

**PURPOSE:**

The purpose of this policy is to establish procedures for issuing Emergency Medical Technician – I (EMT-I) certification in the San Joaquin County Emergency Medical Services (EMS) system.

**AUTHORITY:**

Health and Safety Code, Division 2.5, Section 1797.220;  
Title 22, California Code of Regulations, Chapter 2 et seq.

**DEFINITIONS:**

- A. “Emergency Medical Technician – I” or “EMT-I” means a person who has successfully completed a basic EMT-I course which meets the requirements of Title 22, California Code of Regulations, Chapter 2 and has been certified as an EMT-I by an EMT-I certifying authority.
- B. “Emergency Medical Technician – II” or “EMT-II” means a person who has successfully completed an EMT-II training course that meets the requirements of Title 22, California Code of Regulations, Chapter 3 and has been certified as an EMT-II by a local EMS agency.
- C. “Emergency Medical Technician – Paramedic” or “EMT-P” or “Paramedic” or “Mobile Intensive Care Paramedic” means a person who is educated and trained in all elements of the prehospital advanced life support and has been licensed by the State of California as a paramedic.

**POLICY:**

- I. Initial Certification:
  - A. In order to be eligible for EMT-I certification by the San Joaquin County EMS Agency an individual shall:
    - 1. Possess a valid EMT-I course completion record or other documented proof of successful completion of an approved EMT-I course or have documentation of successful completion of an approved out-of-state EMT-I training course.
    - 2. Apply for certification within two years of the date of course completion.

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3. Pass, by pre-established standards the written and skills examination approved by the State of California EMS Authority.
  4. Be eighteen years of age or older.
  5. Complete an application and affidavit stating that the applicant is not precluded from certification as an EMT-I for reasons defined in Section 1798.200 of the Health and Safety Code.
  6. Complete a live scan criminal background check by the State of California Department of Justice.
  7. Pay the certification fee established by the Board of Supervisors.
  8. Submit a copy of a current State of California Driver's License or Identification Card or Military Identification Card.
  9. Submit proof of current certification in cardiopulmonary resuscitation (CPR).
- B. In order for an individuals whose California EMT-II certification or paramedic license has lapsed to be eligible for certification as an EMT-I the individual shall complete the requirements of subsections 5, 6, 7, 8 of paragraph A. above, as well as:
1. For lapses of six months or more, but less than twelve months, complete 36 hours of approved EMS continuing education.
  2. For lapses of twelve months or more, but less than twenty-four months, complete 48 hours of approved continuing educations and pass the written and skill examinations required for initial EMT-I certification.
  3. For lapses greater than twenty-four months the individual shall complete an entire EMT-I course and all requirements for initial certification.
- C. An individual who possesses a current and valid out-of-state EMT-I or EMT Basic certificate shall be eligible for certification upon fulfilling the requirements of subsections 5, 6, 7, 8 of paragraph A. above.
- II. Concurrent Certification:
- A. An individual currently licensed in the State of California as a paramedic or certified as an EMT-II is deemed to be certified as an EMT-I except when the individual's paramedic license or EMT-II certification is under suspension or revocation.
- III. Maintaining EMT-I Certification:

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- A. In order to maintain certification, an EMT-I shall:
  - 1. Possess current EMT-I certification in the State of California.
  - 2. Obtain at least twenty-four hours of EMS continuing education from an approved EMS continuing education provider or successfully complete a twenty-four hour EMT-I refresher course from an approved training program.
  - 3. Submit a completed EMSA skills competency verification form.
  - 4. Complete an application and an affidavit stating that the applicant is not precluded from certification as an EMT-I for reasons defined in Section 1798.200 of the Health and Safety Code.
  - 5. If not previously on file, complete a live scan criminal background check by the State of California Department of Justice.
  - 6. Pay the certification fee established by the Board of Supervisors.
  - 7. Submit a copy of a current State of California Driver's License or Identification Card or Military Identification Card.
  - 8. Submit proof of current certification in cardiopulmonary resuscitation (CPR).

IV. Skills Verification:

- A. Skills competency shall be verified by direct observation of an actual or simulated patient contact. Skills competency shall be verified by an individual who is currently certified or licensed as an EMT-I, EMT-II, paramedic, registered nurse, physician assistant, or physician who shall be designated by an approved EMS training program, EMS continuing education program or EMS service provider. Each program or provider shall keep a current list of designated individuals on file with the San Joaquin County EMS Agency.
- B. Skills requiring verification of competency are;
  - 1. Patient examination, trauma.
  - 2. Patient examination, medical.
  - 3. Airway emergencies.
  - 4. Breathing emergencies.
  - 5. Automatic external defibrillation.
  - 6. Circulation emergencies.
  - 7. Neurological emergencies.
  - 8. Soft tissue injuries.
  - 9. Musculoskeletal injuries.
  - 10. Obstetrical emergencies.

