



# ENTERTAINMENT PERMIT

SAN JOAQUIN COUNTY COMMUNITY DEVELOPMENT DEPARTMENT  
 1810 E. HAZELTON AVENUE, STOCKTON CA 95205  
 BUSINESS PHONE: (209) 468-3121  
 Business Hours: 8:00 a.m. to 5:00 p.m. (Monday through Friday)

## APPLICATION PROCESSING STEPS

**STEP 1 CHECK WITH STAFF** - Development Services Staff will explain the requirements and procedures to you.

**STEP 2 SUBMIT YOUR APPLICATION** - When you apply, file all of the following:

- **FEE** The staff will let you know the current cost of filing an application. Make checks payable to the San Joaquin County Treasurer.
- **FORM** Seven (7) copies of the completed application information forms (attached) which all owners must sign.
- **SITE PLAN** Seven (7) copies of a folded Site Plan (see attached) and two (2) copies of a legible 8-1/2" x 11" site plan.
- **HAZARDOUS MATERIALS** One copy of a completed Hazardous Materials Disclosure Survey form (a copy of the form is attached).
- **DEED** One copy of the recorded deed(s) of the property.
- **SERVICES** If your project requires connection to public facilities, you must submit a "will-serve" letter from the appropriate water, sewer and drainage entities at the time of filing. This letter must include a statement from the agency that they will serve the proposed development, and has, or will have, the capacity to provide such service.
- **APPLICATION COMPLETE** Staff will check your application. If anything is missing, you will be notified in writing. The applicant will be sent a postcard once the application has been determined complete. Upon receipt of a complete application, the Director shall provide to the applicant a Notice Of Application For Entertainment Permit. The applicant shall post the notice on the exterior of the premises for which the permit is sought within twenty-four (24) hours after receiving the notice and for no less than fourteen (14) consecutive days, or in the case of an application for an entertainment permit for a special event for a period of no less than forty-eight (48) hours, in a location that allows interested members of the public to read the notice. (Your application cannot be processed until it is complete.)

**STEP 3 APPLICATION PROCESSING**

- **CEQA** The County will decide if the proposal will have an adverse effect on the environment. If there are no adverse effects, the application will be processed. If there are potential adverse effects, further environmental review will be required. Projects that have the potential to adversely affect the environment will require the preparation of an E.I.R. This may extend the processing time.
- **REFERRALS AND ACTION** Staff will refer the application to any County departments, other agencies and surrounding property owners affected by your proposal. At the end of a review and comment period the staff will approve your application if they can make required findings. If the staff cannot make the required findings, the application will be denied. Typically action will be taken on the project within 45 working days.
- **FINAL ACTION** The action of the staff can be appealed to the Planning Commission. The staff's action is final unless appealed. For further information on the length of the appeal period, contact the staff.
- **CONDITIONS** The staff will send you the final action and if it is approval it will list conditions, by department, that must be met before you can start project.
- **OTHER PERMITS** Frequently other local, state and/or federal agencies will require permits prior to new uses being established (e.g. Air Pollution Control District, Regional Water Quality Control Board or the Sheriff's Office). The Community Development Department will identify additional permits we are aware of that may be required for your project.



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FILE NUMBER:

**TO BE COMPLETED BY THE APPLICANT PRIOR TO FILING THE APPLICATION**

Owner Information	Applicant Information
Name:	Name:
Address:	Address:
Phone:	Phone:

**PROJECT DESCRIPTION**

**Proposal**

Description of the proposed project:

Business name (DBA):

**Employees/Customers/Deliveries per Work Shift\***

\*(attach additional breakdown/explanation for each phase of development, seasonal production, etc. if applicable)

**NOTE: if the proposed development is an addition to an existing facility, only list the additional increases below**

Shift Hours	Days of the week	Number of Employees	Customers per Shift	Deliveries/Other per Shift

**Materials/Equipment Used**

Describe equipment used in the project (include the number of automobiles, trucks, forklifts, etc.):

Describe materials produced, stored or used (all hazardous materials should be included):

**PROPERTY AND VICINITY DESCRIPTION**

**Property Information**

Assessor Parcel Number(s)	Property Size	Number of Parcels	Project Size	Williamson Act Contract
				<input type="checkbox"/> Yes <input type="checkbox"/> No

Property Address:

**Existing Land Uses**

On-Site Uses (Include Ag Crops):

Uses to the North:

Uses to the East:

Uses to the South:

Uses to the West:



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## BUILDINGS AND STRUCTURES

(This information may be shown on the Site Plan)

Structure Number *	Proposed Use **	Ground Floor Area	Highest Floor	Overall Height (in feet)

\* The "structure number" should be used in identifying the structure on the Site Plan.

