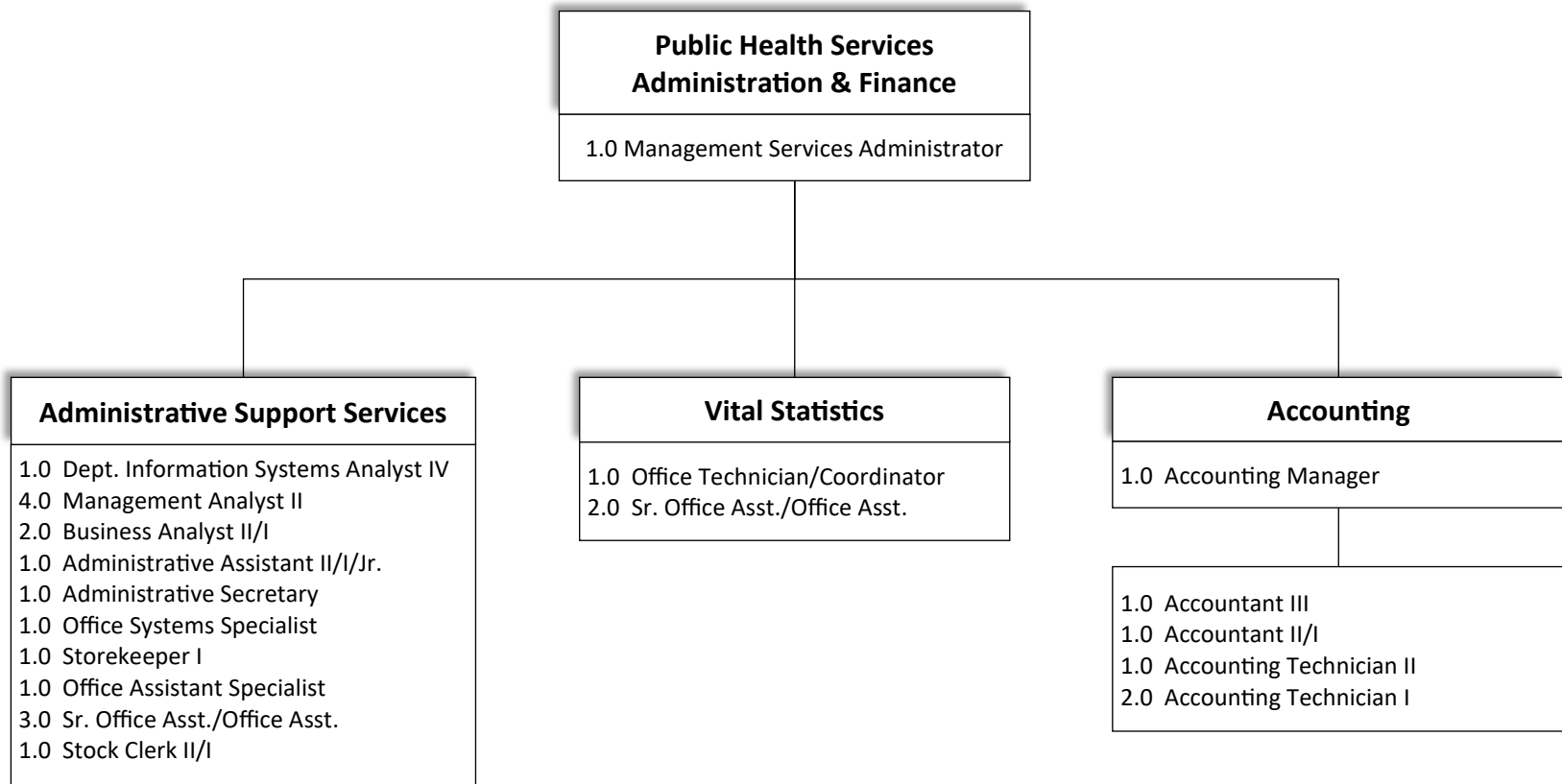
Organizational Planning & Development
1.0 Dep. Director PH Services

Workforce Development & Health Equity
1.0 Management Analyst III

Performance Management/Quality Improvement
1.0 Management Analyst III
1.0 Business Analyst II
1.0 Public Health Educator

Health Informatics
1.0 Sup Epidemiologist
7.0 Epidemiologist
1.0 Management Analyst III
1.0 Geographic Info. Systems Spec I/II
2.0 Office Assistant Specialist

Public Health Laboratory
1.0 Director of PH Lab Services
1.0 Assistant Director of PH Lab Services
2.0 Supervising Public Health Microbiologist
2.0 Senior Public Health Microbiologist
8.0 Public Health Microbiologist II/I/Trainee
3.0 Public Health Lab Technician II/I
1.0 Accounting Technician I
1.0 Office Technician Coordinator
2.0 Sr. Office Asst./Office Asst.



**Public Health Services
Disease Control & Prevention Programs**

**Communicable Disease &
Community Services**

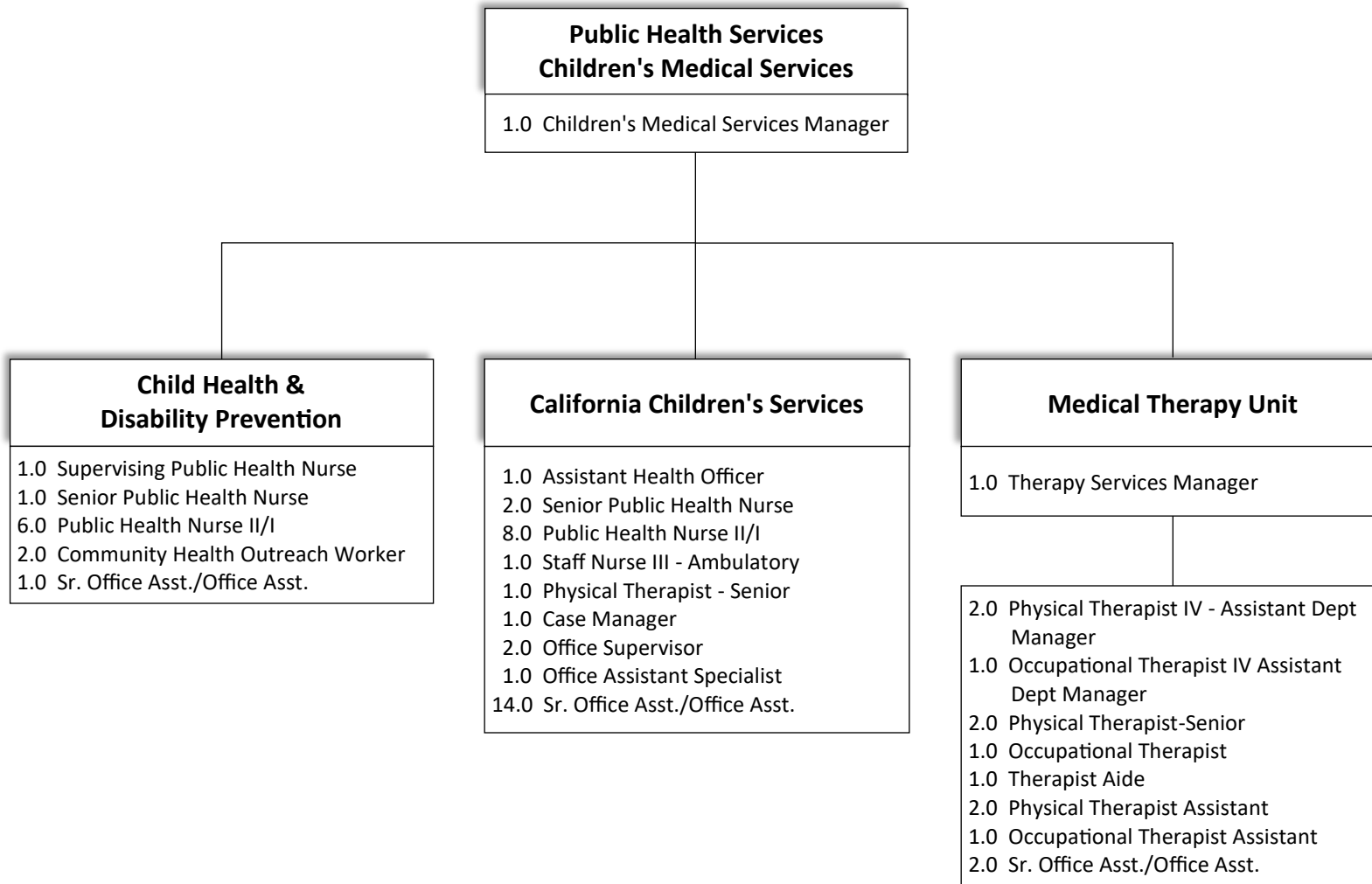
- 1.0 Program Manager - Public Health Nursing
- 1.0 Program Coordinator - AIDS
- 1.0 Supervising Public Health Nurse
- 2.0 Senior Public Health Nurse
- 15.0 Public Health Nurse II/I
- 1.0 Supervising Public Health Educator
- 2.0 Public Health Educator
- 1.0 Public Health Education Assoc. II/I
- 3.0 Sr. Communicable Disease Investigator
- 28.0 Communicable Disease Investigator
- 5.0 Community Health Outreach Worker
- 2.0 Sr. Social Worker/Social Worker
- 2.0 AIDS Case Worker
- 2.0 Office Supervisor
- 15.0 Sr. Office Asst./Office Asst.

Whole Person Care

- 2.0 Public Health Nurse II
- 1.0 Management Analyst III
- 1.0 Social Worker Supervisor
- 1.0 Mental Health Specialist
- 6.0 Community Health Outreach Worker
- 2.0 Sr. Office Asst./Office Asst.

**Emerging Diseases & Emergency
Preparedness**

- 1.0 Management Analyst III
- 1.0 Public Health Emergency Preparedness Coordinator
- 1.0 Emergency Planner
- 3.0 Public Health Educator
- 1.0 Sr. Office Asst./Office Asst.



**Public Health Services
Family Health Programs & Health Promotion**

**Women, Infant & Children
Supplemental Food Program**

1.0 Program Coordinator - WIC

1.0 Sr. Public Health Nutritionist
1.0 Administrative Assistant II/I/Jr.
1.0 Lactation Specialist
12.0 WIC Nutrition Assistant II/I
1.0 Office Supervisor
2.0 Sr. Office Asst./Office Asst.

**Health Promotion & Chronic
Disease Prevention**

1.0 Program Coordinator - PH Education

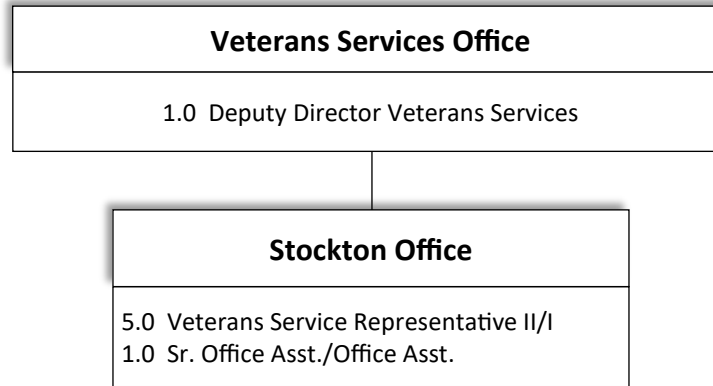
2.0 Supervising Public Health Educator
6.0 Public Health Educator
1.0 Public Health Nutritionist
3.0 Public Health Education Assoc. II/I
2.0 Community Health Outreach Worker
1.0 Sr. Office Asst./Office Asst.

**Maternal Child &
Adolescent Health**

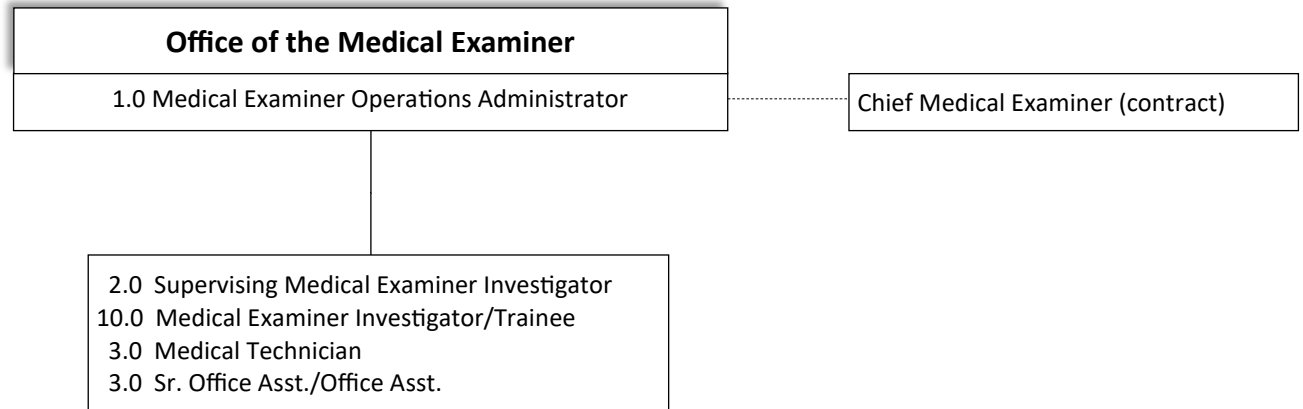
1.0 Program Manager - Public Health
Nursing

2.0 Senior Public Health Nurse
7.0 Public Health Nurse II/I
1.0 Staff Nurse III - Ambulatory
1.0 Registered Nurse
1.0 Case Manager Supervisor
1.0 Case Manager
2.0 Community Health Outreach Worker
2.0 Sr. Social Worker/Social Worker
4.0 Public Health Education Assistant II/I
3.0 Public Health Education Associate II/I
2.0 Sr. Office Asst./Office Asst.

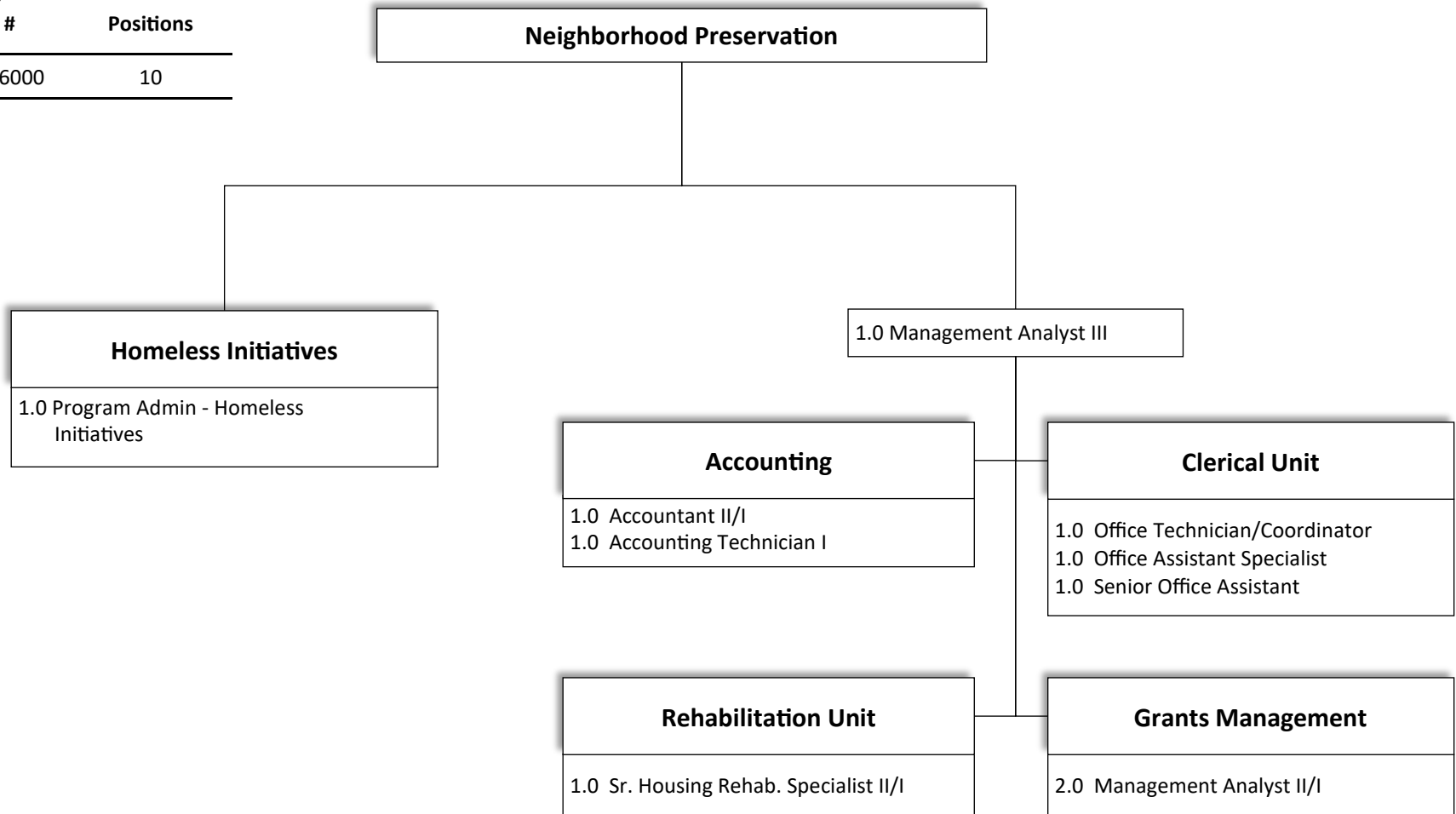
Budget Unit #	Allocated Positions
5055600000	7



Budget Unit #	Allocated Positions
4049700000	19



Budget Unit #	Allocated Positions
5055246000	10

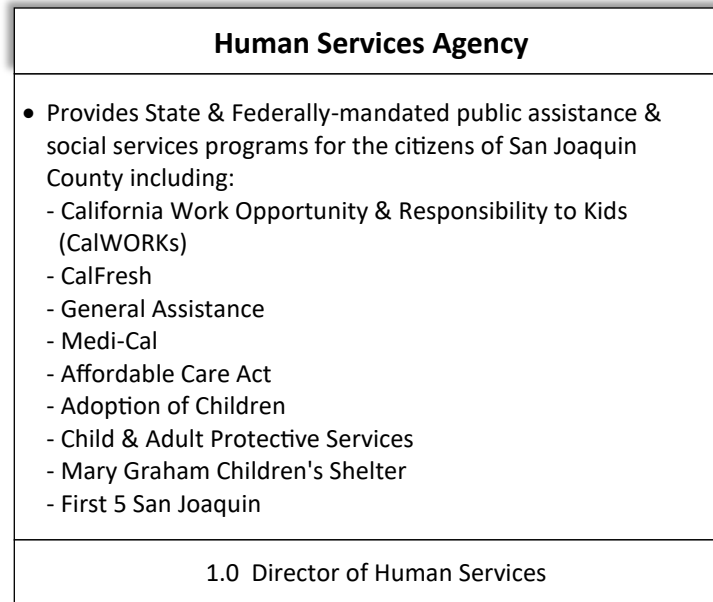




SAN JOAQUIN
— COUNTY —

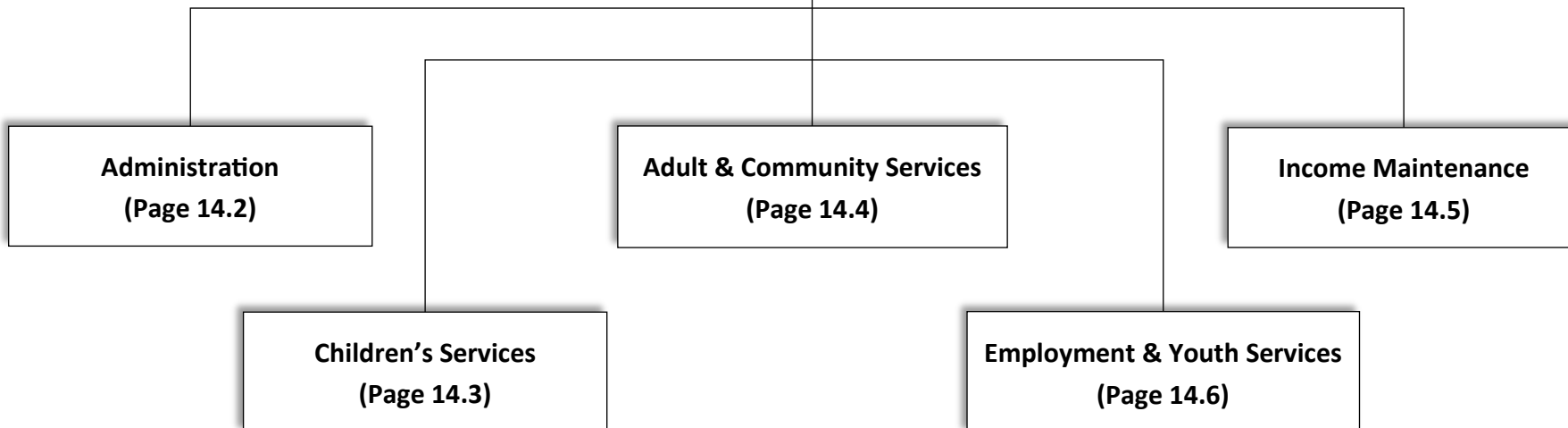
2022-2023 ORGANIZATIONAL CHART
Human Services Agency

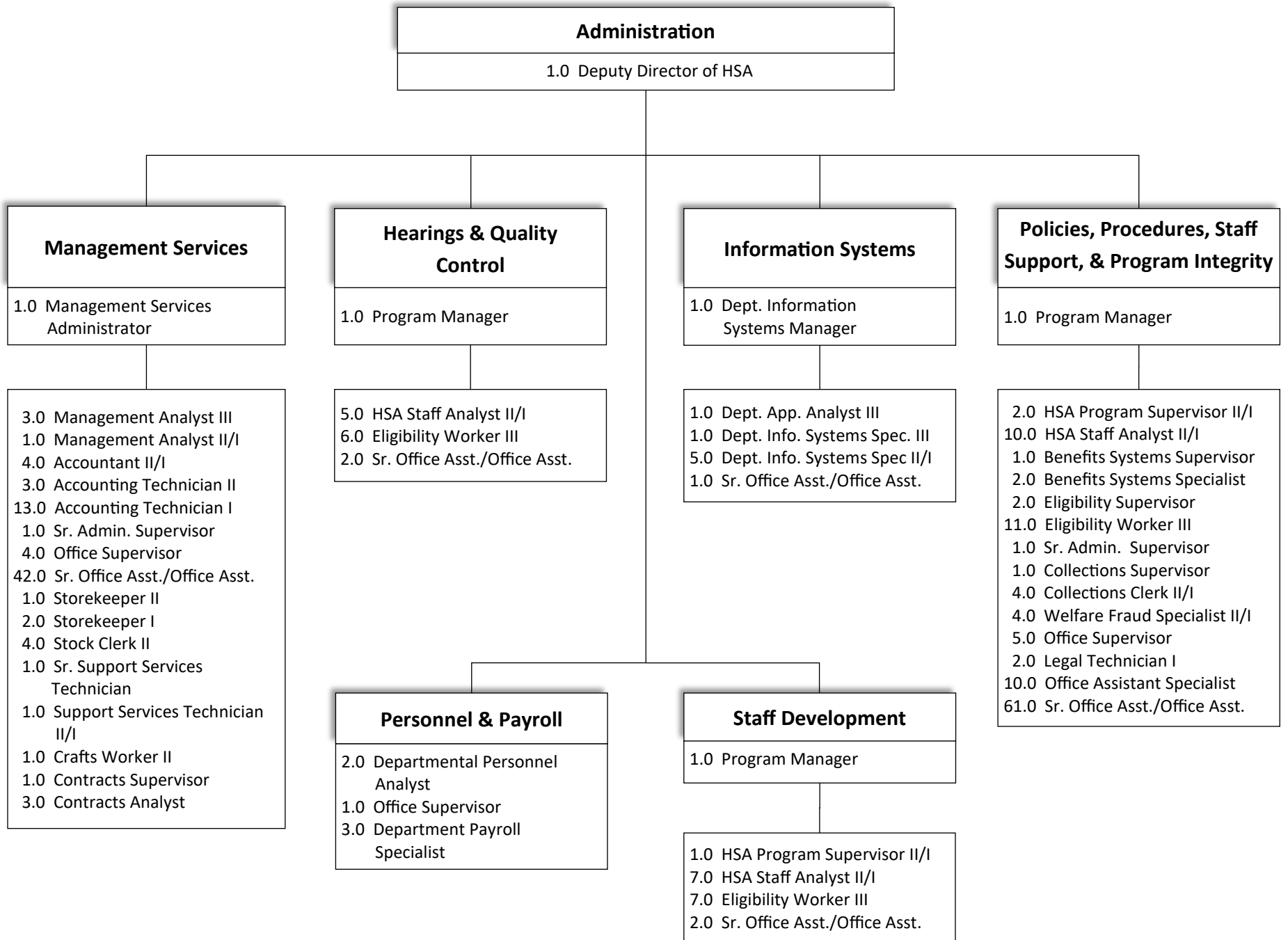
Budget Unit #	Allocated Positions
5050101000	1,190
5053900000	63
5054101000	60
4049100000	13
Total	1,326

