



APPLICATION – BUSINESS LICENSE

SAN JOAQUIN COUNTY COMMUNITY DEVELOPMENT DEPARTMENT

BUSINESS LICENSE NO. _____

TO BE COMPLETED BY THE APPLICANT PRIOR TO FILING THE APPLICATION

Business Information

Business Name:			
Business Address:		Cross St	
DBA Mailing Address:		City:	State: ZIP:
Phone #:		Assessor Parcel Number(s):	
Email:			
Other Businesses at this Address:			
Previous Business at Address:			
Description of Business Operation::			
Type of Organization: <input type="checkbox"/> Single Owner <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Other:			
Estimated Number of Full Time Employees:		Estimated Number of Part Time or Seasonal Employees:	
Applicant Last Name:		Applicant First Name:	
Applicant Mailing Address:			
City	State	ZIP	Applicant Phone No:
Water Supply: <input type="checkbox"/> Public <input type="checkbox"/> On-site Well		Sewage Disposal: <input type="checkbox"/> Public <input type="checkbox"/> Septic System	
Will there be any sale of firearms? <input type="checkbox"/> Yes <input type="checkbox"/> No			

NOTE: ANY CHANGE OF OCCUPANCY MAY REQUIRE BUILDING IMPROVEMENTS AND NECESSARY BUILDING PERMITS.

**I, affirm, under penalty of perjury that all the above information is true and correct
I, the Owner/Agent agree, to defend, indemnify, and hold harmless the County and its
agents, officers and employees from any claim, action or proceeding against the County
arising from the Owner/Agent's project.**

Date:

Applicant's Signature:

STAFF USE ONLY

G/P Designation:		Zoning:		Use Type:	
DEPARTMENT	APPROVED	DENIED			DATE
Development Services			Planner Name:		
Building Inspection					
Environmental Health Div					
Fire Warden					
Public Works					
M.H.C.S.D.					
License Approved For:					
Remarks:					
Accepted as Complete:				Occ. Grp.	
				Date:	

**CALIFORNIA FIRE CODE (CFC)
OPERATIONAL PERMIT REQUIREMENT CHECKLIST**

Check all that apply or could apply:

- CFC 105.6.1 Aerosol products - level 2 or 3 in excess of 500 lbs
- CFC 105.6.2 Amusement buildings
- CFC 105.6.3 Aviation facilities
- CFC 105.6.4 Carnivals and Fairs
- CFC 105.6.5 Cellulose nitrate film - to store, handle, or use cellulose nitrate film in a Group A occupancy
- CFC 105.6.6 Combustible dust producing operations
- CFC 105.6.7 Combustible fibers more than 100 cu ft
- CFC 105.6.8 Compressed gases in excess of Table 105.6.8
- CFC 105.6.9 Covered mall buildings - Including: combustible goods, fuel/gas fired equip., open flames
- CFC 105.6.10 Cryogenic fluids in excess of Table 105.6.10
- CFC 105.6.11 Cutting and welding
- CFC 105.6.12 Dry cleaning plant
- CFC 105.6.13 Exhibits and trade shows
- CFC 105.6.14 Explosives and fireworks (hourly rate will also be charged for inspections performed during non-business hours, 2 hr minimum)

- CFC 105.6.15 Fire hydrants and valves
- CFC 105.6.16 Flammable and combustible liquids - Including: use, dispensing, storage, handling, etc.
- CFC 105.6.17 Floor finishing (more than 350 sq ft with flammable/combustible liquid Class I or II)
- CFC 105.6.18 Fruit ripening processes (using ethylene gas)
- CFC 105.6.19 Fumigation or thermal insecticide fogging
- CFC 105.6.20 Hazardous materials amounts in excess of Table 105.6.20
- CFC 105.6.21 HPM facility
- CFC 105.6.22 High piled storage in excess of 500 sq ft
- CFC 105.6.23 Hot work operations - Including: public exhibitions, inside, welding booths, fire haz. area
- CFC 105.6.24 Industrial ovens
- CFC 105.6.25 Lumber yards, in excess of 100,000 board ft and/or pallets, crates, bin boxes, wood, plastic, 30,000 board ft or 50,000 cu ft