\*\* If there are two or more proposed uses in a building, make separate listings for each use. For residential projects, state the number of units in each structure.

### Additional Information

Name, phone number, and permanent address of the applicant.

Describe the type of entertainment (e.g., music, D.J. sporting events, comedy, talent show), and the maximum number of persons who are expected to be present within the entertainment establishment at any one time:

Describe the proposed number of parking spaces, opening date and hours of operation of the entertainment establishment:

Describe the proposed security arrangements for the control of patrons:

Name or names of the person or persons, at the time of application, having management or supervision authority over the proposed entertainment, or any business or premises wherein the entertainment is proposed to be located:

Written consent for the proposed entertainment on the premise from the owner of the property by which the entertainment is to be located.



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FILE NUMBER: \_\_\_\_\_

SITE IMPROVEMENTS AND SERVICES					
<b>Off-Street Parking</b>					
Full-size Parking Spaces (Number)	Compact Parking Spaces (Number)	Handicap Parking Spaces (Number)	Covered Parking Spaces (Number)	Total Parking Spaces (Number)	Parking Lot Trees (Number)
<b>Landscaping</b>					
Landscaping Area (Square Feet)	Percent of Project Area Landscaped	Street Trees (Type)	Street Trees (Number)	Method of Irrigation	
<b>Water</b>					
Public Water Proposed <input type="checkbox"/> Existing <input type="checkbox"/>	Service Provider			Annex-Formation Required	Distance to Public Water (Feet)
Private Water <input type="checkbox"/>	Existing Well <input type="checkbox"/>	New Well <input type="checkbox"/>	Well Replacement <input type="checkbox"/>		
<b>Sewage Disposal</b>					
Public Sewage Disposal Proposed <input type="checkbox"/> Existing <input type="checkbox"/>	Service Provider			Annex-Formation Required	Distance to Public Sewer Facility
On-site Sewage Disposal <input type="checkbox"/>	Existing Septic System <input type="checkbox"/>		New Septic System <input type="checkbox"/>	Other <input type="checkbox"/>	
<b>Storm Drainage</b>					
Public Storm Drainage Proposed <input type="checkbox"/> Existing <input type="checkbox"/>	Service Provider (if Public)		Annex-Formation Required	Terminal Drainage to:	Detention-Retention Ponds
Private Storm Drainage <input type="checkbox"/>	On-site Retention Pond(s) <input type="checkbox"/>		Natural Drainage/No Change <input type="checkbox"/>		Other <input type="checkbox"/>
<b>Electricity</b>			<b>Telephone Service</b>		
Service Provider		Distance to Service	Service Provider		Distance to Service
<b>School Service</b>			<b>Fire Protection Service</b>		
Service Provider		Distance to Elem School	Service Provider		Distance to Fire Station
<b>Existing Roads</b>					
Road/Street Name		R.O.W. Width	Pavement Width	Curb/Gutter	Sidewalks
				Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
				Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>



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## ENVIRONMENTAL INFORMATION (USE ADDITIONAL PAPER, IF NECESSARY)

### Water, Drainage and Flooding

Describe any areas subject to flooding (include flood depths and flood panel map number):

Describe the current depth of the ground water and depth to potable water:

Describe any existing drainage courses or eroded areas on or near the project site (e.g. rivers, creeks, swales or drainage ditches):

### Land, Land Use and Biota

Describe the site's topography (e.g. land forms, slopes, etc.):

Describe agricultural land that will be lost as a result of the project (type of crops, acres, quality of soil, etc.):

Describe any wildlife habitat on-site and species that are of may be present:

Describe any vegetation on-site by type and extent:

### Air Quality

Describe air pollutants that may result from the project (e.g. construction related dust, vehicle trips per day, fire places, incinerators, etc.):



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## Other

Describe any items of historical or archaeological interest on-site (e.g. cemeteries or structures):

Describe any on-site or off-site sources of noise or vibration (e.g. freeway noise, heavy equipment, etc.):

Describe any on-site or off-site sources of light of glare (e.g. parking lot lighting, or reflective materials used):

Describe any on-site or off-site source of odor (e.g. agricultural wastes):

Describe any displacement of people that will be caused by the project (e.g. numbers of people, housing units):



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## LEVINE ACT

Effective January 1, 2023, California Political Reform Act of 1974, Government Code § 84308, known as the Levine Act, prohibits any San Joaquin County Board of Supervisor member from participating in any agenda item involving a discretionary land use permit or other entitlements if the Board member has received any political contributions from the owner, applicant, or agent for the owner or applicant totaling more than \$250 in the 12 months before the decision (but not before January 1, 2023) and for the 12 months following the decision. The Act also prohibits an owner, applicant, or agent for the owner or applicant from making a contribution of more than \$250 to a member of the Board of Supervisors while the item is pending and for the 12 months following the date a final decision is rendered.