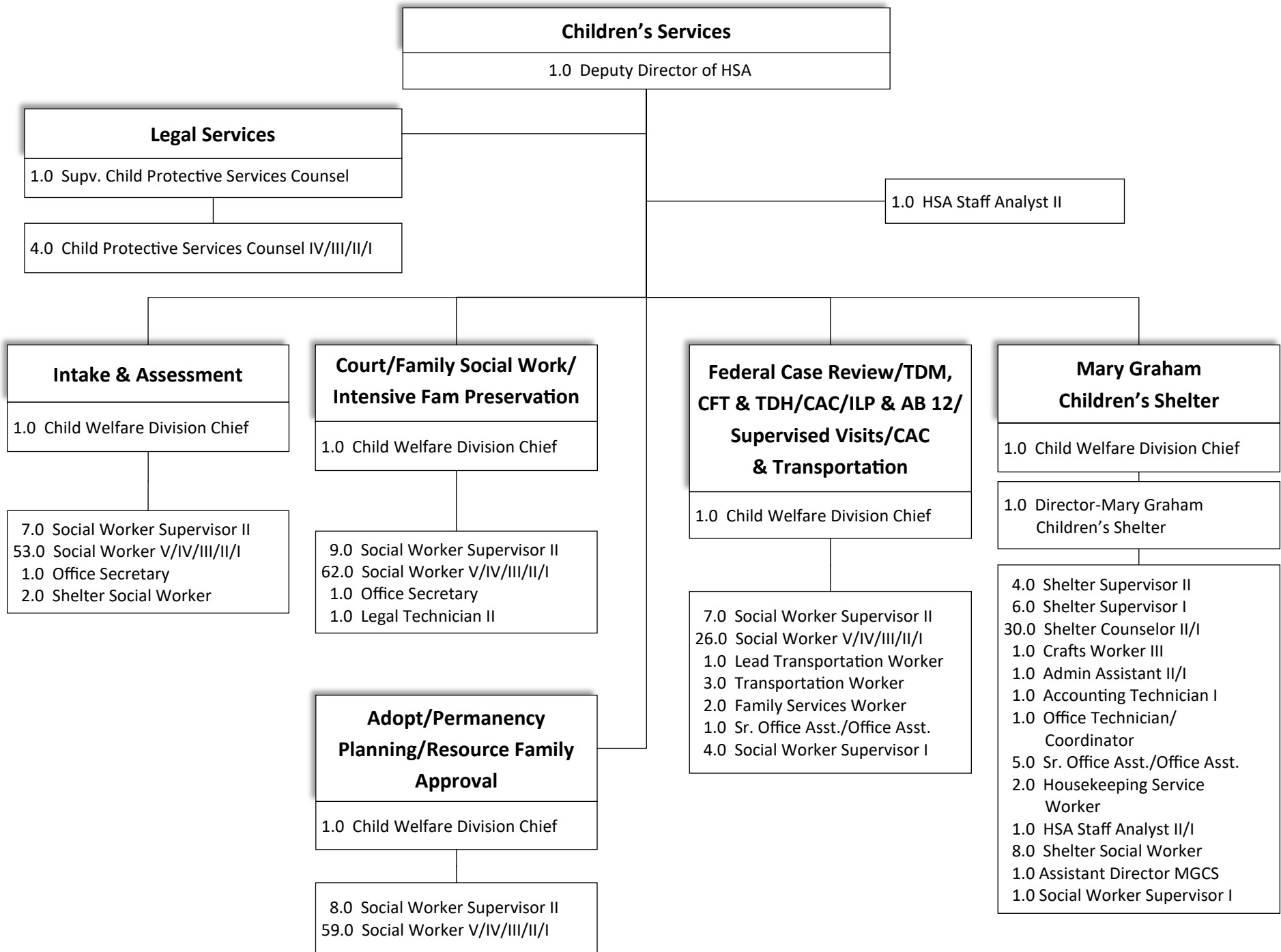


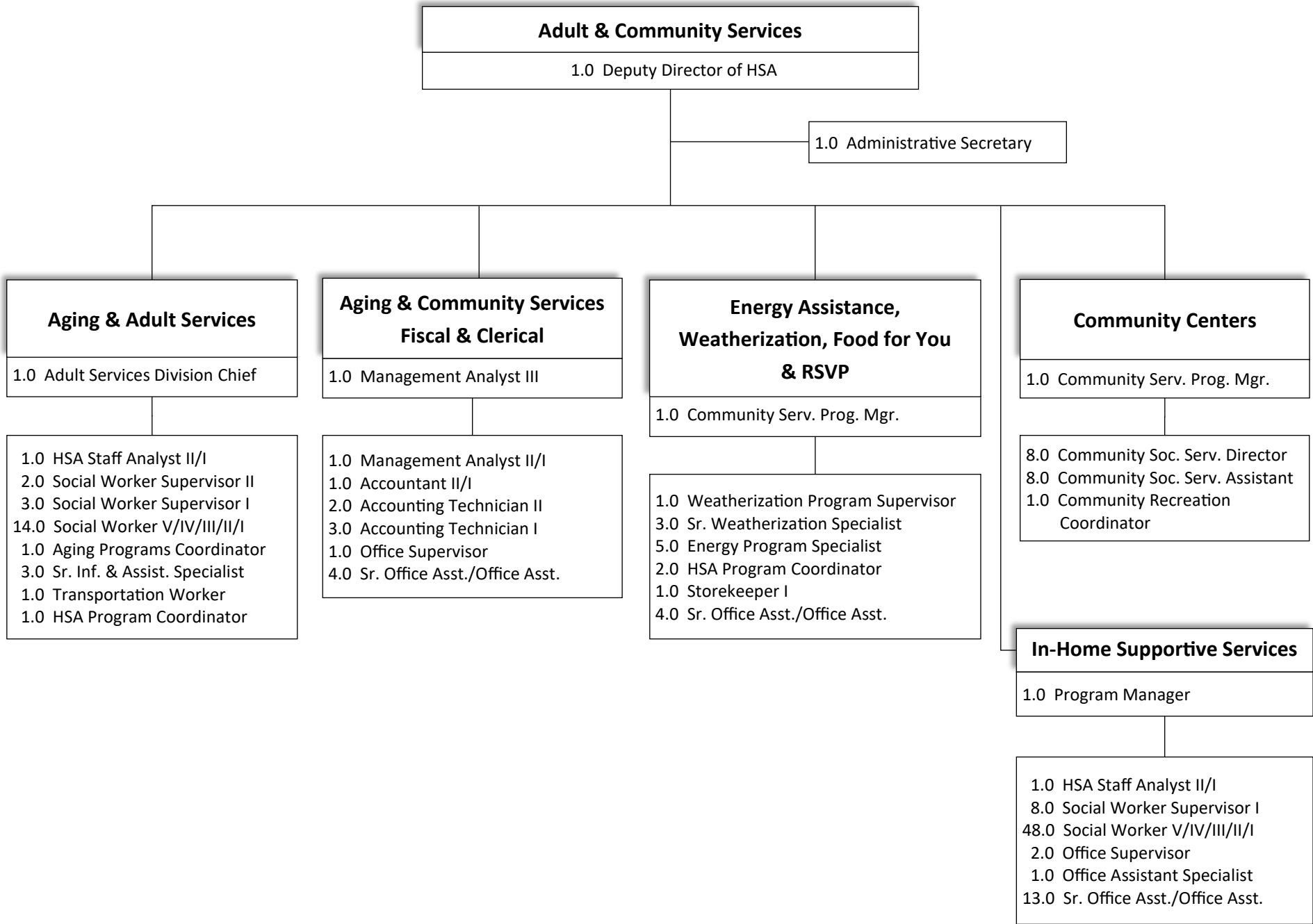
1.0 Executive Secretary
 1.0 Administrative Secretary

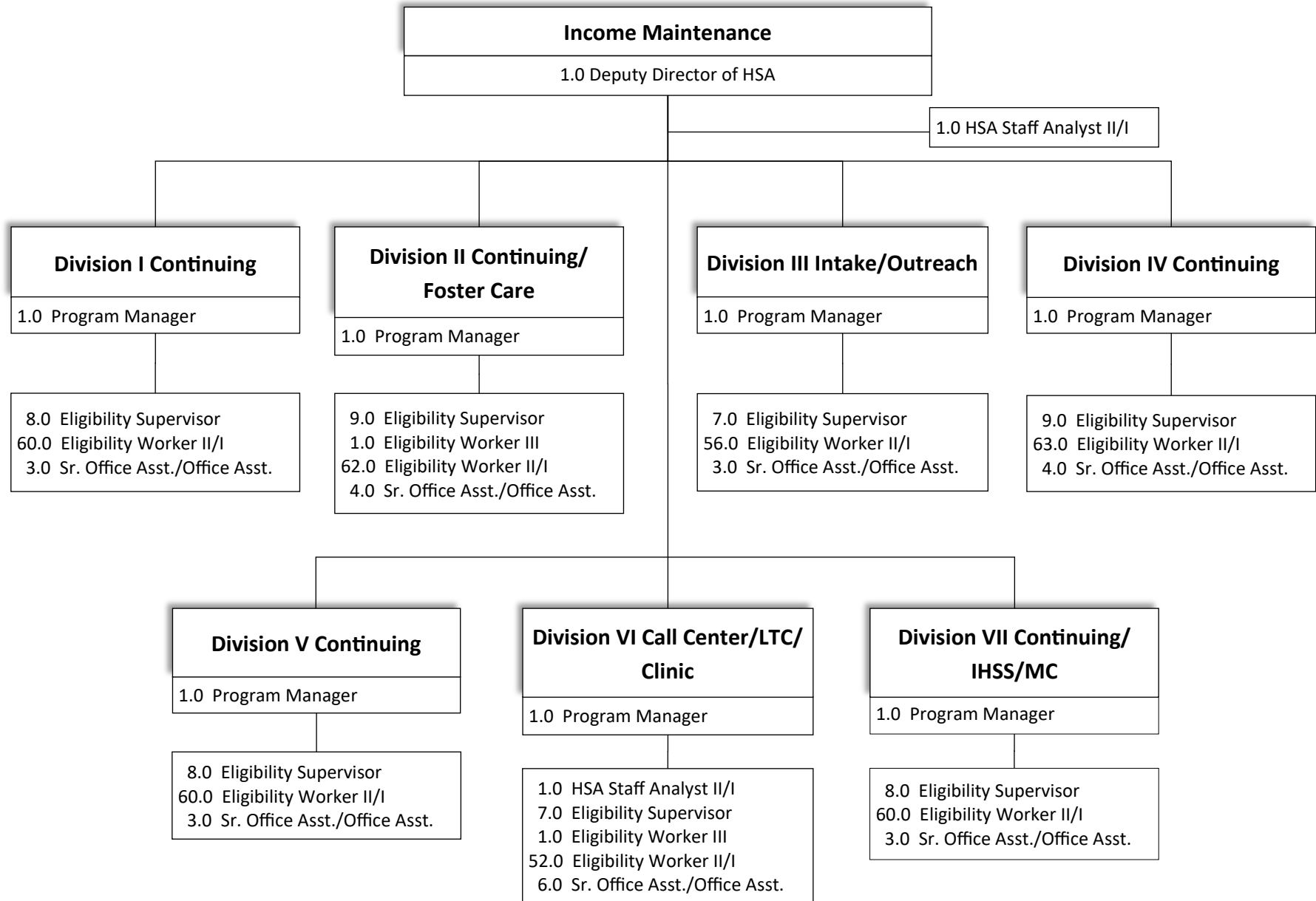
1.0 Assistant Director of Human Services

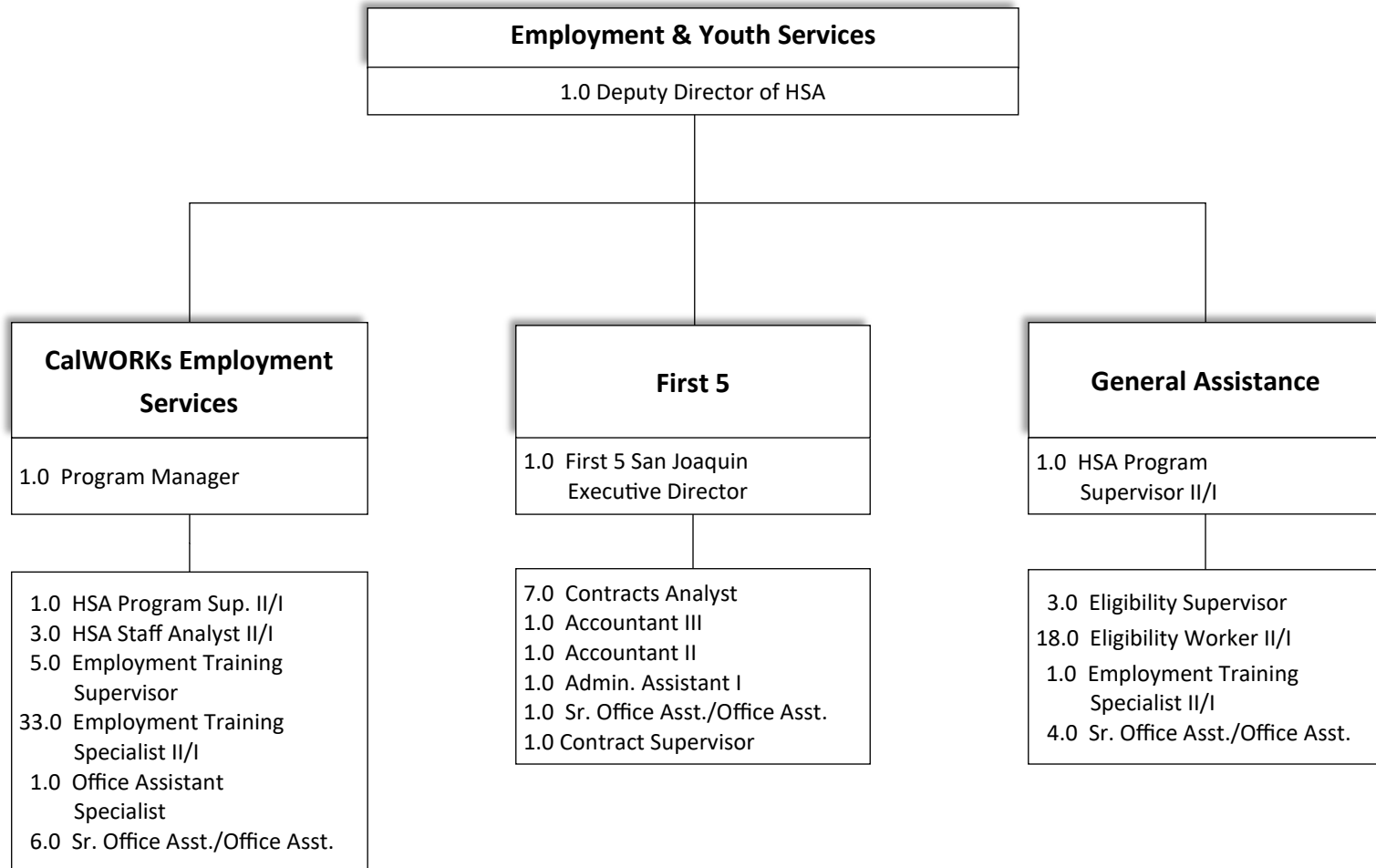














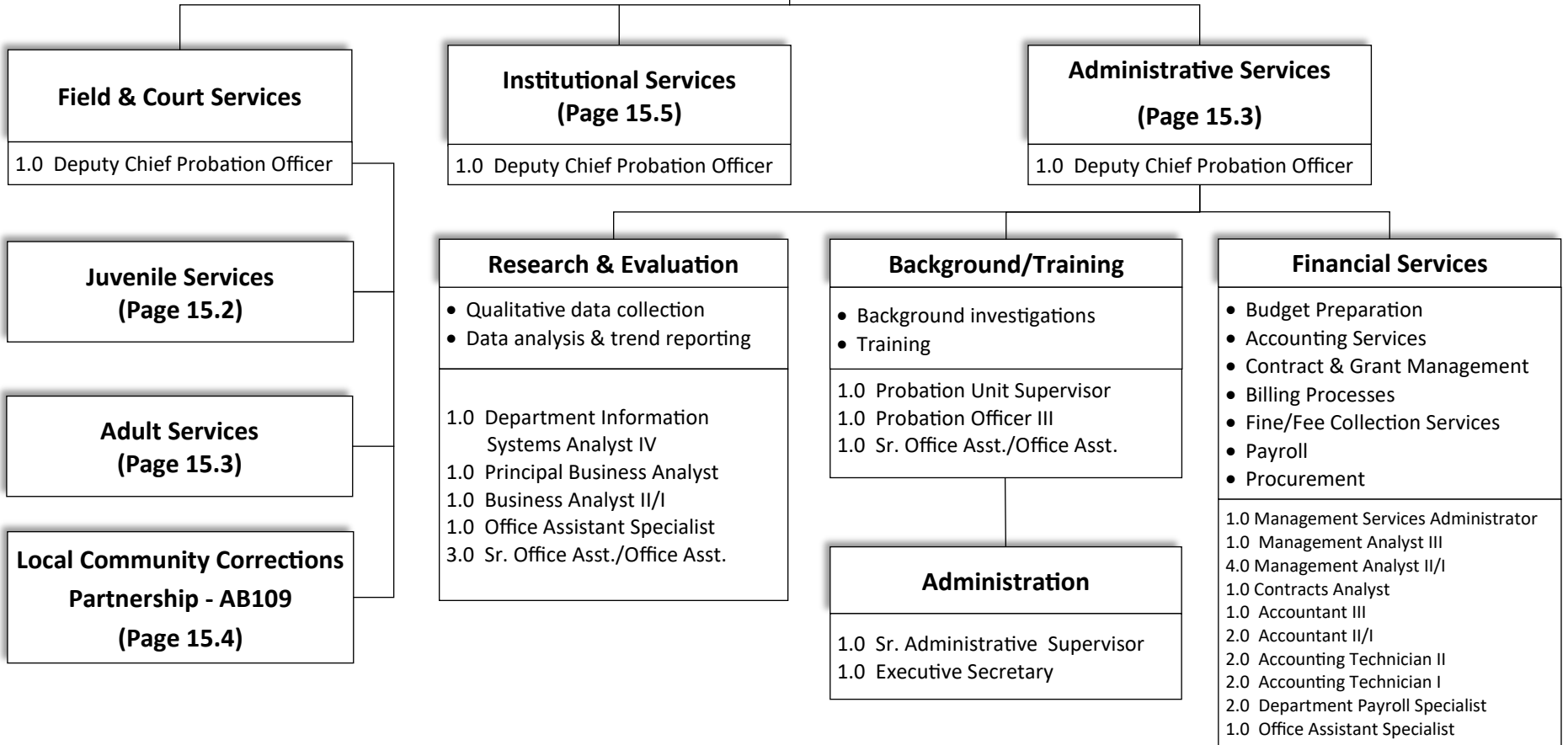
Budget Unit #	Allocated Positions
2021200000	26
2022700000	49
2022702000	64
2022702300	6
2022702510	56
2022745000	22
2022785000	21
2022800000	119
Total	363

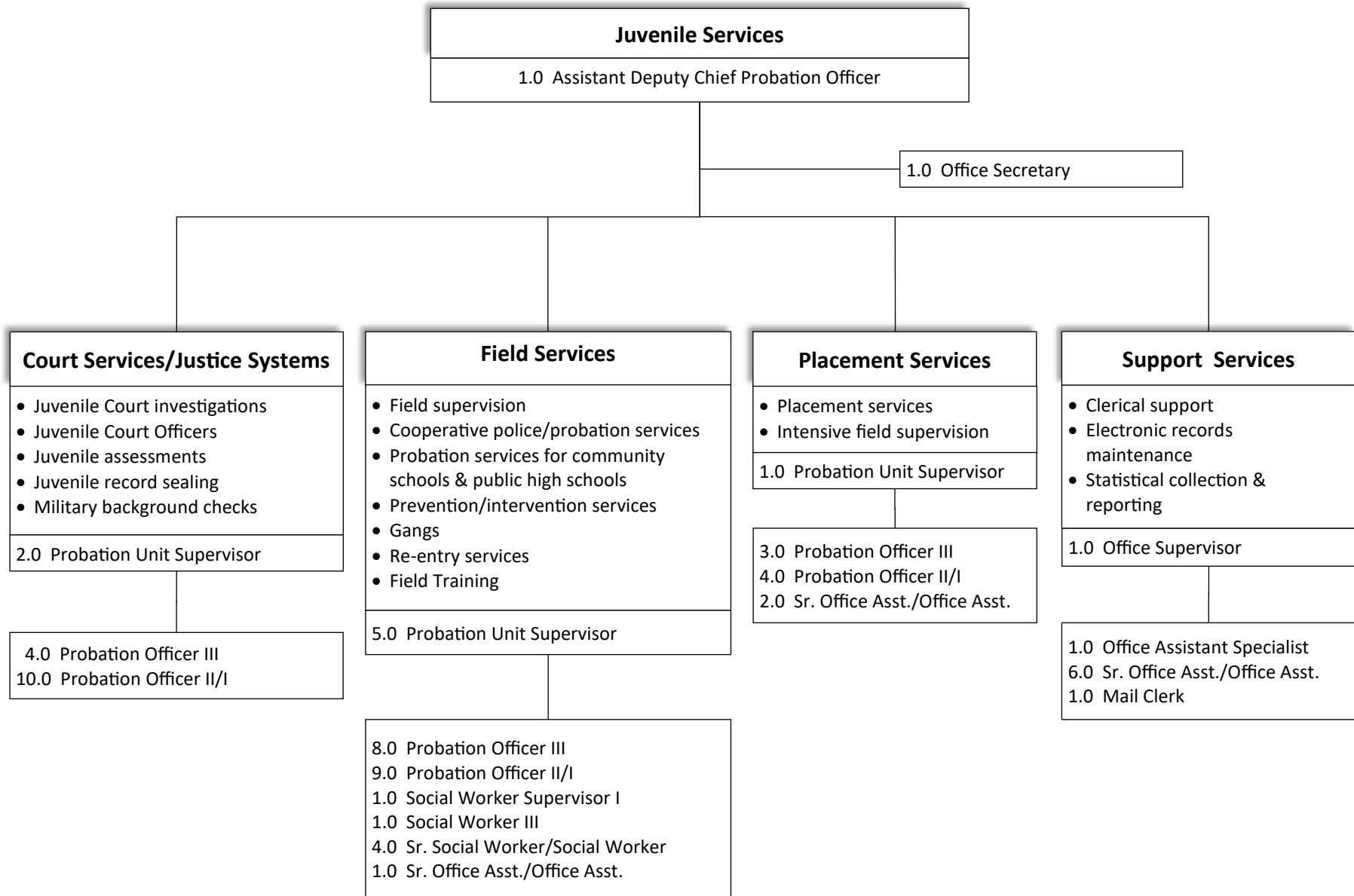
Probation Department

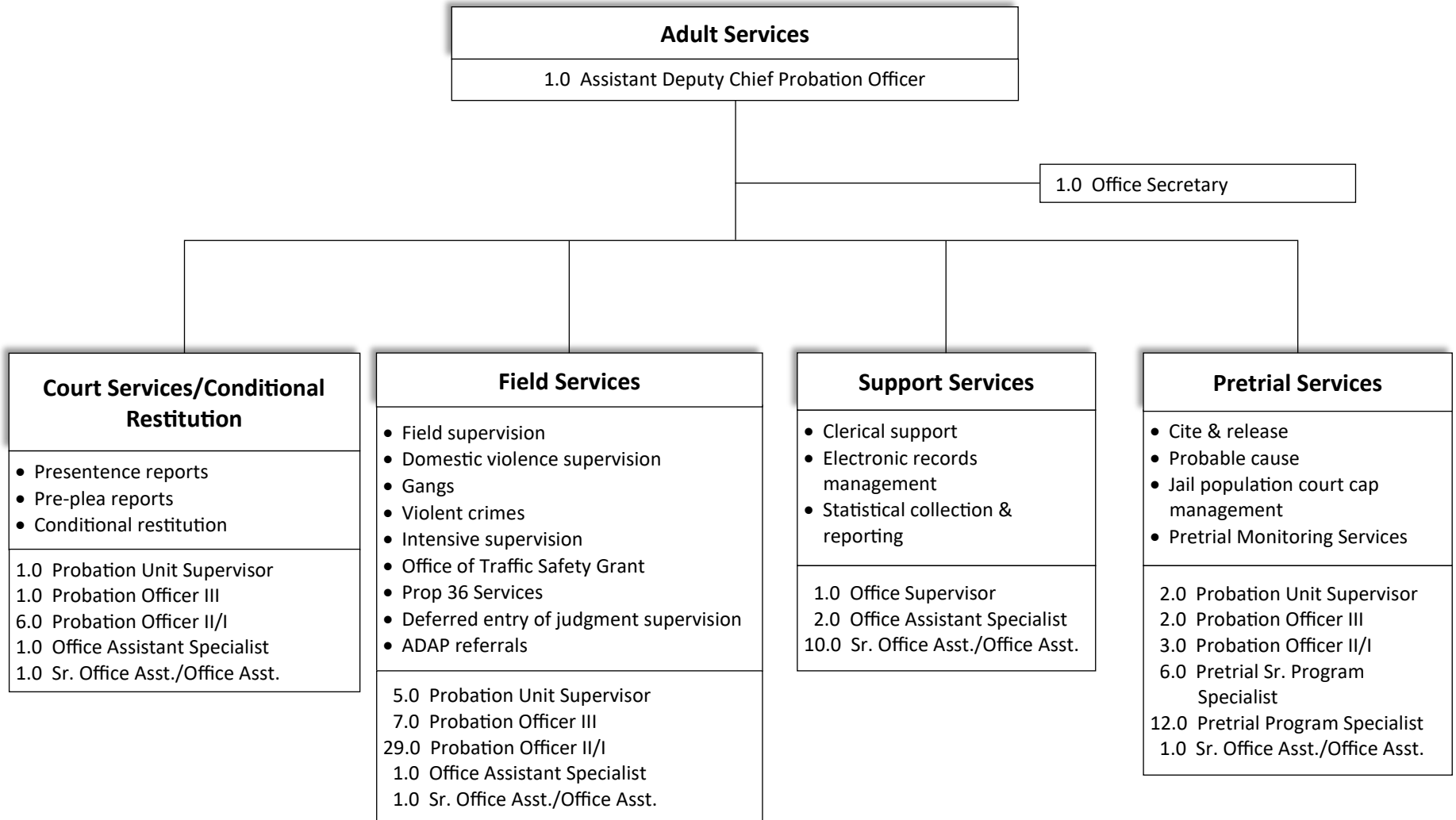
- Provides adult & juvenile probation services
- Provides information to Superior Court of California, County of San Joaquin
- Operates juvenile detention & camp facilities
- Provides alternatives to detention
- Provides adult & juvenile diversion services
- Provides supervision to alternative education programs

