



SAN JOAQUIN COUNTY  
BOARDS, COMMISSIONS & COMMITTEES  
COMMITTEE FACT SHEET

**NAME:** **EQUAL EMPLOYMENT OPPORTUNITY ADVISORY COMMITTEE**

**COMPENSATION:** None.

**LEGAL AUTHORITY:** Board Order B-73-1289 and Resolution R-73-1463 dated June 26, 1973 directed the CAO to develop a plan to implement an Affirmative Action Advisory Committee; Board Order B-91-1835 dated November 26, 1991 increased the number of Community Representatives from 7 to 12 and raised the total number of members from 11 to 16; Board Order B-98-500 dated April 28, 1998 changed the name of the committee to Equal Employment Opportunity Advisory Committee (EEOAC) and Board Order B-00-1309 dated October 24, 2000 which adopted the EEO Plan.

**MEMBERSHIP, QUALIFICATIONS, & RESIDENCY REQUIREMENTS:** 9 Members:  
7 Community At-Large Representatives  
1 Department Head or Assistant Department Head Nominated by the County Administrator  
1 Employee Representative Nominated by the County Administrator

**TERM:** 2 Year Terms.

**DUTIES:**

1. Reviewing and providing recommendations on EEO programs, EEO-related trainings and activities.
2. Assisting in distributing information to employees or the community concerning EEO activities.
3. Soliciting employees' support to attend EEO activities, and assisting in the promotion of EEO-related activities and events.
4. Participating in community outreach activities.
5. Assisting with the preparation and delivery of an annual report to the Board of Supervisors in coordination with the County Administrator's Office and the EEO Program Manager.

**MEETING DATE & LOCATION:** 1<sup>st</sup> Wednesday bi-monthly at 3:00 p.m.  
County Administration Building, Suite 146  
44 N. San Joaquin Street  
Stockton, CA 95202

**CONTACT PERSON:** Deputy Director of Human Resources  
44 N. San Joaquin Street, Suite 330  
Stockton, CA 95202  
468-3370