

**SAN JOAQUIN COUNTY PROBATION DEPARTMENT
JUVENILE DETENTION POLICY AND PROCEDURE MANUAL**

TO: ALL STAFF BULLETIN #: D-227.5

APPROVED BY: STEPHANIE L JAMES REPLACES: NEW
CHIEF PROBATION
OFFICER

ISSUE DATE: 10/01/2018

SUBJECT: TRAINING FOR NON-JUVENILE DETENTION OFFICERS

POLICY

The Probation Department is committed to providing quality training to all staff assigned to Juvenile Detention. The Juvenile Detention Training Officer is responsible for ensuring all non-juvenile detention officers assigned to Juvenile Detention receive the required training.

PROCEDURES

A. Non-Juvenile Detention Officer Orientation Training

1. Within 60 days of assignment to Juvenile Detention, each individual will receive Orientation Training.
2. Orientation Training shall be provided to all non-juvenile detention officers assigned to Juvenile Detention (i.e. teachers, support staff, probation officers, volunteers, medical staff, Behavioral Health Services staff, program providers, etc.)
3. Orientation Training shall include safety and security issues as well as anti-discrimination policies.
4. Juvenile Detention Policy and Procedure Review
 - a. #D-201.2, Personal Belongings
 - b. #D-1302, Access to Detention Facilities
 - c. #D-1200, Emergency Procedures
 - d. #D-664, Transgender Youth
 - e. #D-665, Prison Rape Elimination Act
 - f. San Joaquin County Harassment-Free Work Environment
 - g. Administrative Manual Bulletin #702, Professional Appearance
 - h. Administrative Manual Bulletin #710, Equal Employment Opportunity
 - i. Administrative Manual Bulletin #665, Injury Illness Prevention Program
 - j. Administrative Manual Bulletin #665.1, Workplace Violence Prevention Program

5. The Juvenile Detention Training Officer will also review general facility guidelines as well as proper interaction and working with youth.