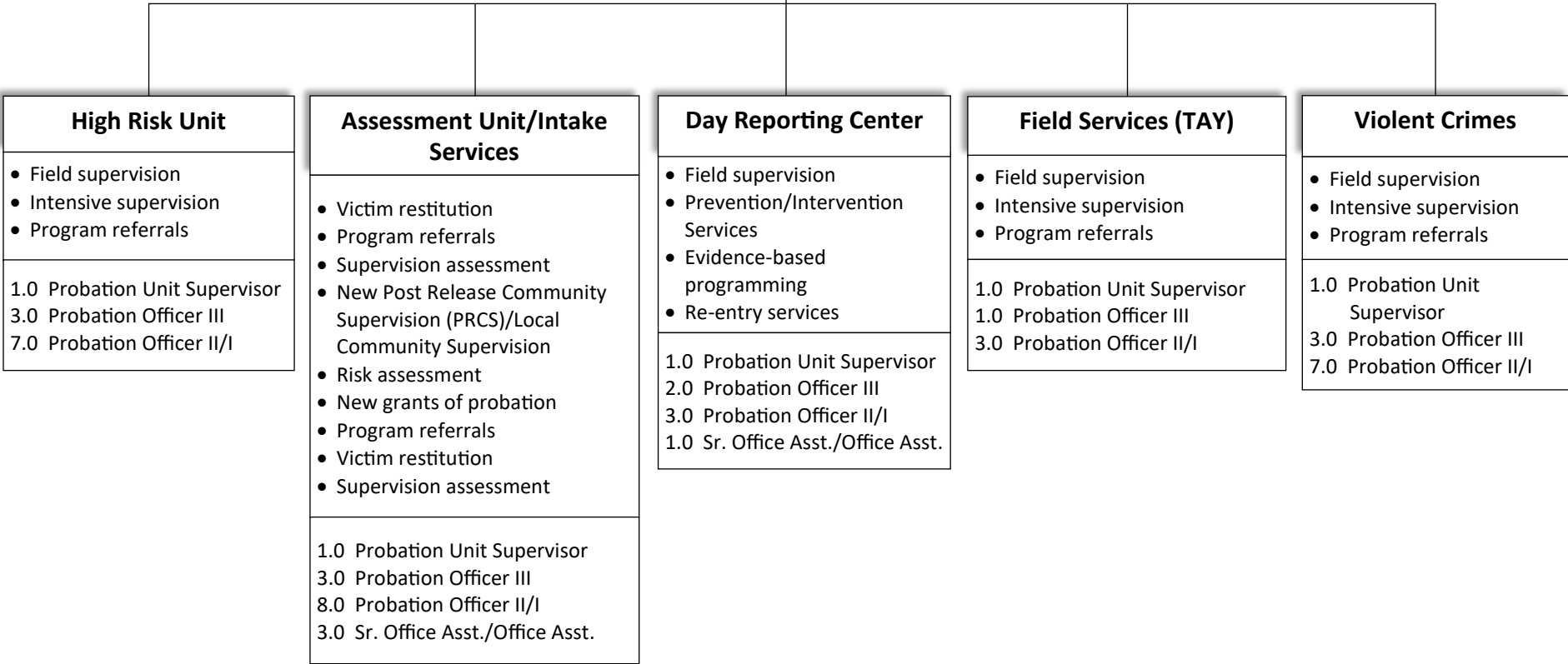
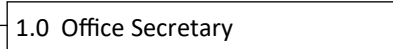
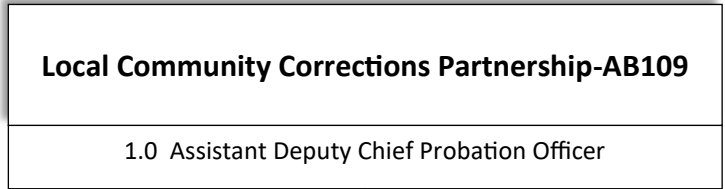
1.0 County Probation Officer

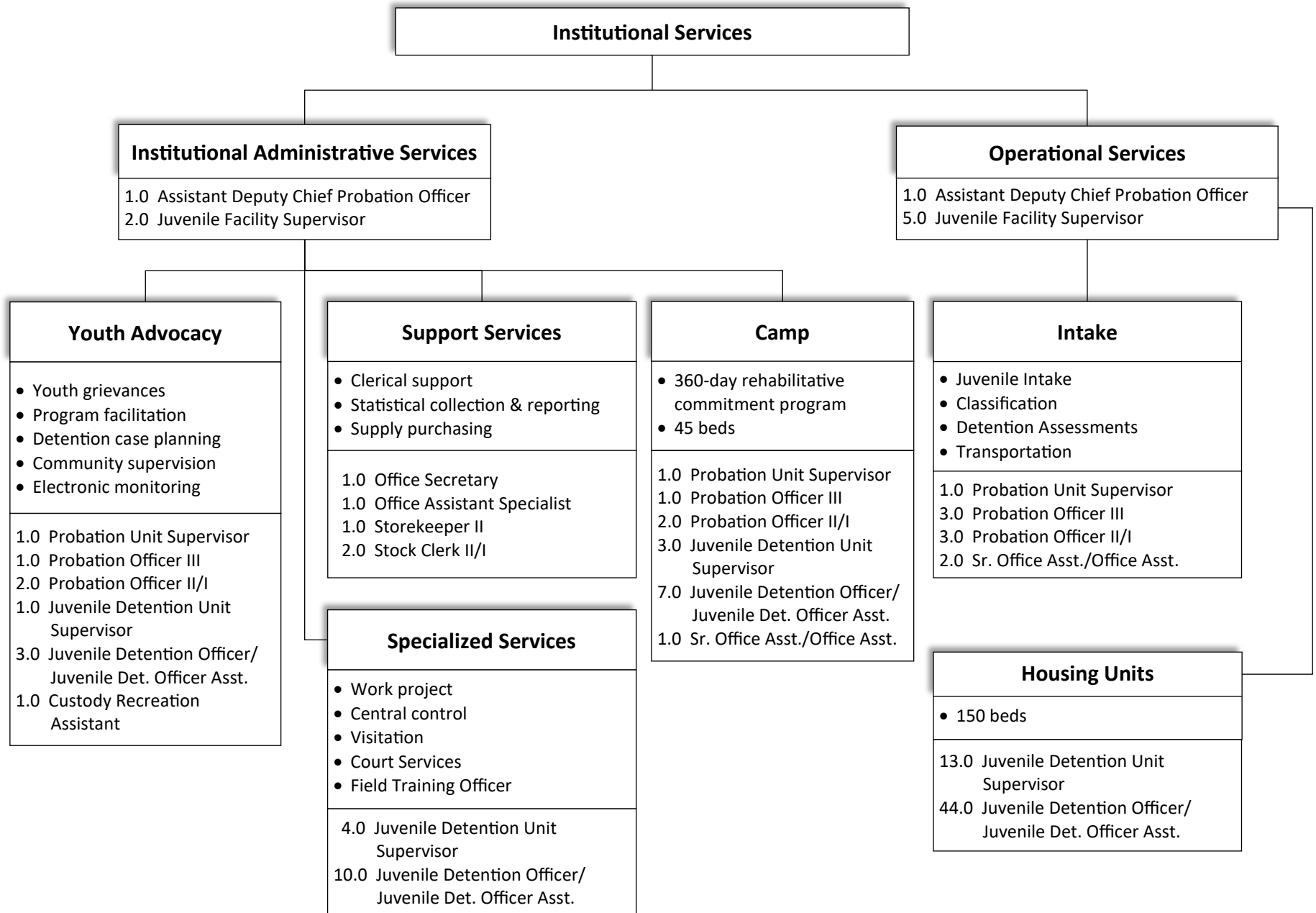
1.0 Assistant County Probation Officer





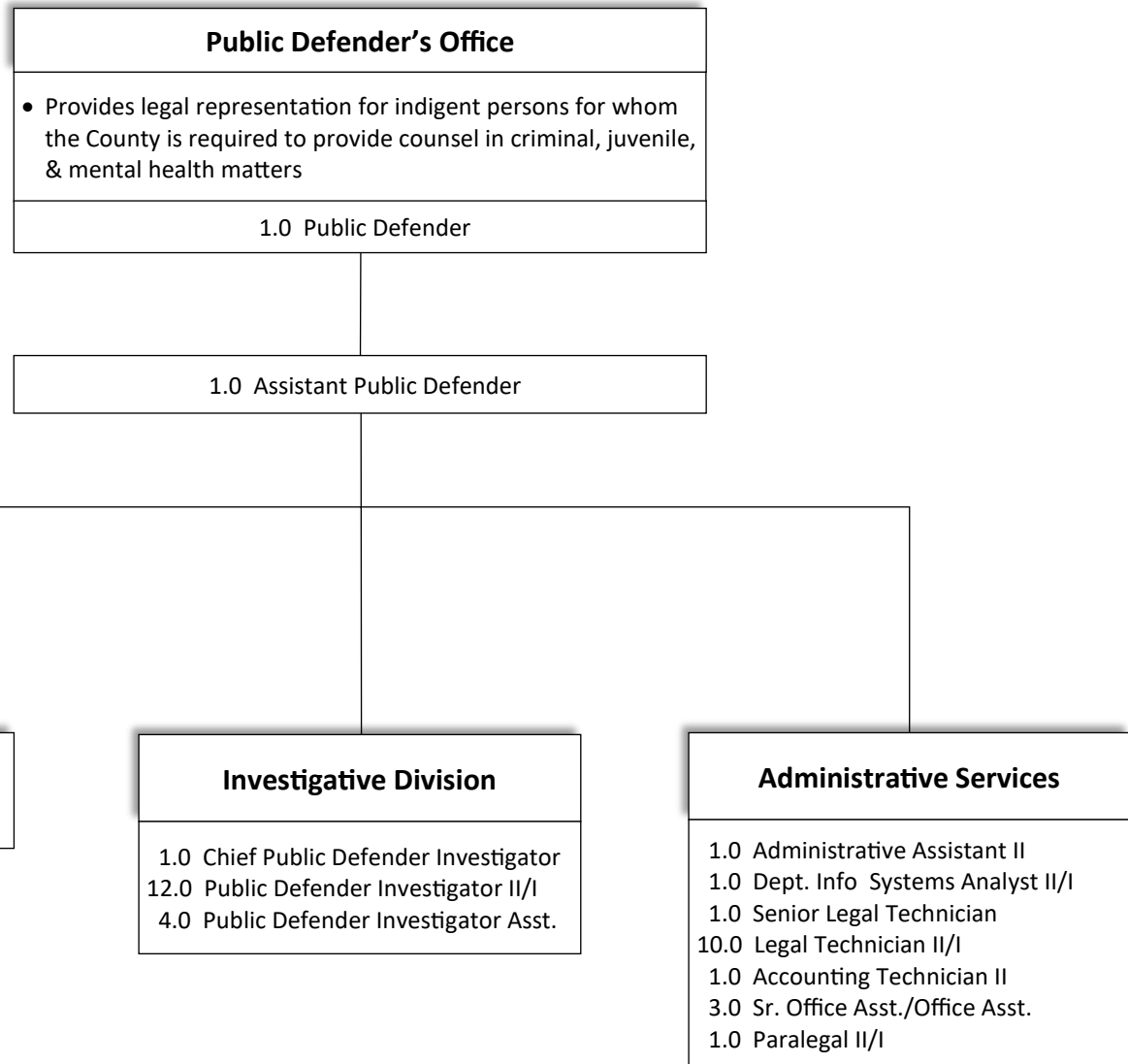




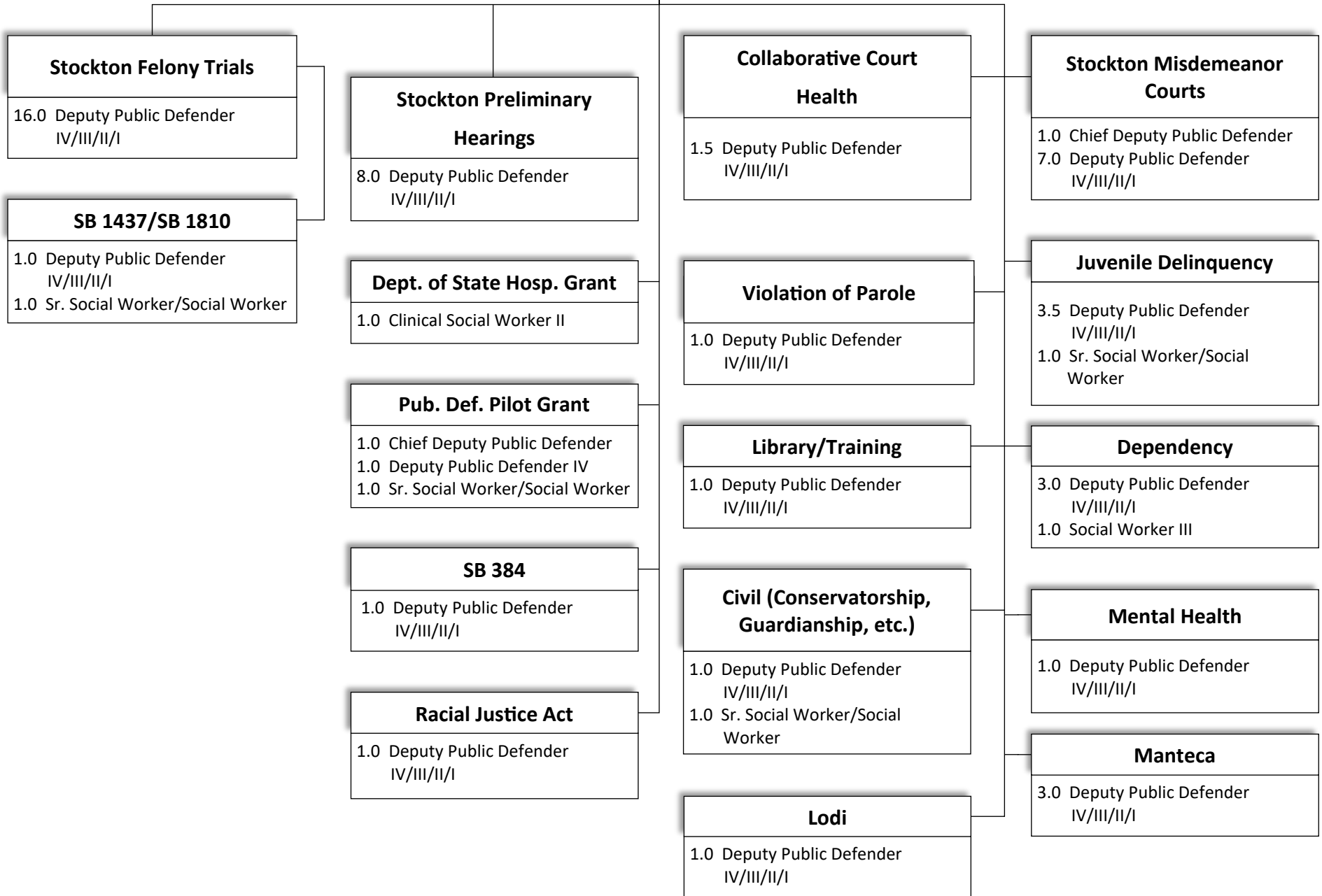




Budget Unit #	Allocated Positions
2020400000	96

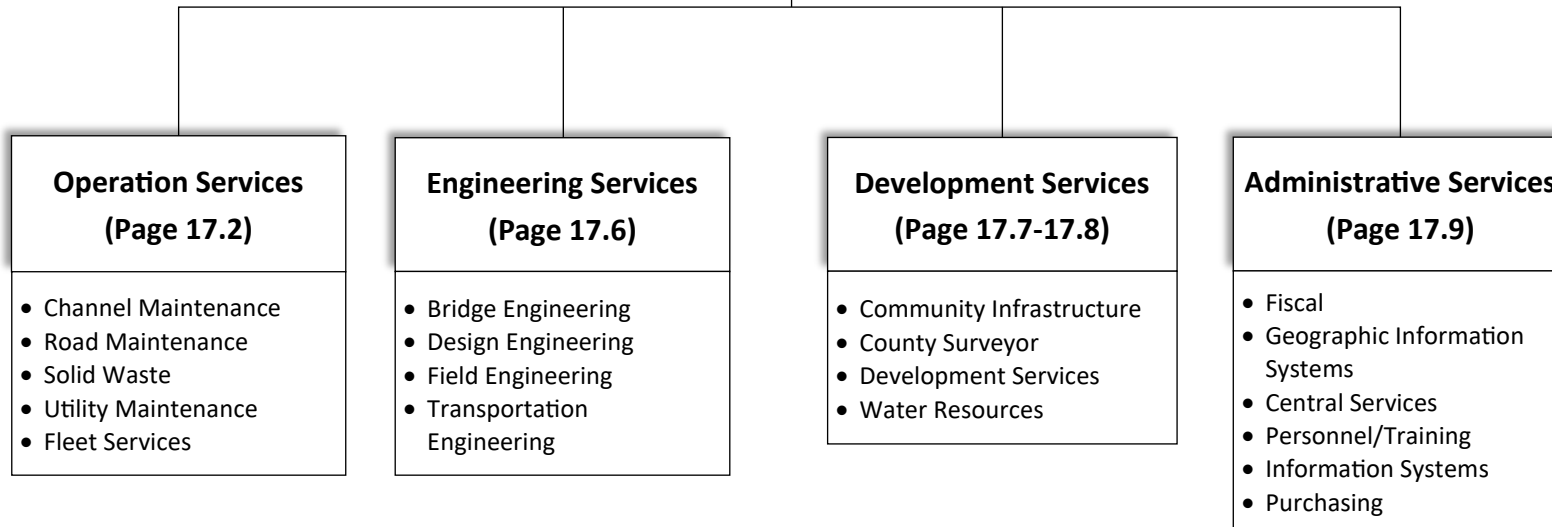
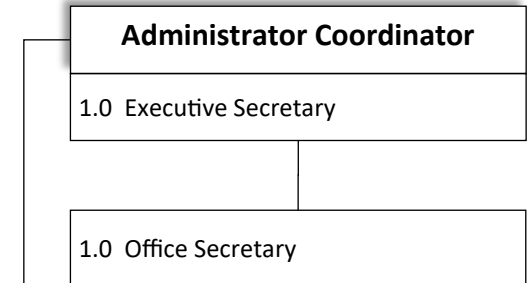
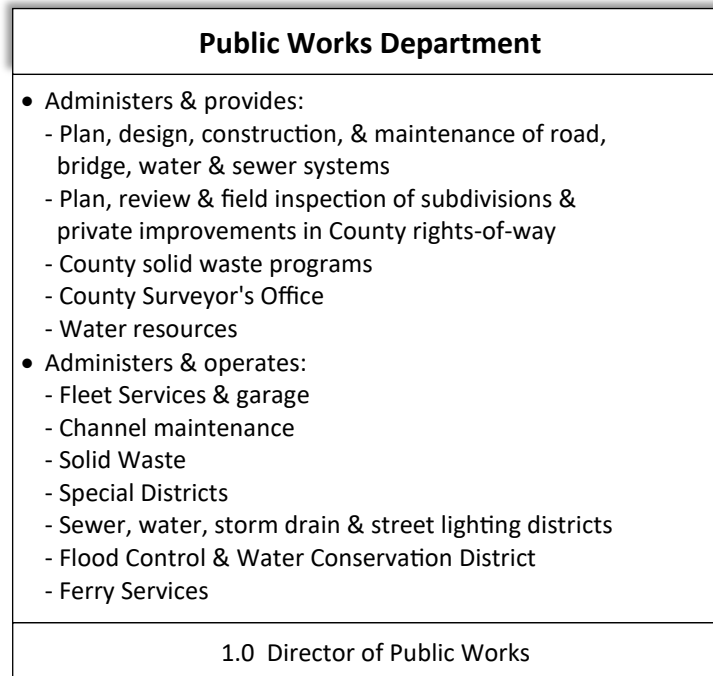


Legal Division

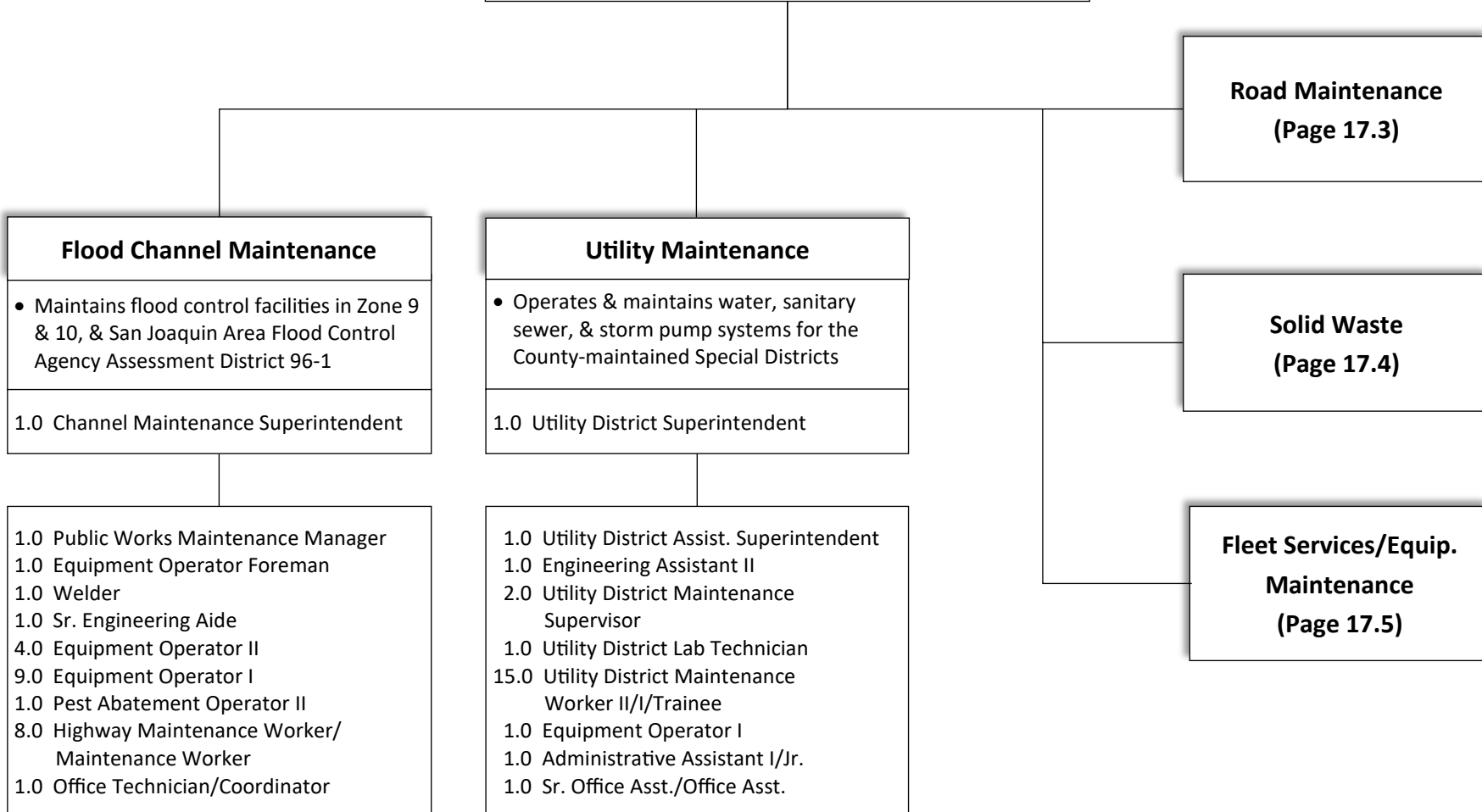
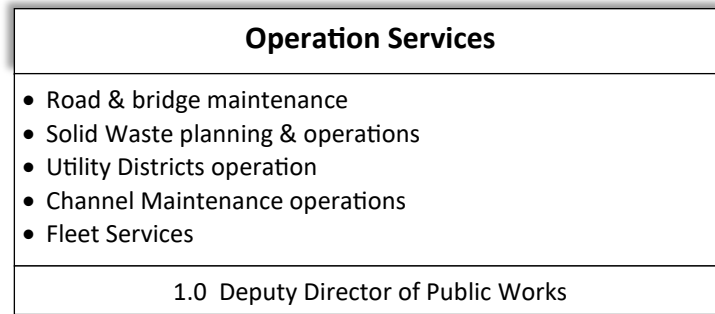