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V. Certification Dates:

- A. The effective date of EMT-I certification shall be the date the individual satisfactorily completes all certification requirements and has applied for certification. The certification expiration date will be the final day of the final month of the two year period, except in the following instances:
1. A person applies for certification based on the possession of a current and valid out-of-state EMT-I, EMT-II or paramedic certificate or license or valid National Registry EMT Basic, EMT Intermediate or EMT Paramedic certificate. In such instances, the expiration date shall be the same as the expiration date of the out-of-state or national Registry certificate or license.
  2. For applicants meeting the requirements for maintaining certification greater than six months prior to expiration, the effective date of certification shall be the date the applicant satisfactorily completes all requirements and has applied for certification and the new certification expiration shall be the final day of the final month of the two year period.

VI. Re-Certification After Lapse in Certification:

- A. Applicants who have allowed their certification to expire beyond six months but less than twelve months shall be required to complete an additional 12 hours of EMS continuing education for a total of 36 hours of continuing education.
- B. Applicants who have allowed their certification to expire beyond twelve months but less than twenty-four months shall be required to complete an additional 24 hours of EMS continuing education for a total of 48 hours of continuing education and shall pass the written and skills examinations required for initial certification.
- C. Applicants who have allowed their certification to expire beyond twenty-four months shall complete all of the requirements of initial certification including successful completion of an approved EMT-I training course.

VII. Attachment A: EMT-I skills competency verification form, EMSA-SCV (07/03). A completed EMT-I Skills Verification Form is required to accompany an EMT-I recertification application for those individuals who are either maintaining EMT-I certification without a lapse or to renew EMT-I certification with a lapse in certification less than one year.

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SAN JOAQUIN COUNTY  
EMERGENCY MEDICAL SERVICES AGENCY

TITLE: **EMERGENCY MEDICAL TECHNICIAN – I CERTIFICATION**

EMS Policy No. **2310**

1a. Name as shown on EMT-I Certificate	1b. Certificate Number	1c. Signature
1d. Certifying Authority	1e. Date	I certify, under the penalty of perjury, that the information contained on this form is accurate.
<b>Skill</b>	<b>Verification of Competency</b>	
<b>1. Patient examination, trauma patient;</b>	Affiliation	Date
Signature of Person Verifying Competency	Print Name	Certification / License Number
<b>2. Patient examination, medical patient</b>	Affiliation	Date
Signature of Person Verifying Competency	Print Name	Certification / License Number
<b>3. Airway emergencies</b>	Affiliation	Date
Signature of Person Verifying Competency	Print Name	Certification / License Number
<b>4. Breathing emergencies</b>	Affiliation	Date
Signature of Person Verifying Competency	Print Name	Certification / License Number
<b>5. Automated external defibrillation</b>	Affiliation	Date
Signature of Person Verifying Competency	Print Name	Certification / License Number
<b>6. Circulation emergencies</b>	Affiliation	Date
Signature of Person Verifying Competency	Print Name	Certification / License Number
<b>7. Neurological emergencies</b>	Affiliation	Date
Signature of Person Verifying Competency	Print Name	Certification / License Number
<b>8. Soft tissue injury</b>	Affiliation	Date
Signature of Person Verifying Competency	Print Name	Certification / License Number
<b>9. Musculoskeletal injury</b>	Affiliation	Date
Signature of Person Verifying Competency	Print Name	Certification / License Number
<b>10. Obstetrical emergencies</b>	Affiliation	Date
Signature of Person Verifying Competency	Print Name	Certification / License Number

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**1a. Name of Certificate Holder**

Provide the complete name, last name first, of the EMT-I certificate holder who is demonstrating skills competency.

**1b. Certificate Number**

Provide the EMT-I certification number from the current or lapsed EMT-I certificate of the EMT-I certificate holder who is demonstrating competency.

**1c. Signature**

Signature of the EMT-I certificate holder who is demonstrating competency. By signing this section the EMT-I is verifying that the information contained on this form is accurate and that the EMT-I certificate holder has demonstrated competency in the skills listed to a qualified individual.

**1d. Certifying Authority**

Provide the name of the EMT-I certifying authority for which the individual will be certifying through.

**Verification of Competency**

1. Affiliation - Provide the name of the training program or EMS service provider that the qualified individual who is verifying competency is affiliated with.
2. Once competency has been demonstrated by direct observation of an actual or simulated patient contact, i.e. skills station, the individual verifying competency shall sign the EMT-I Skills Competency Verification Form (EMSA-SCV 07/03) for that skill.
3. Qualified individuals who verify skills competency shall be currently licensed or certified as: An EMT-I, EMT-II, Paramedic, Registered Nurse, Physician Assistant, or Physician and shall be either a qualified instructor designated by an EMS approved training program (EMT-I training program, paramedic training program or continuing education training program) or by a qualified individual designated by an EMS service provider. EMS service providers include, but are not be limited to, public safety agencies, private ambulance providers, and other EMS providers.
4. Certification or License Number - Provide the certification or license number for the individual verifying competency.
5. Date- Enter the date that the individual demonstrates competency in each skill.
6. Print Name - Print the name of the individual verifying competency in the skill.

Verification of skills competency shall be valid to apply for EMT-I recertification for a maximum of two years from the date of verification.

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