

2022745000—Probation-Administration

Law & Justice

Stephanie L. James, Chief Probation Officer

General Fund	2017-2018 Actual	2018-2019 Adjusted	2019-2020 Requested	2019-2020 Recommended	Increase/ (Decrease)
Expenditures					
Salaries & Benefits	\$2,668,909	\$2,724,843	\$3,130,068	\$3,130,068	\$405,225
Services & Supplies	335,604	415,345	660,598	660,598	245,253
Centrally-Budgeted Expenses	2,012,616	2,385,295	2,062,456	2,062,456	(322,839)
Total Expenditures	\$5,017,129	\$5,525,483	\$5,853,122	\$5,853,122	\$327,639
Expenditure Reimbursements	(4,391)	0	0	0	0
Total Appropriations	\$5,012,738	\$5,525,483	\$5,853,122	\$5,853,122	\$327,639
Earned Revenues By Source					
Aid From Other Governments	\$2,252,726	\$2,054,276	\$2,547,703	\$2,547,703	\$493,427
Miscellaneous Revenues	40	0	0	0	0
Operating Transfers In	39,627	67,921	70,139	70,139	2,218
Total Revenues	\$2,292,393	\$2,122,197	\$2,617,842	\$2,617,842	\$495,645
Net County Cost	\$2,720,345	\$3,403,286	\$3,235,280	\$3,235,280	(\$168,006)
Staffing					
Allocated Positions	17.0	17.0	17.0	17.0	0.0
Temporary (Full-Time Equivalent)	1.6	2.5	3.6	3.6	1.1
Total Staffing	18.6	19.5	20.6	20.6	1.1

Purpose

The Probation Administration budget funds management and support services for the Department's four functional divisions: Juvenile Probation, Adult Probation, Juvenile Detention, and Local Community Corrections (AB 109). Services provided include budgeting, accounting, personnel, training, planning/research, and grants management. The Chief Probation Officer function and responsibilities are mandated by California Government Code Sections 24000, 27770, 27771, and 27772; Welfare and Institutions Code Sections 270 and 271; and, Penal Code Sections 1203.5 and 1203.6.

Major Budget Changes

Salaries & Employee Benefits

- \$268,223 Salary and benefits adjustments.
- \$75,219 Increase in extra-help.
- \$61,783 Increase in overtime.

Services & Supplies

- \$87,534 Increase in law enforcement equipment costs.
- \$46,725 Increase for pre-employment psychiatric and polygraph exams.
- \$26,740 Increase in uniform costs.
- \$24,000 Increase in ammunition costs.
- \$14,535 Increase in training costs.
- \$10,355 Increase in software licensing costs.
- \$8,400 Increase in printing costs.
- \$5,000 Increase in radio equipment costs.

Centrally-Budgeted Expenses

- \$11,478 Increase in rents/leases-automation equipment costs.

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- (\$494,178) Decrease in data processing charges.
- (\$37,729) Decrease in Workers' Compensation and Casualty insurance costs.
- (\$6,834) Decrease in radio maintenance charges.
- \$204,424 Addition of Countywide Cost Allocation Plan charges.

Revenues

- \$427,892 Increase in reimbursement from the Juvenile Probation and Camp Funding (JPCF) Trust Fund.
- \$63,390 Increase in Proposition 172 funding.

Program Discussion

The 2019-2020 recommended budget for Probation-Administration totals \$5,853,122, which is an increase of \$327,639 from the 2018-2019 adjusted budget. This change primarily reflects salary and benefits adjustments, increases in overtime and extra-help, increases in gun and ammunition supplies, uniforms, and pre-employment costs, and the addition of the Countywide Cost Allocation Plan charges, partially offset with decreases in data processing charges and allocated insurance costs.

The Department continues to be the Court's most used alternative to incarceration for criminal offenders. Over the past decade, the profile of the typical juvenile and adult client supervised has changed as a result of the utilization of validated risk and needs assessment instruments. Probation Officers now supervise clients with the highest risk of re-offending. On October 1, 2011, AB 109 and Public Safety Realignment made dramatic changes in the population served. The Department continues to work aggressively to develop and maintain a probation service model that is evidence-based, employs best practices in the field of community corrections, and follows the principles of effective intervention.