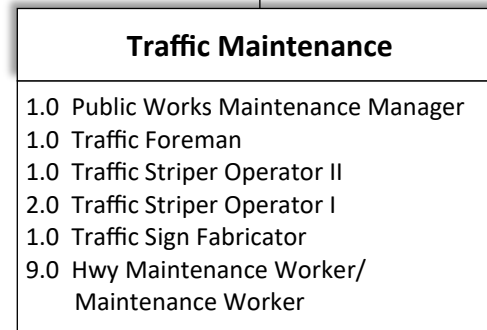
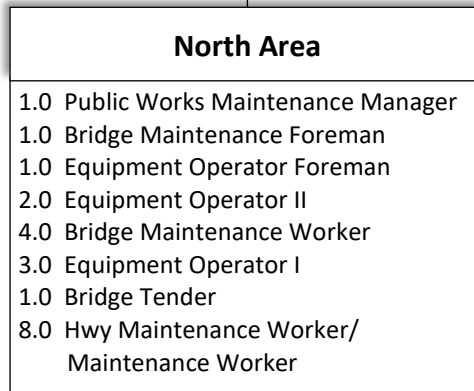
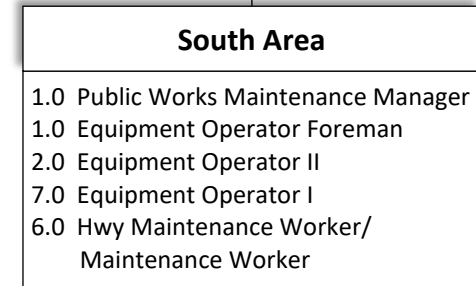
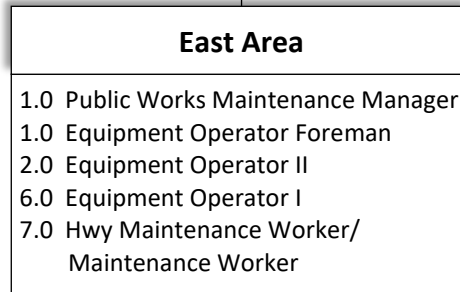
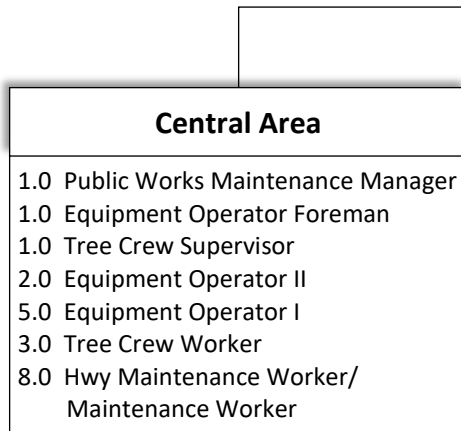
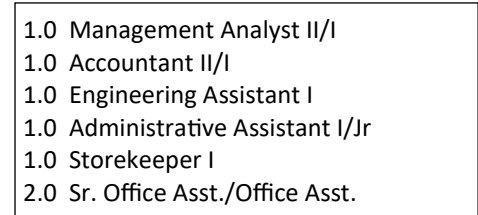
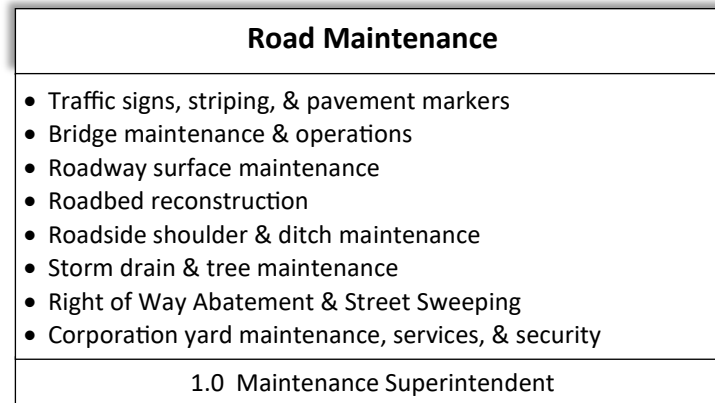
Budget Unit #	Allocated Positions
1016000000	2
2023060000	13
2024100000	28
3030101000	29
3030103000	67
3030105000	99
3030108000	5
3030900000	7
4040800000	24
8190000000	41
9210000540	92
Total	407



Budget Unit #	Allocated Positions
2024100000	28
4040800000	24
Total	52

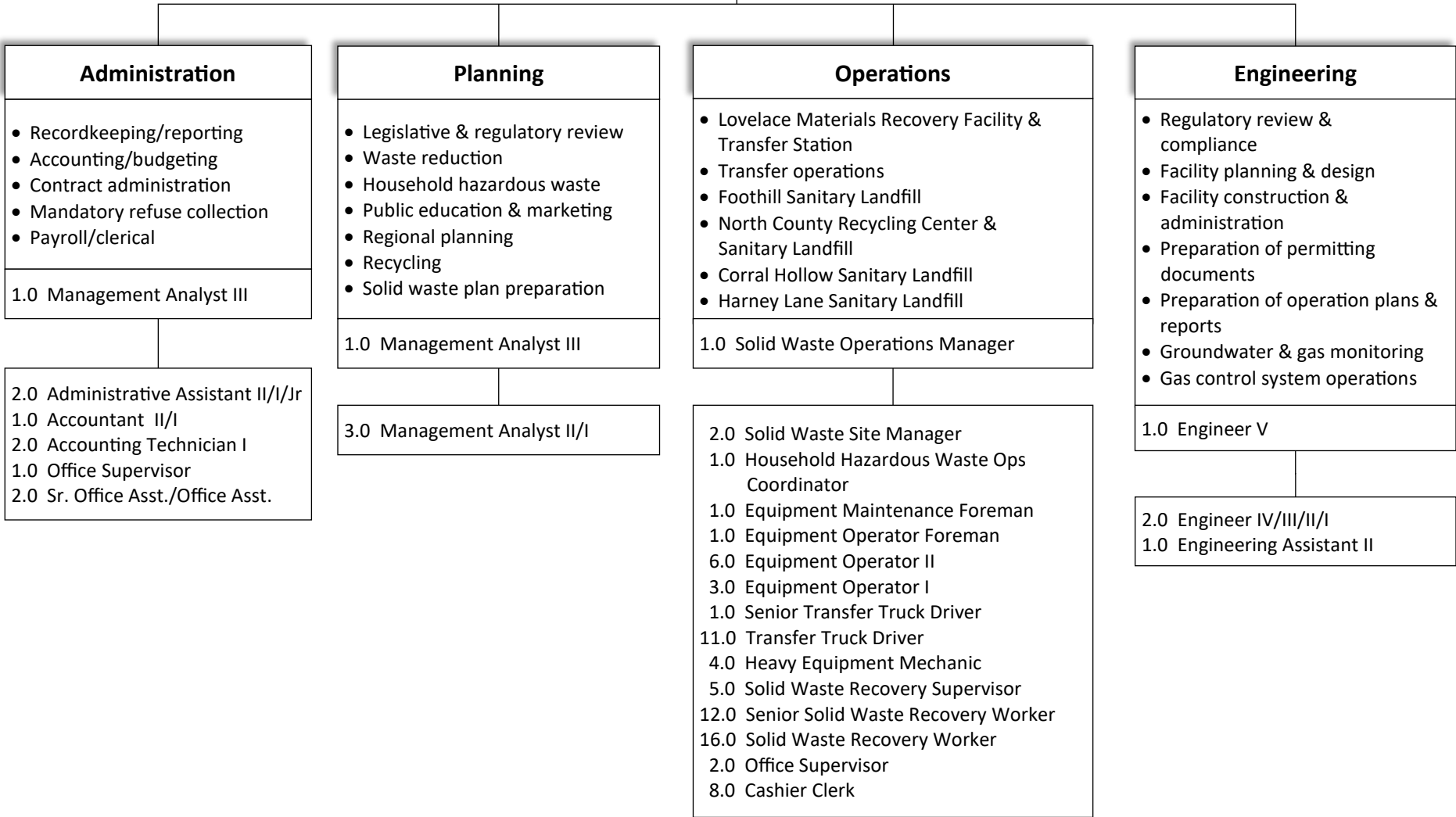


Budget Unit #	Allocated Positions
3030105000	99

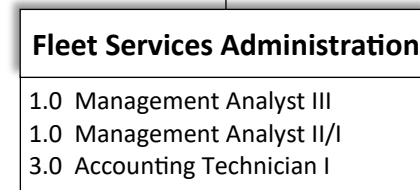
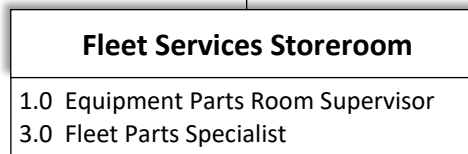
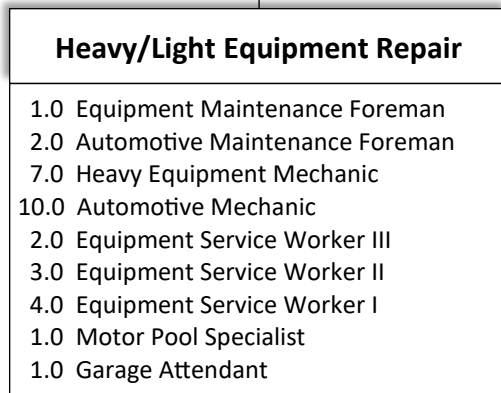
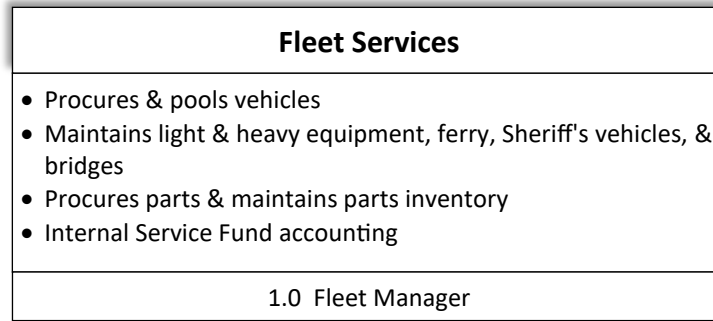


Budget Unit #	Allocated Positions
9210000540	92

Solid Waste Division
1.0 Integrated Waste Manager



Budget Unit #	Allocated Positions
8190000000	41



Budget Unit #	Allocated Positions
3030103000	67

Engineering Services

1.0 Deputy Director of Public Works

1.0 Engineering Services Manager

1.0 Engineering Services Manager

Design Engineering

- Road & utility studies & design
- Permit & development review
- Utility coordination
- Prepares plans, specifications, & estimates
- Pavement management
- Mileage inventory
- Advertise, award, & administer construction contracts
- Capital improvement programs
- Procures & administers special funding sources
- Special district support
- Project budget reports & schedules
- Highway safety & operational projects
- Budget coordination for engineering services

1.0 Engineer V
5.0 Engineer IV/III/II/I
2.0 Engineering Assistant III
2.0 Engineering Assistant II
6.0 Engineering Assistant I
1.0 Management Analyst III
1.0 Management Analyst II/I
1.0 Associate Real Property Agent
1.0 Assistant Real Property Agent
1.0 Administrative Assistant II/I/Jr
5.0 Sr. Engineering Aide/Eng. Aide
1.0 Sr. Office Asst./Office Asst.

Field Engineering

- Construction contract administration
- Field inspection of contract construction, subdivisions, & encroachments
- Quality control testing
- Field surveying
- Utilities coordination
- Material testing & reports

5.0 Engineer IV/III/II/I
1.0 Licensed Land Surveyor
4.0 Engineering Assistant II
3.0 Engineering Assistant I
4.0 Sr. Engineering Aide/Eng. Aide
1.0 Administrative Assistant II/I/Jr
1.0 Office Assistant Specialist
1.0 Sr. Office Asst./Office Asst.

Bridge Engineering

- Bridge, minor structures, & ferry projects
- Prepares plans, specifications, & estimates
- Bridge inspection & management system
- Advanced bridge planning
- Bridge minor structure mapping
- Foundation investigations
- Development review
- Bridge load limit posting & permitting
- Bridge scour program
- Consultant procurements

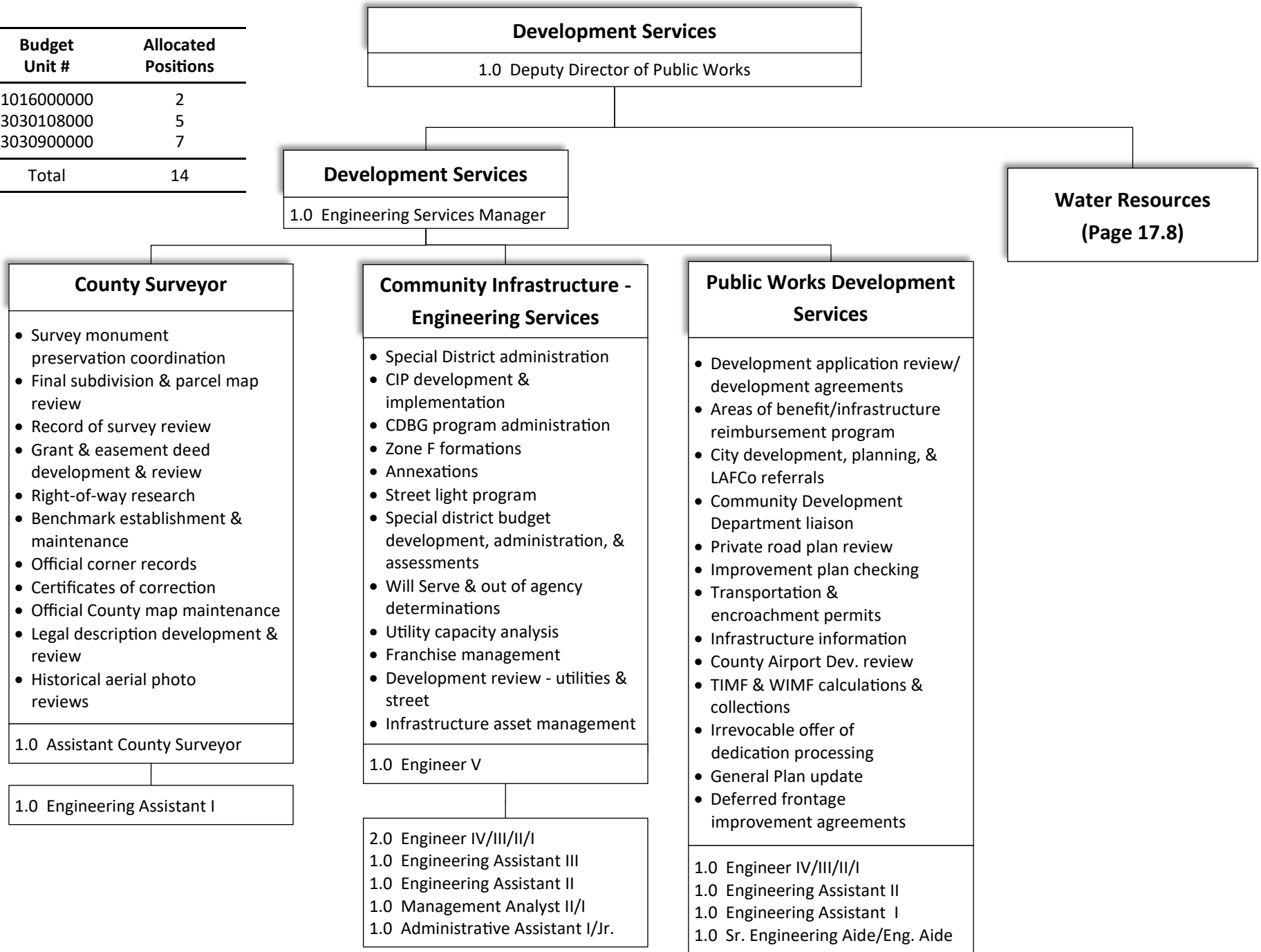
1.0 Engineer V
4.0 Engineer IV/III/II/I
1.0 Engineering Assistant II
1.0 Engineering Assistant I
1.0 Management Analyst II/I
1.0 Administrative Assistant II/I/Jr.
1.0 Sr. Engineering Aide/Eng. Aide

Transportation Engineering

- Advanced transportation planning
- Development, legislative, plan review
- Grant programs/transportation finance
- Congestion management program
- Traffic, bicycle planning, & analysis
- Specific road plans & corridor studies
- Traffic impact mitigation fee programs
- CEQA/NEPA project clearances/mitigation
- Traffic studies & data collection
- Accident records & analysis
- Traffic control device & safety lighting inventory
- External project coordination
- Traffic safety & operations
- Railroad crossing inventory/management
- Signal design

1.0 Engineer V
1.0 Senior Planner
3.0 Engineer IV/III/II/I
1.0 Associate/Assistant Planner
1.0 Administrative Assistant II/I/Jr
1.0 Sr. Engineering Aide/Eng. Aide

Budget Unit #	Allocated Positions
1016000000	2
3030108000	5
3030900000	7
Total	14



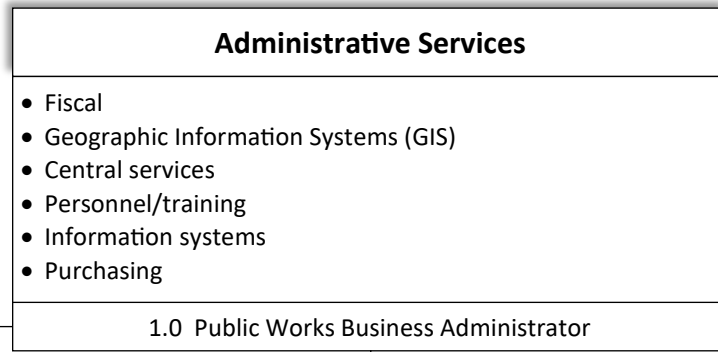
Budget Unit #	Allocated Positions
2023060000	13

Water Resources
<ul style="list-style-type: none"> • Coordinates water policy & implementation plans • Coordinates efforts to secure supplemental water supplies • Provides staff support to: <ul style="list-style-type: none"> - Advisory Water Commission - Delta Counties Coalition Supervisors - Mokelumne River Water & Power Authority • Coordinates activities & provides staff support to the Eastern SJ County, Groundwater Authority & Tracy Sub Basin GSP Coordination Committee • Monitors water supply & drought condition; performs groundwater monitoring & investigations; maintains Groundwater Data Center • Coordinates Inter-Regional Water Management planning & coordination; secures grants for local & regional efforts; Defends Delta water rights & interests • Countywide District administration, finance, assessment s, public education & awareness • Contract & grant management • Budget development & coordination for Water, Flood, Delta, storm water programs & Eastern SJ County Groundwater Authority & Mokelumne River Water & Power Authority JPAs • Administers NPDES storm water program • Performs NFIP floodplain administration • Conducts flood prevention studies • Issues permits for work within watercourses • Monitors flood warning system

1.0 Water Resource Coordinator

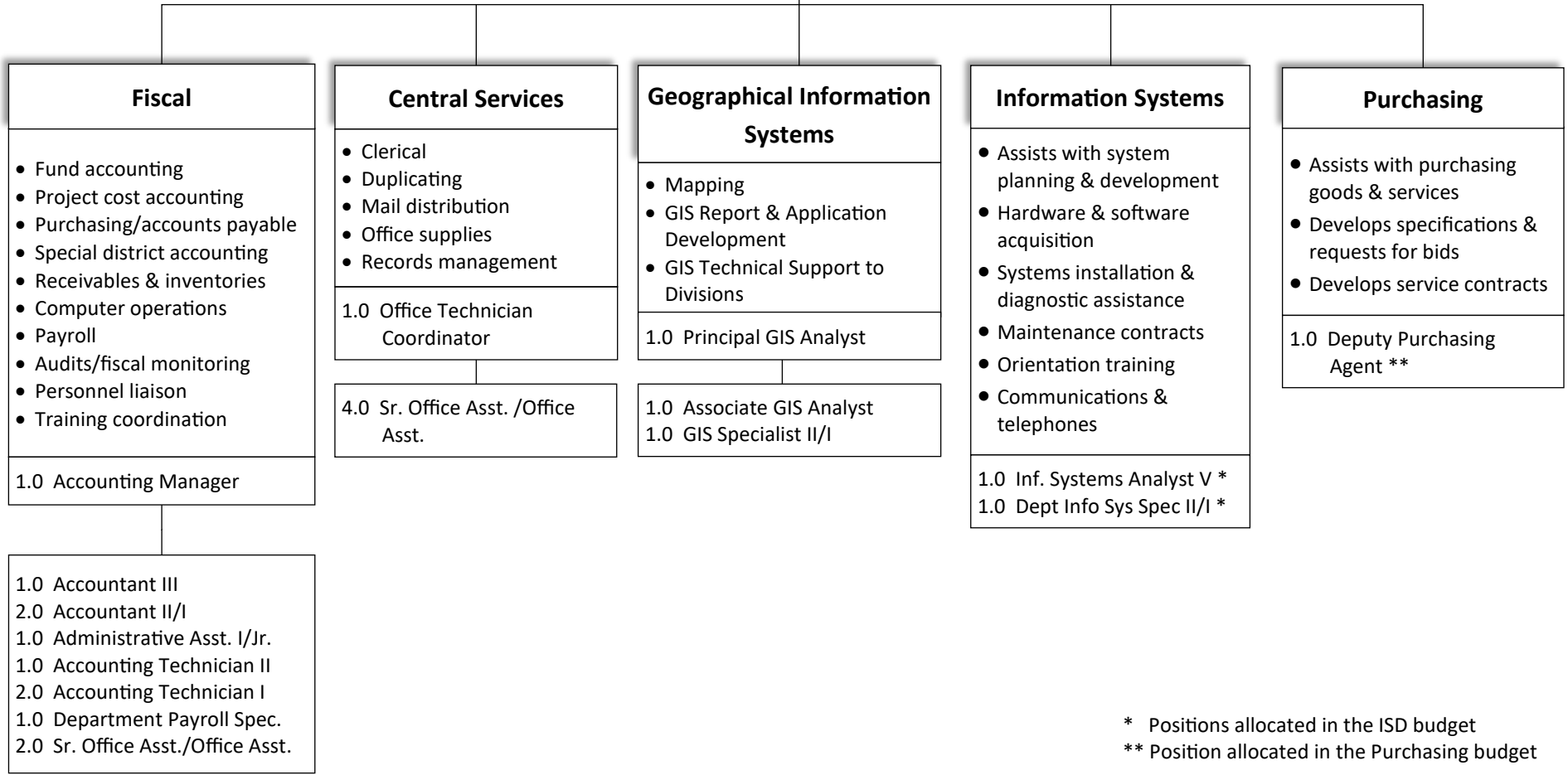
2.0 Engineer V
2.0 Engineer IV/III/II/I
1.0 Management Analyst III
3.0 Management Analyst II/I
1.0 Engineering Assistant II
1.0 Engineering Assistant I
2.0 Administrative Assistant II/I/Jr.