I have read and understand that this application is subject to these provisions:

\_\_\_\_\_ Initial

\_\_\_\_\_ Date

## AUTHORIZATION SIGNATURES

### ONLY THE OWNER OF THE PROPERTY OR AN AUTHORIZED AGENT MAY FILE AN APPLICATION

I, the Owner/Applicant/Agent agrees to indemnify, defend (with counsel reasonably approved by County), and hold harmless the County and its officers, officials, employees, agents, boards and commissions (collectively "County") as follows:

**1. INDEMNITY:**

- A.** From and against any and all claims, demands, actions, proceedings, lawsuits, losses, damages, judgments and/or liabilities arising out of, related to, or in connection with the application and applied for project or to attack, set aside, void, or annul, in whole or in part, an approval of the applied for project by the County, the adoption of environmental review documents related to the applied for project, and any related development approvals or project conditions for the applied for project (hereinafter "Claim");
- B.** For any and all costs and expenses incurred by the County on account of any Claim, except where such indemnification is prohibited by law, including but not limited to damages, costs, expenses, attorney's fees, or expert witness costs that may be asserted by any person or entity, private attorney general fees claimed by or awarded to any party against the County, and the County's costs incurred in preparing an administrative record which are not paid by the petitioner.
- C.** Except as to the County's sole negligence or willful misconduct.

**2. DEFENSE:**

- A.** The County may participate or direct the defense of any Claim. The County's actions in defense of any claim shall not relieve me of any obligation to indemnify, defend, and hold harmless the County.
- B.** In the event of a disagreement between County and me regarding defense of any Claim, the County shall have the authority to control the litigation and make litigation decisions, including, but not limited to, the manner in which the defense is conducted.
- C.** If the County reasonably determines that having common counsel presents such counsel with a conflict of interest, or if I fail to promptly assume the defense of any Claim or to promptly employ counsel reasonably satisfactory to the County, then County may utilize the Office of the County Counsel or employ separate outside counsel to represent or defend the County, and I shall pay the reasonable attorneys' fees and costs of such counsel.

I, further, certify under penalty of perjury that I am (check one):

- Legal property owner (owner includes partner, trustee, trustor, or corporate officer) of the property(s) involved in this application, or
- Legal agent (attach proof of the owner's consent to the application of the properties involved in this application) and have been authorized to file on their behalf, and that the foregoing application statements are true and correct.

Print Name: _____	Signature: _____	Date: _____
Print Name: _____	Signature: _____	Date: _____
Print Name: _____	Signature: _____	Date: _____
Print Name: _____	Signature: _____	Date: _____
Print Name: _____	Signature: _____	Date: _____



**COUNTY OF SAN JOAQUIN**  
**Environmental Health Department**  
1868 E Hazelton Avenue  
Stockton, California 95205  
Telephone (209) 468-3420  
FAX (209) 468-3433  
Website: www.sjgov.org/ehd

**HAZARDOUS MATERIALS DISCLOSURE SURVEY**

Please read the information on the reverse side before completing this survey form. A separate survey for each business name and/or address in San Joaquin County is required.

Business Name: \_\_\_\_\_

Business Owner(s) Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

Mailing Address (if different from above): \_\_\_\_\_

Nature of Business: \_\_\_\_\_ Fire District: \_\_\_\_\_

Q1. Yes No Does your business handle a hazardous material in any quantity at any one time in the year? See the definition of hazardous material on the back of this form. If your answer is No," go to Question 4.

Q2. Yes No Does your business handle a hazardous material, or a mixture containing a hazardous material in a quantity equal to or greater than 55 gallons, 500 pounds, or 200cubic feet at any one time in the year?

If "Yes," how long have you handled these materials at your business? \_\_\_\_\_

If "Yes," check any of the following conditions that applies to your business.

A. The hazardous materials handled by this business is contained solely in a consumer product, packaged for direct distribution to, and use by, the general public.

B. This business is a health care facility (doctor, dentist, veterinary, etc.) and uses only medical gases.

C. This business operates a farm for purposes of cultivating the soil, raising, or harvesting an agricultural or horticultural commodity.

Q3. Yes No Does your business handle an **acutely hazardous material**? See definition on reverse side of this form.

Q4. Yes No Is your business within 1,000 feet of the outer boundary of a school (grades K-12)?