Standards & Training for Corrections (STC)

The Administration budget includes funds for mandated training of Probation and Juvenile Detention Officers through the STC Program. Core (initial) training for new employees is a minimum of 196 hours for Probation Officers and a minimum of 160 hours for Juvenile Detention Officers. Probation Officers must also complete firearms courses and

both classifications have ongoing annual training. For 2019-2020, the Department will continue to ensure that sworn staff meet mandated training levels. Historically, Probation Officers receive more hours of training than is required by the State.

In early 2019, the Board of State and Community Corrections (BSCC) adopted changes to the training requirements for the Probation Officer and Juvenile Detention Officer classifications, which will go into effect on July 1, 2020. Probation Officer core training will be reduced from 196 hours to 189 hours and Juvenile Detention Officer core training will increase from 160 hours to 168 hours. Additionally, a new core training will be offered for staff that have previously attended Juvenile Detention Officer core training and are now going to become Probation Officers. This transition core training will be 69 hours.

Justice System Reform

As a result of the State's continuing corrections system crisis, sweeping changes have been made over the past several years that have had a dramatic impact on the local justice system at both the adult and juvenile levels. In 2016-2017, Propositions 57, 64, and 63 were passed and signed into law. In the Governor's 2019-2020 proposed budget, the Governor is proposing to move the Division of Juvenile Justice from under the California Department of Corrections and Rehabilitation to under the Department of Health and Human Services. Plans for how this will be accomplished as well as the impact to the Probation Department are unknown at this time.

Evidence-Based Practices (EBP)

The Department implements EBP throughout its divisions to prioritize services and provide targeted interventions to clients in an effort to reduce recidivism. The Department has committed to the use of validated assessment tools in the Adult, Juvenile, and Juvenile Detention divisions. A validated Pretrial Assessment Instrument was implemented in 2014-2015 to assist in making detain and release decisions for offenders booked into the County Jail.

Staff continues efforts to identify appropriate intervention options to address clients' individual criminogenic needs and to train staff and community-based organizations on use of EBP. Additionally, all field Probation Officers have been trained in Motivational Interviewing and Effective Practices in Community Supervision. In 2015-2016, the Department began a Continuous Quality Improvement process with a community-based organization to evaluate program fidelity for the EBP group interventions.

The Department worked with the University of Cincinnati's Correctional Institute (UCCI) to redesign the EBP offered by

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the Department and create a Programming Passport. This model has been implemented throughout all the divisions and is offered to all clients under the Department’s jurisdiction. During 2019-2020, the Department will continue to work on increasing the hours of EBP and ensuring continuous quality improvement of the delivery of services.

During 2017-2018, UCCI conducted the Evidence-Based Correctional Programming Checklist-Community Supervision Agency (CPC-CSA) assessment of the Department to highlight strengths and weaknesses of the implementation of evidence-based programs. A separate CPC-CSA was conducted on Juvenile Hall and Camp Peterson, and a third CPC-CSA was conducted on Victor Community Support Services (VCSS). The Department contracts with VCSS to assist in delivering evidence-based programming. The Department received the

recommendations in three separate technical assistance reports and began working on implementing those recommendations in 2018-2019. This work will continue in 2019-2020.

In 2019-2020, the Department will look at replacing its Juvenile Case Management System with upgraded computer systems.

Research & Evaluation Unit

The Unit assesses ways to streamline services, develop efficiencies, employ automation, create databases, perform queries, and provide data analysis. The Unit has assisted with consistency, integrity, and fidelity of the work of the Department.

Workload Data

	-----Actual-----			Est./Act. 2018-2019	Projected 2019-2020
	2015-2016	2016-2017	2017-2018		
<i>Staff Trained</i>	219	215	208	225	230
<i>STC Classes Provided</i>	177	190	211	190	200
<i>STC Hours Provided</i>	9,710	15,057	15,398	15,000	15,500