- CFC 105.6.26 Liquid or gas fueled vehicles or equipment in assembly buildings
- CFC 105.6.27 Liquefied petroleum gas - Including: storage/use LP gas and cargo tankers trans. LP gas
- CFC 105.6.28 Magnesium work – more than 10 lbs
- CFC 105.6.29 Miscellaneous combustible storage in excess of 2,500 cu ft
- CFC 105.6.30 Open burning (regulated by APCD except recreational)
- CFC 105.6.31 Open flames and torches
- CFC 105.6.32 Open flames and candles
- CFC 105.6.33 Organic coatings – manufacture +1 gal/day
- CFC 105.6.34 Places of assembly
- CFC 105.6.35 Private fire hydrants (removal from service)
- CFC 105.6.36 Pyrotechnical special affects material
- CFC 105.6.37 Proxylin plastics in excess of 25 lbs
- CFC 105.6.38 Refrigeration equipment, 220 lbs group. A-1, 30 lbs of any other refrigerant
- CFC 105.6.39 Repair garages and motor fuel-dispensing facilities
- CFC 105.6.40 Rooftop heliports
- CFC 105.6.41 Spraying or dipping – utilizing flammable/combustible liquids or powders
- CFC 105.6.42 Storage of scrap tires and tire byproducts in excess of 2,500 cu ft
- CFC 105.6.43 Temporary membrane structures or tents +400 sq ft
- CFC 105.6.44 Tire rebuilding plants
- CFC 105.6.45 Waste handling (wrecking yards, junk yards, etc.)
- CFC 105.6.46 Wood products; chips, hogged material, lumber +200 cu ft
- CFC 105.6.47 *S.F.M. Movie production operations. Including: production facilities, pyrotechnics and special effects, and live audiences*

NAME _____

ADDRESS _____

PHONE NUMBER _____

CONTACT PERSON _____

COUNTY OF SAN JOAQUIN

Environmental Health Department

1868 E Hazelton Avenue
Stockton, California 95205
Telephone (209) 468-3420
FAX (209) 468-3433
Website: www.sjgov.org/ehd

HAZARDOUS MATERIALS DISCLOSURE SURVEY

Please read the information on the reverse side before completing this survey form. A separate survey for each business name and/or address in San Joaquin County is required.

Business

Name: _____

Business Owner(s)

Name: _____

Telephone: _____

Business

Address: _____

Mailing Address (if different from
above): _____

Nature of

Business: _____

Fire District: _____

Q1. Yes No Does your business handle a hazardous material in any quantity at any one time in the year? See the definition of hazardous material on the back of this form. If your answer is No," go to Question 4.

Q2. Yes No Does your business handle a hazardous material, or a mixture containing a hazardous material in a quantity equal to or greater than 55 gallons, 500 pounds, or 200cubic feet at any one time in the year?

If "Yes," how long have you handled these materials at your business? _____

If "Yes," check any of the following conditions that applies to your business.

A. The hazardous materials handled by this business is contained solely in a consumer product, packaged for direct distribution to, and use by, the general public.

B. This business is a health care facility (doctor, dentist, veterinary, etc.) and uses only medical gases.

C. This business operates a farm for purposes of cultivating the soil, raising, or harvesting an agricultural or horticultural commodity.

Q3. Yes No Does your business handle an **acutely hazardous material**? See definition on reverse side of this form.

Q4. Yes No Is your business within 1,000 feet of the outer boundary of a school (grades K-12)?

I have read the information on this form and understand my requirements under Chapter 6.95 of the California Health and Safety Code. I understand that if I own a facility or property that is used by tenants, that it is my responsibility to notify the tenants of the requirements which must be met prior to issuance of a Certificate of Occupancy or beginning of operations. I declare under the penalty of perjury that the information provided on this disclosure survey is true and accurate to the best of my knowledge.

Owner or Authorized Agent:

X _____ Date: _____

Print Name

X _____ Title: _____

Signature

SAN JOAQUIN COUNTY HAZARDOUS MATERIALS PROGRAM

This survey form is intended to identify businesses, which need to comply with the hazardous materials emergency planning and reporting requirements of Chapter 6.95 of the California Health and Safety Code. This statute requires businesses, which handle hazardous materials to prepare emergency plans for their employees' use in an emergency. Businesses must submit a copy of this plan, along with annual inventory of their hazardous materials, to public agencies for use in protecting emergency responders and the public. In San Joaquin County, the Office of Emergency Services (OES) has been designated to administer this program. Should you have any questions on this program or this form, please call that office at (209) 468-3969.

Please consider the following guidelines when completing the questions on the front of this form.