Budget Unit #	Allocated Positions
3030101000	29



1.0 Management Analyst II

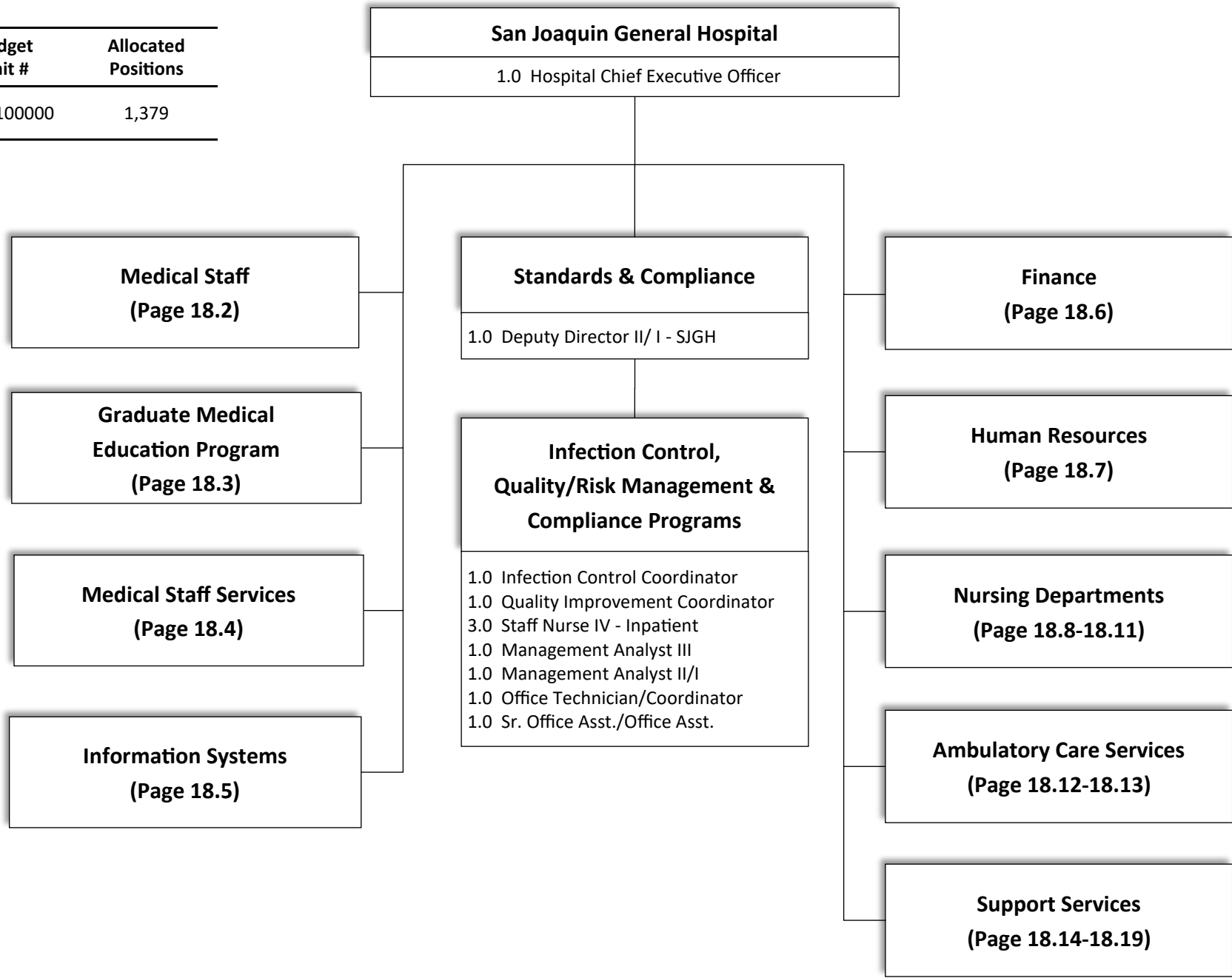
1.0 Administrative Assistant II

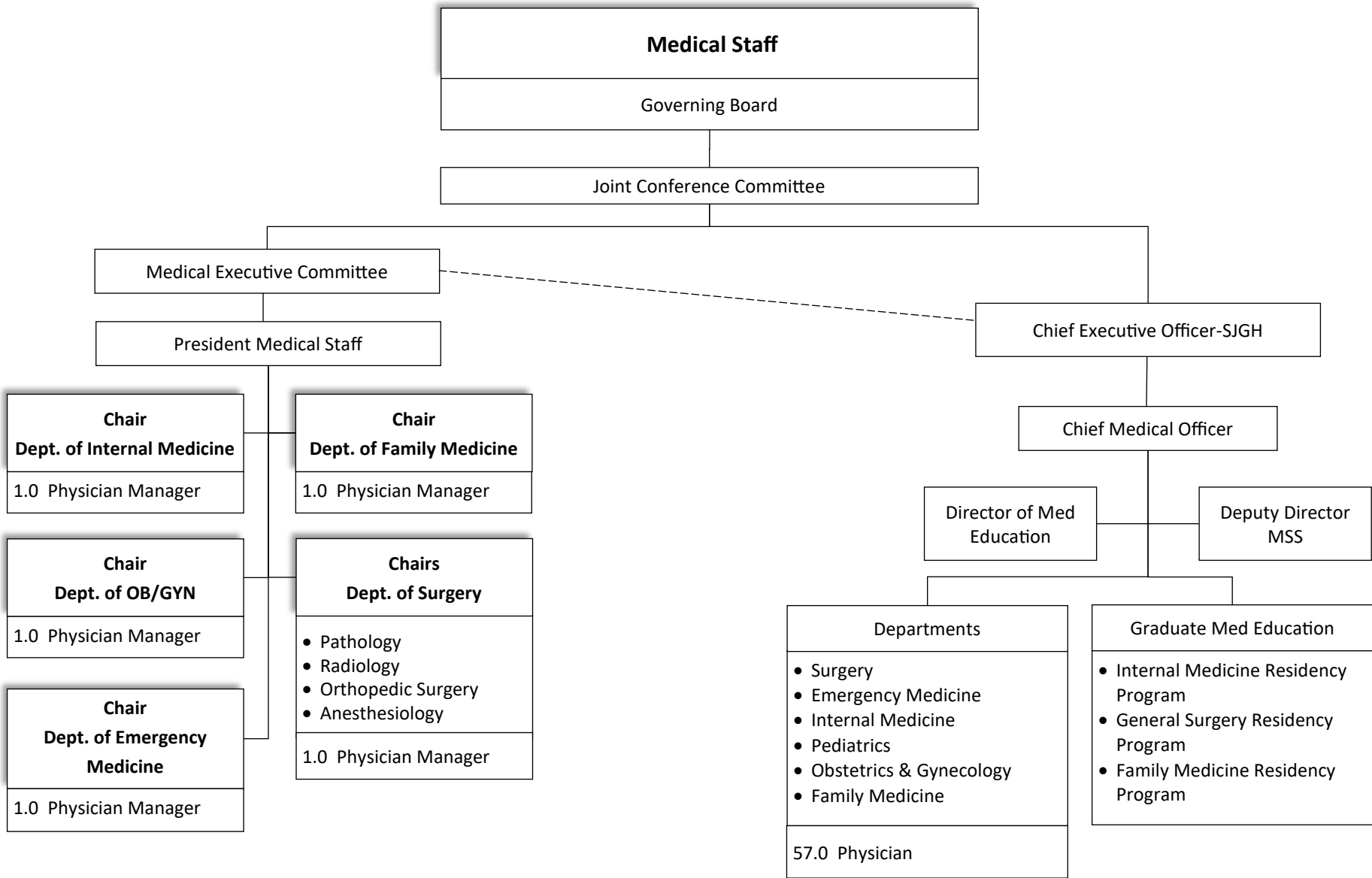


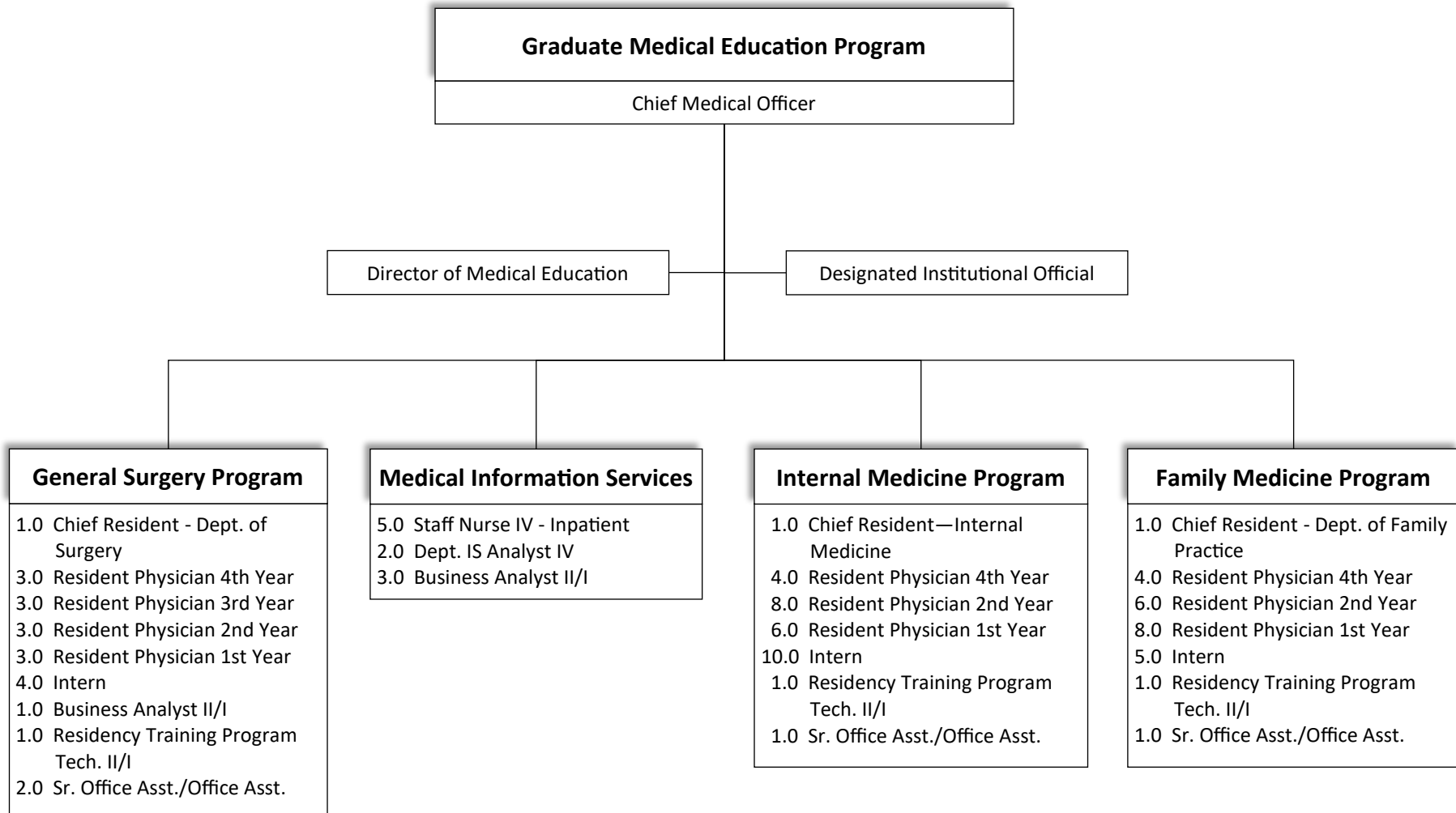
* Positions allocated in the ISD budget
** Position allocated in the Purchasing budget

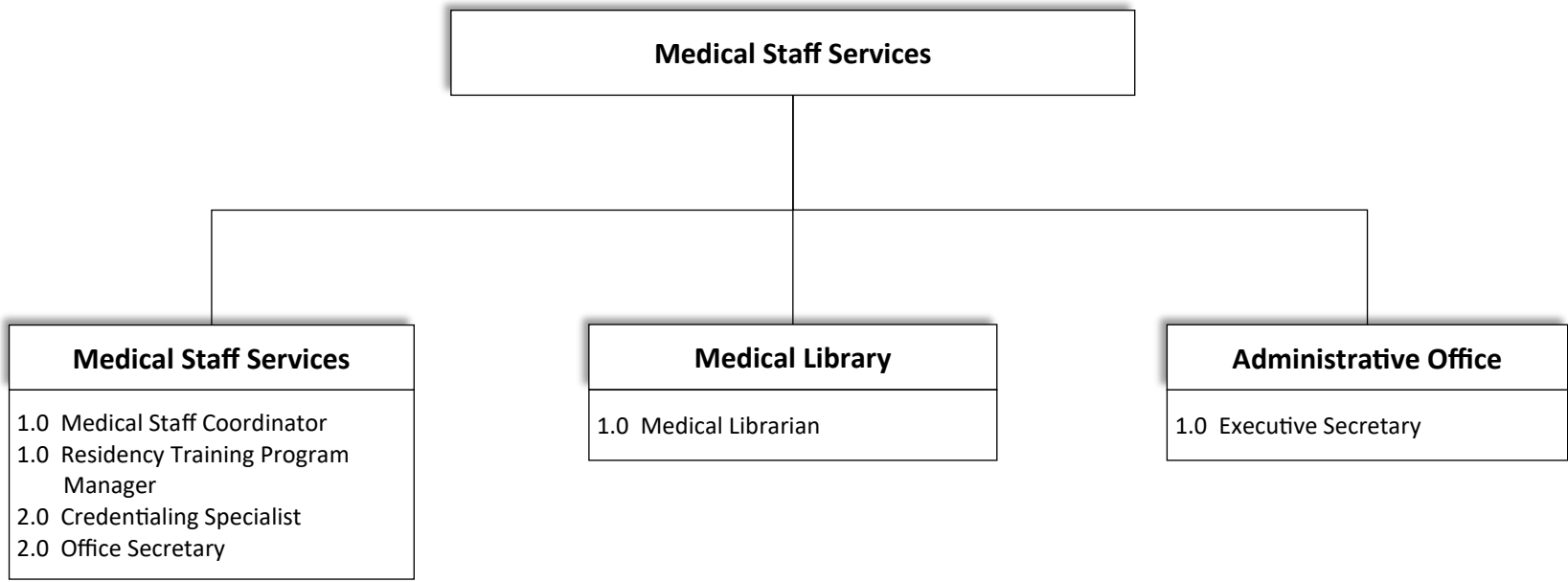


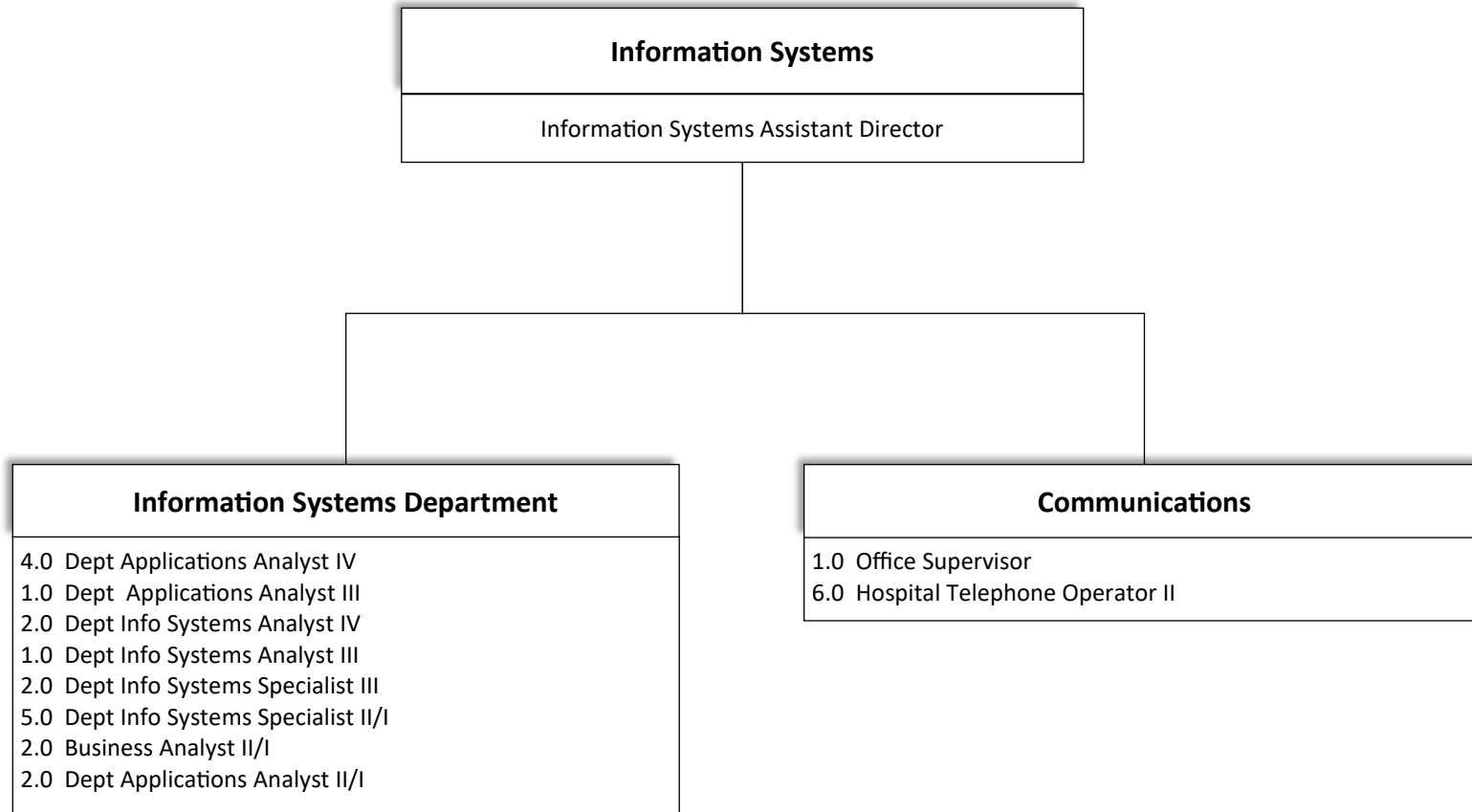
Budget Unit #	Allocated Positions
9221100000	1,379

