



## San Joaquin County Human Resources Division

### JOB BULLETIN Background Investigator Job Bulletin #TP0120-0108-TM

[HR Home](#) | [Employment Opportunities](#) | [Salary Range](#) | [Civil Service Job Specs](#)

---

#### Part-time Position TP0120-0108-TM

**SALARY:** \$24.27 per hour

**FILING PERIOD:** January 21, 2008 through February 1, 2008

**TYPICAL DUTIES:** The San Joaquin County Sheriff's Department is recruiting to vacancies. The Background Investigator conducts thorough and objective background investigations of the Sheriff's Department applicants to determine employment suitability; researches information and prepares written recommendations based on findings. Employee will conduct thorough and complete background investigations according to department policies, applicable laws; and procedural requirements; reviews applications for completeness and directs applicants to provide additional information if needed; obtains proper information release documents.

#### **MINIMUM QUALIFICATIONS:**

**NOTE:** *Employment in the Sheriff's Department is contingent upon passing a background investigation.*

**Experience:** Two years performing employment applicant investigative work in a government or contract investigative agency, or four years experience as a full-time paid peace officer conducting investigations. Completion of a Peace Officers Standards and Training (POST) approved Background Investigator course preferred.

#### **AND**

**License:** Possession of a valid California driver's license.

**Knowledge of:** Principles and practices of investigation and research, including interviewing techniques, conflict management, and methods and techniques of negotiation; electronic information systems to access data; principles of identification, report writing and techniques; principles and procedures of recordkeeping and reporting; research techniques, statistical analysis and data collection; basic computer and modern office automation technology and computer software programs relevant to department operations; relevant federal, state and local laws, codes, and ordinances related to the legal requirements of background investigations and hiring practices of applicants.

**Selection Process:** All applications will be reviewed and the most qualified will be contacted by San Joaquin County Sheriff's Office for interview.

---

[HR Home](#) | [Employment Opportunities](#) | [Salary Range](#) | [Civil Service Job Specs](#)

*E-mail:* [humanresources@sjgov.org](mailto:humanresources@sjgov.org)

---