I have read the information on this form and understand my requirements under Chapter 6.95 of the California Health and Safety Code. I understand that if I own a facility or property that is used by tenants, that it is my responsibility to notify the tenants of the requirements which must be met prior to issuance of a Certificate of Occupancy or beginning of operations. I declare under the penalty of perjury that the information provided on this disclosure survey is true and accurate to the best of my knowledge.

Owner or Authorized Agent:

**X** \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name

**X** \_\_\_\_\_ Title: \_\_\_\_\_  
Signature



## SAN JOAQUIN COUNTY HAZARDOUS MATERIALS PROGRAM

This survey form is intended to identify businesses, which need to comply with the hazardous materials emergency planning and reporting requirements of Chapter 6.95 of the California Health and Safety Code. This statute requires businesses, which handle hazardous materials to prepare emergency plans for their employees' use in an emergency. Businesses must submit a copy of this plan, along with annual inventory of their hazardous materials, to public agencies for use in protecting emergency responders and the public. In San Joaquin County, the Office of Emergency Services (OES) has been designated to administer this program. Should you have any questions on this program or this form, please call that office at (209) 468-3969.

Please consider the following guidelines when completing the questions on the front of this form.

### Question 1:

The law defines "**hazardous material**" for purposes of this program as any material that, because of its quantity, concentration, or physical or chemical characteristics, poses a significant present or potential hazard to human health and safety or to the environment if released into the work place or the environment. This includes, but is limited to, fuels, petroleum products, paints, propane, oxygen, ammonia, chlorine, pesticides, fertilizers, and hazardous wastes. Answer "Yes" if you use a material that meets that definition in any quantity at least once in the year. If you are unsure, contact our office at (209) 468-3969 for assistance. If you answer "No" and at a later date your business, or a tenant on your property, begins handling hazardous materials, you must inform the Office of Emergency Services within 30 days.

### Question 2:

If you answer "Yes," you must meet the requirements of Chapter 6.95 of the California Health and Safety Code. Our office will be contacting you to provide assistance. These requirements must be met prior to issuance of a certificate of occupancy. If you answer "No," our office may conduct an inspection after you begin operations to verify your exemption.

The statutes establish some modified requirements or program exemptions for certain uses of hazardous materials. If you answered "Yes" to questions 1 and 2, determine whether your business meets one of the following conditions. Then mark the appropriate boxes on the front of this form. Our office will contact you to make a final determination of these exemptions.

- A. Retail Exemption: Products packaged for direct distribution to the general public are exempt from the program. This exemption may not apply if 1) the quantity handled creates an unacceptable public hazard; 2) the material is being used directly by the business as part of its operations in addition to being sold to the general public; or 3) the general public does not have ready access to the product as it is stored by the business, e.g., in a warehouse.
- B. Medical Exemption: Medical offices which use only oxygen and/or nitrous oxide in quantities less than 1,000 cubic feet are required to meet modified requirements.
- C. Farm Exemption: Farms, as defined in the question, must meet modified program requirements. The definition of farm in the law does not include businesses providing commercial pest control services, fertilizer application services, product processing services, or packing shed services for farmers. Farms qualifying for exemption are still required to submit an annual chemical inventory and fee to the County Agricultural Commissioner's Department along with other requirements. Please contact the County Agricultural Commissioner's Department for further information. Businesses operating a commercial business in addition to a farm as defined must comply with the HMMP program for those materials associated with the commercial business.

### Question 3:

The Federal and State governments have defined approximately 366 chemicals as "Acutely Hazardous Materials" (AHM). The most common "AHMs" used in the County include chlorine, ammonia, sulfuric acid, methyl bromide, acrolein, sulfur dioxide, formaldehyde, nitric acid, vinyl acetate monomer, hydrogen peroxide, and many types of pesticides. Answer "Yes" if you use any of these specific chemicals in any quantity at any one time of the year. Call our office for assistance if you are unsure.

### Question 4:

Answer "Yes" if the boundary of your property or facility will be within 1,000 feet of the boundary of a school (K thru 12).

