



**SAN JOAQUIN COUNTY**  
**ENVIRONMENTAL HEALTH DEPARTMENT**  
 600 East Main Street Stockton ▪ CA 95202-3029  
 (209) 468-3420 ▪ Fax: (209) 464-0138 ▪ Web: [www.sjgov.org/ehd](http://www.sjgov.org/ehd)

Preliminary Site Assessment/Final Report Checklist

<b>SITE LOCATION:</b>	<b>APN:</b>	<b>PR #:</b>
		<b>REPORT DATE:</b>

S = Sufficient  
 I = Insufficient

**California Health and Safety Code Section 25400.37**

- | <b>S</b>                 | <b>I</b>                 |   |
|--------------------------|--------------------------|---|
|                          |                          | <b>1.0 INTRODUCTION &amp; DESCRIPTION OF PROPERTY</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | 1.1 Description of location of property, including the street address and mailing address of the contaminated property, the owner of record and mailing address, a legal description of the property.               |
| <input type="checkbox"/> | <input type="checkbox"/> | 1.2 Report includes a parcel vicinity location map with clear directions for locating the property.   |
| <input type="checkbox"/> | <input type="checkbox"/> | 1.3 Report includes a site map showing the location of all items on property (i.e., structures, drives, wells, septic systems, large trees, pastures, pools, natural drainage courses, ponds, waterways, etc.).     |
| <input type="checkbox"/> | <input type="checkbox"/> | 1.4 Report includes a diagram of the contaminated property that includes the floor plans of all affected buildings, the location of damage and contamination.   |
|                          |                          | <b>2.0 SAMPLING SUMMARY AND DISCUSSION</b>  |
| <input type="checkbox"/> | <input type="checkbox"/> | 2.0 Report includes a diagram showing the location of sampling points used in the preliminary site assessment. All sampling point locations shall be keyed to the sampling results and remediation recommendations. |
| <input type="checkbox"/> | <input type="checkbox"/> | 2.1 Description of the sampling methods and analytical protocols used in the preliminary site assessment.   |
| <input type="checkbox"/> | <input type="checkbox"/> | 2.2 Description of the sampling results, including in tabular format.   |
| <input type="checkbox"/> | <input type="checkbox"/> | 2.4 Description and discussion relating to the background samples and results obtained.   |
|                          |                          | <b>3.0 REMEDIATION/REMOVAL SUMMARY AND DISCUSSION</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | 3.1 Discussion of the methods used to remediate (cleanup and/or removal) each specific area.  |
| <input type="checkbox"/> | <input type="checkbox"/> | 3.2 Summary and discussion of the post remedial sampling results.   |
| <input type="checkbox"/> | <input type="checkbox"/> | 3.3 Discussion of the methods used to dispose of any materials removed and/or wastewater generated during the remediation process. Copies of disposal receipts/manifests included in report.                        |
|                          |                          | <b>4.0 ADDITIONAL RECOMMENDATIONS – Initial Work/Sampling Shows Remaining Contamination</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | 4.1 Specific recommendations, including methods (decontamination, removal, demolition, and disposal), for any additional remedial actions required to meet the human occupancy standards.                           |
| <input type="checkbox"/> | <input type="checkbox"/> | 4.2 Description of the plan for any additional post remediation site assessment, including specific sampling requirements and methodologies, and locations at which samples are to be obtained.                     |
| <input type="checkbox"/> | <input type="checkbox"/> | 4.3 Any additional work proposed will require the submittal of an Addendum to the Preliminary Assessment Report or a Final Report.  |
|                          |                          | <b>5.0 FINAL REPORT CONCLUSIONS – Initial Work/Sampling Shows Occupancy Standards Met</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | 5.1 Summary and discussion of the project results that demonstrate and conclude the regulatory occupancy standards have been successfully met.  |
|                          |                          | <b>6.0 REPORT SIGNATURE</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | 6.1 Report included the notarized signatures of the authorized contractor and a certified industrial hygienist.   |

Reviewed By: \_\_\_\_\_, REHS

Reviewed Date: \_\_\_\_\_