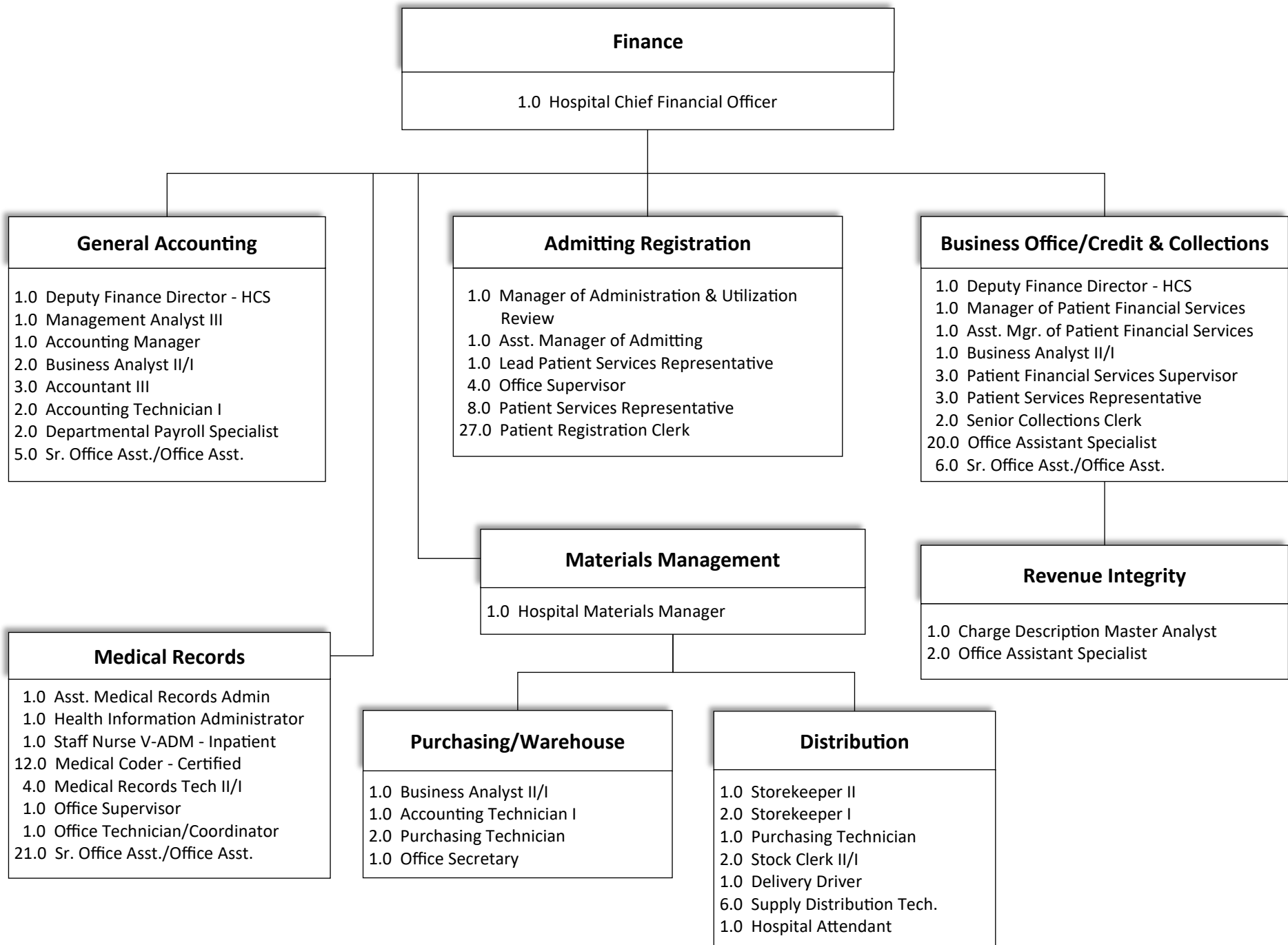


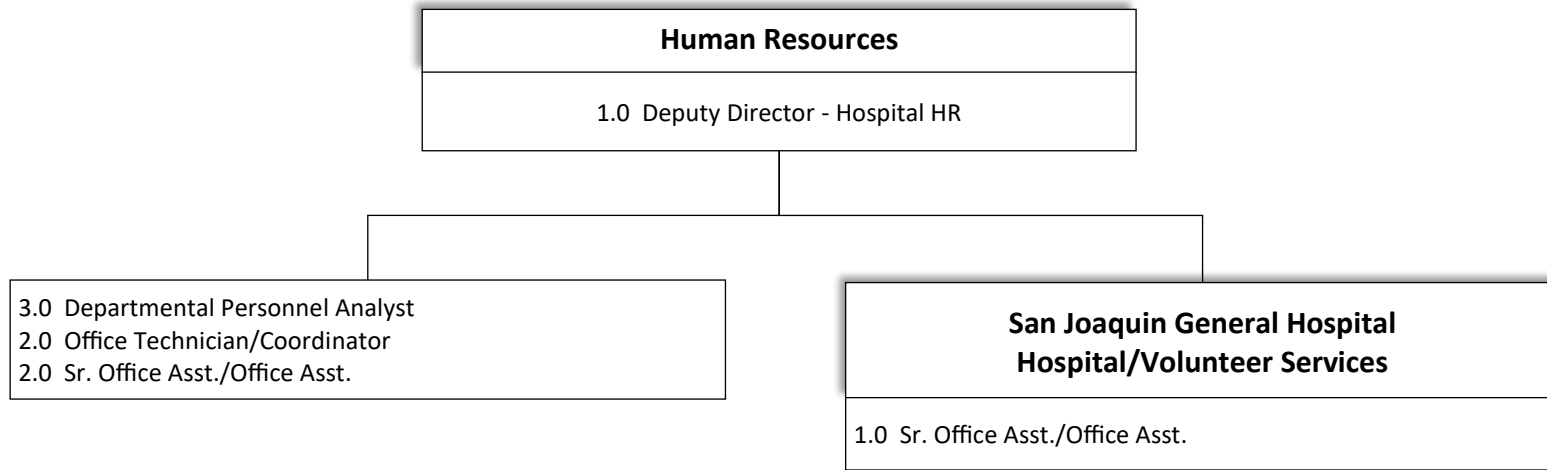


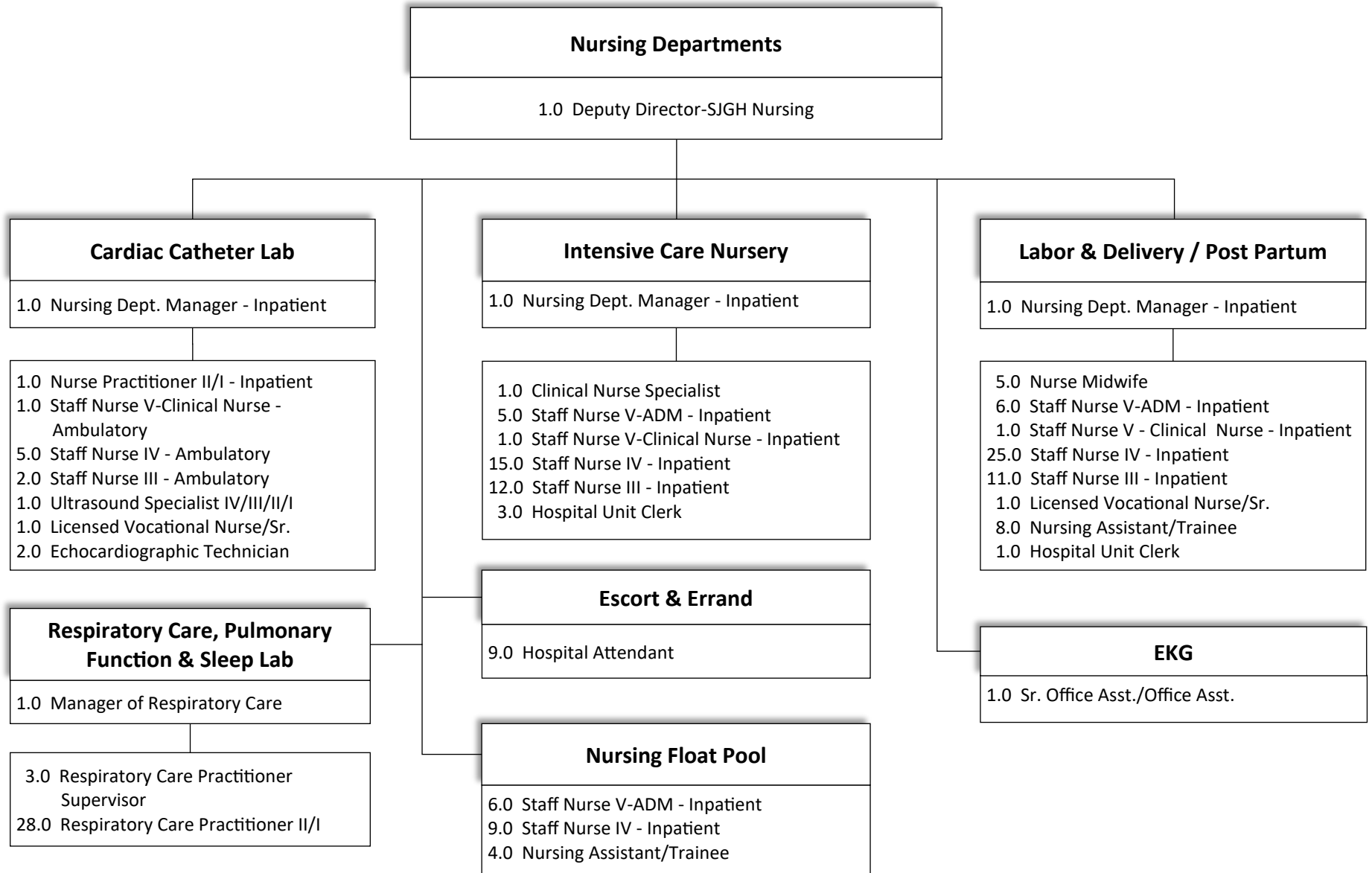


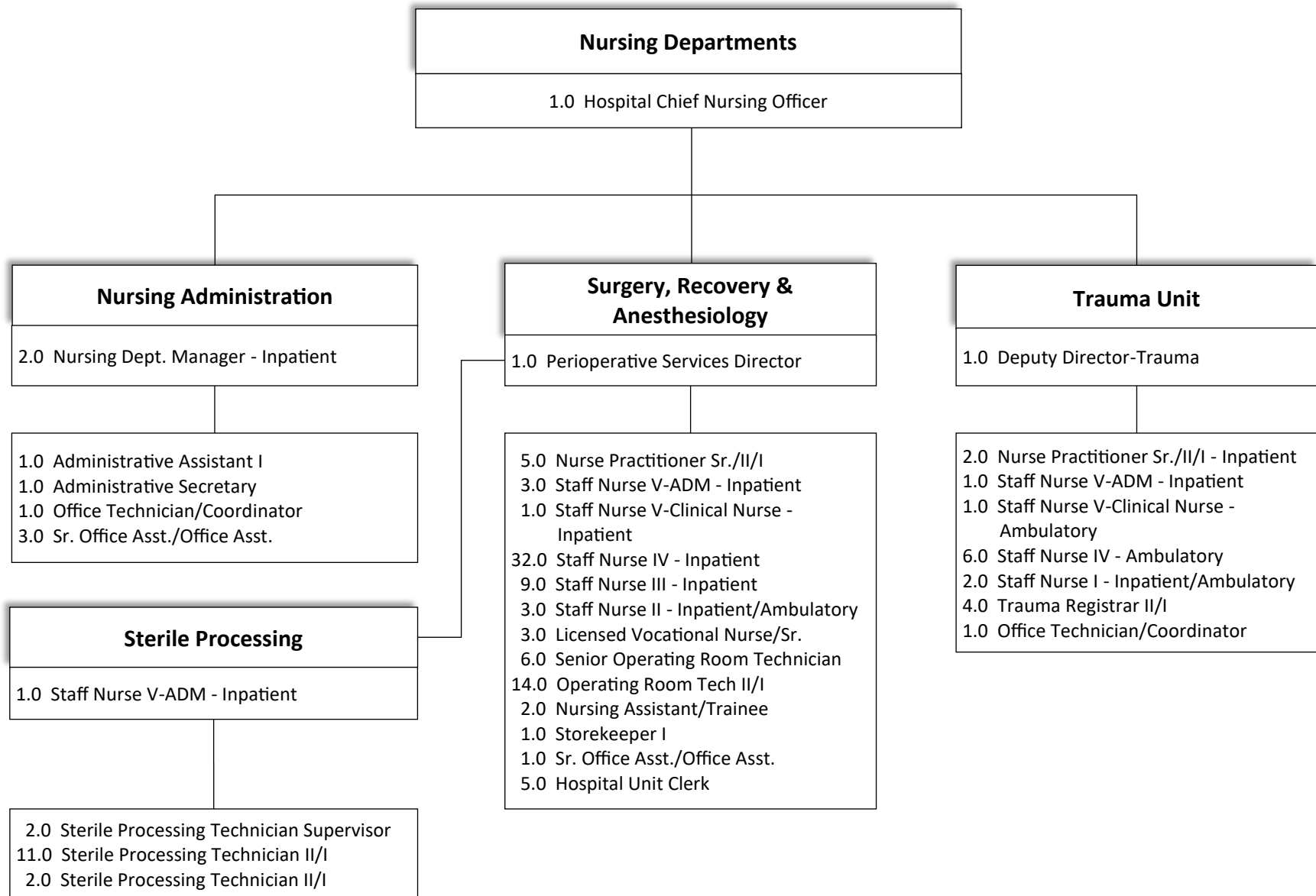


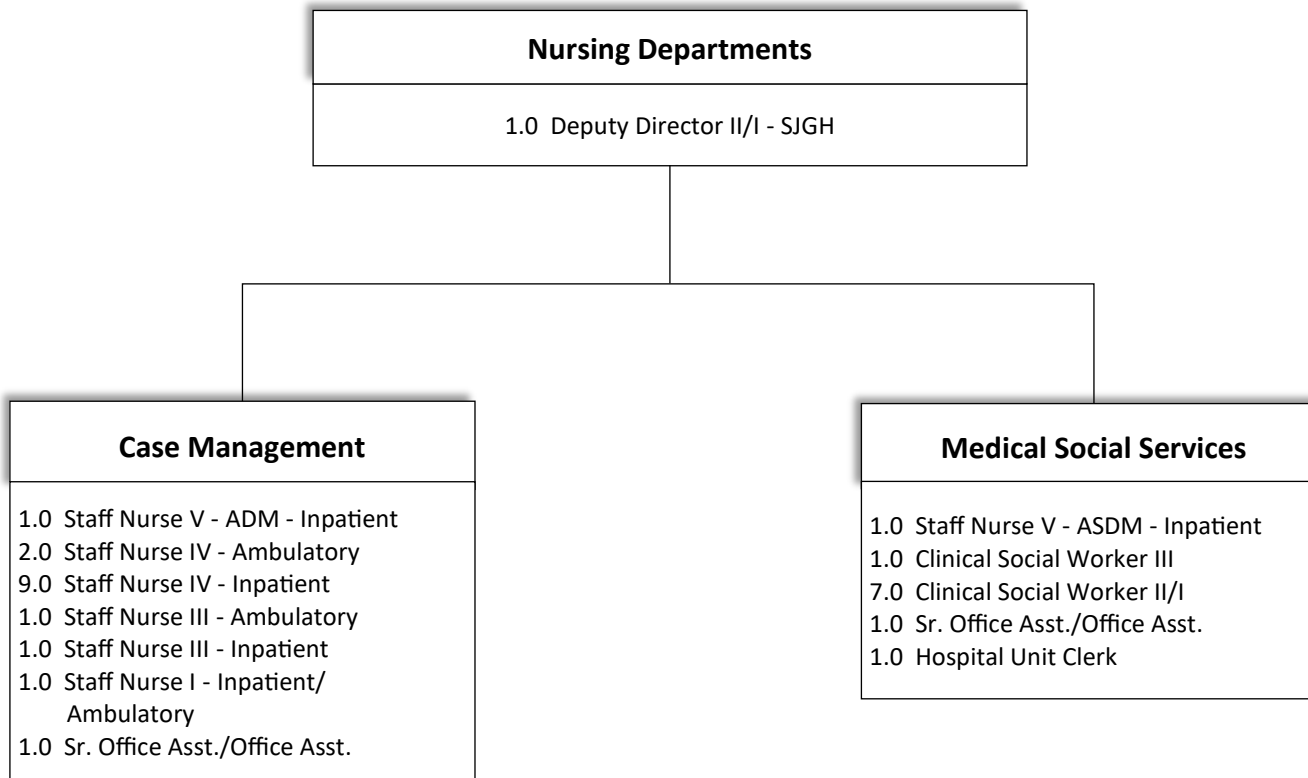






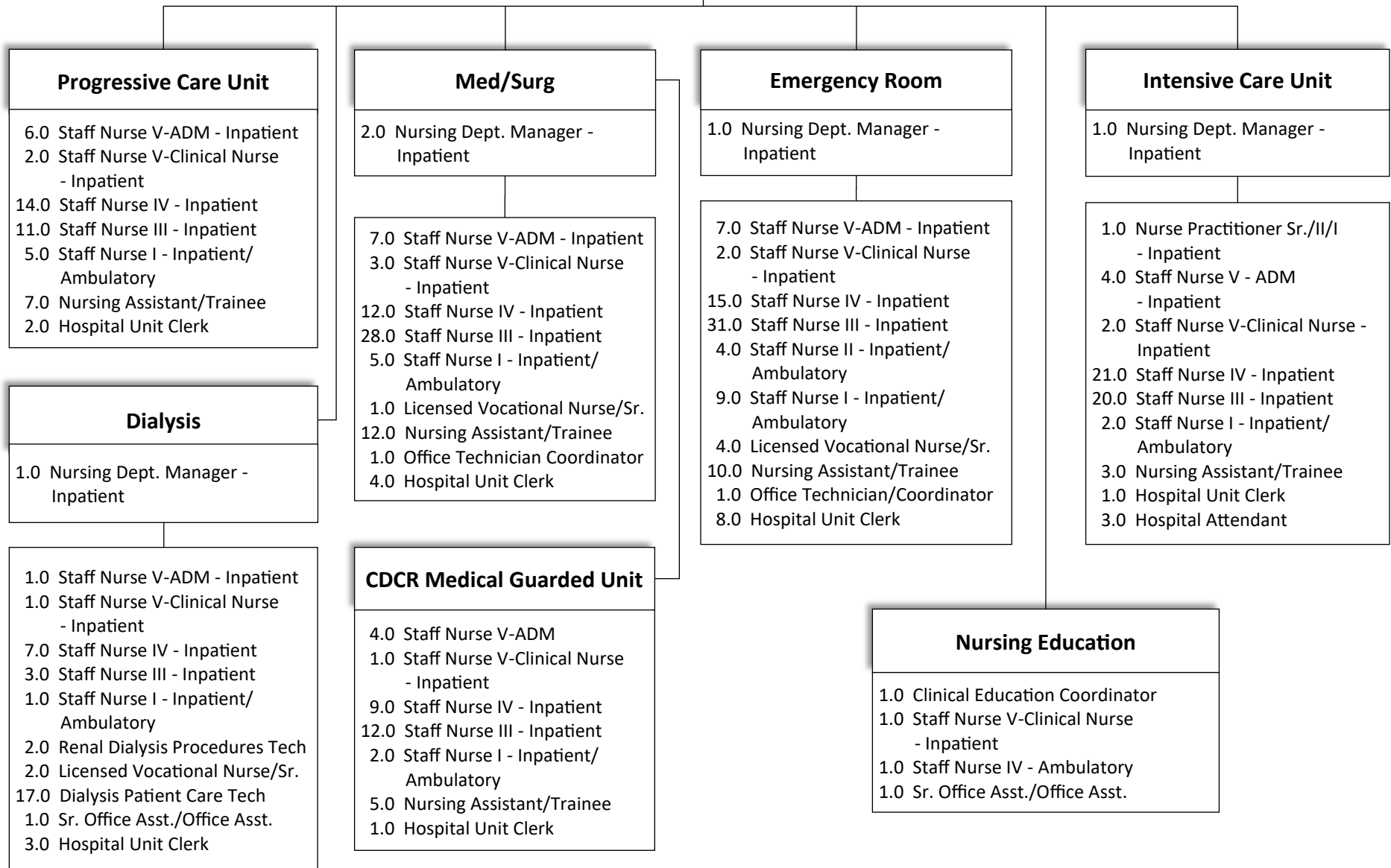


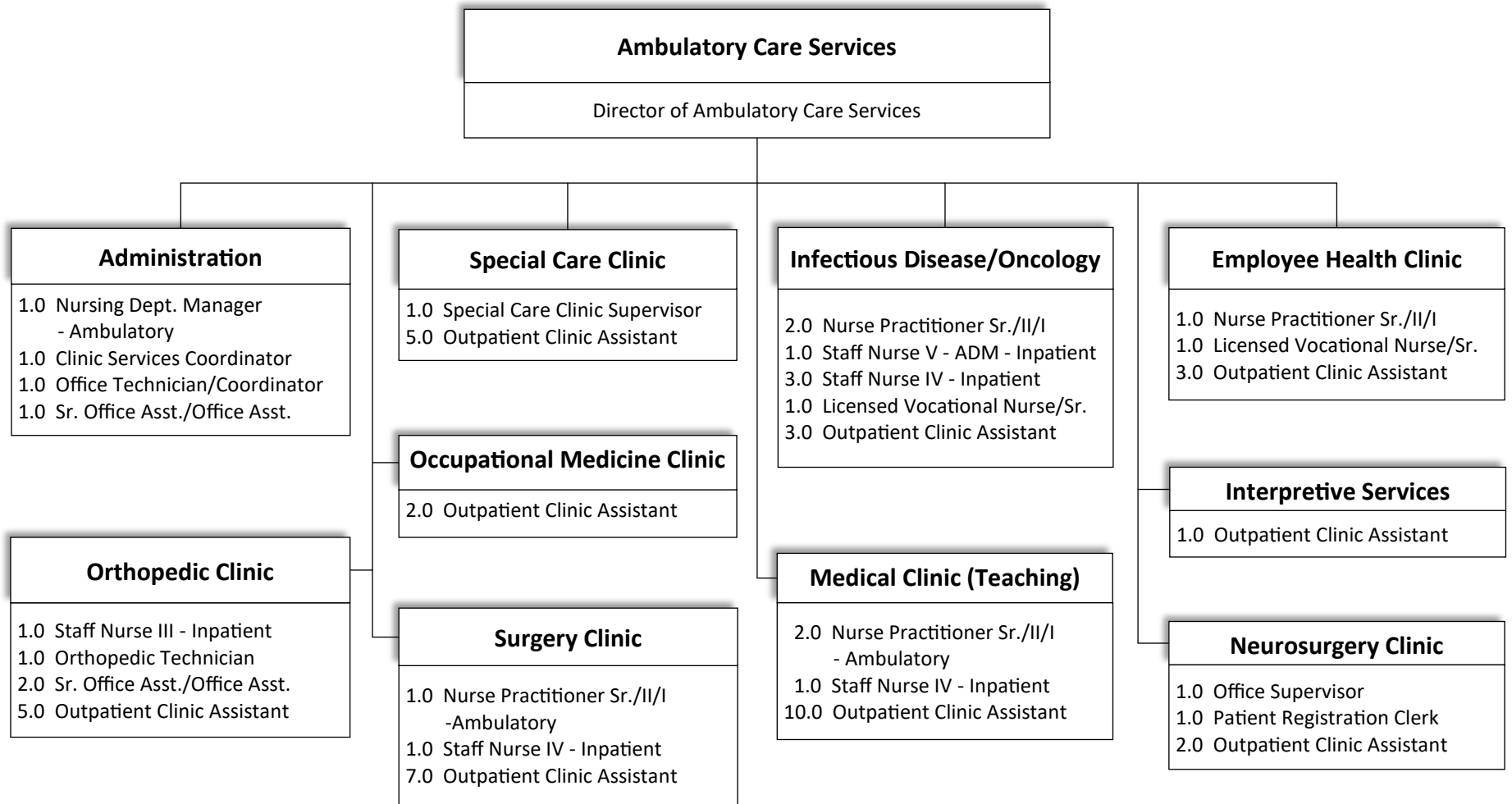


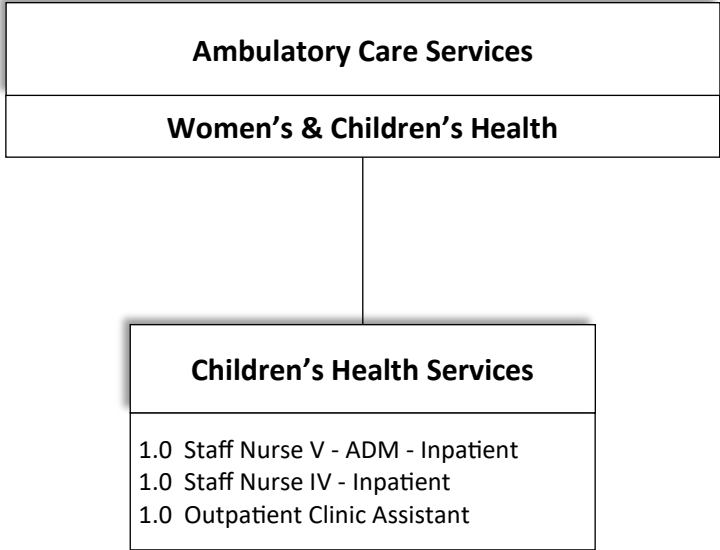


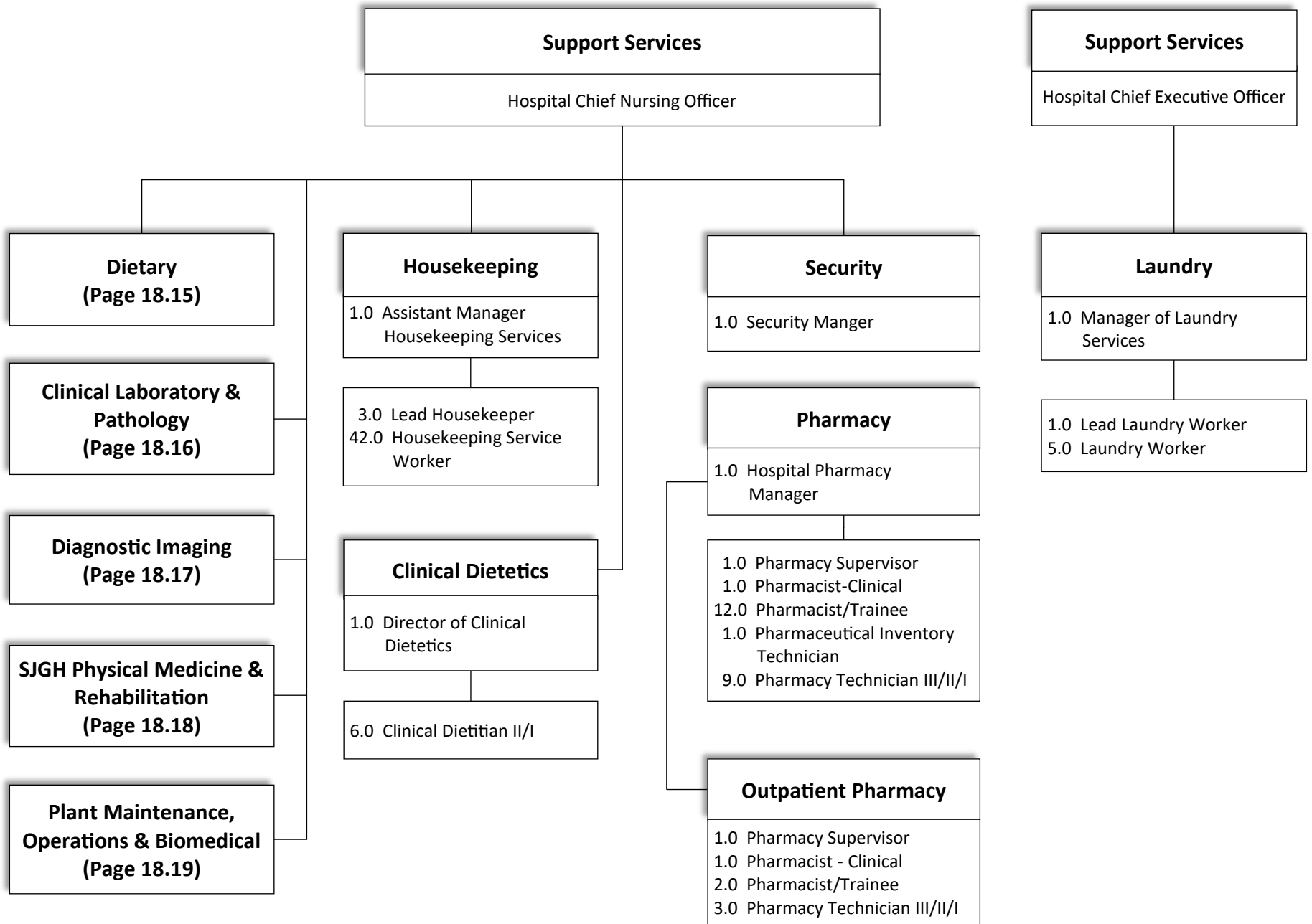
Nursing Departments

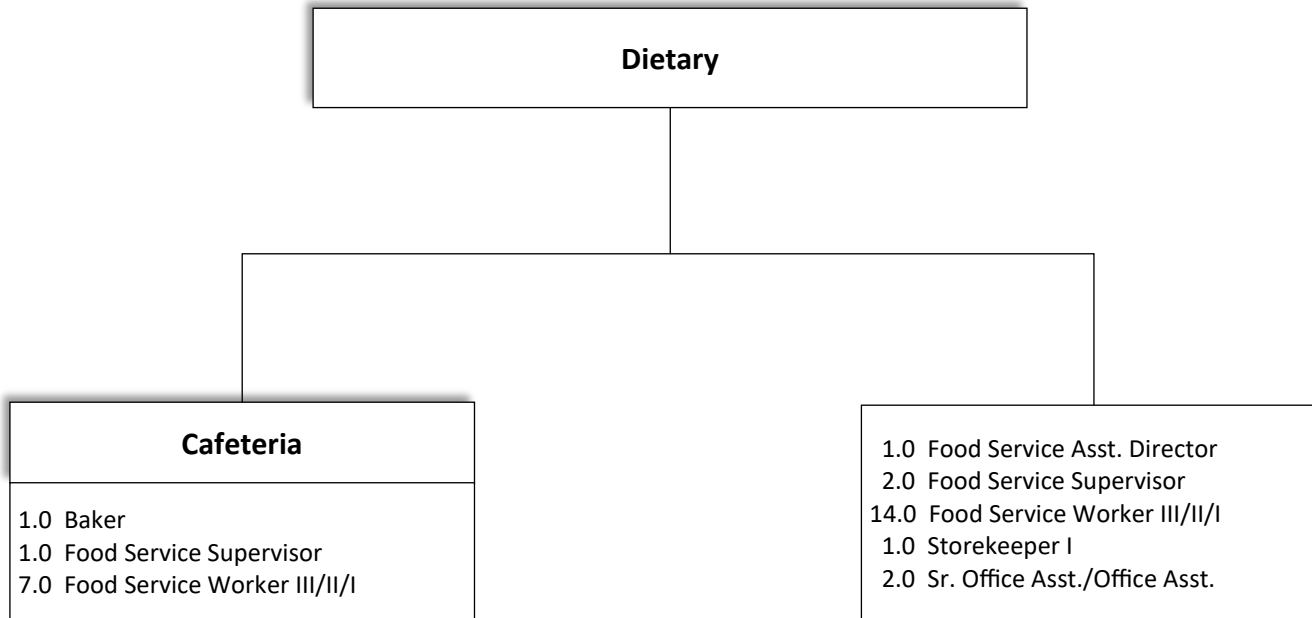
1.0 Deputy Director-SJGH Nursing

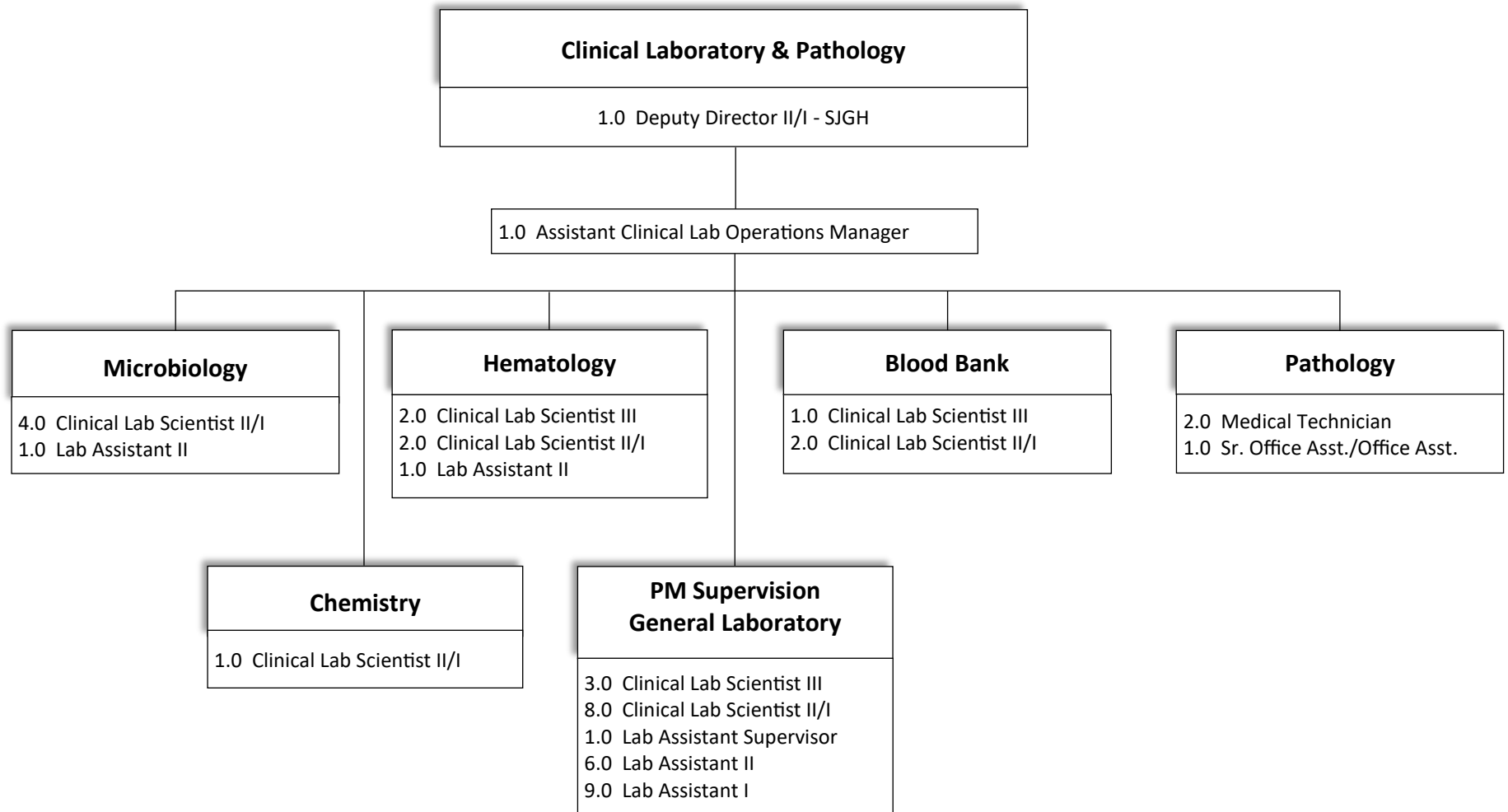


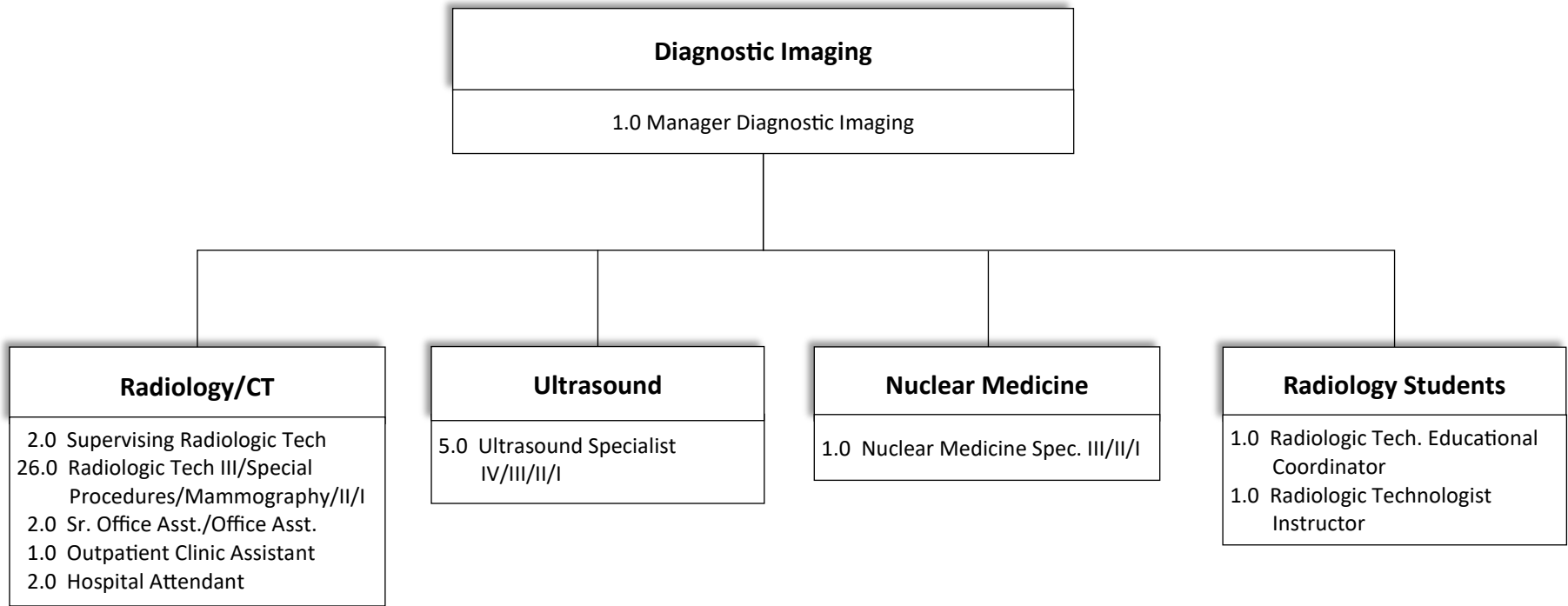


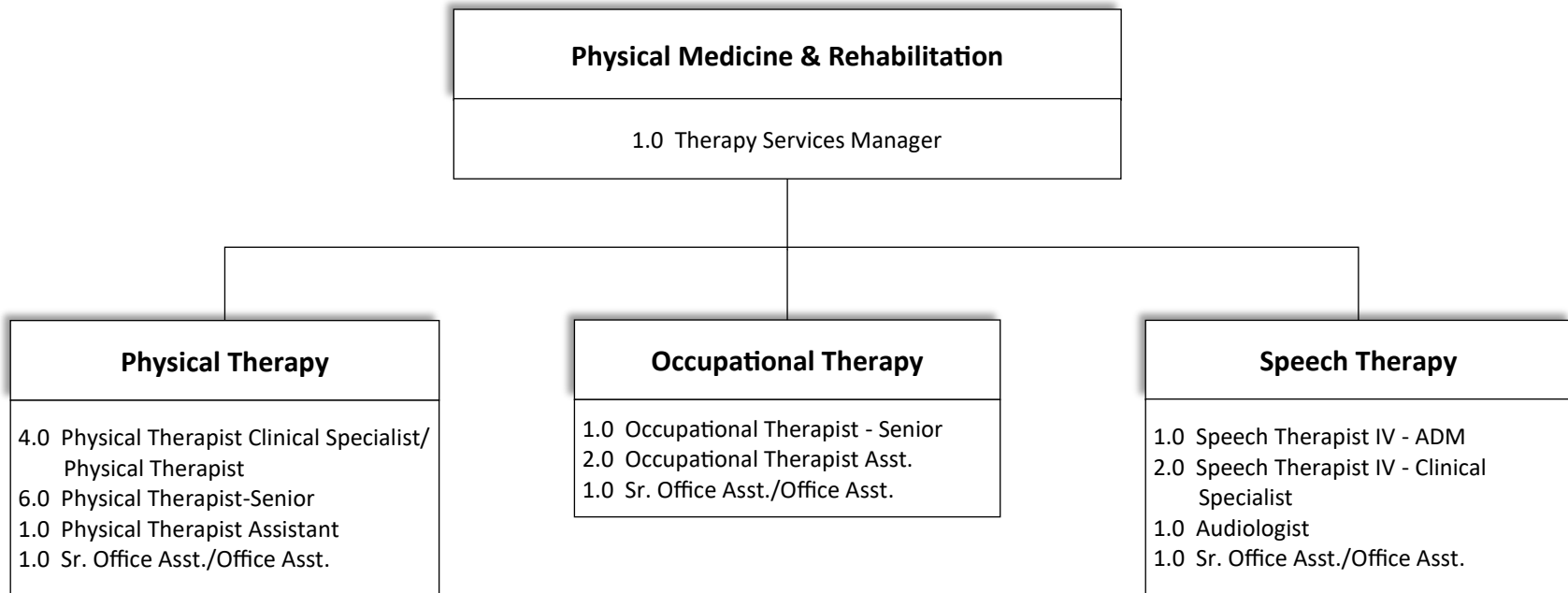


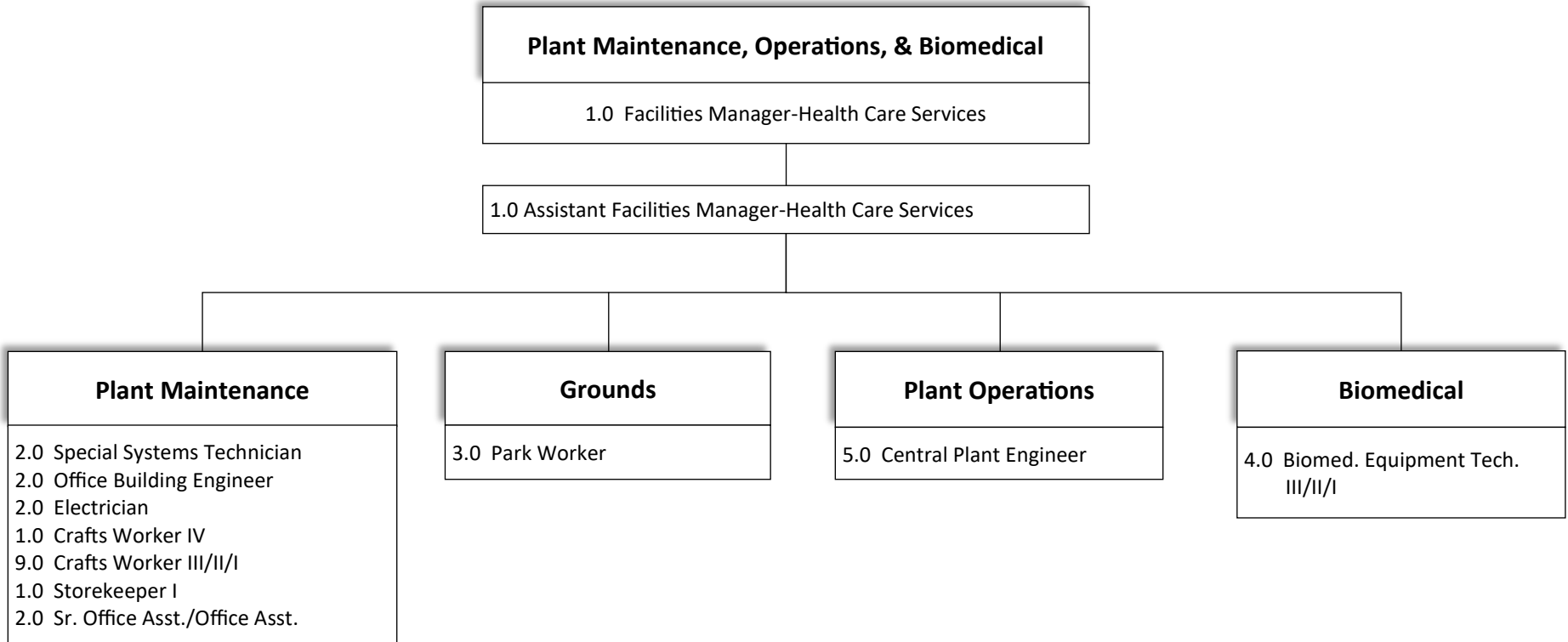














Budget	Allocated
Unit #	Positions
4049800000	157

**County Support to PPH-FQHC
(San Joaquin Health Centers - "SJ Health")**

SJ Health Chief Executive Officer

- Phone Center**
- 1.0 Office Supervisor
 - 3.0 Outpatient Clinic Assistant
 - 14.0 Sr. Office Asst./Office Asst.
 - 1.0 Patient Registration Clerk
 - 2.0 Office Systems Specialist

- Medical Staff**
- 1.0 Physician Manager
 - 22.0 Physician

- Quality Improvement**
- 1.0 Clinic Services Coordinator
 - 1.0 Outpatient Clinic Assistant
 - 1.0 Staff Nurse III - Ambulatory
 - 1.0 Staff Nurse IV - Ambulatory
 - 1.0 Staff Nurse V - Ambulatory

- FQHC Administration**
- 1.0 Accountant II
 - 1.0 Accounting Technician II
 - 1.0 Administrative Assistant I
 - 2.0 Administrative Assistant II
 - 2.0 Clinic Services Coordinator
 - 1.0 Credentialing Specialist
 - 1.0 Department Payroll Specialist
 - 1.0 Dept. Info Systems Analyst II*
 - 1.0 Dept. Info Systems Analyst IV
 - 1.0 Dept. Info Systems Specialist II
 - 1.0 Dept. Info Systems Specialist III
 - 1.0 Management Analyst III
 - 1.0 Office Secretary
 - 1.0 Office Supervisor
 - 1.0 Office Systems Specialist
 - 1.0 Office Technician/Coordinator
 - 1.0 Outpatient Clinic Assistant
 - 1.0 Patient Access Services Mgr.

- Primary Medicine Clinic**
