SPECIAL INSPECTION AND TESTING AGREEMENT

PERMIT # _____ Date: _____

Owner: _____ Approved Testing Agency: _____

Project Address: _____ Address: _____

_____ _____

_____ _____

To owner of projects requiring Special Inspection or testing per Chapter 17 of the California Building Code (CBC), please acknowledge and return to the Building Division.

BEFORE PLAN REVIEW CAN BE COMPLETED: The owner or his representative, on the advice of the Responsible Project Engineer or Architect, shall complete, sign and submit the attached for "Structural Tests and Inspection Schedule" to the Division for review and approval.

The owner and his general contractor, where applicable, shall also acknowledge the following requirements applicable to Special Inspection and/or Testing.

1. Contractor/ Owner is responsible for proper notification to the Inspection or Testing Agency for items listed.

2. The testing laboratory is the only one that should take samples and transport them to its laboratory.

3. The inspection Agency to submit name(s) and qualifications of on-site Special Inspectors to the Inspection Division and provide copies of each Inspector's certifications at job site.

4. Special Inspectors shall provide reports to this Department as provided for in CBC Section 1704.4.

5. BEFORE A FINAL INSPECTION CAN BE SCHEDULED: The Inspection Agency shall submit a final report documenting that all items requiring testing and special inspection were fulfilled and reported. Those items and/or inspections shall be noted in this statement. Copy of statement to be maintained at the job site for Building Inspector's review prior to final inspections. CBC Section 1704.4

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09/16/2026

STATEMENT OF RESPONSIBILITY ACKNOWLEDGEMENT

Print Name, Sign, and Date Below

Owner	Signature	Date
Contractor	Signature	Date
Responsible Project Engineer or Architect	Signature	Date
Inspector or Agent	Signature	Date

All information must be completed and legible and form accepted by the Building Division prior to permit issuance.

Structural Tests and Inspection Schedule

STRUCTURAL STEEL:
- ☐ Sample & test
- ☐ Field Welding Inspection
- ☐ Welding Shop Certification
- ☐ High Strength Bolting Inspection
- ☐ Field Ultrasonic Inspection
- ☐ Field Radiology
- ☐ Metal Deck Welding Inspection

REINFORCING STEEL:
- ☐ Tensile & Bend
- ☐ Inspection of Placement
- ☐ Inspection of Welding

PRECAST/CONCRETE:
- ☐ Reinforcing Tests
- ☐ Inspection of Reinforcing Placement
- ☐ Tendon Tests
- ☐ Inspection of Tendon Placement
- ☐ Inspection of Concrete Placement
- ☐ Inspection of Concrete Batching
- ☐ Inspection of Panel Attach & Inserts
- ☐ Inspection of Panel Installation
- ☐ Compression of Tests
- ☐ Inspection of Stressing/ Transfer

INSULATING CONCRETE:
- ☐ Sample & Test
- ☐ Unit Weight

FIREPROOFING:
- ☐ Inspection of Placement
- ☐ Density Tests
- ☐ Thickness Tests
- ☐ Inspect Batching

Geotechnical:
- ☐ Acceptance Tests
- ☐ Moisture Density Determination
- ☐ Field Density
- ☐ Excavations

ROOFING:
- ☐ Inspection
- ☐ Sample & Test

Embedded bolts/ Inserts
- ☐ Bolt/ Insert Placement
- ☐ Bolt/ Insert Tension Test
- ☐ Bolt/ Insert Shear test
- ☐ Epoxy mix and placement

CONCRETE:
- ☐ Reinforcing Tests
- ☐ Inspection of Reinforcing Placement
- ☐ Tendon Tests
- ☐ Inspection of Tendon Placement
- ☐ Inspection of Concrete Placement
- ☐ Inspection of Concrete Batching
- ☐ Inspection of Panel Attachments & Inserts
- ☐ Compresion Tests__psi
- ☐ Inspection of Stressing/Transfer

STRUCTURAL WOOD:
- ☐ Inspection of Fabrication
- ☐ Inspection of Truss Joist Fab
- ☐ Sample & Test Components
- ☐ Inspection of Glu-lam Fab

PILING, CAISSONS, CAPS, TIES:
- ☐ Inspection of Reinforcing Placement
- ☐ Inspection of Concrete Placement

UNDERPINNING:
- ☐ Inspection of Steel Fabrication
- ☐ Inspection of Reinforcing Forms
- ☐ Inspection of Concrete Placement
- ☐ Inspection of Tiebacks

MASONRY:
- ☐ Preliminary Acceptance Tests (Masonry Units, Wall Prisms)
- ☐ Subsequent Tests (Mortar, Grout, Field Wall Prisms)
- ☐ Inspection of Grouting
- ☐ Inspection of Placement & Grouting

Structural Observation by Architect or Engineer
- ☐ Foundation Observation
- ☐ Framing Observation
- ☐ Final Observation
- ☐ General Conformance Letters

OTHER:

_____

_____

Other Tests, Inspections, or Special Instructions

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