# SITE PLAN CHECK LIST

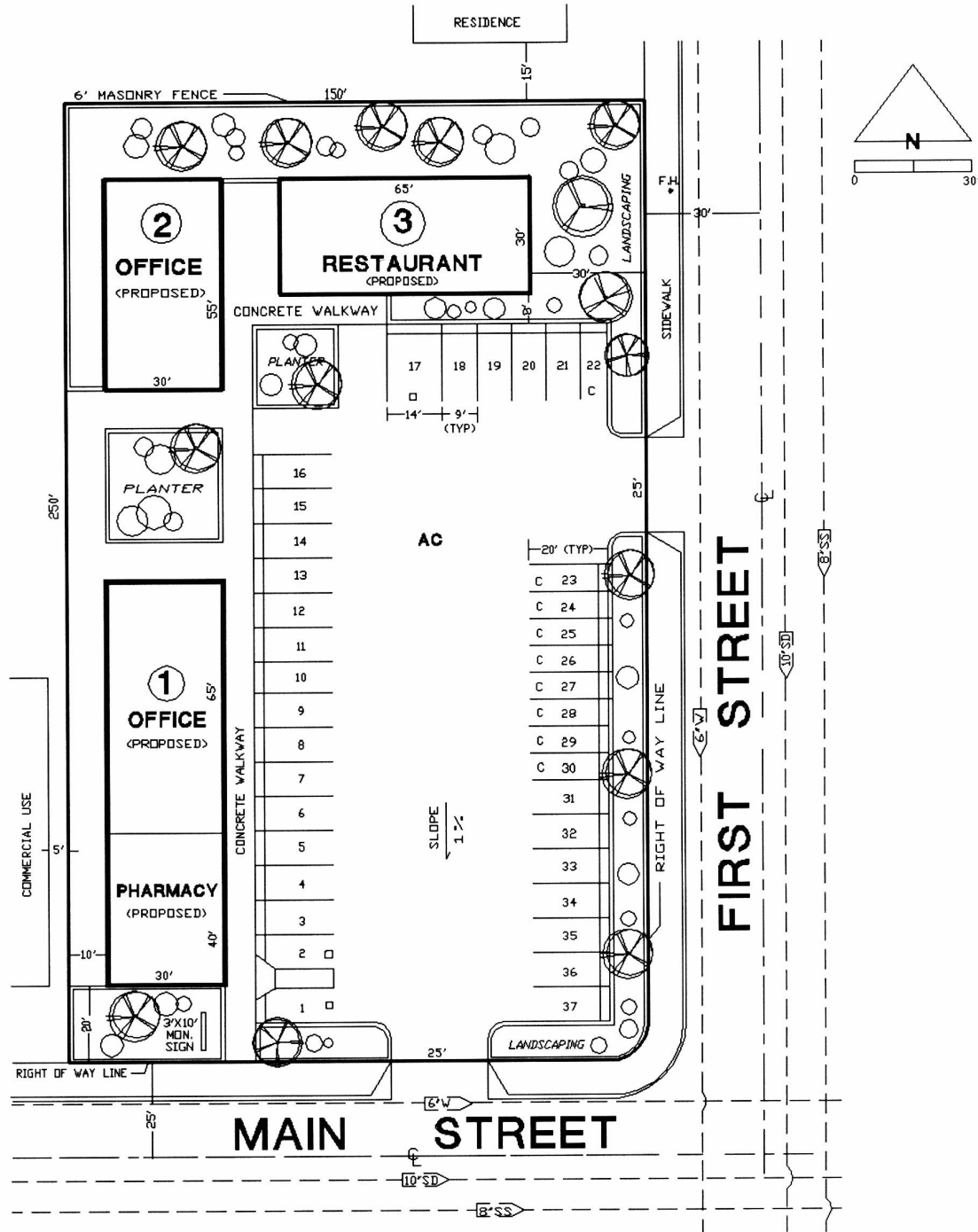
## SITE PLAN CHECK LIST

- Drawn on 24" X 36" paper and an 8 ½" X 11" reduction.
- North Arrow should point to top or right of page.
- Include a vicinity map.
- Show adjacent properties with development type.
- Show all property lines of the parcel with dimensions.
- Show proposed and existing structures, tents, booths and similar structures.
- Show parking with calculations, driveways, landscaping.

## SITE PLANS MUST BE COMPLETE AND LEGIBLE

- Before applying, check your Site Plan to make sure that it contains all of the information cited above. You are encouraged to have one of our counter staff review your draft Site Plan prior to having copies run.
- Faint prints and light blue lines will not be accepted because they cannot be reproduced or microfilmed.

# SAMPLE SITE PLAN



C=COMPACT PARKING SPACES

PROPOSED STRUCTURES - PARKING								
STRUCTURE NUMBER	PROPOSED USE	GFA (sq.ft.)	HIGHEST FLOOR	OVERALL HEIGHT	EMPLOYEES (EST.)	MINIMUM PARKING	PROPOSED PARKING	HANDICAP PARKING
1	OFFICE	1950	1	25'	2	8	8	1
1	PHARMACY	1200	1	25'	2	8	8	1
2	OFFICE	1650	2	35'	6	7	7	
3	RESTAURANT	1950	1	22'	6	14	14	1