



**Robert Rickman**  
Board of Supervisors  
Representing the Fifth District

SCOTT TYRRELL  
Legislative Assistant

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January 13, 2021

Mr. Matthew Paulin  
Assistant County Administrator  
44 N. San Joaquin Street, Suite 640  
Stockton, California 95202

Re: COVID-19 Vaccination Distribution Plan and Proper Operation of SJC ICS, EOC, DOC's, and JIC

Assistant County Administrator Paulin;

My office has had a recent uptick in constituent contacts regarding the County's Vaccination Distribution Plan or Point of Dispensing Plan. The public's inquiries and concerns are understandable and the output of timely and clear information is integral to reassuring our constituents.

To this end, it is my responsibility to ensure that our Emergency Operations Plan protocols that are in place, are being properly and efficiently followed and carried out.

Please confirm that SJC respective Department Operations Centers are;

1. Standardized Emergency Management System (SEMS) and National Incident Management System (NIMS) compliant?
2. Producing and distributing their Incident Action Plans (IAP) as required?
3. Utilizing a Crisis Emergency Risk Communications (CERC) plan, as appropriate?
4. Utilizing a Point of Dispensing (POD) Plan as appropriate?
5. Coordinating efforts through the EOC as required?
6. Providing proper and timely information to the Emergency Operation Center (EOC) and the Joint Information Center (JIC) as required?

Your prompt attention to my inquiry is appreciated, and I look forward to your response. Please contact my Legislative Assistant, Scott Tyrrell, at 468-0181 if you have any questions.

Sincerely,

Robert Rickman  
Supervisor, Fifth District  
San Joaquin County

DTG: 01321/01ST

Cc: COB, BOS, OES, HCS

"I hope I shall possess firmness and virtue enough to maintain (what I consider the most enviable of all titles), the character of an honest man."

- George Washington -