

## **IMPROVEMENT PLAN SUBMITTAL REQUIREMENTS**

- A. The following items must be submitted to the San Joaquin County Public Works Department before the Improvement Plans can be deemed complete:
1. Preliminary Engineer's Estimate \*.
  2. Plan check fee based on the preliminary Engineer's Estimate (excluding contingencies) per the current San Joaquin County Department of Public Works fee schedule (located on the Public Works website).
  3. 5 complete sets of improvement plans \* (bond copies) and a copy in pdf format, including grading plan and erosion & sediment control plan as applicable.
  4. 5 sets of specifications \* (use San Joaquin County Standard Specifications and Special Provisions as a guide located on the Public Works website). These may be included as a part of the improvement plans.
  5. Geotechnical Report (2 copies - including preliminary soils report, R-values, structural section calculations and percolation test results, if applicable).
  6. Storm drain calculations \*. (Hydrology, watershed map, pipeline calculations, hydraulic design, retention/detention basin, pump system, etc., as applicable)
  7. Water and sanitary sewer design data and calculations \*, if applicable.
  8. Traffic handling plan.
  9. 1 draft final map, if applicable.
  10. Utility letters in accordance with Section 1.215 of the County Improvement Standards.
  11. The name, address and telephone number of the developer and design engineer.
- B. Field inspection fee (including final plan check fee) based on approved engineer's estimate (excluding contingencies) per the current San Joaquin County Department of Public Works fee schedule must be submitted prior to or at time of final submittal.

*Note: Reference shall be made to Section 1.25 of the Improvement Standards for San Joaquin County Department of Public Works (Revised May 1997)*

San Joaquin County Public Works Department website address: <http://www.sjgov.org/pubworks/>

\*Improvement plans, calculations, specifications and engineer's estimate do not require wet stamp and signature until final approval; however, they must include a "PRELIMINARY" (or similar) stamp or watermark.

**Effective January 2014**

