



# DEVELOPMENT TITLE – TEXT AMENDMENT

SAN JOAQUIN COUNTY COMMUNITY DEVELOPMENT DEPARTMENT

1810 E. HAZELTON AVENUE, STOCKTON CA 95205

BUSINESS PHONE: (209) 468-3121

Business Hours: 8:00 a.m. to 5:00 p.m. (Monday through Friday)

## APPLICATION PROCESSING STEPS

**STEP 1 CHECK WITH STAFF** - Development Services Staff will explain the requirements and procedures to you.

**STEP 2 SUBMIT YOUR APPLICATION** - When you apply, file all of the following:

- **FEE** The staff will let you know the current cost of filing an application. Make checks payable to the San Joaquin County Treasurer.
- **FORM** Seven (7) copies of the completed application information forms (attached) which all owners must sign.
- **APPLICATION COMPLETE** Staff will check your application. If anything is missing, you will be notified in writing. The applicant will be sent a postcard once the application has been determined complete. (Your application cannot be processed until it is complete.)

## STEP 3 APPLICATION PROCESSING

- **PREAPPLICATION CONFERENCE** A preapplication conference may be required for a proposed Text Amendment if its complexity warrants. Check with the staff to see if a preapplication conference will be required prior to submitting a full application. Staff will refer the application to any County departments, and other agencies affected by your proposal and a Preapplication Conference will be scheduled. The Preapplication Conference is intended to inform and advise the applicant of issues raised by your request prior to the filing of a complete application. Following the conference the applicant has the option to proceed or not proceed with the Text Amendment. If the full application is filed, fees and any additional information pointed out in the Preapplication Conference must be submitted.
- **CEQA** The County will decide if the proposal will have an adverse effect on the environment. If there are no adverse effects, the application will be processed. If there are potential adverse effects, further environmental review will be required. Projects that have the potential to adversely affect the environment will require the preparation of an E.I.R. This may extend the processing time.
- **ACTION** At the end of a review and comment period a staff report will be prepared and the Planning Commission will hold a public hearing. At the conclusion of the hearing the Commission will either refer the application to the Board of Supervisors with a favorable recommendation or deny the request. The Board of Supervisors will then hold another public hearing and take final action on your request (Note: Planning Commission denials must be appealed in order to be heard by the Board of Supervisors.).
- **FINAL ACTION** The Board of Supervisors action is final. The staff will send you the final action.
- **PERMITS** A text Amendment does not authorize the actual establishment of a use. Additional permits will be necessary before this is possible. The types of permits vary with the type of project being proposed and its location. The staff will work with you to identify what other permits are required, where they can be obtained and when you should apply for them.



# APPLICATION – TEXT AMENDMENT

SAN JOAQUIN COUNTY COMMUNITY DEVELOPMENT DEPARTMENT

FILE NUMBER: TA-\_\_\_\_\_

**TO BE COMPLETED BY THE APPLICANT PRIOR TO FILING THE APPLICATION**

**Applicant Information**

Name:

Address:

Phone:

**Proposal**

Sections to be amended:

Existing text:

Proposed text:

Reason for Text Amendment:

**SIGNATURE**

Signature:

Date:



# APPLICATION – TEXT AMENDMENT

## SAN JOAQUIN COUNTY COMMUNITY DEVELOPMENT DEPARTMENT

FILE NUMBER: TA-\_\_\_\_\_

### ENVIRONMENTAL INFORMATION

(USE ADDITIONAL PAPER, IF NECESSARY)

#### Water, Drainage and Flooding

Describe any potential effect the proposed Text Amendment could have on ground or surface water, water coursed, flooding or storm drainage:

#### Transportation

Describe any potential effect the proposed Text Amendment could have on existing transportation facilities or demand for additional facilities:

#### Land, Land Use and Biota

Describe the potential for losing agricultural land as a result of the Text Amendment:

Describe any potential land use conflicts that could result from the Text Amendment:

#### Air Quality

Describe air pollutants that may result from the Text Amendment (e.g., vehicle trips per day, fire places, incinerators, etc.):

#### Other

Describe any potential effect on historical or archaeological resources (e.g. cemeteries or structures):

Describe any potential for increasing noise, vibration, glare or odor:

Describe any displacement of people that will be caused by the Text Amendment (e.g. numbers of people, housing units):