- 1.0 Staff Nurse IV
 - 1.0 Staff Nurse III
 - 4.0 Outpatient Clinic Assistant
 - 4.0 Patient Registration Clerk
 - 1.0 Patient Service Representative
 - 2.0 Pharmacist - Clinical

- Family Med Clinic- CA Street**
- 2.0 Outpatient Clinic Assistant
 - 1.0 Patient Registration Clerk
 - 1.0 Sr. Licensed Vocational Nurse

- Manteca Clinic**
- 8.0 Outpatient Clinic Assistant
 - 3.0 Patient Registration Clerk
 - 1.0 Patient Service Representative
 - 2.0 Staff Nurse V - Ambulatory

- Children's Health Services**
- 1.0 Staff Nurse IV
 - 2.0 Patient Registration Clerk
 - 10.0 Outpatient Clinic Assistant
 - 1.0 Sr. Licensed Vocational Nurse

- Family Medicine Clinic**
- 2.0 License Vocational Nurse
 - 10.0 Outpatient Clinic Assistant
 - 3.0 Patient Registration Clerk

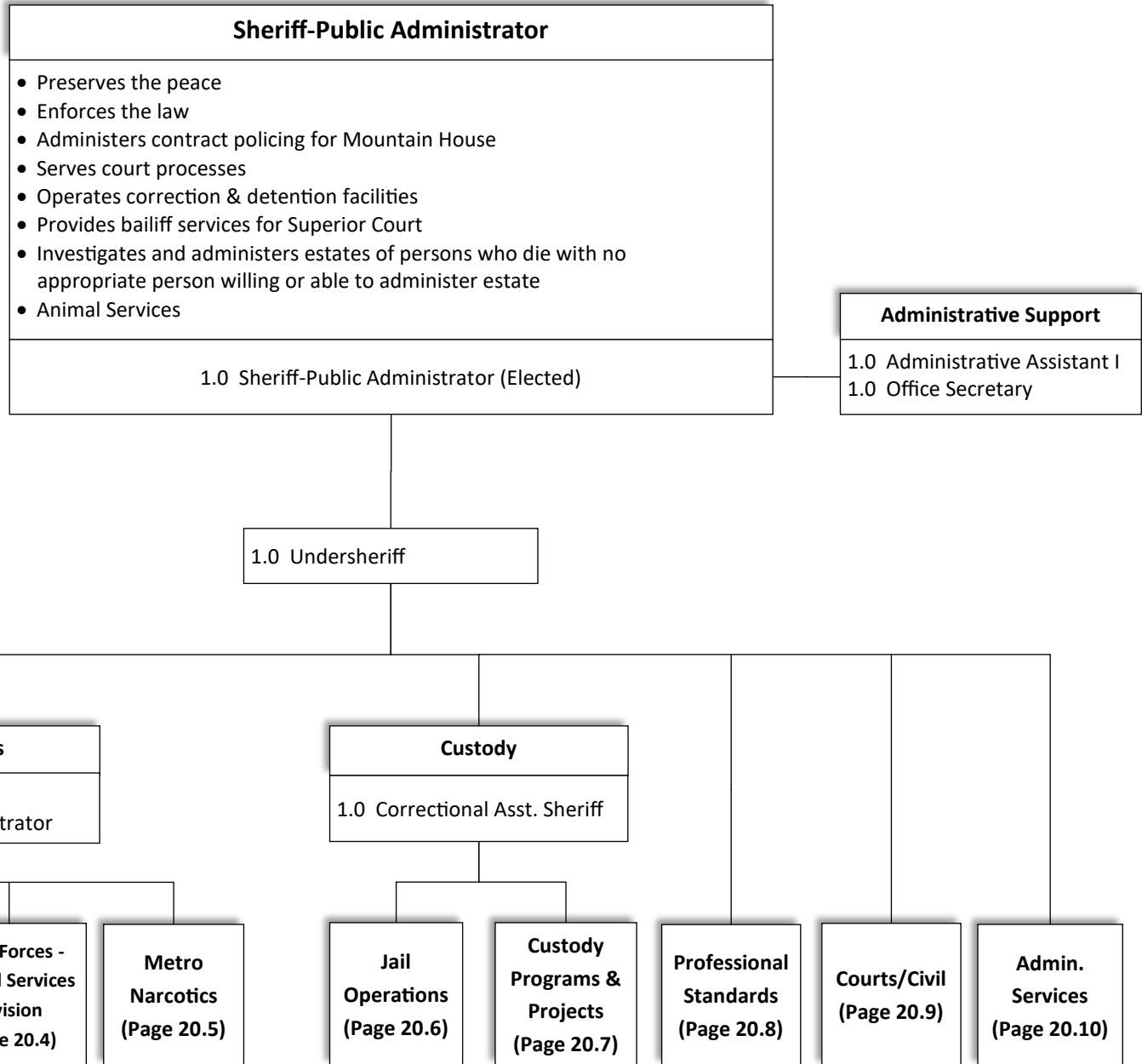
- Outreach**
- 1.0 Clinic Services Coordinator
 - 1.0 Staff Nurse IV - Ambulatory
 - 1.0 Management Analyst III

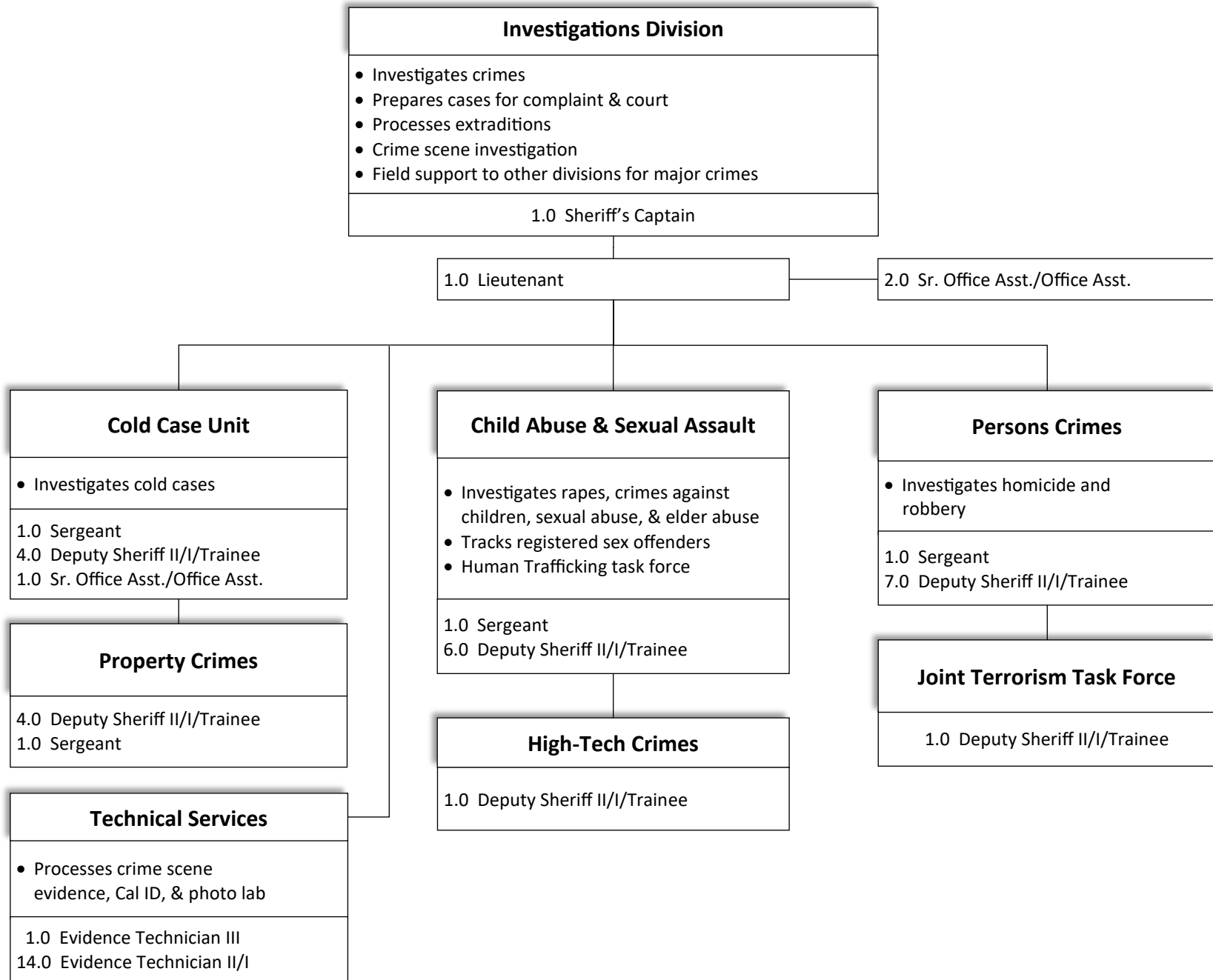
- Healthy Beginnings**
- | HB French Camp | HB California Street |
|---|--|
| <ul style="list-style-type: none"> 1.0 Nurse Practitioner II 1.0 Patient Registration Clerk 10.0 Outpatient Clinic Assistant 1.0 Clinical Social Worker III** | <ul style="list-style-type: none"> 1.0 Staff Nurse V 7.0 Outpatient Clinic Assistant 1.0 Sr. Office Asst./Office Asst. 1.0 Patient Registration Clerk 1.0 Patient Service Representative 1.0 Nurse Practitioner Sr./II/I |

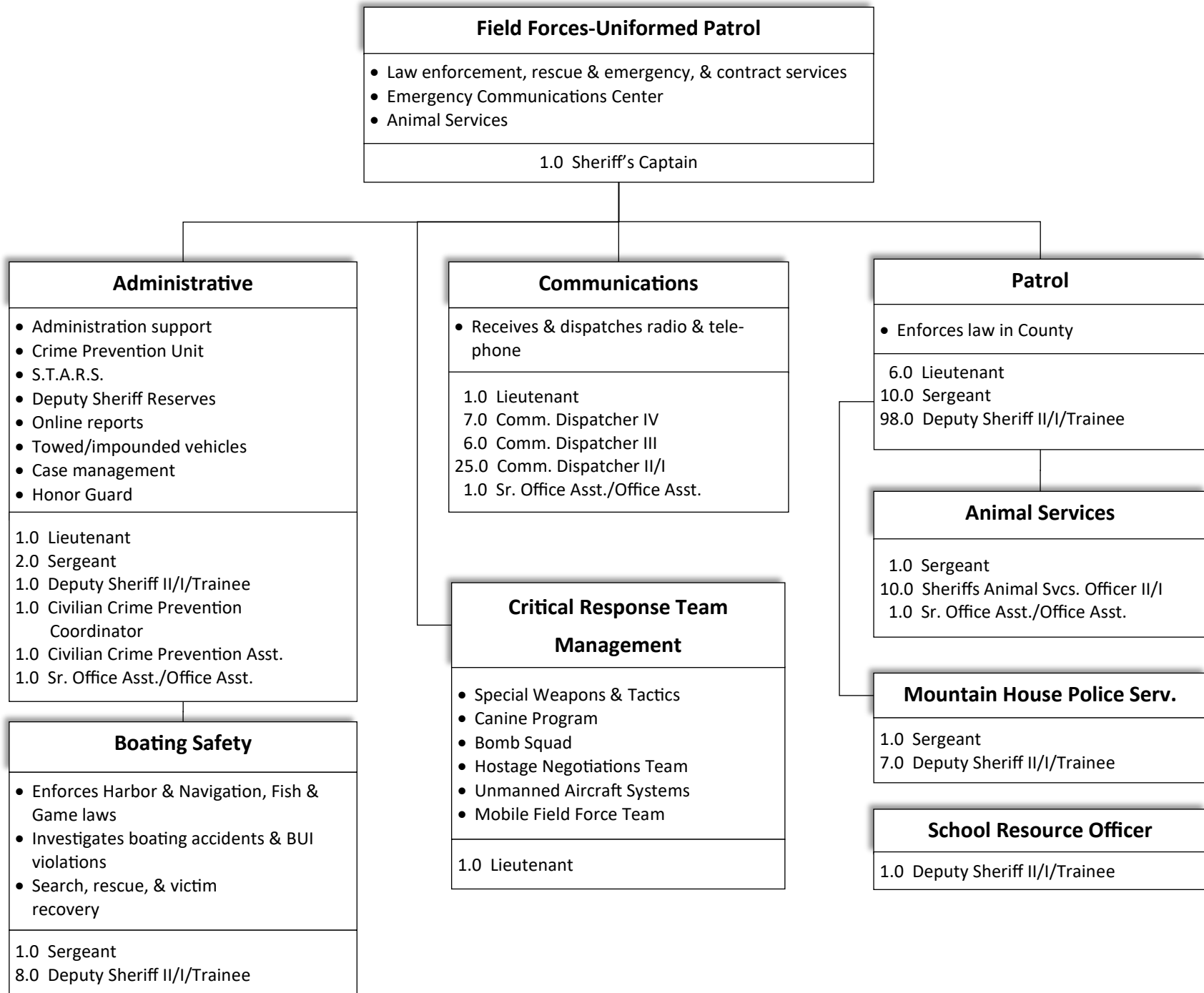
*allocated as Staff Nurse V
**allocated as Physician

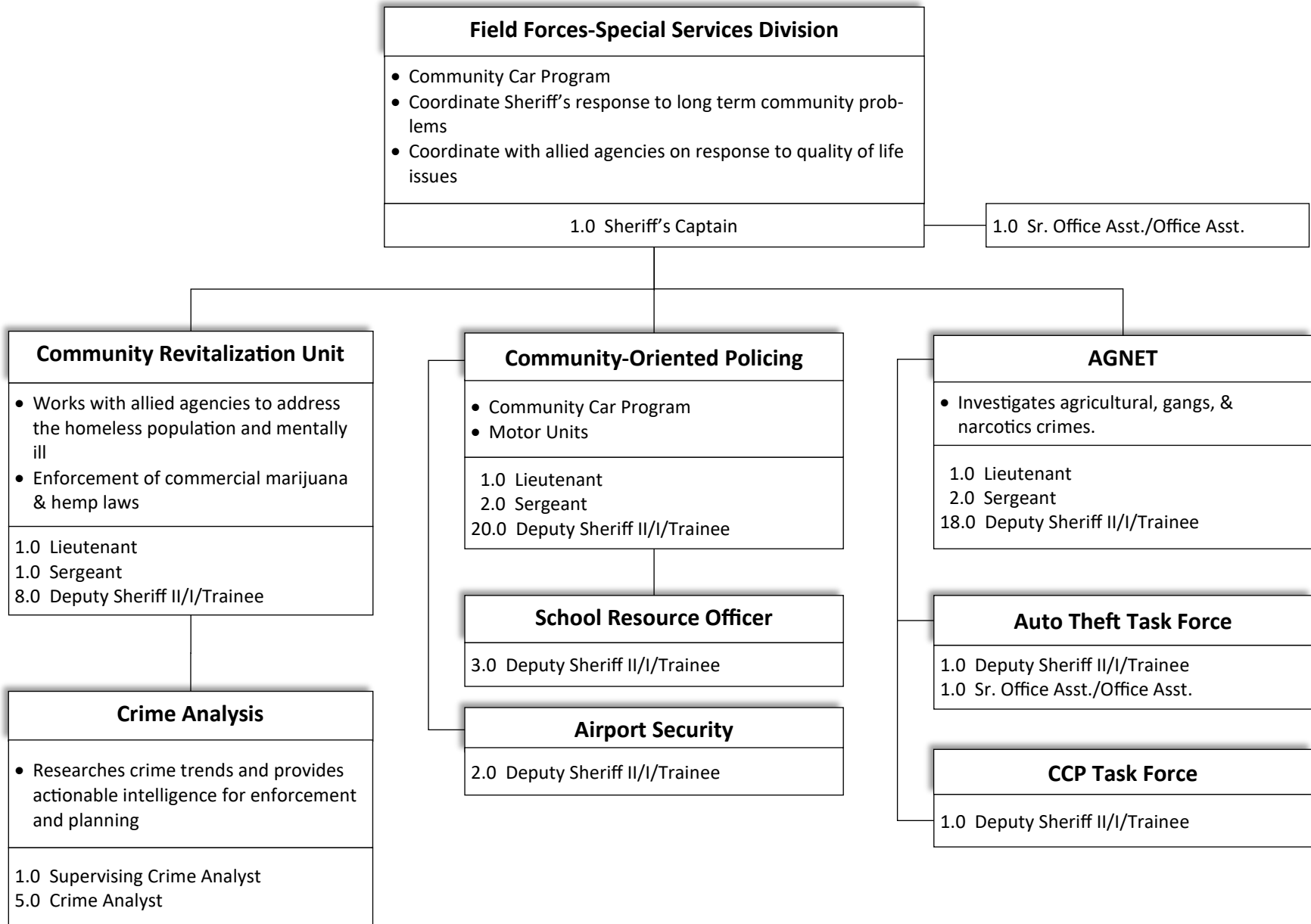


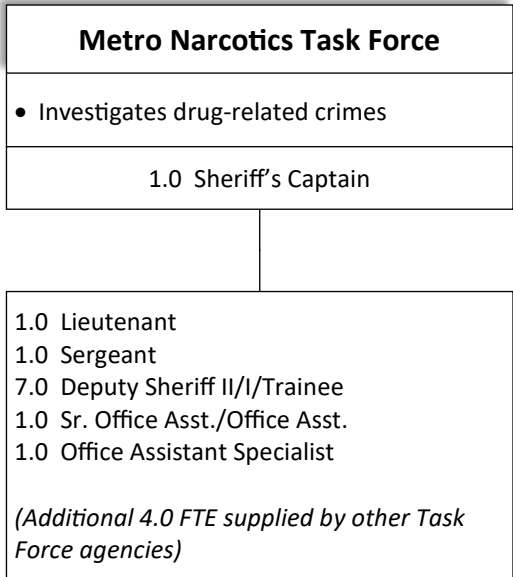
Budget Unit #	Allocated Positions
2021602000	9
2021609000	2
2021614000	70
2021615000	8
2021619000	11
2021620000	124
2021622000	40
2021626000	56
2021627000	1
2021628000	54
2021635000	15
2021645000	44
2021649000	7
2021650000	0
2021655000	1
2021657000	1
2021658000	54
2022600000	322
2022610000	34
2022620000	9
2025700000	5
Total	867

