

# SAN JOAQUIN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT

600 East Main St. Stockton, CA 95202-3029  
Telephone: (209) 468-3420 Fax: (209) 464-0138 Web: www.sjgov.org/ehd

## PUBLIC RECORDS RELEASE APPLICATION

APPLICANT: \_\_\_\_\_ BUSINESS/AGENCY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY/STATE/ZIP: \_\_\_\_\_

PHONE (1): \_\_\_\_\_ PHONE (2): \_\_\_\_\_ FACSIMILE: \_\_\_\_\_

TENTATIVE\* APPOINTMENT DATE: \_\_\_\_\_ Time: \_\_\_\_\_

(Please allow 10 business days from date of application submittal - \*Tentative only - must be confirmed)

CHECK BOX TO EXPEDITE REQUEST - \$125 FEE (CASH OR CHECK ONLY) - REQUEST PROCESSED IN 3 BUSINESS DAYS

SIGNATURE OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

Electronic Information:  List  Map – Description: \_\_\_\_\_

FILE ADDRESS				EHD USE ONLY	
	Street #	Street Name	City		
1.				<input type="checkbox"/>	Unit 1
2.				<input type="checkbox"/>	Unit 2
3.				<input type="checkbox"/>	Unit 3
4.				<input type="checkbox"/>	Unit 4
5.				<input type="checkbox"/>	Unit 5
6.				<input type="checkbox"/>	Unit 6
7.				<input type="checkbox"/>	Unit 6
8.				<input type="checkbox"/>	Unit 6
9.				<input type="checkbox"/>	Unit 6
10.				<input type="checkbox"/>	Unit 6

Specific Date Range of Information Requested: From \_\_\_\_\_ to \_\_\_\_\_

### ENVIRONMENTAL HEALTH DEPARTMENT FILES

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> UNDERGROUND TANK (UST) CLEANUP SITE (LOP) | <input type="checkbox"/> HOUSING ABATEMENT | <input type="checkbox"/> SOLID WASTE FACILITY/VEHICLE       |
| <input type="checkbox"/> OTHER CLEANUP SITE (NON-LOP)              | <input type="checkbox"/> FOOD FACILITY     | <input type="checkbox"/> WASTE TIRE                         |
| <input type="checkbox"/> UNDERGROUND TANK (MONITORING/REMOVAL)     | <input type="checkbox"/> DOG KENNEL        | <input type="checkbox"/> DAIRY                              |
| <input type="checkbox"/> HAZARDOUS WASTE GENERATOR                 | <input type="checkbox"/> CHICKEN RANCH     | <input type="checkbox"/> WASTEWATER TREATMENT PLANT         |
| <input type="checkbox"/> TIERED PERMITTED FACILITY                 | <input type="checkbox"/> MOTEL/HOTEL       | <input type="checkbox"/> PUMPER TRUCK/YARD/CHEMICAL TOILETS |
| <input type="checkbox"/> TATTOO/BODY PIERCING                      | <input type="checkbox"/> POOL/SPA          | <input type="checkbox"/> LAND USE APPLICATION SITES         |
| <input type="checkbox"/> MEDICAL WASTE FACILITY                    | <input type="checkbox"/> COMPLAINT RECORDS | <input type="checkbox"/> OTHER (PLEASE SPECIFY)             |

**WELL AND SEPTIC PERMIT RECORDS ARE AVAILABLE FOR REVIEW: MONDAY-FRIDAY 8:00 AM-5:00PM (EXCLUDING HOLIDAYS)**

1. **List up to ten addresses** in the space above. Select the type(s) of files from the list above by checking the appropriate box(es). At least one file type **MUST** be selected. Fax to (209) 464-0138 or mail to the address indicated above. Address ranges will not be accepted - for additional assistance with file addresses, contact the EHD. Applications received after 3:00 pm will be processed the next business day.
2. The EHD will notify the applicant if any EHD files exist. An appointment for review will be confirmed approximately ten (10) days after receipt of application. The files will be held for a maximum of five business days for review. Appointments should be scheduled accordingly.
3. A file that is actively being worked on by EHD staff may not be immediately available for review. A new application may be submitted when the file is available.
4. Any file not returned in the same condition as released will be reorganized by EHD staff at the expense of the applicant. Future file reviews by the same applicant may require a \$125 deposit prior to review.

EHD USE ONLY