Question 1:

The law defines "**hazardous material**" for purposes of this program as any material that, because of its quantity, concentration, or physical or chemical characteristics, poses a significant present or potential hazard to human health and safety or to the environment if released into the work place or the environment. This includes, but is limited to, fuels, petroleum products, paints, propane, oxygen, ammonia, chlorine, pesticides, fertilizers, and hazardous wastes. Answer "Yes" if you use a material that meets that definition in any quantity at least once in the year. If you are unsure, contact our office at (209) 468-3969 for assistance. If you answer "No" and at a later date your business, or a tenant on your property, begins handling hazardous materials, you must inform the Office of Emergency Services within 30 days.

Question 2:

If you answer "Yes," you must meet the requirements of Chapter 6.95 of the California Health and Safety Code. Our office will be contacting you to provide assistance. These requirements must be met prior to issuance of a certificate of occupancy.

If you answer "No," our office may conduct an inspection after you begin operations to verify your exemption.

The statutes establish some modified requirements or program exemptions for certain uses of hazardous materials. If you answered "Yes" to questions 1 and 2, determine whether your business meets one of the following conditions. Then mark the appropriate boxes on the front of this form. Our office will contact you to make a final determination of these exemptions.

- A. Retail Exemption: Products packaged for direct distribution to the general public are exempt from the program. This exemption may not apply if 1) the quantity handled creates an unacceptable public hazard; 2) the material is being used directly by the business as part of its operations in addition to being sold to the general public; or 3) the general public does not have ready access to the product as it is stored by the business, e.g., in a warehouse.
- B. Medical Exemption: Medical offices which use only oxygen and/or nitrous oxide in quantities less than 1,000 cubic feet are required to meet modified requirements.
- C. Farm Exemption: Farms, as defined in the question, must meet modified program requirements. The definition of farm in the law does not include businesses providing commercial pest control services, fertilizer application services, product processing services, or packing shed services for farmers. Farms qualifying for exemption are still required to submit an annual chemical inventory and fee to the County Agricultural Commissioner's Department along with other requirements. Please contact the County Agricultural Commissioner's Department for further information. Businesses operating a commercial business in addition to a farm as defined must comply with the HMMP program for those materials associated with the commercial business.

Question 3:

The Federal and State governments have defined approximately 366 chemicals as "Acutely Hazardous Materials" (AHM). The most common "AHMs" used in the County include chlorine, ammonia, sulfuric acid, methyl bromide, acrolein, sulfur dioxide, formaldehyde, nitric acid, vinyl acetate monomer, hydrogen peroxide, and many types of pesticides. Answer "Yes" if you use any of these specific chemicals in any quantity at any one time of the year. Call our office for assistance if you are unsure.

Question 4:

Answer "Yes" if the boundary of your property or facility will be within 1,000 feet of the boundary of a school (K thru 12).

DEPARTMENT OF INDUSTRIAL RELATIONS
Division of Labor Standards Enforcement
P.O. Box 420603
San Francisco, CA 94142
Tel: (415) 703-4810
Fax: (415) 703-4807



Please take a moment to review the following information which is being provided in an effort to assist you in your efforts to begin your new business enterprise:

The State of California, through statutory mandates, requires that certain businesses and/or individuals obtain a license, registration or certification through the Division of Labor Standards Enforcement (DLSE) prior to commencing business and to maintain that license in good standing:

DLSE requires licenses for:

- Farm Labor Contractors
- Talent Agent
- Industrial Homework
 - o License to Employ Industrial Homewokers
 - o Permit to Work as an Industrial Homewoker
- Employers, supervisors and transporters of minors working in door-to-door sales

DLSE requires registration of:

- Garment Manufacturers/Contractors
- Car Wash and Polishing businesses

DLSE provides certification of:

- Studio Teachers

DLSE collects bonds for businesses engaging in:

- Fee-Related Talent Services

Finally, please note that an Entertainment Work Permit is required of all minors wishing to work in the entertainment industry and any employer wishing to employ a minor in the entertainment industry is required to complete an Application for Permission to Employ a Minor in the Entertainment Industry.

Information on the licensing requirements and downloadable application forms, instructions and other documentation required to complete your application can be accessed on the DLSE website at <http://www.dir.ca.gov/dlse/dlseLicensing.html>. In addition, the DLSE provides a network of 18 District Offices which can provide further assistance if necessary. To find the office closest to you, please go the DLSE website at <http://www.dir.ca.gov/dlse/DistrictOffices.htm>.

**GOOD LUCK IN YOUR NEW BUSINESS !!
WE WELCOME THE OPPORTUNITY TO ASSIST YOU !!**

Julie Su
Labor Commissioner