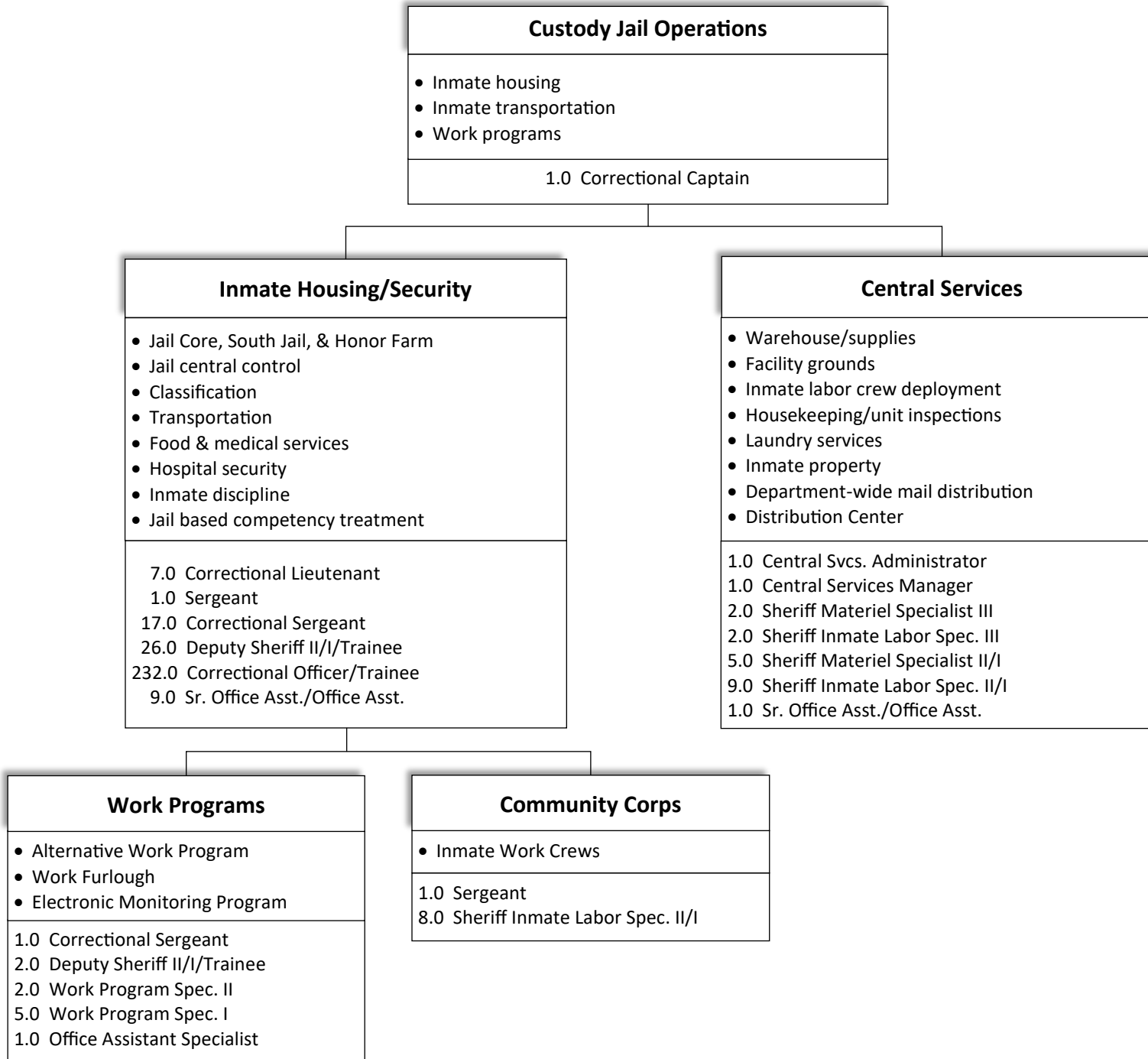


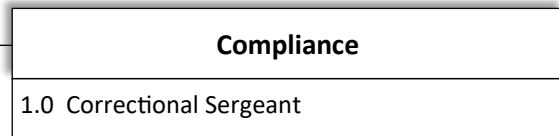
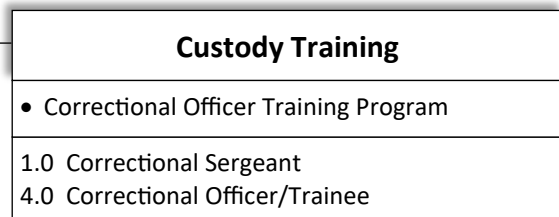
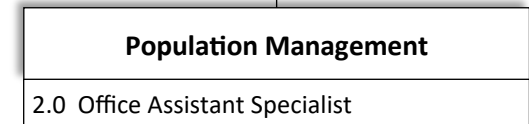
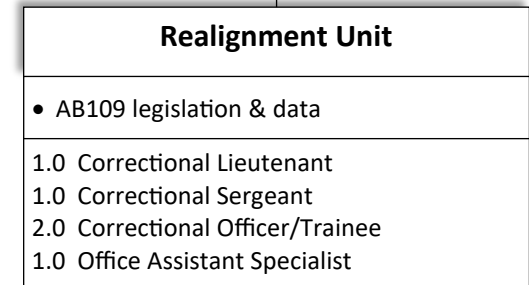
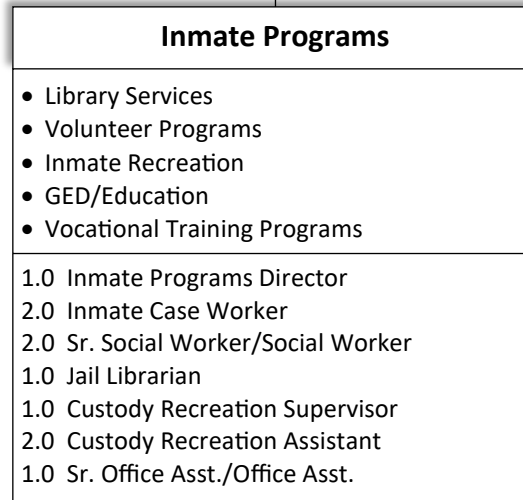
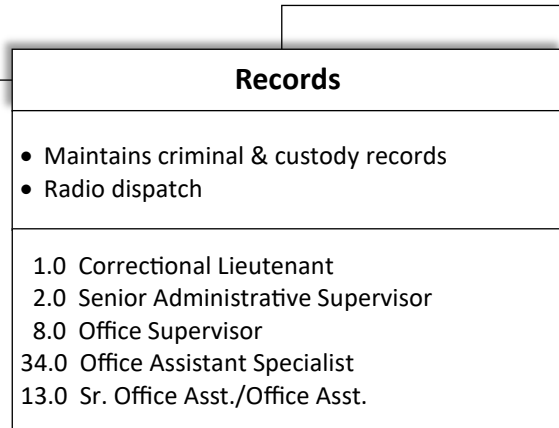
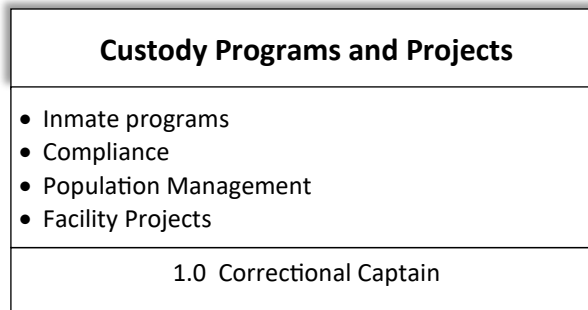


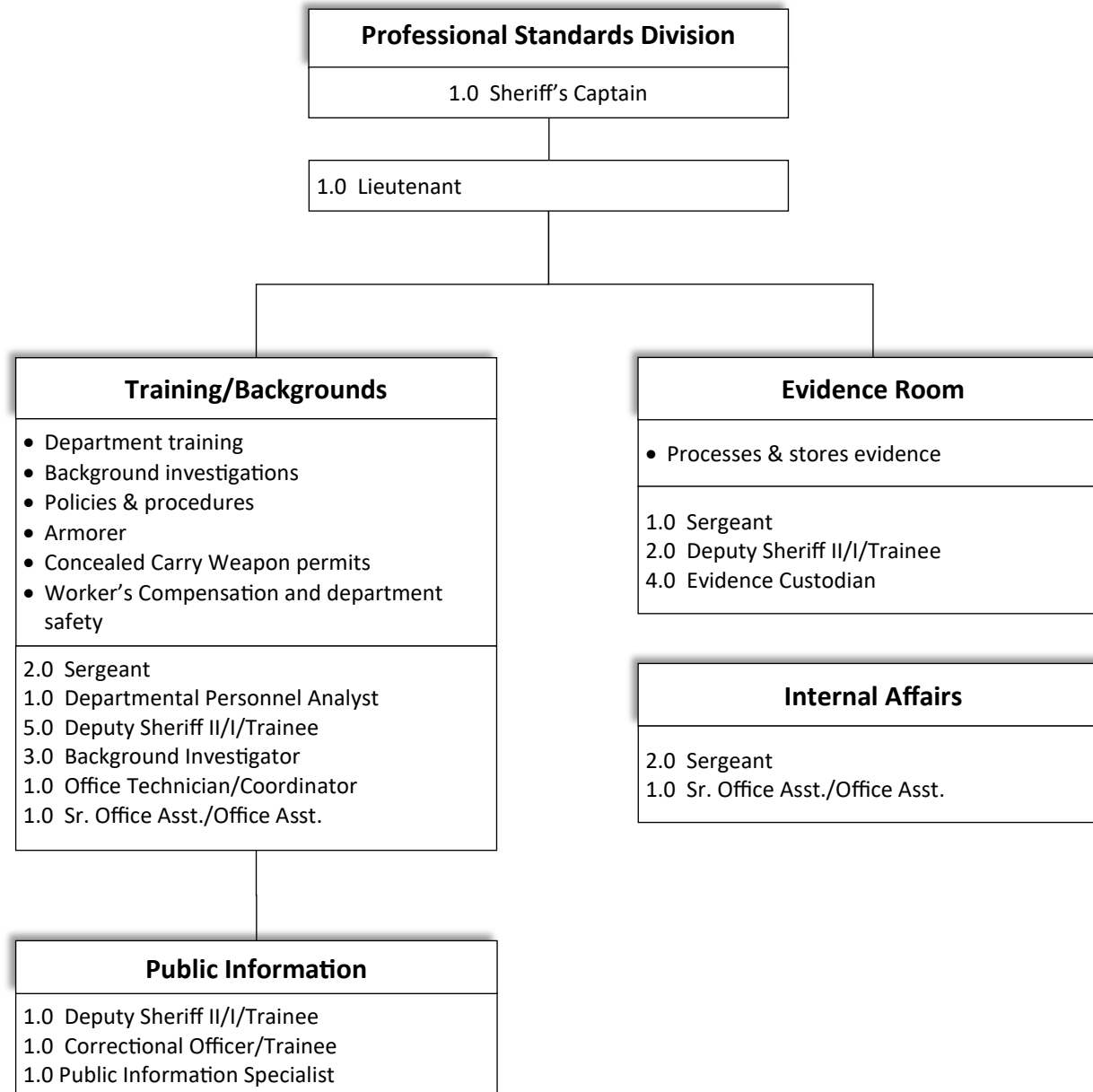


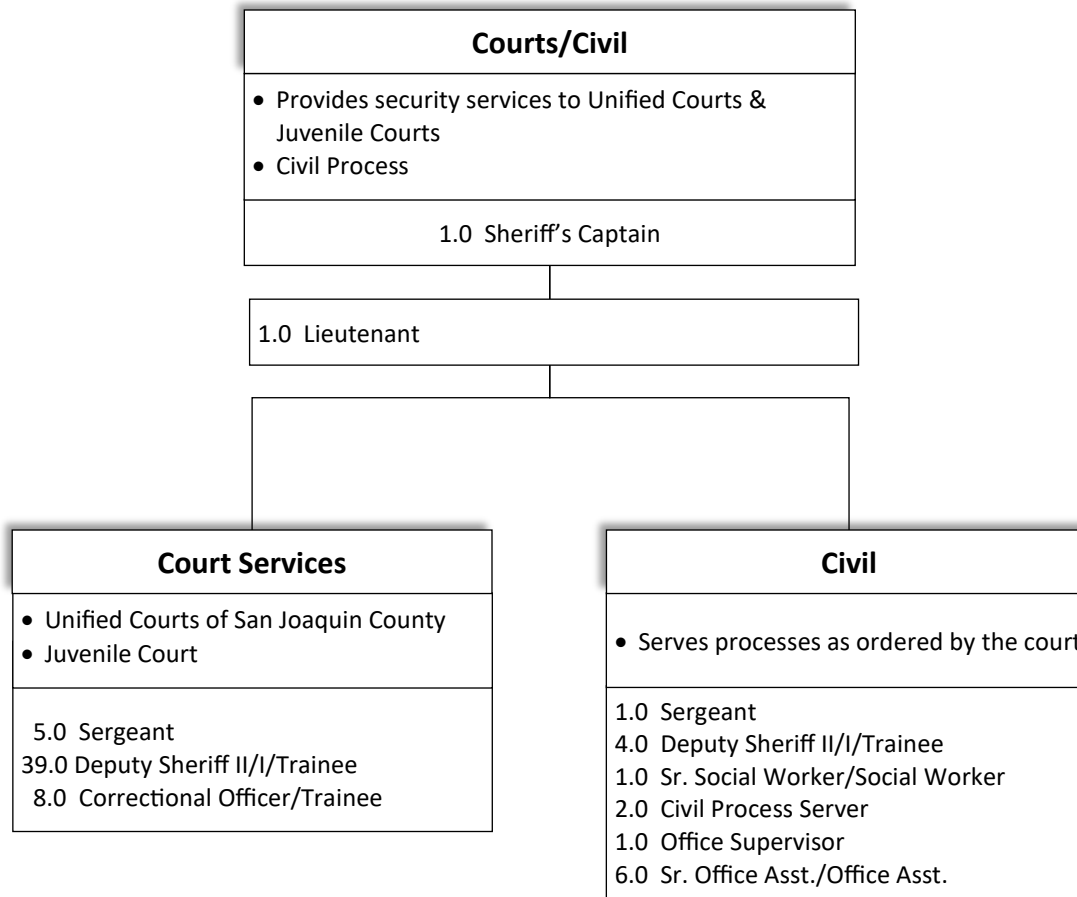












Administrative Services
1.0 Sheriff's Director of Administrative Services

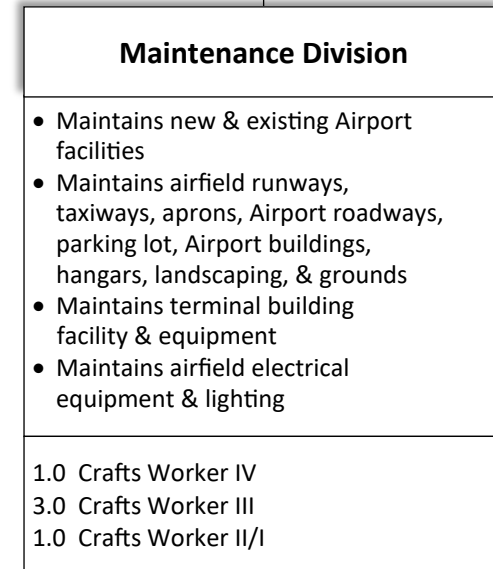
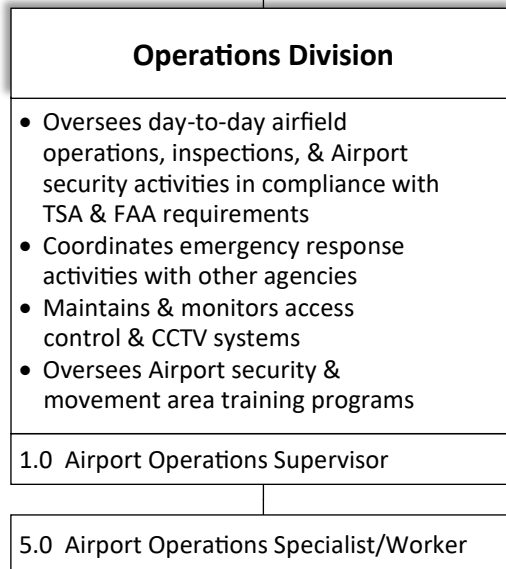
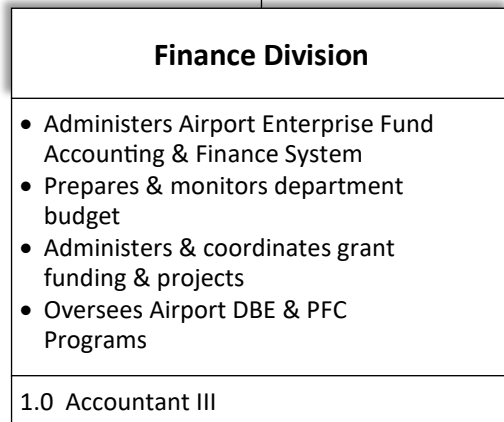
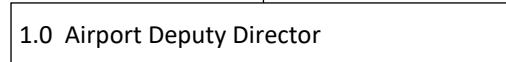
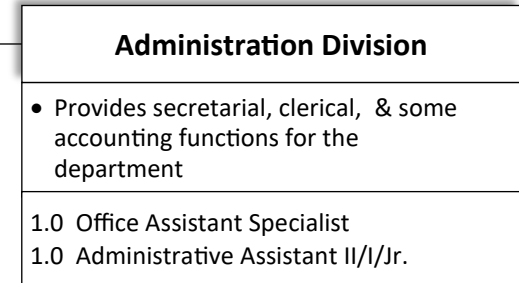
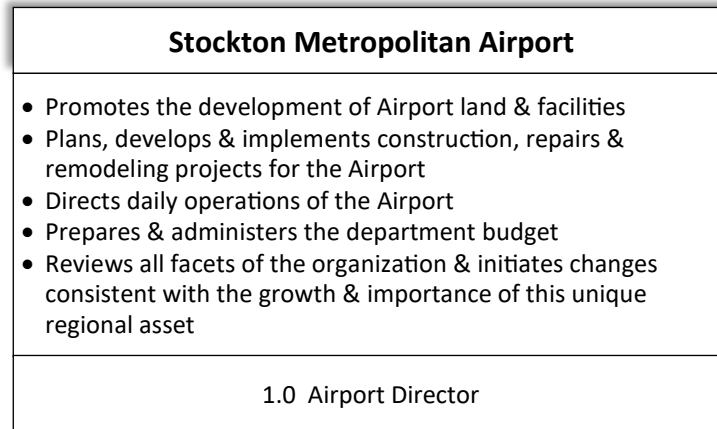
Management Services
<ul style="list-style-type: none"> • Board agenda items • Prepares & monitors budget • Administers contracts & grants • Liaison to County, State, & audit agencies, assurance, & compliance • Accounting & analysis • Payroll services • Internal controls & reviews • Accounts payable • Accounts receivable
1.0 Sheriff Administrative Analyst 2.0 Management Analyst III 1.0 Management Analyst II/I 2.0 Accounting Technician II 7.0 Accounting Technician I

Information Systems
<ul style="list-style-type: none"> • Public safety systems support • Automation support • Systems design • Software development • Voice/data communications • Mobile data computer support • Custody ID-verify support • Security and maintenance
1.0 Dept. Info. Systems Manager 1.0 Dept. Info. Systems Analyst IV 1.0 Dept. Info. Systems Analyst III 4.0 Dept. Info. Systems Analyst II/I <i>(Additional 3.0 Information Systems Analyst FTE supplied by ISD)</i>

Public Administrator
<ul style="list-style-type: none"> • Administers & investigates estates • Provides accounting services • Manages & sells real estate
1.0 Chief Deputy Public Admin. 3.0 Deputy Public Administrator II/I 1.0 Accounting Technician I



Budget Unit #	Allocated Positions
9230901000	16





Budget Unit #	Allocated Positions
1011000000	26
1011600000	14
Total	40

Treasurer-Tax Collector

- Safeguard monies & invest surplus funds
- Collect property & transient occupancy taxes
- Collect debts owed to San Joaquin County
- Trustee to the San Joaquin County Retirement Board

1.0 Treasurer-Tax Collector (Elected)

1.0 Executive Secretary

1.0 Assistant Treasurer-Tax Collector

Revenue & Recovery Division
(Page 22.2)

Treasury Division

- Manage cash flow
- Invest surplus funds
- Manages banking services
- Process & deposits checks
- Maintain unclaimed properties
- Support debt financing

1.0 Chief Deputy Treasurer

1.0 Accounting Technician II
3.0 Accounting Technician I

Secured Tax

1.0 Accounting Technician II
1.0 Accounting Technician I
1.0 Office Assistant Specialist
4.0 Sr. Office Asst./Office Asst.

Delinquent Secured Tax

1.0 Accounting Technician II
1.0 Accounting Technician I
1.0 Sr. Office Asst./Office Asst.

Unsecured Tax

1.0 Accounting Technician II
1.0 Accounting Technician I
1.0 Tax Collection Specialist
1.0 Sr. Office Asst./Office Asst.

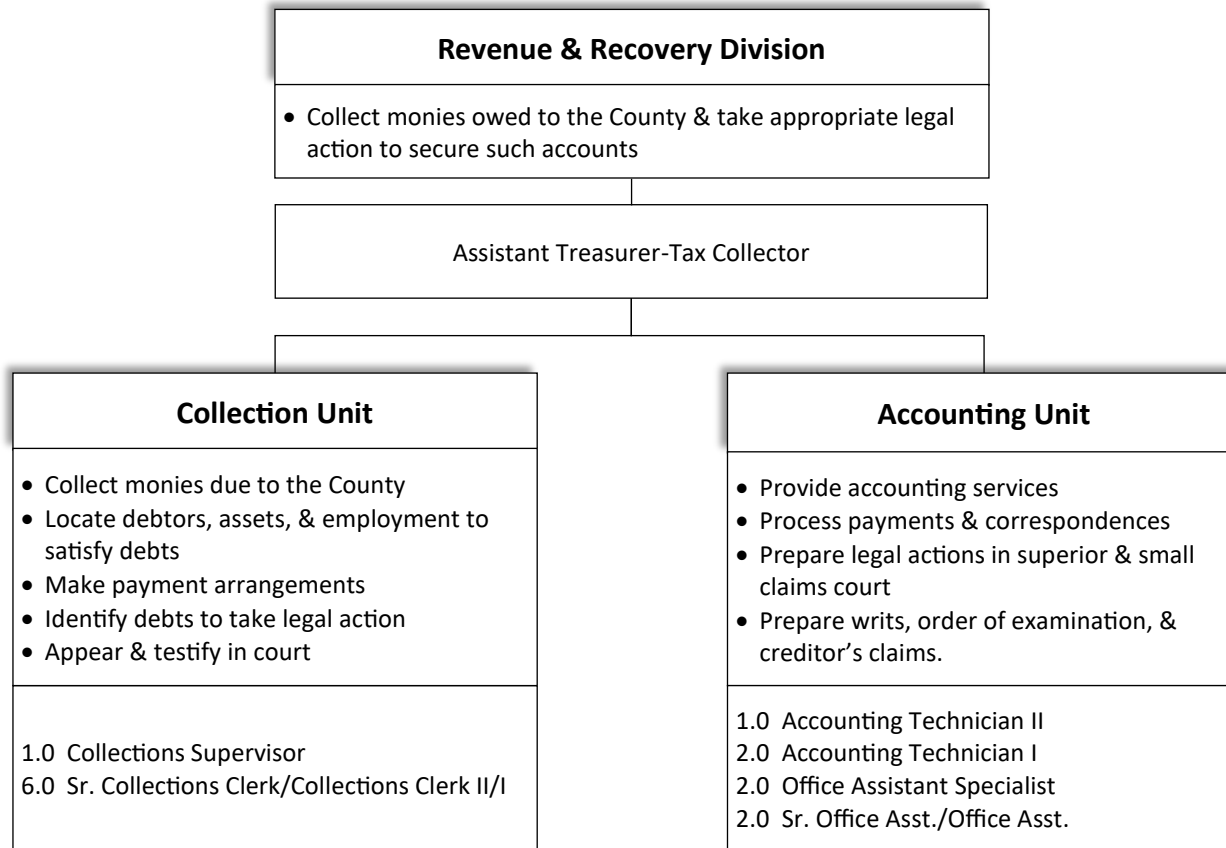
Tax Collection Division

- Distribute secured & unsecured property tax bills
- Collect & enforce tax payment
- Arrange payment plans
- Sell tax defaulted properties
- Collects transient occupancy tax
- Issue business & peddler's licenses

1.0 Management Analyst III

Accounting

1.0 Accountant III
2.0 Accounting Technician II



SAN JOAQUIN — COUNTY —

Office of the County Administrator

www.sjgov.org/departments/cao

